

# C/CAG

## City/County Association of Governments of San Mateo County

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park  
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

### BOARD MEETING MINUTES

Meeting No. 264  
February 13, 2014

#### 1.0 CALL TO ORDER/ROLL CALL

Vice Chair Nihart called the meeting to order at 6:33 p.m. Roll call was taken.

Elizabeth Lewis - Atherton (6:55)  
David Braunstein – Belmont  
Terry Nagel - Burlingame (6:36)  
David Canepa - Daly City  
Art Kiesel - Foster City  
Jay Benton – Hillsborough  
Kirsten Keith - Menlo Park  
Anne Oliva – Millbrae  
Mary Ann Nihart - Pacifica  
Maryann Moise Derwin – Portola Valley (6:34)  
Barbara Pierce – Redwood City  
Irene O’Connell - San Bruno  
Mark Olbert - San Carlos  
Joe Goethals - San Mateo  
Don Horsley - San Mateo County  
Karyl Matsumoto - South San Francisco  
Deborah Gordon - Woodside

Absent:

Brisbane  
Colma  
East Palo Alto  
Half Moon Bay

Others:

Sandy Wong, Executive Director C/CAG  
Nancy Blair, C/CAG Staff  
Nirit Eriksson, C/CAG Legal Counsel  
Lee Thompson, C/CAG Legal Counsel  
Tom Madalena, C/CAG Staff  
John Hoang, C/CAG Staff

Jean Higaki, C/CAG Staff  
Matt Fabry, C/CAG Staff  
Wally Abrazaldo, C/CAG Staff  
Ellen Barton, C/CAG Staff  
Parviz Mokhtari, C/CAG contractor  
Andrew Antwih, Shaw/Yoder/Antwih, representing Advocation  
Matt Robinson, Shaw/Yoder/Antwih, representing Advocation  
Jim Bigelow, Redwood City/San Mateo County Chamber, CMEQ Member  
Onnolee Trapp, CMEQ Member  
Emma Shales, Silicon Valley Bike Coalition San Jose, San Mateo resident  
Scott Hart, PG&E  
Frank Markowitz, San Mateo  
Steve Schmidt, Menlo Park  
Daina Lujan, South San Francisco  
Julia Dzierwa, San Carlos  
Emma Shlaes, San Mateo  
Matthew Self, Unincorporated San Mateo County  
Bob Grassilli, San Carlos  
Alison Nemirow, Strategic Economics  
Erik Calloway, Freedman Tung and Sasaki

### 3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Bob Grassilli, C/CAG Board Member, introduced Mark Olbert as the new Representative from the City of San Carlos. Bob Grassilli has been on the C/CAG Board since 2006, and served as the C/CAG Chair from April 2011 to March 2013. Mr. Grassilli will continue to serve the C/CAG Board as an Alternate.

Lee Thompson, C/CAG's Legal Counsel, announced he is retiring from the County at the end of March 2014. Mr. Thompson introduced Nirit Eriksson, who will be serving C/CAG in the position of C/CAG's Legal Counsel.

The Board thanked Lee Thompson for his years of service to C/CAG.

### 4.0 PRESENTATIONS/ ANNOUNCEMENTS

- 4.1 Receive a presentation by Strategic Economics on the Economic & Housing Opportunities Assessment Phase II Final Report.
- 4.2 Receive an update from PG&E.

### 5.0 CONSENT AGENDA

Board Member Horsley MOVED approval of Items 5.1, 5.2, 5.3, 5.3.1, 5.3.2, 5.4, 5.5, 5.6, 5.7, 5.8, and 5.9. Board Member Canepa SECONDED. **MOTION CARRIED UNANIMOUSLY**

17-0.

- 5.1 Approval of the minutes of regular business meeting No. 263 dated December 12, 2013. APPROVED
- 5.2 Review and approval of Resolution 14-01 authorizing the Adoption of the Fiscal Year 2014/2015 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) County Program Manager Fund for San Mateo County. APPROVED
- 5.3 Receive copies of agreements executed by the C/CAG Chair as authorized by the C/CAG Board on August 9, 2012 (C/CAG Resolution 12-46):
- 5.3.1 Copy of the executed Memorandum of Understanding (MOU) with the San Mateo County Transportation Authority (SMCTA), for the development of the 101 Auxiliary Lane Project Study Report (Oyster Point-San Francisco County Line). INFORMATINO
- 5.3.2 Copy of the executed Memorandum of Understanding (MOU) with the San Mateo County Transportation Authority (SMCTA), for the High-Occupancy Vehicle lane (HOV) Hybrid Study on US 101 from Whipple to south of the I-380 interchange. INFORMATION
- 5.4 Review and approval of the reallocation of \$98,000 in Transportation Development Act Article 3 Funds for the City of South San Francisco Pedestrian Crossing Improvement at El Camino High School. APPROVED
- 5.5 Review and approval of Resolution No. 14-02 authorizing the C/CAG Chair to execute a funding agreement with the State of California Department of Transportation to provide C/CAG with funding to prepare an update of the Airport Land Use Compatibility plan (ALUCP) for the environs of San Carlos Airport in an amount not to exceed \$135,000 APPROVED
- 5.6 Review and approval of Resolution 14-03 authorizing the C/CAG Chair to execute an agreement with Kimley-Horn Associates, Inc. to provide consulting services for Incident Response and Arterial Traffic Signal Coordination for the Smart Corridor in an amount not to exceed \$488,700. APPROVED
- 5.7 Review and approval of Resolution 14-04 authorizing the C/CAG Executive Director to reimburse up to a combined total of \$100,000 to eight (8) cities with multiple traffic signals along the Smart Corridor project to connect fiber optic cables to respective City Hall or Corporation Yard for operation of the Smart Corridor. APPROVED

- 5.8 Review and approve the appointment of Brian McMinn to represent the City of South San Francisco on the Stormwater Committee APPROVED
- 5.9 Review and approval of Resolution 14-05 approving the population data to be used by C/CAG APPROVED
- 6.0 REGULAR AGENDA
- 6.1 Review and approval of C/CAG legislative policies, priorities, positions, and legislative update. (A position may be taken on any legislation, including legislation not previously identified.) APPROVED
- 6.1.1 Review and approval of the draft C/CAG Legislative Policies for 2014. APPROVED

The Legislative Committee recommended a presentation be made at a future Board meeting regarding Infrastructure Financing District as proposed in the Governor's Budget.

The Legislative Committee recommended the Board approve the C/CAG Legislative priorities and policies for 2014.

Matt Robinson, Shaw/Yoder/Antwih, representing Advocacion provided an update on AB 418. In January 2014, AB 418 was passed at the Senate Governance and Finance Committee with a vote of 5-1. AB 418 now moves to the Senate floor requiring a two-thirds vote to be approved.

Board Member Horsley MOVED approval of Item 6.1.1 Board Member Pierce SECONDED. **MOTION CARRIED UNANIMOUSLY 17-0.**

- 6.2 Review and approval of appointments to the C/CAG Bicycle and Pedestrian Advisory Committee (BPAC) for two-year terms. APPROVED

The BPAC had three vacant seats for public members. Staff distributed a recruitment letter, and received six responses. The following individuals responded and made presentations to the C/CAG Board:

Frank Markowitz	Steve Schmidt
Daina Lujan	Julia Dzierwa
Emma Shlaes	Matthew Self

The Board voted by ballot. Frank Markowitz, Daina Lujan, Julia Dzierwa received the most votes, and were elected to fill the three public seats on the BPAC. A summary of this vote is included as the last page of the minutes.

- 6.3 Review and approve the attendance reports for the 2013 C/CAG Board and Committees. APPROVED

Board Member Pierce MOVED to approve Item 6.3. Board Member Braunstein SECONDED. **MOTION CARRIED UNANIMOUSLY 17-0.**

- 6.4 Receive an update on highway improvement studies along US 101. INFORMATION

Staff provided a brief overview on feasibility studies conducted along US 101 that led to the Project Study Report (PSR) for carpool lane between Whipple Ave and I-380. C/CAG Board previously approved the initiation of that PSR and it is currently underway. Under the Caltrans requirements, completion of a PSR is the first phase of a project, before a project is allowed to begin its CEQA/NEPA phase.

Recently, there is an idea proposed by TransForm to convert the fast lane on US 101 to a High Occupancy Toll (HOT) lane. Staff pointed out several pros and cons regarding this concept, including legal and equity issues. However, this concept has not been studied as part of the feasibility study previously conducted along the US 101. A feasibility study could evaluate the concept of HOT lanes relative to potential operational efficiency, travel time savings, revenues, and costs, etc. This was an information item. Staff proposed to bring back more information to the Board for future discussion and decision.

Public Comment: Jeff Hobson of TransForm urged C/CAG to study the “Optimized HOT Lane”.

Board Member Canepa opposes the study due to equity issue. Board Members Pierce, Nagel, and Keith are in favor of the study.

- 6.5 Review and approval of C/CAG investment recommendations from the Finance Committee. APPROVED

The Finance Committee had its quarterly meeting on February 8<sup>th</sup> and recommended no change to the C/CAG investment portfolio allocation.

Board Member Horsley MOVED to approve Item 6.5. Board Member Canepa SECONDED. **MOTION CARRIED UNANIMOUSLY 17-0.**

- 6.6 Review of the Proposed Fiscal Year 2014-15 C/CAG member fees. APPROVED

C/CAG member fees have not been increased in seven years. Staff recommended increasing the fees by 5% in FY 2014-2015 as shown in the packet.

Board Member O’Connell MOVED to approve Item 6.6. Board Member Pierce SECONDED. **MOTION CARRIED UNANIMOUSLY 17-0.**

- 6.7 Nominations for C/CAG Chair and Vice Chair for the March Election of Officers. APPROVED

Boardmember Pierce nominated Mary Ann Nihart for C/CAG Chair.  
Boardmember Nagel seconded the nomination.

Boardmember Canepa nominated Boardmember Keith for Vice Chair.  
Boardmember Nagel seconded the nomination.

## 7.0 COMMITTEE REPORTS

### 7.1 Committee Reports (oral reports).

### 7.2 Chairperson's Report

Chair Nihart requested for volunteers to serve on the Compensation Committee. Following Board Members volunteered:

MaryAnn Nihart  
Jay Benton  
Don Horsley  
Kirsten Keith  
Maryann Moise Derwin  
Deborah Gordon

### 7.3 Board members Report

None.

## 8.0 EXECUTIVE DIRECTOR'S REPORT

Executive Director Sandy Wong provided a brief powerpoint handout on California fuel tax history. She also informed the Board that 1) C/CAG Annual Report has been mailed out; 2) staff are working on website update; 3) introduce new C/CAG staff Ellen Barton as the Active Transportation Coordinator.

## 10.0 ADJOURN

Meeting adjourned 8:54