

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

AGENDA

Congestion Management & Environmental Quality (CMEQ) Committee

Date: Monday, March 29, 2010 3:00 p.m. to 5:00 p.m.
Place: San Mateo City Hall
330 West 20th Avenue, San Mateo, California
Conference Room C (across from Council Chambers)

PLEASE CALL JEAN HIGAKI (599-1462) IF YOU ARE UNABLE TO ATTEND.

- | | | | |
|----|--|-------------------------------------|---------------|
| 1. | Public comment on items not on the agenda | Presentations are limited to 3 mins | |
| 2. | Minutes of January 25, 2009 meeting. | Action (Richardson) | Pages 1 - 4 |
| 3. | Presentation on the Draft Grand Blvd Initiative “Multi-Modal Access Strategy & Context-Sensitive Design Guidelines” (hard copies provided at meeting)
(http://www.grandboulevard.net/library/GrandBoulevard/DRAFTG_BIMulti-ModalAccessStrategyDesignGuidelines.pdf) | Information (Bottomley) | See Web Link |
| 4. | Recommendation of the Fiscal Year 2010/2011 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) Program for San Mateo County | Action (Madalena) | Pages 5 - 7 |
| 5. | Update on the Block Grant call for projects (Transportation for Livable Communities (TLC) Program, Regional Bicycle Program (RBP) and Local Streets and Roads (LS&R) | Action (Higaki) | Pages 8 - 9 |
| 6. | Receive an update on the Safe Routes to School (SR2S) Program for San Mateo County | Information (Hoang) | Pages 10 - 12 |
| 7. | Member comments and announcements. | Information (Richardson) | |
| 8. | Adjournment and establishment of next meeting date (April 26, 2010). | Action (Richardson) | |

NOTE: All items appearing on the agenda are subject to action by the Committee. Actions recommended by staff are subject to change by the Committee.

NOTE: *Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Nancy Blair at 650 599-1406, five working days prior to the meeting date.*

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Other enclosures/Correspondence - None

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS COMMITTEE ON CONGESTION
MANAGEMENT AND ENVIRONMENTAL QUALITY (CMEQ)**

**MINUTES
MEETING OF JANUARY 25, 2010**

The meeting was called to order by Chair Richardson in Conference Room A at the City Hall of San Mateo at 3:03 pm.

Attendance sheet is attached.

1. Public comment on items not on the agenda.

None.

2. Minutes of November 29, 2009 meeting.

Vice Chair Pierce made the correction on page 2 regarding League of Cities working on fixing loopholes in Prop 1A (not sales tax).

Motion: To approve the Minutes of the November 29, 2009 meeting with the correction. Pierce/Garbarino. Motion approved unanimously.

3. Nominations and elections of Chair and Vice Chair

Members asked Richard Napier, Executive Director of C/CAG, regarding rules on chair and vice chair. Richard mentioned that they serve at the pleasure of the committee. At the C/CAG Board, the practice of the Board itself is that the chair and vice chair may serve up to two one-year terms.

Motion: To nominate and elect Sepi Richardson as the Chair for CMEQ for 2010. Lempert/Koelling. Motion approved unanimously.

Motion: To nominate and elect Barbara Pierce as the Vice Chair for CMEQ for 2010. Lempert/Quigg. Motion approved unanimously.

5.4. Receive information on Safe Route to School (SR2S) Program for San Mateo County (Information).

This item was move up due to member Koelling's schedule.

John Hoang presented background information on the new San Mateo County Safe Routes to School (SR2S) program which provides \$1.4 million new funds from MTC. John presented an initial approach on how to start this new program. CMEQ members had the following comments:

- This is an important issue, work with PTAs and parents on what it takes to get kids walk to school. Look into the possibility of co-sponsorship with PTA.
- Consider representatives from the following for the San Mateo County SR2S Task Force:
 - Traffic Congestion Relief Alliance
 - Bike Coalition
 - Someone with knowledge on coastside issues
 - County Health Department (possible contacts: Jean Frazier and Jean Holbrook)
- Look into Millbrae's "Walking Bus" program.
- Involve CalTrain's representative from the Lifesaver Task Force. Address rail suicide problem by education.
- Look at existing State-funded Safe Routes to School program for information.
- Involve school superintendents and school board members.

4. Report the C/CAG Board recommendation to fund four projects under the Fourth Call for Projects, Lifeline Transportation Program (Tier 2), for a total of \$603,087 (Information).

Jean Higaki reported on the Tier 2 Lifeline Transportation program. The purpose of this program is to fund community-based transportation projects that improve the mobility of low-income residents. This program requires a 20% local match and the recipient must either be eligible to receive state transit funds or must partner with a sponsor agency that is able to receive transit funds.

CMEQ members suggested more diversity on the project evaluation/selection committee. CMEQ members also express interest in seeing performance results from this program, in terms of dollars spent, recipients of the benefits, and how many low-income people were served by the program.

5.0 Review and recommend approval of the overall framework for programming of Cycle 1 Federal Transportation funds as well as Federal Stimulus II Local Streets & Roads fund (if available)

Sandy Wong presented the background information for the new Federal Transportation Act, which covers a six years period. Cycle 1 spans over fiscal years 2009/10, 2010/11, 2011/12, while cycle 2 spans over fiscal years 2012/13, 2013/14, 2014/15. For Cycle 1, San Mateo County will have the following funds: \$6.56 million for “Streets & Roads rehabilitation”; \$2.76 million for “Transportation for Livable Community”; \$1.66 million for “Regional Bike”; and \$1.4 million for “Safe Routes to School”.

In addition, potential Federal Stimulus II funding may become available for “Streets & Roads Rehabilitation”, if approved by Congress. When and if it’s approve, we will have very limited amount of time to identify projects for funding, and that those projects must be ready for contract approval in 90 days.

Sandy presented an amendment to the staff report whereby deleting the last sentence in the second paragraph under “proposed Framework Across All Programs” on page 11 of the packet, which reads “Therefore, staff recommend cross-jurisdictional equity be addressed at the overall program level, across all of the Stimulus II, LS&R, Bike, and TLC programs, instead of within each individual program”.

Motion: To approve the overall framework for programming of Cycle 1 Federal Transportation funds as well as Federal Stimulus II Local Streets & Roads fund (if available), as amended. Quigg/Bigelow. Motion approved unanimously.

5.1 Review and recommend approval of a project selection process for the Cycle 1 Federal Transportation funding for Local Streets & Roads (LS&R) Shortfall projects.

5.5 Review and recommend approval a project selection process for Federal Economic Stimulus II funding for Local Streets (if available)

Items 5.1 and 5.5 were combined. Sandy Wong handed out an updated staff report dated January 25, 2010. With regard to Stimulus II funding, MTC has directed Bay Area Congestion Management Agencies (including C/CAG) to pre-select projects for Stimulus II funding. That way, projects can be developed and go through the Caltrans review process and be “ready to go” when the Stimulus II bill is signed. In addition, minimum project size is set at \$500,000.

The Congestion Management Program Technical Advisory Committee (TAC) reviewed and recommended the following at its January 21, 2010 meeting:

Scenario A – If there is Stimulus II fund, combine Stimulus II fund and Cycle 1 fund. Allocate the combined funds to jurisdictions by the Measure A formula. The seven largest jurisdictions will use the Stimulus II fund, while the remaining jurisdictions will use Cycle 1 fund.

Scenario B – If there is no Stimulus II fund, C/CAG will use a competitive process to select projects for Cycle 1 funding.

After the January 21 TAC meeting, upon further consideration, staff added a second option to Scenario B as shown in the updated staff report. That second option recommended combining Cycle 1 and Cycle 2 funds if there is no Stimulus II fund.

The CMEQ committee discussed the pros and cons of the staff recommendation and recognized that although not ideal, but given the uncertainty and stringent requirements for Stimulus II funding, the committee approved staff recommendation of Scenario A and Scenario B Option 2.

Motion: To approve staff recommendation of Scenario A and Scenario B Option 2. Lloyd/Patridge. Motion approved unanimously.

5.2 Review and recommend approval of a Call for Projects process for Cycle 1 Federal Transportation funding for the Transportation for Livable Communities (TLC) Program.

Tom Madalena presented the recommendation on the Transportation for Livable Communities (TLC) program. For Cycle 1, there is approximately \$2.76 million available. However, after accounting for C/CAG former commitments to TOD funding, there is approximately \$1.4 million available for projects. Staff recommended issuing a call for projects as follows: \$1.1 million for TLC projects. \$0.3 million be combined with the Regional Bike Program call for projects which is the subject of item 5.3.

Motion: To approve the recommendation as presented. Papan/Bigelow. Motion approved unanimously.

5.3 Receive information on the Regional Bicycle Program (information)

Tom Madalena presented this informational item. There is \$1.66 million in Cycle 1 for Regional Bike program. It is recommended to add the \$0.3 million from the TLC program and issue a call for projects for \$1.96 million. Eligible projects must be either in the MTC Regional Bike Network or meet the criteria of the Regional Bike Network. The C/CAG Bicycle/Pedestrian Advisory Committee (BPAC) is the body that makes recommendation on project selection to the C/CAG Board.

CMEQ members had some questions regarding the projects on the Regional Bike Network list. In addition, a question was asked as to why the Hillsdale overpass over US 101 is not on the list. Tom's responded that the project sponsor may submit such requests, and if C/CAG BPAC approves, that request will be forwarded to MTC for approval.

6. Information regarding the Governor's Proposed 2010-11 State Budget (information)

Richard Napier, C/CAG Executive Director provided an update on the State proposal on the swap of gas tax and exercise tax.

7. Member comments and announcements.

None.

8. Adjournment and establishment of next meeting date.

Meeting was adjourned at 4:50 pm. Next meeting is scheduled for February 22, 2010.

		CMEQ 2010 Attendance Record		
Name	Jan 25			
Arthur Lloyd	Yes			
Barbara Pierce	Yes			
Daniel Quigg	Yes			
Gina Papan	Yes			
Heyward Robinson				
Irene O'Connell				
Jim Bigelow	Yes			
Lennie Roberts	Yes			
Linda Koelling	Yes			
Naomi Patridge	Yes			
Onnolee Trapp	Yes			
Richard Garbarino	Yes			
Sepi Richardson	Yes			
Steve Dworetzky	Yes			
Sue Lempert	Yes			
Zoe Kersteen- Tucker	Yes			
Vacant				
Other attendees at Jan. 25, 2010 meeting:				
Richard Napier	C/CAG Staff			
Sandy Wong	C/CAG Staff			
Tom Madalena	C/CAG Staff			
Jean Higaki	C/CAG Staff			
John Hoang	C/CAG Staff			
Marshall Loring	MTC EDAC			

C/CAG AGENDA REPORT

Date: March 29, 2010

To: Congestion Management and Environmental Quality (CMEQ) Committee

From: Tom Madalena

Subject: Recommendation of the Fiscal Year 2010/2011 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) Program for San Mateo County.

(For further information or questions contact Tom Madalena at 599-1460)

RECOMMENDATION

That the CMEQ Committee endorse the recommendations contained in this report for the Fiscal Year 2010/2011 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) Program for San Mateo County.

FISCAL IMPACT

The allocation of TFCA funds for Fiscal Year 2010/2011 is expected to be approximately \$1,004,153 of which \$47,153 (approx. 5%) will be allocated to administration. It is recommended that the remaining funds (\$957,000) be distributed based on the policies adopted in past years by C/CAG with modifications detailed in the discussion section. The following table shows how the funds would be distributed based on these policies. The funding provided in these categories for the past three years is also shown.

<i>CATEGORY</i>		<i>2007/2008</i>	<i>2008/2009</i>	<i>2009/2010</i>	<i>2010/2011</i>
Employer Based Shuttle Projects	SamTrans	\$576,000	\$636,000	\$570,000	\$536,000
County-wide Voluntary Trip Reduction Program (Peninsula Traffic Congestion Relief Alliance)		\$453,000	\$500,000	\$449,000	\$421,000
Administration		\$49,099	\$57,400	\$51,722	\$47,153
Totals		\$1,078,099	\$1,193,400	\$1,070,722	\$1,004,153

SOURCE OF FUNDS

The Bay Area Air Quality Management District (BAAQMD) is authorized under Health and Safety code Section 44223 and 44225 to levy a fee on motor vehicles. Funds generated by the fee are referred to as the Transportation Fund for Clean Air (TFCA) funds and are used to implement projects to reduce air pollution from motor vehicles. Health and Safety Code Section 44241(d) stipulates that forty percent (40%) of funds generated within a county where the fee is in effect shall be allocated by the BAAQMD to one or more public agencies designated to receive the funds, and for San Mateo County, C/CAG has been designated as the overall Program Manager to receive the funds.

BACKGROUND/DISCUSSION

This report has already been received and approved by the C/CAG Board of Directors due to the schedule for submittal of the Expenditure Plan to the Bay Area Air Quality Management District (BAAQMD). Staff had to take this item to the C/CAG Board of Directors for approval at the March 11th meeting. Should there be any changes recommended by the CMEQ there is an opportunity to submit a revised Expenditure Plan to the BAAQMD. This report has also now been reviewed and endorsed by the Congestion Management Program Technical Advisory Committee (TAC).

As the Program Manager for the TFCA funds, C/CAG has allocated these funds to fund projects in San Mateo County operated by SamTrans and the Peninsula Traffic Congestion Relief Alliance (Alliance) for the last three fiscal years. For nine of the last twelve years the C/CAG Board has allocated the funds for the SamTrans and City of Menlo Park Shuttle Bus Programs and the Alliance County-wide Voluntary Trip Reduction Program. It is recommended that the same methodology be used for the FY 2010/2011 TFCA Program allocation with the exception of the Menlo Park Shuttle Program. The 4% in TFCA funds that had been allocated to Menlo Park in the past has been directed to the Alliance for the FY 2010/2011 Expenditure Plan recommendation. Menlo Park now receives their shuttle funding from C/CAG through the Local Transportation Services Program (Shuttle Program). As a result, \$38,000 would be subtracted from the \$550,000 that was budgeted for the Alliance from the Congestion Relief Program for Fiscal Year 2010/2011.

- It is recommended that the SamTrans Shuttle Program receive an allocation of \$536,000 for its current shuttle program and maintain the existing cost sharing formula with SamTrans contributing approximately 14% of the cost of these shuttles and the remaining 62% through employer contributions. This funding recommendation shall be contingent upon SamTrans submitting an acceptable work plan for use of the funds.
- It is recommended that Peninsula Traffic Congestion Relief Alliance receive an allocation of \$421,000 in TFCA funds and receive \$512,000 from the Congestion Relief Plan for a total allocation of \$933,000 for its County-wide Voluntary Trip Reduction Program. The funds allocated for the Alliance are subject to the submission of an acceptable work plan for use of the funds.

The following are the C/CAG Board policies that will continue to be in effect for the Fiscal Year 2010/2011 Program.

Overall Policies:

- Cost Effectiveness, as defined by the Bay Area Air Quality Management District (BAAQMD), will be used as initial screening criteria for all projects. Projects must show a cost effectiveness of less than \$90,000 per ton of reduced emissions based upon the TFCA funds allocated in order to be considered.

Shuttle Projects:

- Shuttle projects are defined as the provision of local feeder bus or shuttle service to rail and ferry stations and airports.
- All shuttles must be timed to meet the rail or ferry lines being served.
- C/CAG encourages the use of electric and other clean fuel vehicles for shuttles.
- Beginning with the 2003-04 TFCA funding cycle, all vehicles used in any shuttle/feeder bus service must meet the applicable California Air Resources Board (CARB) particulate matter standards for public transit fleets. This requirement has been made by the BAAQMD and is applicable to the projects funded by the Congestion Management Agencies.

If the recommendations are accepted, the following is a summary of the C/CAG TFCA Program for Fiscal Year 2010/2011:

Project	Recommendations
Administration	\$47,153
SamTrans	\$536,000
Peninsula Traffic Congestion Relief Alliance	\$421,000
Total funds obligated	\$1,004,153
Total funds anticipated	\$1,004,153
Balance	\$0

C/CAG AGENDA REPORT

Date: March 29, 2010

To: Congestion Management and Environmental Quality Committee (CMEQ)

From: Tom Madalena and Jean Higaki, Transportation System Coordinators

Subject: Update on the Block Grant call for projects (Transportation for Livable Communities (TLC) Program, Regional Bicycle Program (RBP) and Local Streets and Roads (LS&R).

(For further information or questions contact Tom Madalena at 599-1460 or Jean Higaki at 599-1462)

RECOMMENDATION

That the Congestion Management and Environmental Quality Committee (CMEQ) receive an update on the Block Grant call for projects (Transportation for Livable Communities (TLC) Program, Regional Bicycle Program (RBP) and Local Streets and Roads (LS&R).

FISCAL IMPACT

Transportation for Livable Communities (TLC) Program

There is approximately \$1.1 million available for the TLC Program Call for Projects for Cycle 1. These funds are available for FY 2010/2011 and FY 2011/2012.

Regional Bicycle Program (RBP)

There is \$1,669,440 available for the Regional Bicycle Program. Additionally, there will be approximately \$300,000 of Transportation for Livable Communities (TLC) funds added to the RBP for a total amount of approximately \$1,969,440 available for the Call for Projects. These funds are available for FY 2010/2011 and FY 2011/2012.

Local Streets and Roads (LS&R) Program

There is approximately \$6.5 million available for the LS&R Program Cycle 1. These funds will be combined with Jobs Bill funding if the Jobs Bill is passed (estimated at approximately \$11 million), and will be distributed to each jurisdiction using a lane mile and population based formula. Funds are available for FY 2010/2011 and FY 2011/2012.

SOURCE OF FUNDS

Fund sources are composed of Federal Surface Transportation Program (STP) and Federal Congestion Mitigation and Air Quality (CMAQ) funds.

BACKGROUND/DISCUSSION

Transportation for Livable Communities (TLC) Program and RBP Program

C/CAG Board of Directors approved the Block Grant Call for Projects at the February 11, 2010 Board meeting. The Call for Projects were issued and distributed to City/County Managers, Public Works Directors and Planning Directors on February 17, 2010. C/CAG staff held a Block Grant Workshop to go over the funding programs and delivery requirements on March 10, 2010. The timelines remaining are as follows:

TLC Program

April 16, 2010 by 5:00 p.m. – Applications due
Week of April 26 or May 3rd – Application scoring
May 20, 2010 – CMP TAC Review
May 24, 2010 – CMEQ Review
June 10, 2010 – C/CAG Board of Directors approval of final project list to go to the Metropolitan Transportation Commission (MTC)

RBP Program

April 16, 2010 by 5:00 p.m. – Applications due
April 22, 2010 – Project sponsor presentation to the C/CAG Bicycle and Pedestrian Advisory Committee (BPAC)
May 15, 2010 – Project application site visits by the BPAC (if needed)
May 27, 2010 – BPAC review and scoring of project applications for recommendation to C/CAG Board of Directors
June 10, 2010 – C/CAG Board of Directors approval of final project list to go to the Metropolitan Transportation Commission (MTC)

(LS&R) Program

On January 14, 2010, the C/CAG Board approved an initial framework for Federal Cycle 1 funding, including the concept of a competitive project selection process for LS&R. On January 21, 2010, the Congestion Management Program TAC met and recommended a formula based distribution of the combined Jobs Bill and Cycle 1 funds, if the Jobs Bill funds were available. On January 25, 2010, the Congestion Management & Environment Quality (CMEQ) Committee approved the TAC recommendation, if Jobs Bill funds were available. On February 11, 2010, the C/CAG Board of Directors approved the CMEQ recommendation, if Jobs Bill funds were available.

It is anticipated that a decision on the Jobs Bill will be made in mid to late March. If the Jobs Bill is passed and firm funding numbers are known, the formula will be applied to the combined Jobs Bill and Cycle 1 funds to determine a final funding amount to each jurisdiction. The size of the Jobs Bill funding level might trigger the inclusion of Cycle 2 in calculations and may have a large impact on delivery years. Request for project programming information, in the form of a spreadsheet, will be sent out to jurisdictions receiving Cycle 1 funding. This information will be due **May 14, 2009**.

C/CAG AGENDA REPORT

Date: March 29, 2010
To: Congestion Management & Environmental Quality Committee (CMEQ)
From: John Hoang
Subject: Update on the Safe Routes to School (SR2S) Program for San Mateo County
(For further information contact John Hoang 363-4105)

RECOMMENDATION

That the C/CAG Board approves the proposed approach for implementing the Safe Routes to Schools (SR2S) Program for San Mateo County

FISCAL IMPACT

\$1,429,000 is available to San Mateo County jurisdictions for the FY 09/10, FY 10/11 and FY 11/12. (Requires 11.47% match)

SOURCE OF FUNDS

New Federal Transportation Act funding for Cycle 1 is from the Federal STP/CMAQ (Surface Transportation Program/Congestion Mitigation and Air Quality) funds

BACKGROUND/DISSION

The Safe Routes to Schools (SR2S) program for San Mateo County is an element of the Metropolitan Transportation Commissions' (MTC) Climate Initiatives Program. The overall goal of the Safe Routes to School (SR2S) program is to enable and encourage children to walk or bicycle to schools (grades K-12) by implementing projects and activities to improve health and safety, and also reduce traffic congestion due to school-related travels.

In January, the CMEQ Committee received an overview of the SR2S program and staff presented the general approach for developing and implementing the countywide program. Since then, a SR2S Task Force (members list attached) was established and the first meeting was held on February 16, 2010. Some key approaches and strategy identified by the Task Force were as follows:

- Identify and categorize existing barriers, issues, and needs associated with walking to schools
- Take into consideration that San Mateo County has diverse cities, schools, and neighborhoods with different challenges
- Identify successful projects/programs that have been implemented in cities/schools, considering best management practices, and modularize.
- Limited funding should go towards education and outreach activities. Lower priorities for infrastructure projects.
- Involve parents (PTA/PTO) and school principals

A subgroup of the Task Force was formed and a meeting held on March 19, 2010, to discuss details of the strategy including: establishing coordinators, identifying project/programs to fund, developing “call for project” and application/scoring criteria, developing a toolkit, establishing performance measures.

Potential programs and projects that were discussed and under considerations include, but are not limited to, the following:

Project	Description
Walking School Bus	Volunteers escort group of children walking to school
Walk to School Day	Wednesday, Walk and Roll Fridays, International Walk to School Day
Walk to School Week	Same as Walk to School Day but weeklong event
Operation Lifesaver	Focuses on crossings at railroad tracks
Bike Train	Escorted group of children bicycling to school
Classroom Lessons	Helmet Safety, Rules of the Roads for bicycling, Health benefits of walking/biking
Helmet Giveaways	Provide free helmets to school children bicycling to school
Speed Radar Trailers	Trailer displaying posted speed limit and vehicle’s approaching speeds (school drop off/pickup periods)
SR2S Parent Survey	Collects information from parents (e.g., distance between home/school, mode of travel, routes, safety concerns)

The next step is for the subgroup to develop a draft implementation plan to be presented to the Task Force for discussion. The next Task Force meeting is expected to be held in April.

ATTACHMENT

List of SR2S Task Force Members

SR2S Task Force Members

Name	Agency
Sue Lempert	C/CAG CMEQ
Chip Taylor	City of Menlo Park – PWD
S.T. Mayer	San Mateo Co. Health Department
Patricia Brown	RWC Schools
Ruth Woods	Ravenswood School District
Meda Okele	City of East Palo Alto
Peter Burchyns	County Office of Education
James Tjogas	Cabrillo USD
Christine Maley-Grubl	Peninsula Traffic Congestion Relief Alliance
Kelly Green	Caltrain/Samtrans
Corinne Winter	Silicon Valley Bike Coalition
Anne Hipskind	Cabrillo USD
Susan Sanchez	Cunha Intermediate School
Doris Estremera	San Mateo Co. Health Department
Ken Faljean	Redwood City PD
Kevin Daley	City of Belmont PD
Mark Robbins	City of San Carlos PD
Mike Otte	SMSO
Adam Reininger	SMSO
Eileen Manning-Villar	Pacifical School District
Collete Rudd	17th District PTA
Josephine Peterson	Pacifica School District
Susana Vickrey	Pacifica School District
Dominic Javellana	Brisbane Police
Gary Heap	San Mateo Public Works
Lea Edwards	Foster City Public Works
TBD	South San Francisco
Richard Napier	C/CAG
Sandy Wong	C/CAG
John Hoang	C/CAG