

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING NOTICE

Meeting No. 268

DATE: Thursday, June 12, 2014

TIME: 6:30 P.M.

PLACE: San Mateo County Transit District Office
1250 San Carlos Avenue, Second Floor Auditorium
San Carlos, CA

PARKING: Available adjacent to and behind building.
Please note the underground parking garage is no longer open.

PUBLIC TRANSIT: SamTrans
Caltrain: San Carlos Station.
Trip Planner: <http://transit.511.org>

1.0 CALL TO ORDER/ ROLL CALL

2.0 PLEDGE OF ALLEGIANCE

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA
Note: Public comment is limited to two minutes per speaker.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

4.1 Update on the implementation of the San Mateo County Smart Corridor project p. 1

4.2 Presentation on the San Mateo County Safe Routes to School Program Update p. 3

5.0 CONSENT AGENDA

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

- 5.1 Approval of the minutes of regular business meeting No. 267 dated May 8, 2014. ACTION p. 5
- 5.2 Review and approval of Resolution 14-13 authorizing the C/CAG Chair to execute a grant agreement with the California Energy Commission to receive funding for the San Mateo County Alternative Fuel Readiness Plan in the amount of \$275,810. ACTION p. 13
- 5.3 Review and approval of Resolution 14-23 authorizing the C/CAG Chair to execute an agreement with Life Cycle Associates to provide services for the development of the San Mateo County Alternative Fuel Readiness Plan in an amount not to exceed \$275,810. ACTION p. 17
- 5.4 Review and approve the appointments of Brad Donohue from the Town of Colma, Billy Gross from the City of South San Francisco, and James Hinkamp from the County of San Mateo to fill seats on the Congestion Management Program Technical Advisory Committee (TAC). ACTION p. 33
- 5.5 Review and approval of Resolution 14-30 authorizing the C/CAG Chair to execute Amendment No. 2 to the agreement with Jacobs Engineering Group to perform an assessment of INRIX data for level of service and performance monitoring results in an amount not to exceed \$25,000. ACTION p. 39
- 5.6 Receive a status update on the Airport Land Use Compatibility Plan (ALUCP) for the Environs of San Carlos Airport. ACTION p. 49
- 5.7 Receive copy of Amendment No.1 to the agreement with Andrea Pappajohn for consulting services for the San Mateo County Energy Watch Program in an amount not to exceed \$12,600 for a new total contract amount not to exceed \$24,850 executed by C/CAG Executive Director consistent with Procurement Policy. ACTION p. 51
- 5.8 Review and approval of Resolution 14-32 authorizing the C/CAG Chair to execute an agreement between City/County Association of Governments of San Mateo County and Sandy Wong for service as Executive Director. ACTION p. 59
- 5.9 Review and approval of Resolution 14-33 authorizing the C/CAG Chair to execute a Memorandum of Understanding (MOU) between City/County Association of Governments of San Mateo County and Administrative Assistant. ACTION p. 67
- 5.10 Review and approval of Resolution 14-28 authorizing the C/CAG Chair to execute an agreement between C/CAG and the County of San Mateo, Department of Public Works, for an amount not to exceed \$40,000 to provide staff services for the Resource Management and Climate Protection Committee and the Local Task Force for FY 2014-15. ACTION p. 73

6.0 REGULAR AGENDA

- 6.1 Review and approval of C/CAG Legislative policies, priorities, positions, and legislative update. (A position may be taken on any legislation, including legislation not previously identified.) ACTION p. 83
- 6.2 Receive updates on potential countywide stormwater funding initiative.
- 6.2.1 Receive update on potential countywide stormwater funding initiative opinion research INFORMATION p. 91
- 6.2.2 Receive update on potential countywide stormwater funding initiative schedule and tasks INFORMATION p. 93
- 6.3 Review and approval of Resolution 14-26 authorizing the C/CAG Chair to execute a Cooperative Agreement between C/CAG and County of San Mateo Department of Housing for Joint Workplan for Housing-Related Activities for FY 2014-15 in an amount not to exceed \$70,000. ACTION p. 95
- 6.4 Review and approval of Resolution No. 14-24 authorizing the distribution and publication of a "Notice of Intent to Adopt a Negative Declaration" related to the Draft Final Airport Land Use Compatibility Plan (ALUCP) for the Environs of Half Moon Bay Airport. ACTION p. 101
- 6.5 Review and approval of Resolution 14-27 adopting the C/CAG 2014/15 Program Budget and Fees (Special Voting procedures apply). ACTION p. 107
- 6.6 Review and approval of resolution 14-31 authorizing the C/CAG Chair to submit a letter of findings of the Countywide Integrated Waste Management Plan Five-Year review from the Ad Hoc Committee to the County of San Mateo and to the State oversight agency CalRecycle. ACTION p. 155
- 6.7 Review and approval for the Fiscal Years 2014/15 Transportation Fund for Clean Air (TFCA) agreements.
- 6.7.1 Review and approval of Resolution 14-20 authorizing the C/CAG Chair to execute the Program Manager Funding Agreement with the Bay Area Air Quality Management District (BAAQMD) for the Fiscal Year 2014/15 Transportation Fund for Clean Air (TFCA) (40%) Program for San Mateo County for an amount up to \$1,092,837.33. ACTION p. 159
- 6.7.2 Review and approval of Resolution 14-22 authorizing the C/CAG Chair to execute a Funding Agreement between C/CAG and the San Mateo County Transit District (SamTrans) in the amount of \$582,000 under the Fiscal Year 2014/15 Transportation Fund for Clean Air (TFCA) Program to provide shuttle services. ACTION p. 163

- 6.7.3 Review and approval of Resolution 14-21 authorizing the C/CAG Chair to execute a Funding Agreement between C/CAG and the Peninsula Traffic Congestion Relief Alliance (Alliance) in the amount of \$457,500 under the Fiscal Year 2014/15 Transportation Fund for Clean Air (TFCA) Program to provide the Countywide Voluntary Trip Reduction Program. ACTION p. 167

7.0 COMMITTEE REPORTS

7.1 Committee Reports (oral reports).

7.2 Chairperson's Report

7.3 Boardmembers Report

8.0 EXECUTIVE DIRECTOR'S REPORT

9.0 COMMUNICATIONS - Information Only

Copies of communications are included for C/CAG Board Members and Alternates only. To request a copy of the communications, contact Nancy Blair at 650 599-1406 or nblair@smcgov.org or download a copy from C/CAG's website – www.ccag.ca.gov.

- 9.1 Letter from Chair Nihart, C/CAG, to Honorable Gordon dated 5/19/14. RE: Assembly Bill 1970 – Community Investment and Innovation Program. p. 171
- 9.2 Letter from Chair Nihart, C/CAG, to Honorable Mullin dated 5/9/14. RE: Assembly Bill 2194 – Mello Roos Districts for Stormwater Management Activities. p. 173
- 9.3 Letter from Chair Nihart, C/CAG, to Honorable Gordon dated 5/9/14. RE: Assembly Bill 1690 – Low- and Very Low-Income Housing: Mixed Use. p. 175
- 9.4 Letter from Chair Nihart, C/CAG, to Honorable Mullin dated 5/9/14. RE: Assembly Bill 2170 – Joint Powers Authorities. p. 177
- 9.5 Letter from Art Dao, Executive Director, ACTC, Randell Iwasaki, Executive Director, CCTA, Dianne Steinhauser, Executive Director, TAM, Kate Miller, Executive Director, NCTPA, Tilly Chang, Executive Director, SFCTA, Sandy Wong, Executive Director, C/CAG, John Ristow, Chief CMA Officer, VTA, Daryl Halls, Executive Director, STA, Suzanne Smith, Executive Director, SCTA, to Honorable Nancy Skinner, Budget Conference Committee Chair, dated 6/2/14. RE: Cap and Trade Funding Recommendations. p. 179

10.0 ADJOURN

Next scheduled meeting: August 14, 2014.

PUBLIC NOTICING: All notices of C/CAG Board and Committee meetings will be posted at San Mateo County Transit District Office, 1250 San Carlos Ave., San Carlos, CA.

PUBLIC RECORDS: Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the City/ County Association of Governments of San Mateo County (C/CAG), located at 555 County Center, 5th Floor, Redwood City, CA 94063, for the purpose of making those public records available for inspection. The documents are also available on the C/CAG Internet Website, at the link for agendas for upcoming meetings. The website is located at: <http://www.ccag.ca.gov>.

NOTE: Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Nancy Blair at 650 599-1406, five working days prior to the meeting date.

If you have any questions about the C/CAG Board Agenda, please contact C/CAG Staff:

Executive Director: Sandy Wong 650 599-1409

Administrative Assistant: Nancy Blair 650 599-1406

MEETINGS

- June 12, 2014 Legislative Committee - SamTrans 2nd Floor Auditorium - 5:30 p.m.
- June 12, 2014 C/CAG Board - SamTrans 2nd Floor Auditorium - 6:30 p.m.
- June 19, 2014 CMP Technical Advisory Committee – SamTrans, 2nd Floor Auditorium - 1:15 p.m.
- June 19, 2014 Stormwater Committee – SamTrans, 2nd Floor Auditorium – 2:30 p.m.
- June 25, 2014 Resource Management and Climate Protection Committee (RMCP) – 155 Bovet Rd, Ground Floor 2 p.m.
- June 30, 2014 CMEQ Committee - San Mateo City Hall - Conference Room C - 3:00 p.m.
- July 15, 2014 NPDES Technical Advisory Committee – Oak Room, San Mateo Library - 10:00 a.m.
- July 24, 2014 Airport Land Use Committee (ALUC), City Council Chambers, Burlingame - 4:00 p.m.
- July 28, 2014 Administrators’ Advisory Committee - 555 County Center, 5th Fl, Redwood City – Noon

C/CAG AGENDA REPORT

Date: June 12, 2014
To: City/County Association of Governments Board of Directors
From: Parviz Mokhtari, Project Manager
Subject: Update on the implementation of the San Mateo County Smart Corridor project

(For further information or questions contact Parviz Mokhtari at (408) 425- 2433)

RECOMENDATION

None. This is an informational presentation.

FISCAL IMPACT

The entire Smart Corridor project limits are from Highway 380 on the north to the Santa Clara County line on the south.

The following are the funds programed/allocated to the entire Smart Corridor Project.

State Transportation Improvement Program (STIP)	\$11,000,000
Traffic Light Synchronization Program (TLSP)	\$10,000,000
San Mateo County Transportation Authority	\$ 3,000,000
C/CAG (Vehicle License Fee)	\$ 1,600,000
Federal funds for project 1 in City of San Mateo	\$ 1,000,000
Additional TLSP	\$ 7,500,000
Additional STIP	<u>\$ 1,200,000</u>
Total	\$35,300,000

The Smart Corridor project is divided into five (5) separate projects for construction and implementation. They are;

Project 1. This is the demonstration project in the City of San Mateo.

Status: Project 1 has been completed.

Project 2. This project will install Smart Corridor elements along the local roads from San Bruno Avenue to the Santa Clara County line as well as installation of some equipment on El Camino Real.

Status: This project is under construction and it is estimated to be completed by August 2014.

ITEM 4.1

Project 3. This project will install all Smart Corridor elements on El Camino Real and other State right of way from Highway 380 to Whipple Avenue in Redwood City.

Status: This project is under construction and the estimated completion is June 2014.

Project 4. This project consists of the following four (4) sub-projects:

- a) Traffic Signal Upgrade. At the regular meeting of September 13, 2012, the Board adopted resolution 12-52 awarding the contract to Kimley- Horn and Associates
- b) System Integration. The Board of Directors at the regular meeting of April 11, 2013 adopted resolution 13-11 awarding the contract to Iteris.
- c) Incident Response Plan. At the regular meeting of February 13, 2014, the Board of Directors adopted resolution 14-03 awarding the contract to Kimley-Horn and Associates.
- d) Installation of fiber in cities City Halls or Corporation Yards. The Board of Directors at the regular meeting of February, 13, 2014 adopted resolution 14-04 allocating \$100,000 for this project and the cities are in process of obtaining proposals from contractors.

Status: It is estimated that all above 4 sub-projects will be completed by late 2014 when the entire Smart Corridor project will become operational.

Project 5. This project will install all Smart Corridor elements on El Camino Real and other State right of way from Whipple Avenue to the Santa Clara County line.

Status: This project is under construction and estimated completion is summer of 2014.

ATTACHMENT

None

C/CAG AGENDA REPORT

Date: June 12, 2014
To: City/County Association of Governments Board of Directors
From: Sandy Wong, C/CAG Executive Director
Subject: Presentation on the San Mateo County Safe Routes to School Program Update
(For further information contact John Hoang 650-363-4105)

RECOMMENDATION

That the C/CAG Board receives a presentation on the San Mateo County Safe Routes to School Program update.

BACKGROUND/DISSION

At the June 2013 meeting, the Board approved Resolution 13-19 to enter into a 3-Year funding agreement (FY 2013/14 through FY 2015/16) with the San Mateo County Office of Education (COE), also referred to as the San Mateo County Superintendent of Schools, to serve as the lead agency managing the day-to-day operations and project implementation activities for the SR2S Program in the amount of \$2,992,000. With the approval, the Board stipulated that the COE provide an update at the end of the first year to present the program's performance and accomplishment.

ATTACHMENTS

None

C/CAG

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BOARD MEETING MINUTES

Meeting No. 267

May 8, 2014

1.0 CALL TO ORDER/ROLL CALL

Chair Nihart called the meeting to order at 6:30 p.m. Roll call was taken.

Elizabeth Lewis - Atherton
David Braunstein – Belmont (6:39)
Terry O’Connell - Brisbane (6:39)
Terry Nagel - Burlingame
Joseph Silva - Colma
David Canepa - Daly City (left 7:00)
Laura Martinez - East Palo Alto (6:35)
Art Kiesel - Foster City
John Muller - Half Moon Bay
Jay Benton – Hillsborough
Wayne Lee – Millbrae (left 7:21)
Mary Ann Nihart - Pacifica
Jeff Alfts – Portola Valley
Alicia Aguirre – Redwood City
Irene O’Connell - San Bruno
Mark Olbert - San Carlos
Jack Matthews - San Mateo
Don Horsley - San Mateo County
Karyl Matsumoto - South San Francisco
Deborah Gordon - Woodside

Absent:

Menlo Park

Others:

Sandy Wong, Executive Director C/CAG
Nancy Blair, C/CAG Staff
Nirit Eriksson, C/CAG Legal Counsel
Tom Madalena, C/CAG Staff
John Hoang, C/CAG Staff
Jean Higaki, C/CAG Staff
Wally Abrazaldo, C/CAG Staff

ITEM 5.1

Ellen Barton, C/CAG Staff
Joe La Mariana, San Mateo County
Kim Springer, San Mateo County
Onnalee Tripp, CMEQ member
Jim Bigelow, Redwood City/San Mateo County Chamber, CMEQ Member
Scott Hart, PG&E
Catherine Carlton, Menlo Park
Andrew Antwih, Shaw/Yoder/Antwih, representing Advocation
Matt Robinson, Shaw/Yoder/Antwih, representing Advocation
Jeff Hobson, Transform

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Scott Hart, PG&E, gave a brief update on PG&E activities in San Mateo County.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

Presentation on the concept of Infrastructure Financing District (IFD), by Shaw/Yoder/Antwih.

5.0 CONSENT AGENDA

Board Member Aguirre MOVED approval of Items 5.1, 5.2, 5.3, 5.5, 5.6, 5.8, 5.9, 5.9.1, 5.9.2, 5.10, 5.11, and 5.12. Board Member O'Connell (San Bruno) SECONDED. **MOTION CARRIED** 20-0.

5.1 Approval of the minutes of regular business meeting No. 265 dated March 13, 2014.

APPROVED

5.2 Review and approval of Resolution 14-09 authorizing the C/CAG Chair to execute a Funding Agreement with the Metropolitan Transportation Commission (MTC) to conduct additional operational data collection required to prepare for the turn on of ramp meters along US 101 from the SR 92 interchange to the San Francisco County Line for an amount not to exceed \$55,000 from C/CAG.

APPROVED

5.3 Review and approval of Resolution 14-10 authorizing the C/CAG Chair to execute Amendment #2 to the agreement between C/CAG and the City of San Carlos to provide financial services to C/CAG for an amount not to exceed \$77,700 for FY 2014-15, subject to approval of form by legal counsel.

APPROVED

5.5 Review and accept the C/CAG State Transportation Improvement Program (STIP) PPM Final Audit Reports from July 1, 2010 through March 31, 2011 and From July 1, 2011 through July 31, 2013.

APPROVED

5.6 Review and approval of the appointment of Mayor Wayne Lee of the City of Millbrae to the Congestion Management & Environmental Quality Committee.

APPROVED

- 5.8 Review and approval of Resolution 14-16 in support of various grant applications from San Mateo County agencies for California Transportation Commission (CTC) Active Transportation Program funding. APPROVED
- 5.9 Receive copy of agreement executed by the C/CAG Executive Director consistent with C/CAG Procurement Policy:
 - 5.9.1 Receive a copy of executed agreement between C/CAG and Alexis Petru for consulting services for the San Mateo County Energy Watch Program in an amount not to exceed \$7,000. APPROVED
 - 5.9.2 Receive a copy of an executed agreement with PMC for website services in an amount not to exceed \$23,000 in accordance with the C/CAG procurement policy. APPROVED
- 5.10 Review and approval of Countywide Integrated Waste Management Plan five-year review Ad Hoc Committee Roster. APPROVED
- 5.11 Receive update on potential countywide funding initiative for stormwater compliance activities. APPROVED
- 5.12 Review and approval of the reallocation of \$312,000 in Transportation Development Act Article 3 Funds for the City of San Mateo Bay to Transit Trail Phase 1 Project. APPROVED

Item 5.4 and 5.7 were removed from the Consent Agenda.

- 5.4 Review and approval of Resolution 14-11 authorizing the C/CAG Chair to execute Amendment No. 1 to the Interagency Agreement between C/CAG and MTC for Transportation Planning, Programming, And Transportation/Land Use Coordination for FY 2012/13, FY 2013/14, FY 2014/15 and FY 2015/16. APPROVED

Board Members asked for clarifying information regarding this fund. Staff responded to the questions.

Board Member Matsumoto MOVED approval of Item 5.4. Board Member Lee SECONDED. **MOTION CARRIED UNANIMOUSLY 20-0.**

- 5.7 Review and approval of the project list for funding under the C/CAG and San Mateo County Transportation Authority Shuttle Program for FY 2014/2015 and FY 2015/2016 and review and approval of Resolution 14-15 authorizing the C/CAG Chair to execute a funding agreement with the City of Menlo Park for an amount not to exceed \$923,266 for shuttle services. APPROVED

The Board would like items with high dollar amounts to be placed on the Regular Agenda.

Board Member Matsumoto MOVED approval of Item 5.7. Board Member Lee SECONDED. **MOTION CARRIED UNANIMOUSLY 20-0.**

6.0 REGULAR AGENDA

- 6.1 Review and approval of C/CAG Legislative policies, priorities, positions, and legislative update. (A position may be taken on any legislation, including legislation not previously identified.)

APPROVED

The Legislative Committee has made a recommendation to send letters of support for the following bills:

- AB 2170 – Allows a joint powers authority to exercise any power common to the contracting parties including the authority to levy a fee or tax.
- AB 2194 –Amends the Mello-Roos Community Facilities Act of 1982 to include the financing of storm water management.
- AB 1690 – Amends existing law to allow accommodation of the very low and low-income housing needs on mixed use sites vs. residential only sites.
- AB 1970 – C/CAG supports the concept of local government access to cap-and-trade revenue for GHG emissions reduction projects.

C/CAG’s Legislative Advocates provided an update on two bills.

- AB 418 – C/CAG sponsored bill that would give C/CAG the ability to seek a special tax or property related fee to fund stormwater programs. This bill requires 2/3 votes of the Assembly due to an urgency clause. Obtaining the 2/3 vote could be difficult.
- AB 2170 – This bill requires a majority vote and would serve as a back up to AB 418. The bill is moving through the process in the Assembly. If this bill is signed it will go into effect January 1, 2015.

Board Member Gordon MOVED approval to support AB 2170 and 2194. Board Member O’Connell (San Bruno) SECONDED. **MOTION CARRIED 19-1.** Board Member Olbert Opposed.

Board Member Gordon MOVED approval to support AB 1690. Board Member O’Connell (San Bruno) SECONDED. **MOTION CARRIED 19-0-1.** Board Member Lewis Abstained.

Board Member Gordon MOVED to support in concept of AB 1970. Board Member O’Connell (San Bruno) SECONDED. **MOTION CARRIED UNANIMOUSLY 20-0.**

- 6.2 Review and approval of C/CAG investment recommendations from the Finance Committee and accept the Quarterly Investment Report as of March 31, 2014. APPROVED

Staff reported that the Finance Committee met on May 2nd and recommended no change to the C/CAG investment portfolio.

Board Member Benton MOVED approval of Item 6.2. Board Member Horsley SECONDED. **MOTION CARRIED UNANIMOUSLY 20-0.**

- 6.3 Review and approval of the updated San Mateo County Priority Development Area (PDA) Investment & Growth Strategy. APPROVED

Staff provided a presentation on the updated San Mateo County Priority Development Area Investment & Growth Strategy.

Board Member Aguirre MOVED approval of Item 6.3. Board Member O'Connell (San Bruno) SECONDED. **MOTION CARRIED UNANIMOUSLY 19-0.**

- 6.4 Review and approval of Resolution 14-17 to adopt the C/CAG Priority Development Area (PDA) Planning Program list of projects for submission to the Metropolitan Transportation Commission for funding. APPROVED

Staff presented the PDA Planning Program list of projects and answered questions from the Board.

Board Member Nagel MOVED approval of Item 6.4. Board Member Horsley SECONDED. **MOTION CARRIED UNANIMOUSLY 19-0.**

- 6.5 Review and approval of Resolution 14-14 authorizing the C/CAG Chair to execute an agreement with the San Mateo-Foster City School District for construction of a Green Streets and Parking Lot/Safe Routes to School Demonstration Project in an amount not to exceed \$385,000. APPROVED

Board Member Aguirre MOVED approval of Item 6.5. Board Member Matthews SECONDED. **MOTION CARRIED UNANIMOUSLY 18-0.**

- 6.6 Review and approval of Resolution 14-18 authorizing the allocation of remaining AB 1546 (\$4 Vehicle Registration Fee) funds to the Countywide Traffic Congestion Management and Stormwater Pollution Prevention Programs (Special Voting) APPROVED

Board Member Horsley MOVED approval of Item 6.6. Board Member Aguirre SECONDED.

A Super Majority Vote was taken by roll call. **MOTION CARRIED UNANIMOUSLY 18-0.** Results: 18 Agencies approving. This represents 86% of the Agencies representing 78% of the population

- 6.7 Initial draft, assumptions, and input on the C/CAG 2014-15 Program Budget and Member Fees. APPROVED

Board Member Gordon MOVED approval of Item 6.7. Board Member Kiesel SECONDED. **MOTION CARRIED UNANIMOUSLY 18-0.**

- 6.8 Review and authorize a joint effort with the Metropolitan Transportation Commission (MTC) to conduct traffic analysis for Express Lanes on US 101 from Santa Clara County Line to I-380. APPROVED

Staff presented proposed study parameters for traffic analysis for Express Lanes on US101. Jeff Hopson, of Transform, provided public comment and urged the Board to approve the study.

Board Member Nagel MOVED approval of Item 6.8. Board Member Aguirre SECONDED. **MOTION CARRIED** 15-2-1. Board Members Olbert and Matsumoto Opposed. Chair Nihart Abstained.

7.0 COMMITTEE REPORTS

7.1 Committee Reports (oral reports).

None.

7.2 Chairperson's Report

None.

7.3 Boardmembers Report

None.

8.0 EXECUTIVE DIRECTOR'S REPORT

None.

9.0 COMMUNICATIONS - Information Only

Copies of communications are included for C/CAG Board Members and Alternates only. To request a copy of the communications, contact Nancy Blair at 650 599-1406 or nblair@smcgov.org or download a copy from C/CAG's website – www.ccag.ca.gov.

9.1 Letter from Wally Abrazaldo, Transportation Programs Specialist, to David Hogan, Contract Planner, City of Menlo Park, dated 4/14/14. RE: Draft Environmental Impact Report for Commonwealth Corporate Center Project.

9.2 Letter from Sandy Wong, Executive Director C/CAG, to California Energy Commission, Contracts, Grants & Loans Office, dated 3/18/14. RE: Support for the City of San Mateo's Application for Funding under the CEC Alternative and Renewable Fuel and Vehicle Technology Program, Pilot Scale and Commercial Scale Advanced Biofuels Production Facilities – Wastewater Treatment Plant Digester Gas to Compressed Natural Gas (CNG) for Vehicle Fuel Project.

10.0 CLOSED SESSION (Pursuant to Government Code Sec. 54957.6):

10.1 Conference with Labor Negotiators

C/CAG Representatives: C/CAG Compensation Committee, Patricia Martel

Unrepresented Employee: Executive Director

11.0 RECONVENE OPEN SESSION

11.1 Report on Closed Session.

12.0 Action on Compensation Adjustment for Executive Director. Approval of agreement between C/CAG and Executive Director. APPROVED

Board Member Horsley MOVED approval of Compensation Adjustment for Executive Director. Board Member Aguirre SECONDED. **MOTION CARRIED UNANIMOUSLY** 18-0.

13.0 Approval of 2014 Performance Objectives for Executive Director. APPROVED

Board Member O'Connell (San Bruno) MOVED approval of Item 13.0. Board Member Aguirre SECONDED. **MOTION CARRIED UNANIMOUSLY** 18-0

14.0 ADJOURN

Meeting adjourned at 8:35 p.m.

C/CAG AGENDA REPORT

DATE: June 12, 2014

TO: City/County Association of Governments Board of Directors

FROM: Sandy Wong, Executive Director

SUBJECT: Review and approval of Resolution 14-13 authorizing the C/CAG Chair to execute a grant agreement with the California Energy Commission to receive funding for the San Mateo County Alternative Fuel Readiness Plan in the amount of \$275,810

(For further information please contact John Hoang at 650-363-4105)

RECOMMENDATION

That the C/CAG Board review and approve Resolution 14-13 authorizing the C/CAG Chair to execute a grant agreement with the California Energy Commission to receive funding for the San Mateo County Alternative Fuel Readiness Plan in the amount of \$275,810.

FISCAL IMPACT

\$275,810

SOURCE OF FUNDS

California Energy Commission Grant

BACKGROUND/ DISCUSSION

In August 2013, the California Energy Commission issued a grant solicitation seeking proposals to conduct regional readiness planning at the local level for a variety of alternative fuels including electric, hydrogen, biofuels, propane, and natural gas. C/CAG staff submitted an application for the development of an Alternative Fuel Readiness Plan (AFRP) for San Mateo County and 20 cities therein for the commercialization of alternative transportation fuels in the marketplace. The Energy Commission approved the grant award to C/CAG at its April 22, 2014 Business Meeting.

The scope of work, as prescribed by the Energy Commission, includes the following tasks:

- Analyze existing and potential incentives for increased usage of alternative fuels;
- Identify challenges and opportunities for sharing best practices for planning, permitting,

ITEM 5.2

- deployment, maintenance and inspection of Alternative Fuel Infrastructure (AFI);
- Develop, or revised as necessary, training materials or classes for fleet operators, planners, first responders, and decision-makers regarding AFI development;
 - Develop strategies and best practices to increase procurement of alternative fuels;
 - Develop marketing analyses, marketing materials, and outreach strategies that communicate the benefits of alternative fuel usage to targeted groups such as fleet owners/operators; and
 - Develop strategies to assist alternative fuel wholesalers/retailers, with the intent of increasing the availability and/or reducing the cost of alternative fuels.

Development of the AFRP for San Mateo County is expected to begin in July 2014 and be completed in approximately one year. C/CAG will outreach to staff from the 20 cities/towns and County during the development process.

ATTACHMENTS

- Resolution 14-13
- Grant Agreement between C/CAG and California Energy Commission (*Available for review and download at www.ccag.ca.gov/html*)

RESOLUTION 14-13

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY AUTHORIZING THE C/CAG CHAIR TO EXECUTE A GRANT AGREEMENT WITH THE CALIFORNIA ENERGY COMMISSION TO RECEIVE FUNDING FOR THE SAN MATEO COUNTY ALTERNATIVE FUEL READINESS PLAN IN THE AMOUNT OF \$275,810

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, C/CAG applied for and was awarded the California Energy Commission grant for development of a regional Alternative Fuel Readiness Plan (AFRP) for a variety of alternative fuels including electric, hydrogen, biofuels, propane, and natural gas; and

WHEREAS, C/CAG plans to create the San Mateo County AFRP through coordinated efforts with the County of San Mateo and 20 cities therein to; and

WHEREAS, the AFRP will include a strategic assessment of the challenges and opportunities for the adoption of alternative fuels and implementation of targeted outreach programs for fuels which include hydrogen, biofuels, natural gas, and electricity; and

WHEREAS, the total cost of the project is estimated at \$356,418, which includes in-kind match of \$80,608 and grant amount of \$275,810.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that the Chair is authorized to enter into an agreement with the California Energy Commission for \$275,810 for the San Mateo County Alternative Fuel Readiness Plan. This agreement shall be in a form approved by C/CAG legal counsel.

PASSED, APPROVED, AND ADOPTED THIS 12TH DAY OF JUNE 2014.

Mary Ann Nihart, Chair

C/CAG AGENDA REPORT

DATE: June 12, 2014

TO: City/County Association of Governments Board of Directors

FROM: Sandy Wong, Executive Director

SUBJECT: Review and approval of Resolution 14-23 authorizing the C/CAG Chair to execute an agreement with Life Cycle Associates to provide services for the development of the San Mateo County Alternative Fuel Readiness Plan in an amount not to exceed \$275,810

(For further information please contact John Hoang at 650-363-4105)

RECOMMENDATION

That the C/CAG Board review and approve Resolution 14-23 authorizing the C/CAG Chair to execute an agreement with Life Cycle Associates to provide services for the development of the San Mateo County Alternative Fuel Readiness Plan in an amount not to exceed \$275,810.

FISCAL IMPACT

\$275,810

SOURCE OF FUNDS

California Energy Commission Grant

BACKGROUND/ DISCUSSION

In August 2013, the California Energy Commission issued a grant solicitation seeking proposals to conduct regional readiness planning at the local level for a variety of alternative fuels including electric, hydrogen, biofuels, propane, and natural gas. C/CAG staff submitted an application for the development of the Alternative Fuel Readiness Plan (AFRP) for San Mateo County and 20 cities therein for the commercialization of alternative transportation fuels in the marketplace. The Energy Commission approved the grant award to C/CAG at its April 22, 2014 Business Meeting.

In accordance with the C/CAG adopted Procurement Policy, a Request for Qualifications (RFQ) was released on May 9, 2014, seeking a consultant to provide services to assist C/CAG with development of the San Mateo County AFRP. Three (3) proposals were received by the May 30, 2014 deadline. A three (3) member panel, consisting of C/CAG and County of San Mateo staff,

was convened. The panel reviewed, evaluated, and ranked the Statements of Qualifications (SOQs) based on the consultant's experience, qualifications, understanding of the project, and approach to completing the AFRP project. The firms were scored and ranked as follows:

<u>Rank</u>	<u>Firm</u>
1	Life Cycle Associates
2	E360°
3	ICF International

Based on the scoring results and the overall quality of the SOQ, it is recommended that Life Cycle Associates be selected to provide assistance in the development of the AFRP for San Mateo County. The scope of work, as prescribed by the Energy Commission, includes the following technical tasks:

- Analyze existing and potential incentives for increased usage of alternative fuels;
- Identify challenges and opportunities for sharing best practices for planning, permitting, deployment, maintenance and inspection of Alternative Fuel Infrastructure (AFI);
- Develop, or revised as necessary, training materials or classes for fleet operators, planners, first responders, and decision-makers regarding AFI development;
- Develop strategies and best practices to increase procurement of alternative fuels;
- Develop marketing analyses, marketing materials, and outreach strategies that communicate the benefits of alternative fuel usage to targeted groups such as fleet owners/operators; and
- Develop strategies to assist alternative fuel wholesalers/retailers, with the intent of increasing the availability and/or reducing the cost of alternative fuels.

The cost of performing the work will be up to \$275,810, which is the grant amount provided by the Energy Commission. In collaboration with the Energy Commission staff, the scope of work and schedule will be refined, as needed over the duration of the project. Development of the AFRP for San Mateo County is expected to begin in July 2014 and be completed in approximately one year.

ATTACHMENTS

- Resolution 14-23
- Agreement with Life Cycle Associates

RESOLUTION 14-23

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY AUTHORIZING THE C/CAG CHAIR TO EXECUTE AN AGREEMENT WITH THE LIFE CYCLE ASSOCIATES TO PROVIDE SERVICES FOR THE DEVELOPMENT OF THE SAN MATEO COUNTY ALTERNATIVE FUEL READINESS PLAN IN THE AMOUNT OF \$275,810

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, C/CAG applied for and was awarded the California Energy Commission grant for development of a regional Alternative Fuel Readiness Plan (AFRP) for a variety of alternative fuels including electric, hydrogen, biofuels, propane, and natural gas; and

WHEREAS, C/CAG plans to create the San Mateo County AFRP through coordinated efforts with the County of San Mateo and 20 cities therein to; and

WHEREAS, the AFRP will include a strategic assessment of the challenges and opportunities for the adoption of alternative fuels and implementation of targeted outreach programs for fuels which include hydrogen, biofuels, natural gas, and electricity; and

WHEREAS, C/CAG has determined that outside consulting services are needed to assist in the development of the San Mateo County AFRP; and

WHEREAS, C/CAG has selected Life Cycle Associates through a competitive process to provide these services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that the Chair is authorized to enter into an agreement with the Life Cycle Associates for \$275,810 to provide assistance for the development of the San Mateo County Alternative Fuel Readiness Plan. This agreement shall be in a form approved by C/CAG legal counsel.

PASSED, APPROVED, AND ADOPTED THIS 12TH DAY OF JUNE 2014.

Mary Ann Nihart, Chair

**AGREEMENT BETWEEN
CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY
AND
LIFE CYCLE ASSOCIATES, LLC**

This Agreement entered this ____ day of _____, 2014, by and between the City/County Association of Governments of San Mateo County, a joint powers agency, hereinafter called "C/CAG" and Life Cycle Associates, LLC, hereinafter called "Contractor."

W I T N E S S E T H

WHEREAS, C/CAG is a joint powers agency formed for the purpose of preparation, adoption and monitoring of a variety of county-wide state-mandated plans;

WHEREAS, C/CAG is prepared to develop the Alternative Fuel Readiness Plan for San Mateo County and 20 cities therein for the commercialization of alternative transportation fuels in the marketplace;

WHEREAS, the San Mateo County Alternative Fuel Readiness Plan will include a strategic assessment of the challenges and opportunities for the adoption of alternative fuels and implementation of targeted outreach programs for fuels which include hydrogen, biofuels, natural gas, and electricity;

WHEREAS, C/CAG has determined that Contractor has the requisite qualifications to perform this work.

NOW, THEREFORE, IT IS HEREBY AGREED by the parties as follows:

1. Services to be provided by Contractor. In consideration of the payments hereinafter set forth, Contractor agrees to perform the services described in Exhibit A, attached hereto (the "Services").
2. Payments. In consideration of Contractor providing the Services, C/CAG shall reimburse Contractor based on the fee schedule set forth in Exhibit B up to a maximum amount of two hundred seventy five thousand eight hundred ten dollars (\$275,810) for Services provided during the Contract Term as set forth below. The hours stated in Exhibit B are intended to be an estimate of the amount of time Contractor expects to spend on each task. Payments shall be made to contractor monthly based on an invoice submitted by contractor that identifies expenditures and describes services performed in accordance with the agreement. C/CAG shall have the right to receive, upon request, documentation substantiating charges billed to C/CAG.
3. Relationship of the Parties. It is understood that Contractor is an Independent Contractor and this Agreement is not intended to, and shall not be construed to, create the

relationship of agent, servant, employee, partnership, joint venture or association, or any other relationship whatsoever other than that of Independent Contractor.

4. Non-Assignability. Contractor shall not assign this Agreement or any portion thereof to a third party.
5. Contract Term. This Agreement shall be in effect as of _____ and shall terminate on September 30, 2015; provided, however, C/CAG may terminate this Agreement at any time for any reason by providing 30 days' notice to Contractor. Termination to be effective on the date specified in the notice. In the event of termination under this paragraph, Contractor shall be paid for all Services provided to the date of termination.
6. Hold Harmless/ Indemnity: Contractor shall indemnify and save harmless C/CAG, its agents, officers and employees from all claims, suits or actions to the extent caused by the negligence, errors, acts or omissions of the Contractor, its agents, officers or employees related to or resulting from performance, or non-performance under this Agreement.

Contractor's duty to indemnify and save harmless as set forth herein shall include the duty to defend, as set forth in Section 2778 of the California Civil Code.

7. Insurance: Contractor or any subcontractors performing the services on behalf of Contractor shall not commence work under this Agreement until all Insurance required under this section has been obtained and such insurance has been approved by the C/CAG Staff. Contractor shall furnish the C/CAG Staff with Certificates of Insurance evidencing the required coverage and there shall be a specific contractual liability endorsement extending the Contractor's coverage to include the contractual liability assumed by the Contractor pursuant to this Agreement. These Certificates shall specify or be endorsed to provide that thirty (30) days notice must be given, in writing, to C/CAG of any pending change in the limits of liability or of non-renewal, cancellation, or modification of the policy. Such Insurance shall include at a minimum the following:

Workers' Compensation and Employer Liability Insurance: Contractor shall have in effect, during the entire life of this Agreement, Workers' Compensation and Employer Liability Insurance providing full statutory coverage.

Liability Insurance: Contractor shall take out and maintain during the life of this Agreement such Bodily Injury Liability and Property Damage Liability Insurance as shall protect C/CAG, its employees, officers and agents while performing work covered by this Agreement from any and all claims for damages for bodily injury, including accidental death, as well as any and all operations under this Agreement, whether such operations be by the Contractor or by any sub-contractor or by anyone directly or indirectly employed by either of them. Such insurance shall be combined single limit bodily injury and property damage for each occurrence and shall be not less than \$1,000,000 unless another amount is specified below and shows approval by C/CAG

Staff.

Required insurance shall include:

	Required Amount	Approval by C/CAG Staff if under \$ 1,000,000
a. Comprehensive General Liability	\$ 1,000,000	_____
b. Workers' Compensation	\$ Statutory	_____

C/CAG and its officers, agents, employees and servants shall be named as additional insured on any such policies of insurance, which shall also contain a provision that the insurance afforded thereby to C/CAG, its officers, agents, employees and servants shall be primary insurance to the full limits of liability of the policy, and that if C/CAG, or its officers and employees have other insurance against a loss covered by such a policy, such other insurance shall be excess insurance only.

In the event of the breach of any provision of this section, or in the event any notice is received which indicates any required insurance coverage will be diminished or canceled, the C/CAG Chairperson, at his/her option, may, notwithstanding any other provision of this Agreement to the contrary, immediately declare a material breach of this Agreement and suspend all further work pursuant to this Agreement.

8. Non-discrimination. The Contractor and any subcontractors performing the services on behalf of the Contractor shall not discriminate or permit discrimination against any person or group of persons on the basis of race, color, religion, national origin or ancestry, age, sex, sexual orientation, marital status, pregnancy, childbirth or related conditions, medical condition, mental or physical disability or veteran's status, or in any manner prohibited by federal, state or local laws.
9. Compliance with All Laws. Contractor shall at all times comply with all applicable laws and regulations, including without limitation those regarding services to disabled persons, including any requirements of Section 504 of the Rehabilitation Act of 1973.
10. Substitutions: If particular people are identified in this Agreement as providing services under this Agreement, the Contractor will not assign others to work in their place without written permission from C/CAG. Any substitution shall be with a person of commensurate experience and knowledge.
11. Sole Property of C/CAG. Work products of Contractor which are delivered under this Agreement or which are developed, produced or paid for under this Agreement, shall be and become the property of C/CAG. Contractor shall not be liable for C/CAG's use, modification or re-use of products without Contractor's participation or for purposes other than those specifically intended pursuant to this Agreement.
12. Access to Records. C/CAG, or any of its duly authorized representatives, shall have

access to any books, documents, papers, and records of the Contractor which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts, and transcriptions.

The Contractor shall maintain all required records for three years after C/CAG makes final payments and all other pending matters are closed.

13. Merger Clause. This Agreement, including Exhibit A attached hereto and incorporated herein by reference, constitutes the sole agreement of the parties hereto with regard to the matters covered in this Agreement, and correctly states the rights, duties and obligations of each party as of the document's date. Any prior agreement, promises, negotiations or representations between the parties not expressly stated in this document are not binding. Any subsequent modifications must be in writing and signed by the parties. In the event of a conflict between the terms, conditions or specifications set forth herein and those in Exhibit A attached hereto, the terms, conditions or specifications set forth herein shall prevail.
14. Governing Law. This Agreement shall be governed by the laws of the State of California and any suit or action initiated by either party shall be brought in the County of San Mateo, California.

Notices. All notices hereby required under this agreement shall be in writing and delivered in person or sent by certified mail, postage prepaid and addressed as follows:

City/County Association of Governments of San Mateo County
555 County Center, 5th Floor
Redwood City, CA 94063
Attention: John Hoang

Notices required to be given to contractor shall be addressed as follows:

Life Cycle Associates, LLC
884 Portola Road, Suite A11
Portola Valley, CA 94028
Attention: Stefan Unnasch

IN WITNESS WHEREOF, the parties hereto have affixed their hands on the day and year first above written.

Life Cycle Associates (Contractor)

By _____

_____ Date

City/County Association of Governments (C/CAG)

By _____
Mary Ann Nihart, C/CAG Chair

_____ Date

C/CAG Legal Counsel

By _____

EXHIBIT A

SCOPE OF SERVICES

Task 1 – Administration

Perform all tasks related administration, coordination and project management associated with the development of the Alternative Fuel Readiness Plan.

- Attend “Kick-Off” meeting and all meetings required by the C/CAG Project Manager and California Energy Commission team.
- Develop meeting agendas and minutes; prepare Monthly Progress Report which summarizes all activities conducted in accordance with the defined reporting period.

Deliverables:

- Attend meetings
- Meeting agendas and minutes
- Monthly Progress Reports

Task 2 - Evaluate Current and Potential Incentives

Evaluate existing, planned, and innovative incentives for alternative transportation fuels use.

- Document existing California state, federal, and regional alternative incentive programs.
- Develop a catalog the existing PEV and other alternative fuel incentives for increasing alternative fuel usage.
- Identify potential future policies that could be adopted by San Mateo County and/or the cities in the county to incentivize fuel suppliers and/or vehicle operators to increase countywide availability of alternative fuels.
- Produce a draft Plan that analyze potential policy options, feasible local incentives, and increases alternative fuel availability.
- Produce the final Plan that analyze potential policy options, feasible local incentives, and increases alternative fuel availability.

Deliverables:

- Draft section of the project final report (Readiness Plan)
- Final section of the project final report (Readiness Plan)

Task 3 - Evaluate Infrastructure Development Challenges

Identify issues that may hinder or delay the planning, permitting, installing, maintaining, and/or inspection of AFI in San Mateo County.

- Identify the specific issues associated with zoning and parking policies, local building codes, permitting and inspection processes, training and education programs, and public outreach, and list information gaps and deficiencies.

- Make recommendations for county and city government agencies that will resolve each issue.
- Draft a section of the Plan that discusses the challenges to AFI development presented by zoning and parking policies, local building codes, permitting and inspection processes, training and education programs, and public outreach.
- Draft a section of the Plan that lists specific actions to make incorporating AFVs and their fueling infrastructure accommodation uniform, transparent, open to ideas from many stakeholders in San Mateo County.
- Produce the final section of the Plan that discusses the challenges to AFI development presented by zoning and parking policies, local building codes, permitting and inspection processes, training and education programs, and public outreach.
- Produce the final section of the Plan that lists specific actions to make incorporating AFVs and their fueling infrastructure accommodation uniform, transparent, open to ideas from many stakeholders in San Mateo County.

Deliverables:

- Draft section of the project final report (Readiness Plan)
- Final section of the project final report (Readiness Plan)

Task 4 - Develop Training Program

Develop informational courses and classes with associated training materials for persons, companies and/or regional entities including fleet operators, planners, first responders, and decision-makers regarding processes, mechanisms, impediments, and issues involved in AFI development.

- Tailor existing training materials stakeholder training and education for electric vehicle operation and installation to San Mateo County.
- Develop analogous training materials specific to San Mateo County audiences for compressed natural gas (CNG), liquid natural gas (LNG), liquefied petroleum gas (LPG), and hydrogen vehicle operation and AFI installation.

Deliverables:

- Training materials referenced in the Bay Area PEV Readiness Plan for specific use in San Mateo County
- Training materials for CNG, LNG, LPG, and hydrogen fuel readiness for specific use in San Mateo County

Task 5 - Develop Commercialization Strategies

Develop recommended strategies and best practices to increase procurement and use of alternative fuels in San Mateo County.

- Recommend changes to local zoning, parking, and other policies that can be used to incentivize AFV use and alternative fuel purchases in San Mateo County.

- Make recommendations to increase government AFV fleets sizes and AFI facilities and to increase alternative fuel purchases by the public via private AFI installation incentives and alternative fuel pricing incentives.
- Produce a draft section of the Plan that identifies recommendations for county and city government agencies within C/CAG to adopt regarding incentives, AFI installation, and procurement practices.
- Produce the final section of the Plan that identifies recommendations for county and city government agencies within C/CAG to adopt regarding incentives, AFI installation, and procurement practices.

Deliverables:

- Draft section of the project final report (Readiness Plan)
- Final section of the project final report (Readiness Plan)

Task 6 - Develop Communication Strategies

Develop marketing analyses, marketing materials, and outreach strategies that communicate the benefits of alternative fuel usage to targeted groups such as fleet owners/operators.

- Develop a catalog of the consumer education and outreach efforts of the local organizations in San Mateo County that focus on alternative fuel use in transportation applications.
- Develop strategies to communicate alternative fuel use benefits to current and potential user communities in San Mateo County.
- Catalog the consumer education and outreach efforts of local San Mateo County organizations that could impact alternative fuel use.
- Produce a draft section of the Plan that recommends strategies to communicate alternative fuel use benefits to current and potential user communities in San Mateo County.
- Produce the final section of the Plan that recommends strategies to communicate alternative fuel use benefits to current and potential user communities in San Mateo County.

Deliverables:

- Catalog of the consumer education and outreach efforts of local San Mateo County organizations.
- Draft section of the project final report (Readiness Plan)
- Final section of the project final report (Readiness Plan)

Task 7 - Develop Assistance Strategies

Develop strategies to assist alternative fuel wholesale/retail sellers to increase the availability and/or reduce the cost of alternative fuels they provide.

- Study countywide travel and commute patterns.
- Decide where to best add AFI to best serve current and potential users.

- Develop a San Mateo County AFI siting plan in coordination with members of C/CAG.
- Develop a draft fueling/charging station siting plan for San Mateo County documented in the project final report (Readiness Plan).
- Develop a final fueling/charging station siting plan for San Mateo County documented in the project final report (Readiness Plan).

Deliverables:

- Draft AFI siting plan for San Mateo County
- Final AFI plan for San Mateo County

EXHIBIT B

FEE SCHEDULE

Task	Description	Total
1	Administration	\$34,221.00
2	Evaluate Current and Potential Incentives	\$32,799.00
3	Evaluate Infrastructure Development Challenges	\$43,311.00
4	Develop Training Program	\$47,356.00
5	Develop Increased Procurement Strategies	\$49,453.00
6	Develop Communication Strategies	\$38,615.00
7	Develop Assistance Strategies	\$30,615.00
	Grand Total	\$275,810.00

HOURLY RATES

		Fully Loaded Hourly Rate			
		From:	5/1/14	From:	1/1/15
Name	Job Classification/Title	To:	12/31/14	To:	12/31/15
Unnasch	Managing Director	\$169.96		\$175.07	
Waterland	Senior Engineer	\$146.84		\$155.78	
Pont	Senior Engineer	\$146.84		\$155.78	
Boland	Engineer	\$107.62		\$110.85	
Henderson	Engineer	\$94.50		\$97.33	
Kaminski	Analyst	\$78.92		\$81.29	

BUDGET BY TASK

Category/Person	Project Task							Total
	1 Admin	2 Evaluate Incentives	3 AFI Challenges	4 Training Program	5 Commer- cialization	6 Communi- cation	7 Assistance	
Managing Director	20	20	20	20	20	20	20	140
Senior Engineer	160	120	160	180	200	140	120	1080
Engineer	20	100	140	120	140	120	80	720
Analyst	40	0	0	40	0	0	0	80
Total Hours	240	240	320	360	360	280	220	2020
Travel	\$800							
G&A on Travel	\$56							
Total	\$34,221	\$32,799	\$43,311	\$47,356	\$49,453	\$38,055	\$30,615	\$275,810

C/CAG AGENDA REPORT

Date: June 12, 2014

To: City/County Association of Governments Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approve the appointments of Brad Donohue from the Town of Colma, Billy Gross from the City of South San Francisco, and James Hinkamp from the County of San Mateo to fill seats on the Congestion Management Program Technical Advisory Committee (TAC)

(For further information or questions contact John Hoang at 363-4105)

RECOMMENDATION

That the Board review and approve the appointments of Brad Donohue from the Town of Colma, Billy Gross from the City of South San Francisco, and James Hinkamp from the County of San Mateo to fill seats on the Congestion Management Program Technical Advisory Committee (TAC).

FISCAL IMPACT

None.

BACKGROUND/DISCUSSION

The Congestion Management Program Technical Advisory Committee (TAC), provide technical expertise for the Congestion Management and Environmental Quality (CMEQ) Committee and the C/CAG Board. The TAC is made up of engineers and planners from local jurisdictions in addition to one representative each from Caltrans, SMCTA/Peninsula Corridor JPB/Caltrain, MTC, and C/CAG.

As approved by the C/CAG Board, the maximum number of TAC members is 25 and the total vary depending on vacancies and/or interest from the city staff. Currently there are 23 members with two vacancies. To fill vacant positions, staff typically solicits C/CAG member agencies that are not currently represented on the Committee. Cities/Towns interested in being represented on the TAC are asked to submit a letter of interest to C/CAG for appointment consideration.

C/CAG received a letter from the Town of Colma, requesting the appointment of Brad Donohue, Public Works Director, to serve on the TAC. C/CAG received a letter from the City of South San Francisco requesting the appointment of Billy Gross, Planner, to serve on the TAC. C/CAG also received a letter from the County of San Mateo requesting the appointment of James

ITEM 5.4

Hinkamp, Planner, to replace a current planning position held by the County. With the three appointments (two new and one replacement) there will be a total of 25 TAC members.

ATTACHMENTS

- Current CMP TAC Roster - 2014
- Letter from Town of Colma
- Letter from City of South San Francisco
- Letter from County of San Mateo

Current CMP TAC Roster – 2014

No.	Member	Agency
1	Jim Porter (Co-Chair)	San Mateo County Engineering
2	Joseph Hurley (Co-Chair)	SMCTA / PCJPB / Caltrain
3	Afshin Oskoui	Belmont Engineering
4	Randy Breault	Brisbane Engineering
5	Syed Murtuza	Burlingame Engineering
6	Bill Meeker	Burlingame Planning
7	VACANT	Caltrans
8	Sandy Wong	C/CAG
9	John Fuller	Daly City Engineering
10	Tatum Mothershead	Daly City Planning
11	Brad Underwood	Foster City Engineering
12	Mo Sharma	Half Moon Bay Engineering
13	Paul Willis	Hillsborough Engineering
14	Chip Taylor	Menlo Park Engineering
15	Van Ocampo	Pacifica Engineering
16	Shobuz Ikbal	Redwood City Engineering
17	Klara Fabry	San Bruno Engineering
18	Jay Walter	San Carlos Engineering
19	Ray Towne	San Mateo Engineering
20	Steve Monowitz*	San Mateo County Planning
21	Brian McMinn	South San Francisco Engineering
22	Paul Nagengast	Woodside Engineering
23	Kenneth Folan	MTC

**To be vacated*

- Note:
- 16 out of 21 jurisdictions are currently represented (16 Engineers, 3 Planners)
 - One representative each for Caltrans, MTC, SMCTA/JBP/Caltrain, and C/CAG
 - Not currently represented (Atherton, Colma, East Palo Alto, Millbrae, Portola Valley)



TOWN OF COLMA

1198 El Camino Real • Colma, California • 94014-3212
Tel 650-997-8300 • Fax 650-997-8308

City Council

Helen Fisticaro
Mayor

Raquel Gonzalez
Vice Mayor

Joanne F. del Rosario
Council Member

Joseph Silva
Council Member

Diana Colvin
Council Member

City Treasurer

Laura Walsh

City Officials

Sean Rabé
City Manager

Jon Read
Chief of Police

Roger Peters
City Attorney

Cyrus Kianpour
City Engineer

Brad Donohue
Public Works Director

Michael Laughlin, AICP
City Planner

Brian Dossey
Director of Recreation
Services

Lori Burns
Human Resources Manager

Date: May 27, 2014
To: Sandy Wong
Executive Director, C/CAG
From: Sean Rabé
City Manager, Town of Colma
Subject: Consideration for Brad Donohue to sit on C/CAG
Technical Advisory Committee

Dear Ms. Wong,

Brad Donohue has been working in the capacity of the Town's Public Works Director for approximately a year and a half. Please consider appointing Brad Donohue to a seat on the City and County Associated Government Technical Advisory Committee.

Thank you in advance for this consideration and if I can be of any assistance please do not hesitate to contact me.

Sincerely,

Sean Rabé
City Manager

Cc: File



CITY COUNCIL 2014

KARYL MATSUMOTO, MAYOR
RICHARD A. GARBARINO, VICE MAYOR
MARK ADDIEGO, COUNCILMEMBER
PRADEEP GUPTA, PH.D., COUNCILMEMBER
LIZA NORMANDY, COUNCILMEMBER

MIKE FUTRELL, CITY MANAGER

OFFICE OF THE CITY MANAGER

April 24, 2014

Sandy Wong, Executive Director
C/CAG
555 County Center, 5th Floor
Redwood City, CA 94063-1665

RE: Recommendation to Appoint Billy Gross to C/CAG TAC

Dear Ms. Wong:

This letter is to recommend appointment of Billy Gross, AICP, to the planning representative position on the C/CAG Technical Advisory Committee recently vacated by another South San Francisco planner, Gerry Beaudin. Mr. Gross currently serves as Associate Planner for the City and has a strong background in both local and regional planning. Additionally, he has served on the Grand Boulevard Initiative Working Committee for the past five years. I believe his knowledge and experience will make him a valuable contributor to the TAC.

Thank you for your consideration of this appointment and please feel free to contact me with any questions you may have.

Sincerely,


Mike Futrell
City Manager

Cc: Billy Gross, Associate Planner

COUNTY OF SAN MATEO
COUNTY MANAGER'S OFFICE

John L. Maitbie
County Manager/
Clerk of the Board

County Government Center
400 County Center, 1st Floor
Redwood City, CA 94063
650-363-4121 T
650-363-1916 F
www.smcgov.org

May 5, 2014

Ms. Sandy Wong, Executive Director
San Mateo City/County Association of Governments
555 County Center, 4th Floor
Redwood City, CA 94063

Dear Ms. Wong,

The San Mateo County Planning and Building Department has recently appointed Mr. James Hinkamp to lead its transportation planning and Climate Action Plan implementation efforts. Projects that Mr. Hinkamp is working on include developing a Comprehensive Transportation Management Plan for the coastside, designing and permitting Highway One turn lanes and pedestrian crossings, and tracking the County's progress in achieving emission reduction targets. In light of his involvement with these projects, and his knowledge of and experience with transportation and planning issues, I propose that he replace Steve Monowitz as the Planning and Building Department's representative on the CCAG Congestion Management Plan Technical Advisory Committee.

Sincerely,



Peggy Jensen
Deputy County Manager



C/CAG AGENDA REPORT

Date: June 12, 2014
To: City/County Association of Governments Board of Directors
From: Sandy Wong, Executive Director
Subject: Review and approval of Resolution 14-30 authorizing the C/CAG Chair to execute Amendment No. 2 to the agreement with Jacobs Engineering Group to perform an assessment of INRIX Data for level of service and performance monitoring results in an amount not to exceed \$25,000

(For further information or questions contact John Hoang at 363-4105)

RECOMMENDATION

That the C/CAG Board review and approve Resolution 14-30 authorizing the C/CAG Chair to execute Amendment No. 2 to the agreement with Jacobs Engineering Group to perform an assessment of INRIX Data for level of service and performance monitoring results in an amount not to exceed \$25,000.

FISCAL IMPACT

\$25,000

SOURCE OF FUNDS

Federal Surface Transportation Program (STP) Planning Grant

BACKGROUND/DISCUSSION

C/CAG, as the Congestion Management Agency for San Mateo County, is required to measure the roadway Level of Service (LOS) and conduct other activities to determine compliance with the Congestion Management Program (CMP). The CMP roadway system that is monitored includes 16 intersections and 53 roadway segments and is updated biennially with the last update completed in 2013. The next CMP update will be performed in 2015.

Current LOS Monitoring

Historically, roadway LOS is determined by a combination of two data collection methods. The first includes conducting travel time surveys using a floating car and Global Positioning System (GPS) technology, primarily performed on freeway segments. For the floating car method, a test vehicle “floats” with the traffic to represent the average vehicle by attempting to safely pass as many vehicles that pass the test vehicle. The floating car is driven during the morning and afternoon peak commute periods over multiple days. Five runs are performed for each direction of travel during the monitoring period. LOS is then determined on the basis of average

ITEM 5.5

operating speed.

The second method involves collecting traffic volume data using machine counts. Traffic volume counts are collected at CMP intersections and street segments by laying tubes across the roadway over a three-day (72-hour) period to determine number of vehicles per hour. The LOS is evaluated based on the volume to capacity ratio (V/C) dependent on the local free-flow speed, cross section, number of lanes, % no-passing zones, and functional classification.

Commercial Speed Data

INRIX is a provider of GPS probe-based traffic data, which is commercial speed data aggregated from various sources equipped with GPS including road sensors, fleet and delivery vehicles as well as transit vehicles. The large volume of resulting traffic speed data that is made available includes real-time flow and historical archived information. The Metropolitan Transportation Commission (MTC) recently started utilizing the INRIX data as part of the San Francisco Bay Area's 511 Program and has made the INRIX data available to the Congestion Management Agencies (CMAs) at no cost. The San Francisco County Transportation Authority and the Alameda County Transportation Commission have performed analysis for their respective counties on the feasibility of using private commercial data as a substitute for floating vehicles for monitoring the CMP network LOS. Other CMAs have either evaluated or are also exploring the use of the data for future LOS monitoring.

Assessment of INRIX Data for LOS and Performance Monitoring

Analyzing and validating the INRIX dataset will include a two-step process, the first being to "ground truth" the INRIX dataset by comparing archive dataset to the 2013 travel time runs for the same time period. This will include using the data from MTC for the representative periods as were performed with the travel time runs for each respective route. This evaluation will give a general result of the applicability and usefulness of the INRIX dataset as a potential replacement data source looking forward to the 2015 CMP monitoring update.

The second part of the assessment (assuming the results of the first task indicate the INRIX dataset being an acceptable source in place of travel time runs) will be to provide an overview of the possible performance measures using INRIX data. This may include evaluation of a longer period of time (12 month vs. Spring), temporal variation (time of year, month by month, day of week, time of day) and various other performance measures (duration of congestion, buffer index, travel time index, travel time reliability, etc.) currently not calculated due to limited data being collected.

Potential Benefits

Based on the findings of the INRIX data validation effort, staff will take into consideration the appropriate methodology for use in the 2015 CMP update. If determined to be viable, utilizing commercial speed data to calculate LOS in the future instead of the floating car method may have cost savings implications. In addition, a larger commercial speed dataset will also enable more robust analyses of LOS for the purposes of the CMP as well as other applications.

Consultant Retention

In 2010, following a procurement process, C/CAG entered into contract with Jacobs Engineering Group (Jacobs) to provide monitoring services for the 2011 CMP, which included conducting traffic counts and performing level of service calculations on the CMP intersections and roadway

segments. A provision was included in the agreement providing C/CAG the option to renew the agreement based on satisfactory performance, for an additional four years (2 additional two-year cycles) that includes services for the 2013 and 2015 CMPs. Staff was satisfied with the consultant's work, work products, and timeliness of deliverables for the 2011 CMP project effort and C/CAG exercised the option to retain Jacobs for the 2013 update.

Since the existing contract allows for an extension to include the 2015 CMP, staff recommends exercising the option to retain Jacobs for the assessment of INRIX Data and for the 2015 CMP LOS monitoring. The cost for performing the 2011 and 2013 CMP monitoring was \$55,822.02 and \$61,202.88 respectively totaling \$117,024.90. The addition of the INRIX Data assessment task will add an addition \$25,000 for a total amount of \$142,024.90. Staff intends to bring to the Board the 2015 CMP monitoring scope of work and cost in spring 2015.

ATTACHMENTS

- Resolution 14-30
- Amendment No. 2 between C/CAG and Jacobs Engineering Group

RESOLUTION 14-30

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY AUTHORIZING THE C/CAG CHAIR TO EXECUTE AMENDMENT NO. 2 TO THE AGREEMENT WITH JACOBS ENGINEERING GROUP TO PERFORM AN ASSESSMENT OF INRIX DATA FOR LEVEL OF SERVICE AND PERFORMANCE MONITORING RESULTS IN AN AMOUNT NOT TO EXCEED \$25,000

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, C/CAG is the designated Congestion Management Agency responsible for the development and implementation of the Congestion Management Program for San Mateo County; and

WHEREAS, the California Government Code requires Congestion Management Agencies to develop and monitor Congestion Management Programs; and

WHEREAS, C/CAG desire to evaluate utilization of INRIX Data leading up to the 2015 Congestion Management Program (CMP) update; and

WHEREAS, C/CAG selected Jacobs Engineering Group through a competitive process to provide these services for the 2011 CMP monitoring and exercised the option to retain Jacobs Engineering Group for the 2013 CMP monitoring; and

WHEREAS, C/CAG exercises the option to retain Jacobs Engineering Group to perform and assessment of INRIX dataset as a potential replacement data source looking forward to the 2015 CMP monitoring update; and

WHEREAS, the original agreement was for the amount of \$55,822.02 and Amendment No. 1 added \$61,202.88 for a total amount of \$117,024.90; and

WHEREAS, Amendment No. 2 will add \$25,000 to the Agreement for a total amount of \$142,024.90.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that the Chair is authorized to execute Amendment No. 2 to the agreement with Jacobs Engineering Group in an amount not to exceed \$25,000. This agreement is attached hereto and is in a form that has been approved by C/CAG Legal Counsel.

PASSED, APPROVED, AND ADOPTED THIS 12TH DAY OF JUNE 2014.

Mary Ann Nihart, Chair

**AMENDMENT NO. 2 TO THE AGREEMENT
BETWEEN
CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY
AND
JACOBS ENGINEERING GROUP INC.**

WHEREAS, the City/County Association of Governments for San Mateo County (hereinafter referred to as "C/CAG") and Jacobs Engineering Group Inc. (hereinafter referred to as "Contractor") are parties to an agreement originally dated March 10, 2011, for conducting the San Mateo County 2011 Congestion Management Program monitoring (the "Jacobs Contract"); and

WHEREAS, C/CAG exercised the option to extend the Jacobs Contract for an additional 2-year cycle to include services for the 2013 Congestion Management Program; and

WHEREAS, the Jacobs Contract was amended February 26, 2013, to include services for the 2013 San Mateo Congestion Management Program monitoring; and

WHEREAS, the total amount of the Jacobs Contract for services in connection with the 2011 and 2013 Congestion Management Program is \$117,024.90 (\$55,822.02 and \$61,202.88 respectively); and

WHEREAS, C/CAG exercises the option to extend the Jacobs Contract to include a task to perform an assessment of the 2013 INRIX Data with 2013 Level of Service (LOS) and Performance Measure Monitoring results in preparation for the 2015 Congestion Management Program monitoring; and

WHEREAS, payment of an additional twenty five thousand dollars (\$25,000) will be required to perform an assessment of the INRIX Data; and

WHEREAS, the parties desire to amend the Jacobs Contract as set forth herein.

IT IS HEREBY AGREED by C/CAG and Contractor as follows:

1. The Jacobs Contract is amended to provide that the Services to be provided for the assessment of INRIX Data are described in Exhibit A2, which Exhibit is attached hereto.
2. Section 2 of the Jacobs Contract is deleted and replaced with the following:

Payments. In consideration of Contractor providing the Services hereunder, C/CAG shall reimburse Consultant as follows:

- a. For Services in connection with the 2011 Congestion Management Program (as set forth in Exhibit A), payments shall be based on the fee schedule set forth in Exhibit B up to a maximum amount of fifty five thousand eight hundred twenty two dollars and two cents (\$55,822.02).

b. For Services in connection with the 2013 Congestion Management Program (as set forth in Exhibit A1), payments shall be based on the fee schedule set forth in Exhibit B1, up to a maximum amount of sixty one thousand two hundred two dollars and eighty eight cents (\$61,202.88).

c. For Services in connection with the assessment of INRIX Data (as set forth in Exhibit A2), payments shall be based on the fee schedule set forth in Exhibit B2, up to a maximum of twenty two thousand dollars (\$25,000.00)

The total maximum contract amount shall not exceed one hundred thirty nine thousand twenty four dollars and ninety cents (\$142,024.90). The hours stated in Exhibit B, Exhibit B1, and Exhibit B2 are intended to be an estimate of the amount of time Contractor expects to spend on each task. Payments shall be made to Contractor monthly based on an invoice submitted by Contractor that identifies expenditures and describes services performed in accordance with this Agreement. C/CAG shall have the right to receive, upon request, documentation substantiating charges billed to C/CAG.

3. Section 5 of the Jacobs Contract is amended to provide that the termination date is September 30, 2015.
4. Except as expressly amended herein, all other provisions of the Jacobs Contract shall remain in full force and effect.
5. This amendment shall take effect upon the date of execution by both parties.

City/County Association of Governments
(C/CAG)

Jacobs Engineering Group Inc.(Contractor)

Mary Ann Nihart, Chair

By

Title: _____

Date: _____

Date: _____

Approved as to form:

Legal Counsel for C/CAG

EXHIBIT A2

SCOPE OF SERVICES

ASSESSMENT OF INRIX DATA FOR LEVEL OF SERVICE AND PERFORMANCE MONITORING RESULTS

Conflate and Compare 2013 INRIX Data with 2013 Level of Service (LOS) and Performance Measure Monitoring Results

The Consultant will conflate and evaluate the 2013 INRIX dataset available through MTC in order to determine if is a viable source of data to calculate LOS in accordance with the current methodology as included in the 2013 study. The consultant will conflate a sufficient portion of the San Mateo network in order to evaluate its usefulness as a data source for the upcoming 2015 CMP update cycle. The consultant will summarize the findings of the comparison between the two 2013 datasets (2013 INRIX and 2013 LOS and Performance Measure Monitoring) in accordance with the 1994 Highway Capacity Manual in a technical memorandum. The consultant will provide recommendations for C/CAG to consider regarding any adjustments to scope and budget for the 2015 LOS and Performance Measure Monitoring study.

The above scope will require an estimated 164 hours and a not-to-exceed budget of \$25,000.

EXHIBIT B2

FEE SCHEDULE ESTIMATE

City/County Association of Governments (C/CAG) of San Mateo		2014 Inrix Assessment Team			Totals (Overhead and profit charged only for Jacobs)				
Fee proposal for Required Scope of Work		Steve Taylor	Jacobs Engineering Programming	Jacobs Engineering GIS/Traffic Engineering	Hours	Base Fee	Overhead	Profit	Total by Task
No.	Task Description	10	16	24			1,1501	10%	
		\$200,000	\$65,416	\$52,550					
	<i>Personnel</i>								
1	Collect Available Data	10	16	24	50	\$4,307.36	\$2,653.69	\$496.11	\$7,457.16
	Assemble Inrix Dataset from MTC	10	16	24	50	\$4,307.36	\$2,653.69	\$496.11	\$7,457.16
2	Confiation of Dataset to Linear Reference System	10	34	50	94	\$6,850.64	\$5,578.72	\$1,042.94	\$13,472.30
	Initial Confiation of the Inrix dataset		15	20	35	\$2,031.90	\$2,336.89	\$436.88	\$4,805.67
	QC of Automated Process and Identification of Manual Portion		15	30	45	\$2,556.90	\$2,940.69	\$549.76	\$6,047.35
	Manual Confiation of Inrix Data	10	4		14	\$2,261.84	\$301.14	\$56.30	\$2,619.28
3	Assessment of Inrix Results Compared to 2013 Travel Time Study	10	0	0	10	\$2,000.00	\$0.00	\$0.00	\$2,000.00
	Comparison of Results between Inrix and 2013 Travel Time Study	10			10	\$2,000.00	\$0.00	\$0.00	\$2,000.00
4	Technical Memorandum	10	0	0	10	\$2,000.00	\$0.00	\$0.00	\$2,000.00
	Preparation of Technical Memorandum of Findings and Recommendations	10			10	\$2,000.00	\$0.00	\$0.00	\$2,000.00
	Inrix Assessment Scope Hrs	40	50	74	164	\$15,158.00	\$8,232.42	\$1,539.04	\$24,929.46

CCAG AGENDA REPORT

DATE: June 12, 2014
TO: City/County Association of Governments of San Mateo County (C/CAG)
Board of Directors
FROM: Sandy Wong, C/CAG Executive Director
SUBJECT: Receive a status update on the Airport Land Use Compatibility Plan (ALUCP) for the
Environs of San Carlos Airport

RECOMMENDATION

That the C/CAG Board of Directors receive a status update on the Airport Land Use Compatibility Plan (ALUCP) for the environs of San Carlos Airport.

FISCAL IMPACT

Receiving the status update will have no fiscal impact. \$187,554 has been budgeted and approved for this project.

BACKGROUND

Per C/CAG Board action on December 12, 2013, C/CAG adopted Resolution 13-41 authorizing the agreement Environmental Science Associates (ESA) to prepare an update of the state-mandated Airport Land Use Compatibility Plan (ALLUCP) for the environs of San Carlos Airport and related CEQA documents. The agreement became effective on January 21, 2014 and the project has begun. A Project Advisory Team (PAT) was created to obtain input from key stakeholders over four scheduled meetings (see attachment).

DISCUSSION

The Project Advisory Team (PAT) consists of members as listed in the attached. The first meeting was held on March 4, 2014 to discuss the required content of the ALUCP update, per the provisions in the *2011 California Airport Land Use Planning Handbook*, published by Caltrans and FAA regulations, policies, and guidelines. The discussion also included the four land use compatibility factors that are addressed in the *Handbook*: (1) aircraft noise impacts, (2) runway safety zones, (3) height of structures/airspace protection, and (4) aircraft overflight were also discussed.

The next step for the PAT is to discuss the content of a White Paper being prepared by the consultant (ESA). The White Paper will address existing and future airport data and mapping of compatibility factors, such as updated aircraft noise contours, airspace protection surfaces, runway safety zones, radar flight tracks, and a draft airport influence area (AIA) boundary.

It is anticipated a preliminary draft ALUCP will be presented to the Airport/Land Use Committee prior to it being presented to the C/CAG Board in the fall of 2014.

ATTACHMENT: Project Advisory Team (PAT) Membership Roster

ATTACHMENT

Project Advisory Team (PAT) Membership Roster	
Airport Land Use Compatibility Plan (ALUCP) Update for the Environs of San Carlos Airport	
Agency	Name
City of Redwood City planning	Michelle Littlefield
City of San Carlos planning	Lisa Costa Sanders
City of Belmont planning	Carlo De Melo
City of Foster City planning	Curtis Banks
San Carlos Airport Association	Carol Ford
C/CAG Airport Land Use Committee (ALUC)	Richard Newman
County of San Mateo: DPW/Airports	Gretchen Kelly
County of San Mateo: Planning and Building Dept.	Lisa Aozasa
Peninsula Open Space Trust (POST)	Neal Sharma
Don Edwards San Francisco Bay National Wildlife Refuge	Eric Mruz
Supervisor Don Horsley's office (District 3)	Chris Hunter Sarah Rosendahl
Supervisor Warren Slocum's office (District 4)	Carol Marks
Caltrans Division of Aeronautics	Robert Fiore
C/CAG Staff	Sandy Wong Dave Carbone Tom Madalena
Consultant	
Environmental Science Associates (ESA)	Adrian Jones Project Manager

C/CAG AGENDA REPORT

Date: June 12, 2014
To: City/County Association of Governments, Board of Directors
From: Sandy Wong, Executive Director
Subject: Receive a copy of Amendment No.1 to the agreement with Andrea Pappajohn for consulting services for the San Mateo County Energy Watch Program in an amount not to exceed \$12,600 for a new total contract amount not to exceed \$24,850 executed by C/CAG Executive Director consistent with Procurement Policy.

(For further information contact Sandy Wong at (650)599-1409 or Kim Springer at (650)599-1412)

RECOMMENDATION

That the C/CAG Board receive copy of Amendment No.1 to the agreement with Andrea Pappajohn for consulting services for the San Mateo County Energy Watch Program in an amount not to exceed \$12,600 for a new total contract amount not to exceed \$24,850 executed by C/CAG Executive Director consistent with Procurement Policy.

FISCAL IMPACT \$12, 600.

SOURCE OF FUNDS

This agreement for services for the SMCEW program is paid for under the C/CAG – PG&E Local Government Partnership (LGP) agreement.

BACKGROUND/DISCUSSION

San Mateo County Energy Watch is a LGP between C/CAG and PG&E and is managed and staffed by RecycleWorks, a program of the County of San Mateo. The California Public Utilities Commission and PG&E staff support use of SMCEW program funds for school district coordination efforts to ensure that districts attain and make use of Prop 39 funds.

C/CAG has an existing contract with Adrea Pappajohn dated September 12, 2013 for an amount not to exceed \$12,250, to support SMCEW program efforts to coordinate with the County Office of Education (COE) and school districts in San Mateo County.

Amendment No. 1 to the contract will add an amount not to exceed \$12,600 for a new total contract amount of \$24,850.

The additional scope of work includes meeting coordination between the California Energy Commission the COE and the school districts, required benchmarking in EPA Portfolio Manager software, and follow up meeting coordination with the schools districts, reporting to SMCEW on progress made, and additional services as needed.

ATTACHMENT

- Amendment No. 1 to the Agreement with Andrea Pappajohn.

ITEM 5.7

**AMENDMENT NO.1 TO THE AGREEMENT
BETWEEN
CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY
AND
ANDREA PAPPAJOHN**

WHEREAS, the City/County Association of Governments for San Mateo County (hereinafter referred to as "C/CAG") and Andrea Pappajohn (hereinafter referred to as "Contractor") are parties to an agreement originally dated September 12, 2013, for support services for the SMC Energy Watch (the "Pappajohn Contract"); and

WHEREAS, the Pappajohn Contract was effective September 12, 2013; and

WHEREAS, C/CAG exercises the option to extend the Pappajohn Contract to include additional school, benchmarking, and outreach support services; and

WHEREAS, an additional twelve thousand and six hundred dollars will be required to perform the services; and

WHEREAS, the Pappajohn Contract was for the amount of \$12,250 for services in connection with school and administrative support and the parties desire to add \$12,600 for additional services, for a total amount of \$24,850; and

WHEREAS, the parties desire to amend the Pappajohn Contract as set forth herein.

IT IS HEREBY AGREED by C/CAG and Contractor as follows:

1. Section 1 of the the Pappajohn Contract is hereby replaced in its entirety by the following:

Services to be provided by Contractor. In consideration of the payments hereinafter set forth, Contractor agrees to perform the services described in Exhibits A and B, attached hereto (the "Services"). Contractor shall perform the services in accordance with the schedule to be provided by C/CAG over the life of this agreement. All Services are to be performed and completed by March 31, 2015.

2. Section 2 of the Pappajohn Contract is hereby replaced in its entirety by the following:

Payments. In consideration of Contractor providing the Services, C/CAG shall reimburse contractor according to the rates described in Exhibits A and B up to a maximum amount of Twenty-four Thousand Eight Hundred Fifty dollars (\$24,850) for Services provided during the Contract Term as set forth below. Payments for services described in Exhibit B shall not exceed Twelve Thousand Six Hundred

dollars (\$12,600). Payments shall be made to contractor based on an invoice submitted by contractor that identifies expenditures and describes services performed in accordance with the agreement. C/CAG shall have the right to receive, upon request, documentation substantiating charges billed to C/CAG.

3. The following is added to the Pappajohn Contract as Paragraph 9:

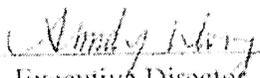
9. Compliance with PG&E Contracts. The Contractor has been provided a copy of the C/CAG Local Government Partnership Agreement between C/CAG and PG&E, and agrees to comply with all contract requirements contained therein with regard to requirements for contractors and subcontractors, specifically including Data Security, Background Checks, Confidentiality and Data Security, Customer Satisfaction, and Escalation of Complaints and Safety.

4. Except as expressly amended herein, all other provisions of the Pappajohn Contract shall remain in full force and effect.

5. This amendment shall take effect upon the date of execution by both parties.

City/County Association of Governments
(C/CAG)

Andrea Pappajohn (Contractor):


Sandy Wong, Executive Director


By

Title: _____

Date: 5-29-2014

Date: 6-1-14

Approved as to form:


Legal Counsel for C/CAG

EXHIBIT A - SCOPE OF SERVICES

Contractor shall provide professional services as an administrative contractor for C/CAG. The methods and techniques used to provide services to the County are within the Contractor's discretion, but subject to C/CAG's policies, guidelines and requirements. The amount of time, specific hours and location of the performance of Contractor's services is also left to the Contractor's discretion provided that Contractor coordinates with the SMC Energy Watch coordinator as needed.

Task 1: Preparation for October 10 School Energy Savings Workshop

1. Prepare customized data packet for each school district
2. Research content for Power Point presentations and other informational materials
3. Set up registration for workshop including making name tags
4. Contact targeted school district personnel that haven't registered to encourage them to attend
5. Develop a post survey for attendees
6. Arrange for catering for breakfast and lunch, and technology needs for the workshop
7. Serve as liaison with speakers, vendors, and information providers
8. Prepare "leave behind materials" for workshop attendees
9. Help with set up and clean up at the workshop
10. Handle registration at the workshop
11. Present information at the workshop as requested
12. Related logistical tasks for the workshop

Compensation for Task 1: \$2,000

Task 2: Training of Climate Corps Bay Area Fellow

1. Train new Climate Corps Bay Area fellow on best practices manual, set up of Portfolio Manager account, and other related records and documentation
2. Explain the history of the benchmarking project and interactions with individual school districts
3. Recommend strategies for setting up a water benchmarking project based on what was learned from the energy benchmarking project
4. Answer ongoing questions about the benchmarking project

Compensation for Task 2: \$150

Task 3: Payment Paperwork for Skyline Interns

1. Contact Skyline interns regarding paperwork necessary for them to be paid by San Mateo County Office of Education
2. Act as liaison between interns and SMCOE regarding paperwork to ensure interns are paid

Compensation for Task 3: \$100

Task 4: Monthly Billing for SMC Energy Watch program

1. Record SMCEW hours from RecycleWorks time sheets
2. Process invoices for SMC Energy Watch program
3. Create invoices for PG&E and C/CAG

Compensation for Task 4: \$125 per monthly billing completed

Task 5: Monthly Report for SMC Energy Watch program

1. Update energy savings charts (2 kW charts, 2 kWh charts)
2. Write monthly report with information provided by SMC Energy Watch coordinator, documented in Constant Contact and Google analytics, etc.

Compensation for Task 5: \$125 per monthly report completed

Task 6: SMCEW support services as assigned

1. Complete follow up projects to the Oct. 10 workshop as requested
2. Assist with additional SMC Energy Watch outreach or administrative projects as requested.

Compensation for Task 6: Contractor and SMC Energy Watch shall mutually agree upon a fixed compensation for additional projects or Contractor shall invoice C/CAG for hours of work performed at a rate of \$25 per hour. Maximum compensation under Task 6 shall be \$5,000.

Total maximum compensation by task:

Task 1:	\$2,000
Task 2:	\$150
Task 3:	\$100
Task 4:	\$2,250
Task 5:	\$2,750
Task 6:	\$5,000
Total:	\$12,250

EXHIBIT B

SCOPE OF SERVICES

Task 1:

Bright Schools coordination and support for School Districts, Charter Schools and SMCOE for with California Energy Commission. Each round consists of meeting prep, hosting meeting and leading meeting follow-ups. **Compensation for each round with one district: \$90.**

1. Determine district requirements and limitations and collaborate with CEC to scope work
2. Spend time understanding district's objectives and provide direction and focus for Bright Schools technical assistance
3. Collaborate with CEC to show district potential opportunity for savings in energy
4. Research data to help justify the need for technical assistance from KW Engineering
5. Coordinate and host conference call and lead follow-up calls with District and CEC to facilitate application review process and follow through to work authorization approval
6. Deliver energy consumption reports showing usage and cost through EPA's Portfolio Manager
7. Consult with PG&E for additional information or to verify current information (e.g. utility rate schedules, account numbers, meter numbers, demand charges)
8. Communicate internally with SMC Energy Watch team and update Google Docs with status

Task 2:

Prop 39 coordination and support for School Districts, Charter Schools and SMCOE. Benchmarking through EPA's Portfolio Manager for 23 School Districts, Charter Schools, SMCOE and 21 Cities. Description of sub tasks and associated compensation:

- A. Update or create new benchmarking account for cities and school districts using EPA's Portfolio Manager online tool. This includes one or more of the following steps:
Collecting and building attribute profile data by working with a cross functional team of Chief Business Officers, Superintendents, Facilities Directors and other personnel; retrieving meter data from PG&E; and verifying that account meters and attribute data are up to date and accurate.
Compensation for each facility: \$90
- B. Provide reports on source EUI, fuel performance and other metrics from Portfolio Manager for school districts, cities, PG&E or SMC Energy Watch
Compensation for each reporting session: \$30
- C. Secure completed PG&E Data Authorization forms from cities and school districts for Portfolio Manager data release.
Compensation for each city or school district: \$30

D. Coordinate energy efficiency check in meetings with school districts. This includes leading follow-up activities connecting districts with programs and partners such as: audits not covered by Bright Schools, direct install lighting program through Ecology Action, solar master plan through KyotoUSA, PG&E incentives and rate schedules, and subject matter experts to address or investigate Prop 39 questions and issues. Actively encourage the districts to use available products and services (e.g. Direct Install, Bright Schools) to maximize the use of their Prop 39 funds and improve their bottom line through energy efficiency.

Compensation for each school district: \$120

E. Provide status update for SMC Energy Watch team meetings. This includes work internally to ensure district requirements are fed back to the SMC Energy Watch team, keeping Google Doc SMCEW Tracking documents current, and providing SMC Energy Watch with status update on each school district at SMCEW team meeting.

Compensation per meeting: \$90

Task 3:

Other projects as requested. Contractor and SMC Energy Watch shall mutually agree upon a fixed compensation for additional projects or Contractor shall invoice C/CAG for hours of work performed at a rate of \$30 per hour.

Total: \$12,600

C/CAG AGENDA REPORT

Date: June 12, 2014
To: C/CAG Board of Directors
From: Nirit Eriksson, C/CAG Legal Counsel
Subject: Review and approval of Resolution 14-32 authorizing the C/CAG Chair to execute an agreement between City/County Association of Governments of San Mateo County and Sandy Wong for service as Executive Director

(For further information or questions contact Nirit Eriksson at (650) 363-4461)

RECOMENDATION

That the C/CAG Board review and approve Resolution 14-32 authorizing the C/CAG Chair to execute an agreement between City/County Association of Governments of San Mateo County and Sandy Wong for service as Executive Director.

FISCAL IMPACT

Funding for C/CAG staff is budgeted in the C/CAG annual budget.

BACKGROUND

At the May 8, 2014 C/CAG Board meeting, the C/CAG Board approved the new terms for the agreement between C/CAG and Sandy Wong, Executive Director. All other terms and conditions in the agreement are consistent with the previous agreement between the parties and consistent with those provided to Executive Management personnel of the City of Redwood City.

ATTACHMENTS

- Resolution 14-32
- Agreement between C/CAG and Sandy Wong.

RESOLUTION No. 14-32

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY (C/CAG) AUTHORIZING THE C/CAG CHAIR TO EXECUTE AN AGREEMENT BETWEEN C/CAG AND SANDY WONG FOR SERVICE AS EXECUTIVE DIRECTOR

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that,

WHEREAS, C/CAG has selected Sandy Wong as the Executive Director; and

WHEREAS, the C/CAG Board of Directors has evaluated the Executive Director’s annual performance; and

WHEREAS, the Compensation Committee has made a recommendation to the C/CAG Board on Executive Director compensation; and

WHEREAS, on May 8, 2014, the C/CAG Board of Directors has convened a closed session on labor negotiation conference and reported on the outcome of the closed session; and

WHEREAS, on May 8, 2014, the C/CAG Board of Directors has approved the terms of an agreement between C/CAG and Sandy Wong for service as Executive Director.

NOW, THEREFORE, BE IT RESOLVED that the City/County Association of Governments of San Mateo County (C/CAG) authorize the Chair to execute an agreement between C/CAG and Sandy Wong for service as Executive Director.

PASSED, APPROVED, AND ADOPTED THIS 12TH DAY OF JUNE 2014.

Mary Ann Nihart, Chair

**AGREEMENT BETWEEN
CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY (C/CAG)
AND SANDY WONG FOR SERVICE AS EXECUTIVE DIRECTOR**

THIS IS AN AGREEMENT between the CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY ("C/CAG"), a joint powers agency established by the County of San Mateo and Cities within the County, and Sandy Wong ("Executive Director").

RECITALS

1. C/CAG desires to employ Sandy Wong as the Executive Director of C/CAG.
2. Executive Director desires to perform services for C/CAG on the terms and conditions contained in this Agreement.

THEREFORE, C/CAG AND EXECUTIVE DIRECTOR AGREE AS FOLLOWS:

1. C/CAG agrees to employ Executive Director and Executive Director agrees to provide services to C/CAG on the terms and conditions contained in this Agreement.
2. This Agreement shall be for a three-year term, effective December 17, 2013 through December 16, 2016. Executive Director shall devote her full-time efforts to the performance of the duties prescribed by C/CAG. Executive Director shall serve at the pleasure of the C/CAG Board of Directors. C/CAG or Executive Director may terminate this Agreement, without cause, at any time for any reason upon thirty (30) days' written notice. In the event that Executive Director's employment is termination without cause, C/CAG shall pay to Executive Director six months' salary ("Severance Pay"), in six equal monthly installments, with the first installment due on the first business day of the month after the date that the Executive Director's employment is terminated. In addition, upon the effective date of Executive Director's termination, Executive Director shall be paid the value of accrued benefits. Executive Director shall not be entitled to Severance Pay in the event of termination with cause. Further, pursuant to section 53243.2 of the California Government Code, any cash settlement (including Severance Pay) paid to Executive Director pursuant to this section 2 of the Agreement shall be fully reimbursed by Executive Director to C/CAG if the Executive Director is convicted of a crime involving abuse of the office or position of Executive Director. For purposes of this Agreement, "abuse of office or position" means either of the following: (a) An abuse of public authority, including, but not limited to, waste, fraud, and violation of the law under color of authority; or

(b) A crime against public justice, including, but not limited to, a crime described in Title 7 (commencing with Section 92) of Part 1 of the Penal Code.

3. Executive Director shall be responsible for the day-to-day administration of C/CAG under the direction of the C/CAG Board of Directors. Executive Director shall seek advice and assistance from the Administrators' Advisory Committee. Duties to be performed by Executive Director include, but are not limited to, the following:

- Attend all C/CAG Board and Administrative Committee meetings.
- Coordinate staff work for the C/CAG Board and its committees, including the Administrative Committee.
- Prepare agendas for all C/CAG Board and Administrative Committee meetings.
- Monitor the preparation and implementation of all C/CAG plans and studies.
- Monitor and evaluate the performance of, and give direction to, all staff and consultants to assure the efficient and effective completion of their responsibilities.
- Monitor the budgeted expenditures of all C/CAG programs and approve any expenditures prior to their being made by the C/CAG Treasurer's staff.
- Work closely with the Administrative and Finance Committees in the collection and evaluation of information pertinent to C/CAG activities.
- Report to the C/CAG Board of Directors through the Chair of C/CAG or his/her designee and work in close consultation with the Administrative Committee.
- Monitor the activities and programs of agencies involved in areas of interest to C/CAG and participate in the planning and decision making processes on issues of mutual concern.
- Supplement the current efforts of the Administrative Committee, which will continue its involvement in reviewing and recommending policy and implementation matters to C/CAG.
- Keep informed on the changing requirements of the State mandated programs of interest to C/CAG and its member agencies.
- Identify, pursue, and advocate for funding opportunities to support C/CAG activities.
- Serve as liaison between C/CAG and other governmental agencies, and represent C/CAG at various meetings and forums as directed.
- Oversee the Development and implementation of the Congestion Management Plan and other projects as assigned by the C/CAG Board of Directors.

- Maintain and establish relationships with all city, county, regional and State stakeholders.
- Work with the Board of Directors to develop; revise, as appropriate; and implement a vision for C/CAG.
- Perform other duties as may be assigned by the C/CAG Board of Directors, consistent with the position of Executive Director.

In carrying out these duties, Executive Director may employ administrative staff consistent with the approved budget of C/CAG.

4. For the period of December 17, 2013 through December 16, 2014, as compensation for services under this Agreement, Executive Director shall receive an annual salary of ONE HUNDRED SEVENTY THREE THOUSAND FOUR HUNDRED DOLLARS (\$173,400.00) and be eligible for a performance bonus of up to five percent (5%) of that annual salary. For the period of December 17, 2014 through December 16, 2015, as compensation for services under this Agreement, Executive Director shall receive an annual salary of ONE HUNDRED SEVENTY SIX THOUSAND EIGHT HUNDRED SIXTY EIGHT DOLLARS (\$176,868.00) and be eligible for a performance bonus of up to five percent (5%) of that annual salary. In addition, for the entire term of this Agreement, a monthly car allowance of \$ 400 will be paid to Executive Director for use of her own vehicle for C/CAG business.

5. The C/CAG Board of Directors shall perform an annual evaluation of Executive Director's job performance on or before the anniversary date of Executive Director's date of employment, which shall include review of Executive Director's compensation.

6. Executive Director shall earn four and one half (4.5) weeks of vacation, three (3) weeks of administrative leave, and twelve (12) days of sick leave each year pro-rated on a monthly basis for part year performance. The administrative leave is in lieu of any overtime and compensatory time. Holidays and additional health and welfare benefits shall be the same as those provided to employees of the City of Redwood City. C/CAG shall provide Executive Director two and seven-tenths percent (2.7%) at age fifty-five (55) retirement formula. Final compensation is calculated based on the single highest year in accordance with Government Code Section 20042. Retirement benefits shall be secured through a C/CAG Contract with CALPERS. In accordance with C/CAG Resolution 12-02, C/CAG shall contribute, on behalf of Executive Director, seven percent (7%) of the member contribution to the retirement plan. The seven percent (7%) contribution shall be added to the eligible compensation for establishing special compensation under Government Code Section 20636(c)(4) in accordance with the rules and regulations governing such contributions. Executive Director shall pay a total of seven

percent (7%) toward the employer cost of retirement. Medical benefits shall be the same as those provided to employees of the City of Redwood City. Any remaining benefits not specified in this Agreement will be the same as those provided to Executive Management personnel of the City of Redwood City and shall be provided through the City of Redwood City.

7. Executive Director understands and agrees that administrative support services for the position of Executive Director shall be provided through the City of Redwood City, in accordance with the terms and conditions of an agreement to provide administrative support services for the Executive Director, to be entered into by and between C/CAG and the City of Redwood City, as that agreement may be amended from time to time.

8. This agreement represents the entire agreement between the parties with respect to the subject matter addressed herein, and any previous agreements between the parties, whether written or oral, with respect to the subject matter of this agreement are of no further force and effect.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date and year written below.

“C/CAG”

CHAIRPERSON
CITY/COUNTY ASSOCIATION OF GOVERNMENTS

Date:_____

“EXECUTIVE DIRECTOR”

Date:_____

APPROVED AS TO FORM:
C/CAG Legal Counsel
NIRIT ERIKSSON, DEPUTY COUNTY COUNSEL

BY:_____

C/CAG AGENDA REPORT

Date: June 12, 2014
To: C/CAG Board of Directors
From: Sandy Wong, Executive Director
Subject: Review and approval of Resolution 14-33 authorizing the C/CAG Chair to execute a Memorandum of Understanding (MOU) between City/County Association of Governments of San Mateo County and Administrative Assistant

(For further information or questions contact Sandy Wong at 599-1409)

RECOMENDATION

That the C/CAG Board review and approve Resolution 14-33 authorizing the C/CAG Chair to execute a Memorandum of Understanding (MOU) between City/County Association of Governments of San Mateo County and Administrative Assistant.

FISCAL IMPACT

Funding for C/CAG staff is budgeted in the C/CAG annual budget.

BACKGROUND

On January 12, 2012, the C/CAG Board of Directors adopted Resolution 12-02 electing to pay and report the value of Employer Paid Member Contributions (EPMC), effective as of 3/12/2012, the first effective date of the agreement between C/CAG and CalPERS. Prior to 3/12/2012, C/CAG staff was covered under the Redwood City/CalPERS agreement.

C/CAG Resolution 12-02 states that the EPMC benefit shall apply to all employees of C/CAG. This benefit consists of C/CAG paying seven percent (7%) of the member contribution to the retirement plan. The seven percent (7%) contribution shall be added to the eligible compensation for establishing special compensation under Government Code Section 20636(c)(4) in accordance with the rules and regulations governing such contributions. Employee shall pay a total of seven percent (7%) toward the employer cost of retirement.

Since C/CAG employees are no longer covered under the Redwood City CalPERS agreement, and as a result of a CalPERS audit, CalPERS has determined that the EPMC benefit should be specifically stated in an agreement between C/CAG and its employees, not simply referring to the City of Redwood City Labor MOU.

ATTACHMENTS

- Resolution 14-33
- MOU between C/CAG and Administrative Assistant

RESOLUTION No. 14-33

* * * * *

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY (C/CAG) AUTHORIZING THE C/CAG CHAIR TO EXECUTE A MEMBORANDUM OF UNDERSTANDING BETWEEN C/CAG AND ADMINISTRATIVE ASSISTANT

* * * * *

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that,

WHEREAS, on January 12, 2012, the C/CAG of Directors adopted Resolution 12-02 to commence paying and reporting the value of Employer Paid Member Contribution (EPMC); and

WHEREAS, C/CAG Resolution 12-02 has identified the following conditions for the purpose of election to pay EPMC:

- This benefit shall apply to all employees of C/CAG.
- This benefit shall consist of paying 7% of the normal contribution as EPMC, and reporting the same percent of compensation earnable as additional compensation.
- The effective date shall be 3/12/2012.

WHEREAS, C/CAG desires to have a written agreement which specifically provides for the normal member contributions to be paid by the employer, and reported as additional compensation.

NOW, THEREFORE, BE IT RESOLVED that the City/County Association of Governments of San Mateo County (C/CAG) authorize the Chair to execute a Memorandum of Understanding between C/CAG and Administrative Assistant.

PASSED, APPROVED, AND ADOPTED THIS 12TH DAY OF JUNE 2014.

Mary Ann Nihart, Chair

RESOLUTION 12-02
OF THE CITY/ COUNTY ASSOCIATION OF GOVERNMENTS OF
SAN MATEO COUNTY (C/CAG) FOR PAYING AND REPORTING THE VALUE
OF EMPLOYER PAID MEMBER CONTRIBUTIONS

WHEREAS, the governing body of the City/ County Association of Governments of San Mateo County - C/CAG has the authority to implement Government Code Section 20636(c) (4) pursuant to Section 20691 through the City of Redwood City;

WHEREAS, the governing body of the City/ County Association of Governments of San Mateo County - C/CAG has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer, and reported as additional compensation;

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the City/ County Association of Governments of San Mateo County - C/CAG of a Resolution to commence paying and reporting the value of said Employer Paid Member Contributions (EPMC);

WHEREAS, the governing body of the City/ County Association of Governments of San Mateo County - C/CAG has identified the following conditions for the purpose of its election to pay EPMC;

- **This benefit shall apply to all employees of City/ County Association of Governments of San Mateo County - C/CAG (Membership Category OR Group or Class).**
- **This benefit shall consist of paying seven (Percent) of the normal contributions as EPMC, and reporting the same percent of compensation earnable** (excluding Government Code Section 20636(c)(4)) as additional compensation.**
- **The effective date of this Resolution shall be 3/12/12.**

NOW, THEREFORE, BE IT RESOLVED that the governing body of the City/ County Association of Governments of San Mateo County - C/CAG elects to pay and report the value of EPMC, as set forth above.

BY



Bob Grassilli

Chairperson - C/CAG Board of Directors

1/12/12

(Date adopted and approved)

(Title of Official)

* Note: Payment of EPMC and reporting the value of EPMC on compensation earnable is on pay rate and special compensation except special compensation delineated in Government Code Section 20636(c)(4) which is the monetary value of EPMC on compensation earnable.

**MEMORANDUM OF UNDERSTANDING BETWEEN
CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY
AND ADMINISTRATIVE ASSISTANT**

This Memorandum of Understanding, effective as of March 12, 2012, is by and between the City/County Association of Governments of San Mateo County (C/CAG), a joint powers agency hereinafter called "C/CAG" and the C/CAG Administrative Assistant hereinafter called "Administrative Assistant"

W I T N E S S E T H

Whereas, on January 12, 2012, the C/CAG Board of Directors adopted Resolution 12-02 electing to pay and report the value of EPMC; and

Whereas, the effective date of Resolution 12-02 was set for 3/12/2012; and

NOW, THEREFORE, IT IS HEREBY AGREED by the parties that:

C/CAG shall contribute, on behalf of Administrative Assistant, seven percent (7%) of the member contribution to the retirement plan. The seven percent (7%) contribution shall be added to the eligible compensation for establishing special compensation under Government Code Section 20636(c)(4) in accordance with the rules and regulations governing such contributions. Administrative Assistant shall pay a total of seven percent (7%) toward the employer cost of retirement.

IN WITNESS WHEREOF, the parties hereto have affixed their hands to this Memorandum of Understanding, effective as of March 12, 2012.

"C/CAG"

CHAIRPERSON
CITY/COUNTY ASSOCIATION OF GOVERNMENTS

Date:_____

ADMINISTRATIVE ASSISTANT

Date:_____

APPROVED AS TO FORM:
C/CAG Legal Counsel
NIRIT ERIKSSON, DEPUTY COUNTY COUNSEL

BY:_____

C/CAG AGENDA REPORT

Date: June 12, 2014
To: City/County Association of Governments Board of Directors
From: Sandy Wong, Executive Director
Subject: Review and approval of Resolution 14-28 authorizing the C/CAG Chair to execute an agreement between C/CAG and the County of San Mateo, Department of Public Works for an amount not to exceed \$40,000 to provide staff services for the Resource Management and Climate Protection Committee and the Local Task Force for FY 2014-15.

For further information contact Sandy Wong at (650)599-1409 or Kim Springer at (650)599-1412.

RECOMMENDATION

Adopt Resolution 14-28 authorizing the C/CAG Chair to execute an agreement between C/CAG and the County of San Mateo, Department of Public Works for an amount not to exceed \$40,000 to provide staff services for the Resource Management and Climate Protection (RMCP) Committee and the Local Task Force for FY 2014-15.

FISCAL IMPACT

\$40,000 (budgeted for FY 2014-15)

SOURCE OF FUNDS

The Congestion Relief Fund is the source of funds for the staffing of the RMCP Committee and the General fund is the source of funds for the staff work related to the Local Task Force.

BACKGROUND/DISCUSSION

The RMCP Committee provides advice and recommendations to the Congestion Management and Environmental Quality (CMEQ) Committee and the full C/CAG Board on matters related to energy and water and climate action/adaptation efforts in San Mateo County. The RMCP Committee also reports on the San Mateo County Energy Watch (SMCEW) and updates, supports and promotes the goals and data outlined in the San Mateo County Energy Strategy, including: energy, water, collaboration between cities and the utilities, leadership and economic opportunities related to the RMCP committee's efforts. The San Mateo County Energy Strategy was adopted by all cities in San Mateo County in 2009.

Through the third quarter of FY 2013-14, the County has invoiced C/CAG for \$21,082.24 of the \$50,000 allotted for staff support to the RMCP Committee and solid waste planning support. A small amount for services related to the countywide Integrated Waste Management Plan, five-

ITEM 5.10

year review process of the Local Task Force will be billed in the last quarter. Based on past billing to C/CAG for these services, this FY 2014-15 staff services agreement has been reduced to \$40,000, from the \$50,000 in the FY2013-14 agreement.

ATTACHMENTS

- Resolution 14-28.
- Agreement between C/CAG and County of San Mateo (DPW) to provide staff services for the RMCP committee and Local Task Force for FY 2014-15.

RESOLUTION NO. 14-28

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY (C/CAG) AUTHORIZING THE C/CAG CHAIR TO EXECUTE AN AGREEMENT BETWEEN C/CAG AND THE COUNTY OF SAN MATEO, DEPARTMENT OF PUBLIC WORKS FOR AN AMOUNT NOT TO EXCEED \$40,000 FOR STAFF SERVICES FOR THE RESOURCE MANAGEMENT AND CLIMATE PROTECTION COMMITTEE AND THE LOCAL TASK FORCE FOR FISCAL YEAR 2014-15.

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, C/CAG desires to obtain services from the County of San Mateo, Department of Public Works (County) to serve as the primary technical staff support function for the Resource Management and Climate Protection Committee on matters related to energy, water, and greenhouse gas emission reduction strategies; and

WHEREAS, C/CAG desires to obtain services from the County to serve as staff to the Local Task Force on matters related to solid waste;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that the Chair is authorized to execute an agreement with the County of San Mateo, Department of Public Works for staff services for the Resource Management and Climate Protection Committee and the Local Task Force for fiscal year 2014-15.

PASSED, APPROVED, AND ADOPTED THIS 12TH DAY OF JUNE 2014.

Mary Ann Nihart, Chair

**AGREEMENT BETWEEN
CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO
COUNTY (C/CAG) AND THE COUNTY OF SAN MATEO, DEPARTMENT
OF PUBLIC WORKS FOR AN AMOUNT NOT TO EXCEED \$40,000 FOR
STAFF SERVICES FOR THE RESOURCE MANAGEMENT AND
CLIMATE PROTECTION COMMITTEE AND THE LOCAL TASK FORCE
FOR FISCAL YEAR 2014-2015**

This Agreement entered this _____ day of _____ 2014, by and between the CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY, a joint powers agency, hereinafter called "C/CAG" and the COUNTY OF SAN MATEO, DEPARTMENT OF PUBLIC WORKS, a department under a subdivision of the State of California, hereinafter called "COUNTY."

W I T N E S S E T H

WHEREAS, C/CAG is committed to working with the cities in San Mateo County on issues related to solid waste, resource conservation and climate protection; and

WHEREAS, C/CAG desires to obtain services from the COUNTY to serve as the primary technical staff support function for the Resource Management and Climate Protection Committee of C/CAG on matters related to energy, water, and greenhouse gas emission reduction strategies and for the Local Task Force of C/CAG on matters related to solid waste; and

WHEREAS, the COUNTY is committed to providing staff services for said Resource Management and Climate Protection Committee and the solid waste Local Task Force;

NOW, THEREFORE, IT IS HEREBY AGREED by the parties as follows:

1. **Services to be provided by COUNTY.** The COUNTY shall provide services as described in Exhibit A, attached hereto and incorporated by reference herein.
2. **Payments.** In consideration of the services rendered in accordance with all terms, conditions and specifications set forth herein and in Exhibit A, C/CAG shall reimburse COUNTY for eligible costs as set forth in Exhibit A, for an amount not to exceed \$40,000. Payments shall be made within 30 days after receipt and approval of monthly invoices from the COUNTY.
3. **Relationship of the Parties.** It is understood that the COUNTY enters into this Agreement as an Independent Contractor and the Agreement is not intended to, and shall not be construed to, create the relationship of agent, servant, employee, partnership, joint venture or association, or any other relationship whatsoever other than that of Independent Contractor.
4. **Non-Assignability.** COUNTY shall not assign this Agreement or any portion thereof to

a third party without the prior written consent of C/CAG, and any attempted assignment without such prior written consent is in violation of this Section and shall be grounds for termination of this Agreement.

5. **Contract Term.** This Agreement shall be in effect and cover cost as set out in Exhibit A from July 1, 2014 and shall terminate on June 30, 2015; provided, however, C/CAG may terminate this Agreement at any time for any reason by providing 30 days' written notice to COUNTY. COUNTY may terminate this Agreement at any time for any reason by providing 30 days' written notice to C/CAG. Termination will be effective on the date specified in the notice. In the event of termination under this paragraph, COUNTY shall be paid for all services provided to the date of termination.
6. **Hold Harmless/Indemnity.** COUNTY shall defend, indemnify and save harmless C/CAG and its member agencies and their employees, agents and officers from all claims, suits, damages or actions arising from COUNTY's performance under this Agreement.

C/CAG shall defend, indemnify and save harmless County and its member agencies and their employees, agents and officers from all claims, suits, damages or actions arising from C/CAG's performance under this Agreement.

The duty of the parties to indemnify and save harmless as set forth herein, shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

7. **Workers' Compensation Coverage.** Statutory Workers' Compensation Insurance and Employer's Liability Insurance will be provided by the COUNTY with limits of not less than one million dollars (\$1,000,000) for any and all persons employed directly or indirectly by COUNTY. In the alternative, COUNTY may rely on a self-insurance program to meet these requirements so long as the program of self-insurance complies fully with the provisions of the California Labor Code. In such case, excess Workers' Compensation Insurance with statutory limits shall be maintained. The insurer, if insurance is provided, and the COUNTY, if a program of self-insurance is provided, shall waive all rights of subrogation against C/CAG for loss arising from worker injuries sustained under this Agreement.
8. **Liability Insurance.** COUNTY shall take out and maintain during the life of this Agreement such Bodily Injury Liability and Property Damage Liability Insurance as shall protect COUNTY, its employees, officers and agents while performing work covered by this Agreement from any and all claims for damages for bodily injury, including accidental death, as well as any and all operations under this Agreement, whether such operations be by COUNTY or by any sub-contractor or by anyone directly or indirectly employed by either of them. In the alternative, COUNTY may rely on a self-insurance program to meet these requirements so long as the program of self-insurance complies fully with the provisions of the California Labor Code.

In the event of the breach of any provision of this Section, or in the event any notice is received which indicates any required insurance coverage will be diminished or canceled, C/CAG, at its option, may, notwithstanding any other provision of this Agreement to the contrary, immediately declare a material breach of this Agreement and suspend all further work pursuant to this Agreement.

9. **Non-discrimination.** COUNTY and its subcontractors performing the services on behalf of the COUNTY shall not discriminate or permit discrimination against any person or group of persons on the basis of race, color, religion, national origin or ancestry, age, sex, sexual orientation, marital status, pregnancy, childbirth or related conditions, medical condition, mental or physical disability or veteran's status, or in any manner prohibited by federal, state or local laws.
10. **Accessibility of Services to Disabled Persons.** COUNTY, not C/CAG, shall be responsible for compliance with all applicable requirements regarding services to disabled persons, including any requirements of Section 504 of the Rehabilitation Act of 1973.
11. **Substitutions.** If particular people are identified in Exhibit A as working under this Agreement, COUNTY will not assign others to work in their place without written permission from C/CAG. Any substitution shall be with a person of commensurate experience and knowledge.
12. **Joint Property.** As between C/CAG and COUNTY any system or documents developed, produced or provided under this Agreement shall become the joint property of C/CAG and the COUNTY.
13. **Access to Records.** COUNTY shall retain, for a period of no less than five years, all books, documents, papers, and records which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts, and transcriptions, and shall provide C/CAG, its member agencies, and or their auditors with access to said books and records.

COUNTY shall maintain all required records for five years after C/CAG makes final payments.
14. **Merger Clause.** This Agreement constitutes the sole agreement of the parties hereto with regard to the matters covered in this Agreement. Any prior agreement, promises, negotiations or representations between the parties not expressly stated in this document are not binding.
15. **Amendments.** Any changes in the services to be performed under this Agreement shall be incorporated in written amendments, which shall specify the changes in work performed and any adjustments in compensation and schedule. All amendments shall be executed by the C/CAG Executive Director or a designated representative, and the Director of Public Works. No claim for additional compensation or extension of time

shall be recognized unless contained in a duly executed amendment.

16. **Governing Law.** This Agreement shall be governed by the laws of the State of California and any suit or action initiated by either party shall be brought in the County of San Mateo, California.

IN WITNESS WHEREOF, the parties hereto have affixed their hands to this Agreement for Staff Services for the Resource Management and Climate Protection Committee and the Local Task Force on the day and year first above indicated.

County of San Mateo (County)

By _____
James C. Porter
County Department of Public Works - Director

Date

Approved as to Form By _____
County Counsel

Date

City/County Association of Governments (C/CAG)

By _____
Mary Ann Nihart
C/CAG Chair

Date

Approved as to Form By _____
C/CAG Legal Counsel

Date

Exhibit A

STAFF SERVICES FOR THE RESOURCE MANAGEMENT AND CLIMATE PROTECTION COMMITTEE AND TO C/CAG AS THE LOCAL TASK FORCE

SCOPE OF WORK

- 1.0 Introduction - The City/ County Association of Governments of San Mateo County (C/CAG) is committed to working with the cities in San Mateo County on issues related to solid waste, resource conservation and climate protection and desires to contract with the County of San Mateo, Department of Public Works (County) for staff support of the C/CAG Resource Management and Climate Protection committee and to provide technical staff support to the solid waste Local Task Force.
- 2.0 Management and Staffing Oversight - the County shall provide adequate reporting and information, and attend meetings with C/CAG staff as necessary to support the Resource Management and Climate Protection Committee, and shall provide reports and presentations to the C/CAG Board as necessary to ensure that the responsibilities of the solid waste Local Task Force are administered.
- 3.0 Specific Scope of Work – the County shall:
 - 3.1 Provide staffing for the Resource Management and Climate Protection Committee, including the development of agendas, writing of minutes and the provision of strategic support for ongoing initiatives
 - 3.2 Provide staff support to the Local Task Force (C/CAG Board) on matters related to Solid Waste including Non-Disposal Facility Element (NDFE) amendments and other matters related to Countywide Integrated Waste Management Planning
- 4.0 Reporting - The County of San Mateo shall report to the C/CAG Board and other C/CAG committees on activities related to this scope of work upon request during the 2014-2015 fiscal year.
- 5.0 Payments - The County shall submit invoices for services provided along with supporting documentation including labor hours and rates (which rates shall be no greater than the rate which will fully compensate the county for its costs associated with that employee, commonly referred to as the "fully loaded rate" and all other related costs for management and staffing. C/CAG shall pay invoices within 30 days of receipt.

C/CAG AGENDA REPORT

Date: June 12, 2014
To: City/County Association of Governments, Board of Directors
From: Sandy Wong, Executive Director
Subject: Review and approval of C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified)

(For further information or questions contact Jean Higaki at 599-1462)

RECOMMENDATION

Review and approval of C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified)

FISCAL IMPACT

Unknown.

SOURCE OF FUNDS

NA.

BACKGROUND/DISCUSSION

The C/CAG Legislative Committee receives monthly written reports and oral briefings from the C/CAG's State legislative advocates. Important or interesting issues that arise out of that meeting are reported to the Board.

ATTACHMENTS

- June 12, 2014 State Legislative Update from Advocation and Shaw Yoder Antwih, Inc.
- Full Legislative information is available for specific bills at <http://leginfo.legislature.ca.gov/>

ITEM 6.1



ADVOCATION



SHAW/YODER/ANTWIH, inc.
LEGISLATIVE ADVOCACY • ASSOCIATION MANAGEMENT

DATE: June 12, 2014

TO: Board Members, City/County Association of Governments, San Mateo County

FROM: Andrew Antwih and Matt Robinson, Shaw / Yoder / Antwih, Inc.
Chuck Cole, Advocation, Inc.

RE: STATE LEGISLATIVE UPDATE – June 2014

Legislative Update

On May 13, Governor Brown released the May Revise, which is the annual spring update to the Administration's January budget proposal. The May Revise reflects an increase in overall state revenues by approximately \$2.4 billion, which is proposed to fund increased costs for schools, Medi-Cal, public employee retirement, drought relief, the judicial system, and paying down the wall of debt. With regard to transportation funding, no significant changes were made to the January proposal. The Department of Finance updated its projections for the State Transit Assistance fund to \$379.6 million for FY 2014-15, an increase of \$6 million over the January estimate. The Budget Subcommittees in both houses of the Legislature are done meeting. The Budget Conference Committee (made up of members from both the Senate and Assembly) is meeting to discuss and reconcile items that differ between the two houses' different budget versions, including Cap and Trade. The Legislature has until June 15 to send the final Budget Bill to the Governor for his signature.

May 23 marked the last day for the Senate and Assembly Appropriations Committees to meet and report-out bills introduced in their respective houses. A number of bills, mainly those with significant costs to state and local agencies, were held in the Appropriations Committees (see **Bills of Interest** on the next page for more detail). May 30 was the last day for the Legislature to hear bills introduced in their house and move them to the other house for consideration in 2014. The Legislature will break for Summer Recess on July 3.

AB 418 (Mullin), which would clarify the City/County Association of Governments (C/CAG) ability to go to the voters for a property-related fee, was moved to the Assembly Inactive File. This was done at the request of Assembly Member Mullin after C/CAG staff informed his office they no longer needed the bill on an expedited timeline. The bill requires a two-thirds vote in order to pass the Assembly Floor.

Cap and Trade: Three Plans Emerge

The release of the May Revise brought no changes to the Governor's \$850 million Cap and Trade plan, which proposes \$100 million for sustainable communities implementation, \$250 million for high-speed rail, \$50 million for rail modernization, and \$200 million for low-carbon transportation.

On May 15, Senate President Pro Tem Darrell Steinberg (D-Sacramento) announced the Senate's long-term proposal, to begin in FY 2015-16 and to provide ongoing funding thereafter for sustainable communities, transit, intercity, and high-speed rail (HSR), by granting each a percentage of the total Cap and Trade revenues. The Senate Plan would direct 20 percent toward sustainable communities and affordable housing near transit, 25 percent to transit agencies for uses related to GHG emission

reduction and sustainable communities goals, 20 percent to rail modernization (HSR and intercity rail), 15 percent to low-carbon transportation, and 20 percent to clean energy, natural resources & waste diversion programs. In addition to its long-term plan, the Senate Budget Committee proposed to add \$150 million for transit to the Governor's FY 2014-15 proposal; however, the Senate Budget Committee ultimately zeroed out *all* transportation funds from its Cap and Trade action, due to HSR concerns.

At its last meeting of the year on May 22, the Assembly Budget Subcommittee # 3, responsible for transportation and natural resources, approved a one-year plan for the expenditure of Cap and Trade funds, which differs significantly from the Governor's plan. The Assembly's plan provides \$400 million for state greenhouse gas reduction programs and \$400 million for sustainable communities grants to local agencies, both of which are proposed to be administered by the Strategic Growth Council. The Assembly Plan also proposes \$200 million for low-emission vehicle rebates.

Because the Legislature was unable to find a consensus approach to both a near-term and a long-term strategy for distributing Cap and Trade revenues, the issue will be heard in the Budget Conference Committee where it will again be discussed and debated. That being said, resolution will likely come when the Governor, the Senate President Pro Tem, and the Assembly Speaker sit down to negotiate all the critical outstanding elements of the FY 2014-15 Budget. We will continue to update the Board.

California Freight Mobility Plan

On May 9, Caltrans released the administrative draft of the California Freight Mobility Plan, which defines the overall state freight vision and identifies goals, objectives, strategies, performance measures, and a select set of high-priority projects designed to achieve that vision. The first round of comments were due on May 28. Caltrans will release a second draft on June 16 and begin a series of public workshops throughout the state between June 16 and July 24. Workshops will be held in Sacramento on June 17, Marina (Monterey County) on June 23, and Oakland on June 24. In San Mateo County, the report identifies issues/improvements on US 101, San Francisco International Airport, and the Port of Redwood City.

Bills of Interest

AB 418 [Mullin] – Property-Related Fee for Storm Water Management

Summary: This bill would enable San Mateo City/County Association of Governments (C/CAG) to put a special tax or property related fee before the voters for stormwater management activities consistent with C/CAG's joint powers agreement. Any action must be consistent with the California Constitution. **C/CAG is the Sponsor of this bill.**

Status: This bill is on the Assembly Inactive File.

AB 1690 [Gordon] – Housing Elements in General Plans

Summary: This bill would allow a local government, when developing its General Plan, to zone at least 50% of its affordable housing need on sites designated for residential use or mixed-uses. **C/CAG is in Support of this bill.**

Status: This bill is in the Senate awaiting referral to committee.

AB 1970 [Gordon] – Cap and Trade Funding for Community Investment

Summary: This bill would create the Community Investment and Innovation Program and would require moneys to be available from the Greenhouse Gas Reduction Fund, upon appropriation by the Legislature, for purposes of awarding grants and other financial assistance to eligible applicants, as defined, who submit plans to develop and implement integrated community-level greenhouse gas emissions reduction projects in their region. The bill would require the Strategic Growth Council, in

consultation with the state board, to administer the program, as specified. **C/CAG Supports the concept of this bill.**

Status: This bill was held on the Assembly Appropriations Committee Suspense File.

AB 2170 [Mullin] – Clarification of a JPA’s Authority

Summary: This bill would clarify that parties to a Joint Powers Agreement may exercise any power common to the contracting parties, including, the authority to levy a fee or tax. **C/CAG is in Support of this bill.**

Status: This bill will be heard in the Senate Governance and Finance Committee on June 11.

AB 2194 [Mullin] – Mello-Roos Financing for Stormwater

Summary: This bill would amend the Mello-Roos Community Facilities Act to allow a community facilities district to finance stormwater management, including compliance with state and federal stormwater permit requirements. **C/CAG is in Support of this bill.**

Status: This bill will be heard in the Senate Governance and Finance Committee on June 11.

AB 2197 [Mullin] – Temporary License Plates

This bill would require the DMV to develop a temporary license plate system to enable vehicle dealers and lessor-retailers to affix temporary license plates to vehicles.

Status: This bill was held on the Assembly Appropriations Committee Suspense File.

AB 2403 [Rendon] – Proposition 218 Clarification

Summary: This bill would modify the definition of “water” under the Proposition 218 Omnibus Implementation Act to mean “any system of public improvements intended to provide for the production, storage, supply, treatment, or distribution of water *from any source.*” The Act defines terms used in Articles XIIC and XIID of the Constitution.

Status: This bill is in the Senate awaiting referral to committee.

AB 2728 [Perea] – Vehicle Weight Fee Transfers

Summary: This bill would prohibit the transfer of weight fee revenues from the State Highway Account to the Transportation Debt Service Fund to reimburse the General Fund for the payment of debt-service on transportation bonds, mainly Proposition 1B. The prohibition in this bill would sunset on January 1, 2019.

Status: This bill was held on the Assembly Appropriations Committee Suspense File.

SB 391 [DeSaulnier] – Real Estate Transaction Fee for Affordable Housing

Summary: This bill would impose a fee, beginning January 1, 2014, of \$75 on every real estate instrument, paper, or notice that is required or permitted by law, excluding real estate instruments, papers, or notices recorded in connection with a transfer subject to a documentary transfer tax. Revenue from this fee would be used to fund projects and programs that support the development, acquisition, rehabilitation, and preservation of housing affordable to low- and moderate-income households, emergency shelters and rapid rehousing services, among other identified, related projects.

Status: This bill is on the Assembly Appropriations Suspense File and may still be moved.

SB 556 [Corbett] – Identification of Non-Governmental Employees

Summary: This bill would prohibit a person, firm, corporation, or association that is a nongovernmental entity and contracts to perform labor or services relating to public health or safety for a public entity from displaying on a vehicle or uniform a logo that reasonably could be interpreted as implying that the labor or services are being provided by employees of the public agency, unless the vehicle or uniform conspicuously displays a disclosure.

The bill was last amended on September 4, 2013 to further narrow the bill so that their proposed notice requirements would only apply to health and public safety services that are contracted out by a public agency. Despite the latest amendments, many public agencies around the state remained opposed to the bill.

Status: This bill is on the Assembly Floor Inactive File and may still be moved.

SB 731 [Steinberg] – CEQA Relief for Infill Development Projects

Summary: This bill would provide that aesthetic and parking impacts of a residential, mixed-use residential, or employment center project, on an infill site, within a transit priority area, shall not be considered significant impacts on the environment. The bill would require the Office of Planning and Research to prepare and submit to the Secretary of the Natural Resources Agency, and the secretary to certify and adopt, revisions to the guidelines for the implementation of CEQA establishing thresholds of significance for noise and transportation impacts of projects within transit priority areas

Status: This bill is in the Assembly Local Government Committee and has not been set for hearing.

SB 990 [Vidak] – Disadvantaged Communities Funding for Transportation

This bill would require at least 5% of funds programmed in the regional transportation improvement program to be spent in disadvantaged small communities. This bill defines disadvantaged small community as having 25,000 or fewer people and a median household income less than 80 percent of the statewide median household income.

Status: This bill failed passage in the Senate Transportation and Housing Committee by a vote of 3-8 on April 29.

SB 1077 [DeSaulnier] – Vehicle Miles Traveled Pilot Program

This bill would the California State Transportation Agency (CalSTA) to develop a pilot program designed to assess specified issues related to implementing a mileage-based fee (MBF) in California to replace the state's existing fuel excise tax by January 1, 2016. The bill would require the CalSTA to assess certain issues related to implementing an MBF, including different methods for calculating mileage and collecting road use information, processes for managing, storing, transmitting, and destroying data to protect the integrity of the data and ensure drivers' privacy, and costs associated with the implementation and operation of the MBF system.

Status: This bill is in the Assembly awaiting referral to committee.

SB 1156 [Steinberg] – Carbon Tax to Fund Earned Income Tax Credits and Transit

Summary: Under the Cap and Trade program, the manufacturers of transportation fuels are required to begin purchasing GHG emissions allowances on January 1, 2015. The revenues from the sale of these emissions would be available for the state for programs that reduce GHG emissions. This bill would remove transportation fuels from the Cap and Trade program, and instead impose a carbon tax on suppliers of fossil fuels to be deposited in the Carbon Tax Revenue Special Fund to be rebated to taxpayers. While there is no mention of mass transportation funding in the current version of the bill,

Senator Steinberg has stated his intention to provide a third of the revenues collected to mass transportation.

Status: This bill has not been set for hearing.

SB 1418 (DeSaulnier) Vehicle Weight Fee Transfers

Summary: This bill would prohibit the transfer of weight fee revenues from the State Highway Account to the Transportation Debt Service Fund to reimburse the General Fund for the payment of debt-service on transportation bonds, mainly Proposition 1B. This bill would also allocate the money that now remains in the SHA as follows: 56 percent to the State (of which a minimum of 21.5 percent must be used for the SHOPP) and 44 percent to cities and counties. The amount of weight fee revenue transferred each year equates to almost \$1 billion.

Status: This bill was held on the Senate Appropriations Committee Suspense File.

C/CAG AGENDA REPORT

Date: June 12, 2014
To: City/County Association of Governments Board of Directors
From: Sandy Wong, Executive Director
Subject: Receive update on potential countywide stormwater funding initiative opinion research

(For further information or questions contact Matthew Fabry at 650 599-1419)

RECOMMENDATION

Receive update on the potential countywide stormwater funding initiative opinion research.

BACKGROUND/DISCUSSION

The C/CAG Board will receive a presentation by staff of SCI Consulting Group on the results of opinion research for a potential countywide stormwater initiative, including phone and mailed surveys.

ITEM 6.2.1

C/CAG AGENDA REPORT

Date: June 12, 2014
To: City/County Association of Governments Board of Directors
From: Sandy Wong, Executive Director
Subject: Receive update on potential countywide stormwater funding initiative schedule and tasks

(For further information or questions contact Matthew Fabry at 650 599-1419)

RECOMMENDATION

Receive update on the potential countywide stormwater funding initiative schedule and tasks.

BACKGROUND/DISCUSSION

Since January of 2013, C/CAG has been working with a consultant team led by SCI Consulting Group to evaluate the feasibility of a countywide funding initiative to generate new, ongoing revenue for C/CAG and its member agencies to implement water pollution prevention programs consistent with the requirements of the Municipal Regional Stormwater Permit (MRP) issued by the San Francisco Bay Regional Water Quality Control Board. To date, the consultant team has prepared draft funding needs and funding options reports and performed public opinion research to gauge support for a potential initiative.

Although staff and the consultant team were working to complete various tasks to allow the C/CAG Board to consider authorizing a fall balloting effort, they have now slowed the pace of the various efforts to focus on a potential initiative in 2015 or thereafter. The primary reasons for this are:

- C/CAG's enabling legislation (AB 418) is on hold pending sufficient Assembly support
- Reissuance of the MRP for its second five-year term is delayed from this fall until June 2015
- Member agencies have competing community priorities requiring public support for additional funding
- The funding needs analysis indicates a countywide shortfall significantly exceeding what the public would likely support via an initiative

Based on the first two items, staff recommends postponing any significant additional consultant-led efforts until 2015, likely after a draft MRP is out for public comment. In the interim, staff intends to continue community outreach and engagement efforts, work with the Stormwater Committee, C/CAG Board, and City Managers Association to refine and re-evaluate the best approach and timing for an initiative, and seek opportunities to integrate water quality solutions with other community priorities to achieve more cost-effective and multi-benefit approaches that may have greater public support. Additional details on the above bullets are provided below:

ITEM 6.2.2

Enabling Legislation: AB 418 (Mullin) would affirm C/CAG's specific authority as a joint powers agency to propose for voter or property owner approval a countywide special tax or property-related fee for stormwater pollution prevention programs. Unfortunately, AB 418 has been placed in the "inactive file" at the request of the author due to difficulty in garnering 2/3 support in the Assembly, as required for bills designated as "urgent." A separate bill, AB 2170, also authored by Assemblymember Mullin, would also address C/CAG's needs by amending the joint powers code to affirm that any joint powers agency has taxation and fee authority as long as all of its member agencies jointly hold that authority. AB 2170 has passed out of the Assembly and moves next to the Senate Governance and Finance Committee. If the bill gets signed by the governor, it will go into effect on January 1, 2015. Assemblymember Mullin prefers a statewide solution to this issue, but if AB 2170 encounters significant opposition, AB 418 could be amended to remove the urgency clause and go back for approval by both the Senate and then the Assembly.

Municipal Regional Permit Reissuance: The MRP expires at the end of November 2014. Regional Water Board staff has indicated their intent to have a draft permit out for public review in February 2015 and a new permit adopted to go into effect by July 1, 2015. Staff expects member agencies will be better situated to evaluate their need for a funding initiative after seeing compliance requirements for the next five-year permit term. A significant issue will be the mercury and PCB reduction requirements, as the second five-year term of the MRP transitions from the current pilot-scale efforts to focused implementation of measures intended to achieve specific reductions on a countywide basis, which are expected to result in a significant increase in compliance costs.

Municipal Priorities: Member agencies have indicated that while protection of water quality is important, it is competing with many other community priorities, including aging sewer and water infrastructure and the need for wastewater treatment plant upgrades, deteriorating roadways, and education, many of which also require public support for increased funding.

Funding Needs Analysis: The final draft needs analysis estimates annual countywide costs to implement existing MRP requirements at approximately \$16 million and future trash load and mercury/PCBs reduction requirements at \$7 million and \$23 million, respectively, while existing dedicated annual revenue is only \$9 million, resulting in an annual countywide shortfall of \$37 million. The significant costs associated with meeting the mercury/PCBs requirements are due to need to reduce very low pollutant concentrations spread throughout very large geographic areas in order to meet overall load reduction requirements.

ATTACHMENTS

None

C/CAG AGENDA REPORT

Date: June 12, 2014

TO: C/CAG Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approval of Resolution 14-26 authorizing the C/CAG Chair to execute a Cooperative Agreement between C/CAG and County of San Mateo Department of Housing for Joint Workplan for Housing-Related Activities for FY 2014-15 in an amount not to exceed \$70,000.

(For further information or response to questions, contact Sandy Wong at 650-599-1409)

RECOMMENDATION

That the C/CAG Board review and approve Resolution 14-26 authorizing the C/CAG Chair to execute a Cooperative Agreement between C/CAG and County of San Mateo Department of Housing for Joint Workplan for Housing-Related Activities for FY 2014-15, in an amount not to exceed \$70,000.

FISCAL IMPACT

C/CAG has programmed \$70,000 for housing related activities in FY 2014-15.

SOURCE OF FUNDS

The funding source for this program is C/CAG Congestion Relief Plan Funds – Linking Housing with Transportation.

BACKGROUND

Beginning in FY2005-06, C/CAG has programmed funds to various activities that address the linkage between housing and transportation. In 2005, C/CAG championed an amendment of State law related to Housing Elements to enable formation of county-level subregions to allocate planned housing growth. In 2006, C/CAG commissioned a Housing Needs Study. In 2007 C/CAG published the Housing Needs Study, which quantified a projected housing shortfall of between 35,000 and 50,000 homes through 2025. C/CAG then sponsored the County Department of Housing to produce and distribute a booklet and slideshow that reached approximately 1,000 opinion leaders countywide. In 2008, the C/CAG Board sanctioned formation of the State's first Regional Housing Needs Allocation subregion, and also directed staff to propose ways C/CAG might address the housing shortfall.

In 2009 the Board reviewed and approved staff proposals for housing-related activities in four broad topical areas: policy leadership, promotion of housing in transit corridor, cost-effective responses to State regulatory mandates, and local funding to meeting housing goals. The intent of all the proposed programs, taken together was stated as follows: C/CAG provides tools, technical support and financial incentives to help member jurisdictions plan and produce housing in the transit corridor, downtowns, station areas and El Camino Real of types and at densities that support frequent mass transit and reduce climate impact while strengthening local neighborhoods and the regional economy.

Some of these proposals were for major projects managed by C/CAG directly such as the Transit Oriented Development Housing Incentive Program and the Grand Boulevard Multimodal Transportation Corridor Plan. Other programs were to be managed by cooperating agencies with sponsorship by C/CAG, for example the Economic and Housing Opportunity Study (ECHO) by SamTrans, and the collection of activities proceeding under contract with San Mateo County Department of Housing (e.g., housing policy primer pamphlet series, RHNA Subregion, 21 Elements housing element update project).

The proposed contract between C/CAG and San Mateo County Department of Housing is to continue the cost-saving countywide cooperative work program to assist all jurisdictions gain timely Housing Element certification, known as the 21 Elements Project. During 2008 through 2010, C/CAG sponsored the first cycle of the 21 Elements project for the 2007-2013 Planning Cycle. Based on the success of that project, C/CAG began sponsoring the project for the next (2014 – 2022) Planning Cycle. In FY 2012-13, Department of Housing has entered into a three-year contract with Baird + Driskell Community Planning as lead contractor for the Project; and is acting in the capacity of fiscal agent and project manager. C/CAG contributed \$125, 000 each year into that project in fiscal year 2012-13 and fiscal year 2013-14. It is proposed that C/CAG continue to contribute another \$70,000 in the final fiscal year 2014-15.

ATTACHMENTS:

1. Resolution 14-26
2. Cooperation Agreement between C/CAG and San Mateo County (Department of Housing)

RESOLUTION 14-26

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY
ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY
AUTHORIZING THE C/CAG CHAIR TO EXECUTE THE COOPERATIVE
AGREEMENT BETWEEN C/CAG AND COUNTY OF SAN MATEO
DEPARTMENT OF HOUSING FOR JOINT WORKPLAN FOR HOUSING-
RELATED ACTIVITIES FOR FY 14/15 IN AN AMOUNT NOT EXCEED \$70,000.**

Whereas, for more than fifteen years C/CAG has taken a leadership role in conducting or sponsoring countywide projects related to the housing/transportation/land-use nexus, notably including the 1997 Housing Needs Study, 2007 Housing Needs Study, Transit Oriented Development Housing Incentive Program, Transit Corridor Planning Grant program, Regional Housing Needs Subregion, and 21 Elements project through which all C/CAG member jurisdictions cooperated to complete the state-mandated update of their respective housing elements; and

Whereas, C/CAG and the San Mateo County Department of Housing (DoH) have coordinated workplans on these and other housing-related activities, and DOH has served as project manager for the RHNA Subregion and 21 Elements projects; and

Whereas, the 21 Elements project will enable C/CAG's member jurisdictions to meet State Housing Element update requirements in a more timely and cost-effective manner; and

Whereas, C/CAG programmed \$70,000 of Congestion Relief Plan funds to sponsor the 21 Elements Project in FY2014-15 in order for member jurisdictions to meet State Housing Element update requirements in a more timely and cost-effective for manner;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County authorizing the Chair to execute the Cooperative Agreement between C/CAG and County of San Mateo Department of Housing for Joint Workplan for Housing-Related Activities for FY 14-15 in an amount not to exceed \$70,000.

PASSED, APPROVED, AND ADOPTED THIS 12TH DAY OF JUNE 2014.

Mary Ann Nihart, Chair

**COOPERATIVE AGREEMENT BETWEEN
CITY/COUNTY ASSOCIATION OF GOVERNMENTS
OF SAN MATEO COUNTY AND SAN MATEO COUNTY (DEPARTMENT OF
HOUSING)**

This Cooperative Agreement, effective as of July 1, 2014, is by and between the City/County Association of Governments of San Mateo County, a joint powers agency hereinafter called "C/CAG" and the County of San Mateo, by and through its Department of Housing, hereinafter called "DoH".

W I T N E S S E T H

Whereas, for more than fifteen years C/CAG has taken a leadership role in conducting or sponsoring countywide projects related to the housing/transportation/land-use nexus, including the 21 Elements project through which all C/CAG member jurisdictions cooperated to complete the state-mandated update of their respective housing elements; and

Whereas, C/CAG and the San Mateo County Department of Housing (DoH) have coordinated workplans on, among others, the 21 Elements Project (the "Project"); and

Whereas, DoH entered into a multi-year contract with Baird + Driskell Community Planning on November 1, 2012 which was amended on September 17, 2013 to increase the not-to-exceed amount of \$499,870 to conduct the 21 Elements project, which will enable C/CAG's member jurisdictions to meet State Housing Element update requirements in a more timely and cost-effective manner; and

Whereas, C/CAG contributed \$125,000 each year in fiscal years 2012-13 and 2013-14 to sponsor the 21 Elements Project; and

Whereas, C/CAG now desires to program \$70,000 of "Congestion Relief Plan—Linking Housing with Transportation" funds to continue to sponsor the 21 Elements Project in FY2014-15.

NOW, THEREFORE, IT IS HEREBY AGREED by the parties as follows:

1. **Services and Activities.**

A. DoH will coordinate and cooperate with C/CAG to conduct the 21 Elements Project. The services will be performed by Baird + Driskell Community Planning (BDCP) under contract with, and supervision of, DoH. The scope of the services to be provided by BDCP is described in its contract with DoH dated November 1, 2012, and any of its subsequent amendments.

CCAG AGENDA REPORT

Date: June 12, 2104
To: CC/CAG Board of Directors
From: Sandy Wong, Executive Director
Subject: Review and approval of Resolution No. 14-24 authorizing the distribution and publication of a “Notice of Intent to Adopt a Negative Declaration” related to the Draft Final Airport Land Use Compatibility Plan (ALUCP) for the Environs of the Half Moon Bay Airport

(For more information/questions please contact Tom Madalena at 599-1460)

RECOMMENDATION

That the C/CAG Board review and approve Resolution No. 14-24 authorizing the distribution and publication of a “Notice of Intent to Adopt a Negative Declaration” related to the Draft Final Airport Land Use Compatibility Plan (ALUCP) for the Environs of Half Moon Bay Airport.

FISCAL IMPACT

The budget for the ALUCP update preparation has been included in the adopted C/CAG Annual Budget.

SOURCE OF FUNDS

C/CAG General Fund and project grant funds.

BACKGROUND/ DISCUSSION

The C/CAG Board is the Lead Agency for the preparation of the environmental documentation related to the Draft Final Airport Land Use Compatibility Plan (ALUCP) for the Environs of Half Moon Bay Airport. As defined by the California Environmental Quality Act (CEQA), the ALUCP constitutes a project and therefore environmental review is required. An Initial Study (IS) was prepared to determine if the proposed project (plan) would have a significant effect(s) on the environment. Based on the analysis of the Initial Study, implementation of the ALUCP is not expected to result in any potentially significant environmental impacts and no mitigation is necessary. Therefore, a Negative Declaration for the ALUCP has been prepared.

The CEQA guidelines require the Lead Agency (C/CAG Board) to notify the public, responsible agencies, trustee agencies, and the County Clerk of its intent to adopt a Negative Declaration and to provide the public and other interested parties with an opportunity to review and comment on the document prior to its adoption by the Lead Agency. The length of the public review period for a Negative Declaration is 20 days, per Public Resources Code Section 21092.3. Since the Draft ALUCP update covers a large area in the vicinity of Half Moon Bay Airport, C/CAG staff recommends a review period of 30 days to provide some additional time for review. The “Notice of Intent to Adopt a Negative Declaration” would be published in at least one local newspaper, distributed to a comprehensive mailing list, and posted on the C/CAG website for additional public access.

ITEM 6.4

Schedule:

Based on C/CAG Board approval of Resolution 14-24 and the local newspaper publication schedule, the public review period could begin as early as June 18, 2014. Responses to the comments will be prepared for consideration by the Board as part of its action to adopt the Negative Declaration prior to its adoption of the ALUCP. Upon the closing of the 30-Day public comment period, the schedule for final adoption is as follows:

July 31, 2014: ALUC Committee recommendation.

August 14, 2014: C/CAG Board meeting (Formal introduction of the documents. Public Hearing)

September 11, 2014: C/CAG Board meeting (Adoption of final documents)

ATTACHMENT

- Resolution 14-24
- “Notice of Intent to Adopt a Negative Declaration”

RESOLUTION 14-24

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY (C/CAG) AUTHORIZING THE DISTRIBUTION AND PUBLICATION OF A “NOTICE OF INTENT TO ADOPT A NEGATIVE DECLARATION” RELATED TO THE DRAFT FINAL AIRPORT LAND USE COMPATIBILITY PLAN (ALUCP) FOR THE ENVIRONS OF HALF MOON BAY AIRPORT

WHEREAS, the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), in its designated role as the Airport Land Use Commission for the county, is the Lead Agency for the preparation of environmental documentation, per the relevant provisions in the California Environmental Quality Act (CEQA), related to the Draft Final Airport Land Use Compatibility Plan (ALUCP) for the Environs of Half Moon Bay Airport, and:

WHEREAS, an Initial Study (IS) was prepared to determine if the proposed project (Plan) would have a significant effect(s) on the environment, and:

WHEREAS, based on the analysis in the Initial Study (IS), implementation of the ALUCP update for the environs of Half Moon Bay Airport is not expected to result in any potential significant environmental impacts, no mitigation is necessary, and therefore a proposed Negative Declaration (ND) was prepared, and;

WHEREAS, the CEQA guidelines require the Lead Agency (C/CAG Board) to notify the public, responsible agencies, trustee agencies, and the County Clerk of its intent to adopt a Negative Declaration and to provide the public and other interested parties with an opportunity to review and comment on the document;

NOW THEREFORE BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG) to authorize the distribution and publication of a “Notice of Intent to Adopt a Negative Declaration” related to the Draft Final Airport Land Use Compatibility Plan (ALUCP) for the Environs of Half Moon Bay Airport and such notice will be provided for a period of 30 days for public review and comment and comply with all applicable noticing requirements of state law.

PASSED, APPROVED, AND ADOPTED THIS 12TH DAY OF JUNE 2014.

Mary Ann Nihart, Chair

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

**NOTICE OF INTENT TO ADOPT A NEGATIVE DECLARATION FOR AND PUBLIC COMMENT NOTICE ON A
PROPOSED UPDATE OF THE AIRPORT LAND USE COMPATIBILITY PLAN (ALUCP)
FOR THE ENVIRONS OF HALF MOON BAY AIRPORT**

Lead Agency: The City/County Association of Governments of San Mateo County (C/CAG), acting in its capacity as the Airport Land Use Commission for the County of San Mateo, intends to adopt a Negative Declaration, prepared pursuant to the California Environmental Quality Act (CEQA), for the proposed Airport Land Use Compatibility Plan for the Environs of Half Moon Bay Airport (the ALUCP or proposed project).

Project Description and Location: The proposed ALUCP is a state mandated plan to promote compatibility between Half Moon Bay Airport (Airport) and future land uses and development in the Airport environs. The ALUCP includes land use compatibility policies and criteria to address aircraft noise impacts, runway end safety zones, and height of structures/airspace protection. The content of the ALUCP is guided by relevant provisions in the California Airport Land Use Planning Handbook and other state and federal regulations and criteria.

The geographic scope of the ALUCP update includes a proposed Airport Influence Area (AIA). The Airport Influence Area defines a boundary for airport land use compatibility policy implementation. The boundary includes a small portion of the City of Half Moon Bay and unincorporated San Mateo County including all or portions of Montara, Moss Beach, El Granada and Princeton by the Sea. Within the Airport Influence Area, local land use agencies would be required to submit proposed general plan amendments, specific plans, and zoning ordinances and amendments to C/CAG, in its role as the Airport Land Use Commission, for determinations of consistency with the ALUCP. The AIA boundary will be established by the C/CAG Board after hearing and consultation with the involved agencies, consistent with the requirements of Section 21675(c) of the California Public Utilities Code.

Public Review and Comment Period: The Initial Study and Negative Declaration is available for public review and comment for a 30-day period, beginning on Monday, June 23, 2014, and ending on Wednesday, July 23, 2014. Written comments must be received by mail, facsimile, or email no later than 5:00 p.m. on Wednesday July 23, 2014. Please direct all comments to:

Tom Madalena
City/County Association of Governments of San Mateo County
555 County Center, 5th Floor
Redwood City, CA 94063
Fax: 650-361-8227
Email: tmadalena@smcgov.org

Document Availability: Copies of the Initial Study, Negative Declaration, and the Draft Final Airport Land Use Compatibility Plan will be available during normal business hours (8:30 a.m. to 5:00 p.m., Monday -Friday) at C/CAG's offices located on the 4th Floor of the County office building at 555 County Center, Redwood City, CA 94063). These documents will also be available online at: www.ccag.ca.gov or <http://halfmoonbayalucp.airportstudy.com/>. Hard copies are also available for review at the following public library:

Half Moon Bay Library
620 Correas Street
Half Moon Bay, CA 94019

Public Hearings:

The C/CAG Airport Land Use Committee (ALUC) will hold a public hearing on the proposed Initial Study, Negative Declaration, and Draft Final ALUCP on Thursday July 31, 2014, 4:00 p.m., at the following location:

Burlingame City Hall
501 Primrose Road, Council Chambers
Burlingame, CA 94010

The C/CAG Board will hold a public hearing on the proposed Initial Study, Negative Declaration, and Draft Final ALUCP on August 14, 2014, 6:30 p.m., at the following location:

San Mateo County Transit District Office
1250 San Carlos Avenue, Second Floor Auditorium
San Carlos, CA 94070

The final adoption will be at the C/CAG Board meeting on September 11, 2014 at 6:30 p.m. at the same location.

No action or proceeding may be brought under CEQA to challenge C/CAG's adoption of the proposed Negative Declaration, or its approval of the proposed project, unless the alleged grounds for noncompliance were presented to C/CAG either orally or in writing by any person during the public comment period or prior to filing of the notice of determination.

C/CAG AGENDA REPORT

Date: June 12, 2014
TO: C/CAG Board of Directors
From: Sandy Wong, Executive Director - C/CAG
Subject: Review and approval of Resolution 14-27 approving the C/CAG 2014-15 Program Budget and Fees (Special Voting procedures apply)

(For further information or response to questions, contact Sandy Wong at 650 599-1409)

RECOMMENDATION:

That the C/CAG Board review and approve Resolution 14-27 approving the C/CAG 2014-15 Program Budget and Fees. Special voting procedures apply.

FISCAL IMPACT:

In accordance with the proposed C/CAG 2014-15 Program Budget.

REVENUE SOURCES:

Funding sources for C/CAG include member assessments, cost reimbursement from partners, local sales tax Measure A, private and public grants, regional - State - Federal transportation and other funds, Department of Motor Vehicle fees, State - Federal earmarks, and interest.

BACKGROUND:

On May 8, 2014, the C/CAG Board review and approved the Initial draft and assumptions on the C/CAG 2014-15 Program Budget and Fees. For fiscal year 2014-15, the proposed C/CAG Member Assessments will be increased by 5%.

Budget Assumption Highlights (as reported on May 8, 2014):

The following are some highlights on assumptions and issues:

- 1- Member Assessments for FY 2014/15 will be increased by 5%.
- 2- Administration Service expenses are related to C/CAG Executive Director and Administrative Assistant only.
- 3- Professional Services expenses are related to all other C/CAG staff and contract staff. C/CAG contracts with many of its member agencies to provide Professional Services including Program Managers, Financial Services, and Legal Counsel Support.
- 4- Smart Corridor - Segments 2 and 3 construction will be largely completed during fiscal year 2013-14. System integration and signal system development will continue in FY 2014-15.
- 5- San Mateo Congestion Relief Program assumes \$200,000 in funding for climate action planning. This includes cost for climate action partnerships to assist the cities and County as was done in the past two budget cycles.

ITEM 6.5

- 6 No new revenue for AB 1546 DMV Fee (\$4) Program since this program sunset on January 1, 2013. Cash balance in this fund is being drawn down in FY 2013/14 and FY 2014/15 in accordance with C/CAG Board allocations.
- 7 San Mateo Energy Watch - Requires \$200,000 transfer from San Mateo County Congestion Relief Fund for Climate Action Planning, (See item 5 above).
- 8 NPDES (Fund C007) – Part of the revenue and expenditures for Stormwater are shown in Measure M (C010) Fund. In FY 2014/15, it is anticipated the cash balance in this fund will be drawn down significantly. This program will likely not be able to sustain its current level of service starting in FY 2015/16 without additional sources of revenue.
- 9 General Fund – Using the same allocation formula as past years, the overhead expenses in General Fund are shared by other funds. The shared costs include: professional services, supplies, conferences and meetings, printing/ postage, publications, bank fee and audit services. The share is based on the proportion of the sum of the administration and professional services to the total for all the funds. The funds that share these General Fund cost are General Fund, Transportation Programs, San Mateo Congestion Relief Program (SMCRP), LGP Energy Watch, Transportation Fund for Clean Air (TFCA), National Pollutant Elimination Discharge System, NPDES, DMV Fee Program, and Measure M.
- 10 TFCA - Programmed Projects are 100% reimbursed in current and budget year.
- 11 AVA – The Abandon Vehicle Abatement (AVA) program will be closed out.

Changes made since May 8, 2014 C/CAG Board meeting:

This Final Budget is based on the May 8, 2014 Draft Budget with the following changes:

1. “clean-up” to categorize a few expenditure items more appropriately.
2. Update on some Projected Actual revenues and expenditures through June 30, 2014.
3. Addition or subtraction in 2013-14:
 - a. \$25,000 for local match for Geneva Ave BRT Study (outcome of Bi-County Study between San Mateo county and San Francisco county).
 - b. Under General Fund (ALUC), reduction in “projected actual” expenditure by Ricondo Associates, and corresponding reduction in “projected actual” revenue from SFO reimbursement.

Proposed consideration for future changes in FY 2015-16 Budget:

Although each of the ten (10) C/CAG Funds has a position Ending Balance, C/CAG Board has not adopted policy on Reserve Fund. At the request of Finance Committee members, staff proposes to develop a draft policy on Reserve and present a recommendation from the Finance Committee to the Board in the next few months.

ATTACHMENTS

- Attachment 1 - Resolution 14-27
- Attachment 2 – Key Budget Definitions/Acronyms
- Attachment 3 -- FY 2014-15 C/CAG Member Fee, Assessment, and Revenue.
- Attachment 4 -- C/CAG Projected Statement of Revenues, Expenditures, and Changes in Fund Balance for FY 2013-14 and FY 2014-15.
- Attachment 5 – Individual fund descriptions and fund summaries

RESOLUTION No. 14-27

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**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY
(C/CAG) ADOPTING THE C/CAG 2014-15 PROGRAM BUDGET AND FEES**

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RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that,

WHEREAS, C/CAG is authorized as a Joint Powers Agency to provide services for member agencies; and

WHEREAS, C/CAG is required to adopt a program budget and establish fees annually; and

WHEREAS, on February 13, 2014, C/CAG has adopted Resolution 14-05 approving the 1/1/2013 State of California population data to be used by C/CAG programs; and

WHEREAS, a C/CAG 2014-15 Program Budget and fees has been proposed at the May 8, 2014 C/CAG Board meeting;

NOW, THEREFORE, BE IT RESOLVED that the City/County Association of Governments of San Mateo County (C/CAG) adopts the C/CAG 2014-15 Program Budget and Fees.

PASSED, APPROVED, AND ADOPTED THIS 12TH DAY OF JUNE 2014.

Mary Ann Nihart, Chair

Key Budget Definitions/ Acronyms

AB 434 - Transportation Fund for Clean Air Program
AB 1546 Program - San Mateo County Environmental/ Transportation Pilot Program
AVA - Abandoned Vehicle Abatement
BAAQMD - Bay Area Air Quality Management District
BPAC - Bicycle and Pedestrian Advisory Committee
Cal PUC - California Public Utilities Commission
C/CAG - City/ County Association of Governments
CMAQ - Congestion Mitigation and Air Quality
CMP - Congestion Management Program
DMV - Department of Motor Vehicles
ECR - El Camino Real
ISTEA - Intermodal Surface Transportation Equity Act (or Federal Transportation Act)
ITS - Intelligent Transportation Study
LGP - Local Government Partnership with PG&E and Cal PUC
Measure A - San Mateo County Sales Tax for Transportation
Measure M - C/CAG \$10 Motor Vehicle Fee
MTC - Metropolitan Transportation Commission
Normalized - Years in a multi-year analysis all referred to a base year.
NPDES - National Pollutant Discharge Elimination System
Peninsula 2020 Gateway Study - San Mateo and Santa Clara County study on Highway 101 and access to the Dumbarton Bridge.
PPM - Planning Programming and Monitoring
PSR - Project Study Report
RWQCB - San Francisco Bay Area Regional Water Quality Control Board
SFIA - San Francisco International Airport
SMCRP - San Mateo Congestion Relief Plan Program
SMCEW - San Mateo County Energy Watch
STIP - State Transportation Improvement Program (State and Federal Transportation Funds)
STOPPP - Storm-water Pollution Prevention Program
STP - Surface Transportation Program (Federal Funds)
TA - San Mateo County Transportation Authority
TAC - Congestion Management Technical Advisory Committee
TDA - Transportation Development Act Article III Funding
TFCA - Transportation Fund for Clean Air (Also known as AB 434)
TLSP - Traffic Light Synchronization Program - Part of Proposition 1B Infrastructure Bond
VTA - Santa Clara Valley Transportation Authority

Proposed 2014-2015 C/CAG Member Fee and Assessment

C/CAG Member Fee FY 2014-2015				CONGESTION RELIEF PROGRAM ASSESSMENT FY 2014-15				FOR INFORMATION ONLY 2013-14 NPDES MEMBER ASSESSMENT			
Agency	% Population (as of 1/1/13)	General Fund Fee	Gas Tax Fee	Total Fee	Agency	% of Trip Generation	Congestion Relief	Agency	NPDES Basic (1)	NPDES FY 13-14	TOTAL
Atherton	0.94%	\$262,525	\$410,452	\$672,978	Atherton	1.34%	\$24,845	Brisbane	\$0	\$8,143	\$8,143
Belmont	3.58%	\$2,460	\$3,846	\$6,306	Belmont	3.56%	\$65,884	Colma	\$0	\$2,983	\$2,983
Brisbane (2)	0.60%	\$9,391	\$14,682	\$24,073	Brisbane (2)	1.18%	\$21,775				
Burlingame	4.00%	\$1,563	\$2,443	\$4,006	Burlingame	5.79%	\$107,193				
Colma	0.20%	\$320	\$813	\$1,134	Colma	0.50%	\$9,224				
Daly City	14.05%	\$36,879	\$57,660	\$94,539	Daly City	10.79%	\$199,610				
East Palo Alto	3.90%	\$10,233	\$15,998	\$26,231	East Palo Alto	2.30%	\$42,633				
Foster City	4.23%	\$11,105	\$17,363	\$28,468	Foster City	4.90%	\$90,679				
Half Moon Bay	1.57%	\$4,133	\$6,461	\$10,594	Half Moon Bay	1.27%	\$23,451				
Hillsborough	1.51%	\$3,966	\$6,201	\$10,168	Hillsborough	1.27%	\$23,491				
Menlo Park	4.44%	\$11,661	\$18,232	\$29,894	Menlo Park	5.27%	\$103,109				
Millbrae	3.02%	\$7,932	\$12,402	\$20,334	Millbrae	3.27%	\$60,419				
Pacifica	5.16%	\$13,542	\$21,172	\$34,714	Pacifica	3.50%	\$64,742				
Portola Valley	0.60%	\$1,587	\$2,482	\$4,069	Portola Valley	0.41%	\$7,607				
Redwood City	10.75%	\$28,217	\$44,117	\$72,335	Redwood City	13.42%	\$248,197				
San Bruno	5.82%	\$15,283	\$23,895	\$39,178	San Bruno	5.55%	\$102,604				
San Carlos	3.93%	\$10,324	\$16,141	\$26,465	San Carlos	4.77%	\$88,246				
San Mateo	13.47%	\$35,350	\$55,269	\$90,618	San Mateo	16.11%	\$298,110	San Mateo	\$0	\$88,712	\$88,712
South San Francisco	8.85%	\$23,240	\$36,336	\$59,576	South San Francisco	8.99%	\$166,325	Woodside	\$8,598	\$7,865	\$16,463
Woodside (3)	0.74%	\$1,942	\$3,036	\$4,977	Woodside (3)	0.60%	\$11,189				
San Mateo County	8.65%	\$22,697	\$35,486	\$58,182	San Mateo County	4.90%	\$90,667				
TOTAL	100	\$262,525	\$410,452	\$672,978	TOTAL	100.0%	\$1,850,000				

1- Same Congestion Relief Fund as FY 11-12, FY 12-13, and FY 13-14

1. NPDES assessments shown above are for FY 13-14 presented here for INFORMATION ONLY.

2- Agencies not listed are collected by the Flood Control District.

3- Basic fees for Brisbane, Colma, San Mateo are collected by the Flood Control District.

4- NPDES assessments are based on total parcels in each jurisdiction

NOTES:
 1. For the past five years, C/CAG member fee (county total) has been at \$250,024 for General Fund and \$390,907 for Gas Tax.
 2. For FY 2014-15, the county total is proposed to be increased by 5% to \$262,525 for General Fund and \$410,452 for Gas Tax.
 3. The \$262,525 and the \$410,452 are prorated to each jurisdiction based on % of population.
 4. Population data is from Department of Finance of January 1, 2013.

06/04/14

**C/CAG PROJECTED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FY 2013-14**

	Administrative Program (General Fund)	Transportation Programs	SMCRP Program	Smart Corridor	LGP Energy Watch	TFCA	NPDES	AVA	DMV Fee Program	Measure M (DMV Fee)	Total
BEGINNING BALANCE	(34,909)	1,046,536	2,730,371	548,079	125,357	80,451	1,323,857	541,174	4,753,837	5,352,621	16,467,374
RESERVE BALANCE	43,346	131,863	0	0	0	0	200,903	0	50,000	0	426,112
PROJECTED REVENUES											
Interest Earnings	226	8,789	23,530	0	0	1,867	9,320	1,029	26,934	38,153	109,848
Member Contribution	250,025	390,907	2,058,000	0	0	0	116,270	0	0	0	2,815,202
Cost Reimbursements-SFIA	0	0	0	0	0	0	0	0	0	0	0
MTC/ Federal Funding	0	691,230	0	0	0	0	0	0	0	635,000	1,326,230
Grants	123,000	25,000	0	0	420,000	0	0	0	0	0	568,000
DMV Fee	0	0	0	0	0	1,050,000	0	15,392	30,000	6,515,704	7,611,096
NPDES Fee	0	0	0	0	0	0	1,340,416	0	0	0	1,340,416
TA Cost Share	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous/ SFIA	361	125	0	0	0	0	0	0	0	0	486
Street Repair Funding	0	0	0	0	0	0	0	0	0	0	0
PPM-STIP	0	495,213	0	4,026,478	0	0	0	0	0	0	4,521,691
Assessment	0	0	0	0	0	0	0	0	0	0	0
TLSP	0	0	0	2,129,247	0	0	0	0	0	0	2,129,247
0	0	0	0	0	0	0	0	0	0	0	0
Total Revenues	373,612	1,611,264	2,081,530	6,155,725	420,000	1,051,867	1,466,006	16,421	56,934	7,188,857	20,422,216
TOTAL SOURCES OF FUNDS	338,703	2,657,800	4,811,901	6,703,804	545,357	1,132,318	2,789,863	557,595	4,810,771	12,541,478	36,889,590
PROJECTED EXPENDITURES											
Administration Services	79,166	121,835	39,828	19,450	5,936	1,551	34,291	0	12,262	38,768	353,087
Professional Services	206,702	679,421	18,444	808,168	298,154	34,728	100,538	0	0	155,302	2,301,457
Consulting Services	116,290	57,711	774,000	4,078,900	275,745	0	1,352,566	0	0	1,997,510	8,652,722
Supplies	12,289	96	0	0	0	0	0	0	0	0	12,385
Prof. Dues & Memberships	461	0	0	0	0	0	46,518	0	0	0	46,979
Conferences & Meetings	6,667	905	0	36	4,000	0	4,000	0	0	0	15,608
Printing/ Postage	13,036	0	0	0	0	0	500	0	0	0	13,536
Publications	1,000	1,491	0	0	0	0	0	0	0	0	2,491
Distributions	0	95,000	548,000	0	0	1,011,000	0	534,640	1,335,678	3,796,782	7,321,100
Calpers - Unfunded Liability	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous	3,727	0	0	0	0	0	0	22,955	0	0	26,682
Bank Fee	2,165	0	0	0	0	0	0	0	0	0	2,165
Audit Services	23,520	0	0	0	0	0	0	0	0	0	23,520
Project Management	0	0	0	96,840	0	0	0	0	0	0	96,840
Total Expenditures	465,023	956,459	1,380,272	5,003,394	583,835	1,047,279	1,538,413	557,595	1,347,940	5,988,362	18,868,572
TRANSFERS											
Transfers In	0	0	0	850,000	200,000	0	0	0	0	0	1,050,000
Transfers Out	0	0	200,000	0	0	0	0	0	350,000	500,000	1,050,000
Administrative Allocation	(168,646)	87,686	6,377	0	33,278	3,970	14,755	0	1,342	21,238	0
Total Transfers	(168,646)	87,686	206,377	(850,000)	(166,722)	3,970	14,755	0	351,342	521,238	0
NET CHANGE	77,235	567,119	494,881	2,002,331	2,887	618	(87,162)	(541,174)	(1,642,348)	679,257	1,553,644
TRANSFER TO RESERVES	0	0	50,000	0	0	0	0	0	0	50,000	100,000
TOTAL USE OF FUNDS	296,377	1,044,145	1,636,649	4,153,394	417,113	1,051,249	1,553,168	557,595	1,699,282	6,559,600	18,968,572
ENDING FUND BALANCE	42,326	1,613,655	3,175,252	2,550,410	128,244	81,069	1,236,695	0	3,111,489	5,981,878	17,921,018
RESERVE FUND BALANCE	43,346	131,863	50,000	0	0	0	200,903	0	50,000	50,000	526,112
NET INCREASE (Decrease) IN FUND BALANCE	77,235	567,119	444,881	2,002,331	2,887	618	(87,162)	(541,174)	(1,642,348)	629,257	1,453,644

Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance

2- See individual fund summaries and fiscal year comments for details on Miscellaneous expenses.

3- SMCRP - San Mateo Congestion Relief Program, TFCA - Transportation Fund For Clean Air, NPDES - National Pollutant Discharge Elimination System, Abatement

AVA - Abandoned Vehicle Abatement DMV - Department of Motor Vehicles

C/CAG PROGRAM BUDGET: REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FY 2014-15

	Administrative Program (General Fund)	Transportation Programs	SMCRP Program	Smart Corridor	LGP Energy Watch	TFCA	NPDES	AVA	DMV Fee Program	Measure M (DMV Fee)	Total
BEGINNING BALANCE	42,326	1,613,655	3,175,252	2,550,410	128,244	85,039	1,236,695	0	3,111,489	5,981,878	17,924,988
RESERVE BALANCE	43,346	131,863	50,000	0	0	0	200,903	0	50,000	50,000	526,112
PROJECTED REVENUES											
Interest Earnings	2,000	3,000	8,000	0	0	2,500	6,226	0	8,000	17,000	46,726
Member Contribution	262,525	410,452	1,850,000	0	0	0	118,695	0	0	0	2,641,672
Cost Reimbursements-SFIA	0	0	0	0	0	0	0	0	0	0	0
MTC/ Federal Funding	0	750,000	0	0	0	0	0	0	0	635,000	1,385,000
Grants	141,711	25,000	0	0	420,000	0	0	0	0	0	586,711
DMV Fee	0	0	0	0	0	1,092,837	0	0	0	6,515,704	7,608,541
NPDES Fee	0	0	0	0	0	0	1,356,265	0	0	0	1,356,265
TA Cost Share	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous/ SFIA	0	0	0	0	0	0	0	0	0	0	0
Street Repair Funding	0	0	0	0	0	0	0	0	0	0	0
PPM-STIP	0	353,000	0	970,212	0	0	0	0	0	0	1,323,212
Assessment	0	0	0	0	0	0	0	0	0	0	0
TLSP	0	0	0	0	0	0	0	0	0	0	0
Total Revenues	406,236	1,541,452	1,858,000	970,212	420,000	1,095,337	1,481,186	0	8,000	7,167,704	14,948,127
TOTAL SOURCES OF FUNDS	448,562	3,155,107	5,033,252	3,520,622	548,244	1,180,376	2,717,881	0	3,119,489	13,149,582	32,873,115
PROJECTED EXPENDITURES											
Administration Services	95,373	130,000	55,000	7,500	3,692	7,000	35,000	0	5,000	15,000	353,565
Professional Services	250,000	940,000	60,000	226,000	320,000	35,000	102,419	0	7,000	151,543	2,091,962
Consulting Services	183,510	580,000	1,033,000	739,889	267,500	0	2,120,973	0	0	2,322,511	7,247,383
Supplies	17,000	2,000	0	0	0	0	0	0	0	0	19,000
Prof. Dues & Memberships	1,000	1,000	0	0	0	0	46,309	0	0	0	48,309
Conferences & Meetings	9,500	5,000	1,000	100	4,500	0	5,000	0	0	0	25,100
Printing/ Postage	13,000	6,000	0	0	0	0	2,500	0	0	0	21,500
Publications	11,000	3,000	0	0	0	0	0	0	0	0	14,000
Distributions	0	95,000	500,000	100,000	0	1,039,500	26,000	0	2,969,835	3,951,782	8,682,117
Contractor	185,000	0	0	2,465,239	0	0	0	0	0	0	2,650,239
Miscellaneous	10,000	1,000	1,000	0	0	0	1,000	0	0	0	13,000
Bank Fee	2,500	0	0	0	0	0	0	0	0	0	2,500
Audit Services	29,000	0	0	0	0	0	0	0	0	0	29,000
Project Management	0	0	0	80,000	0	0	0	0	0	0	80,000
Total Expenditures	806,883	1,763,000	1,650,000	3,618,728	595,692	1,081,500	2,339,201	0	2,981,835	6,440,836	21,277,675
TRANSFERS											
Transfers In	0	0	0	200,000	200,000	0	0	0	0	0	400,000
Transfers Out	0	0	200,000	0	0	0	0	0	0	200,000	400,000
Administrative Allocation	-366,174	209,898	22,559	0	63,497	8,239	26,957	0	2,354	32,670	0
Total Transfers	-366,174	209,898	22,559	-200,000	-136,503	8,239	26,957	0	2,354	232,670	0
NET CHANGE	-34,473	-431,446	-14,559	-2,448,516	-39,189	5,598	-884,972	0	-2,976,189	494,198	-6,329,548
TRANSFER TO RESERVES	0	50,000	50,000	0	0	0	0	0	0	50,000	150,000
TOTAL USE OF FUNDS	440,709	2,022,898	1,922,559	3,418,728	459,189	1,089,739	2,366,158	0	2,984,189	6,723,506	21,427,675
ENDING FUND BALANCE	7,853	1,132,209	3,110,693	101,894	89,055	90,637	351,723	0	135,300	6,426,076	11,445,439
RESERVE FUND BALANCE	43,346	181,863	100,000	0	0	0	200,903	0	50,000	100,000	676,112
NET INCREASE (Decrease) IN FUND BALANCE	-34,473	-481,446	-64,559	-2,448,516	-39,189	5,598	-884,972	0	-2,976,189	444,198	-6,479,548

Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance

2- See individual fund summaries and fiscal year comments for details on Miscellaneous expenses

3- SMCRP - San Mateo Congestion Relief Program; TFCA - Transportation Fund For Clean Air; NPDES - National Pollutant Discharge Elimination System; Abatement

AVA - Abandoned Vehicle Abatement; DMV - Department of Motor Vehicles

	(34,909)	43,346	Gen. Oper. Shared C1341000	ALUC C1342000	Waste Management C1343000	0	0	0	0	(34,909)	43,346
BEGINNING BALANCE											
RESERVE BALANCE		43,346									
PROJECTED REVENUES											
Interest Earnings	226										
Member Contribution	250,025										
Cost Reimbursements-SFIA	0										
MTC/ Federal Funding	0										
Grants	123,000			123,000							
DMV Fee	0										
NPDES Fee	0										
TA Cost Share	0										
Miscellaneous/ SFIA	361		361								
Street Repair Funding	0										
PPM-STIP	0										
Assessment	0										
TLSP	0										
Total Revenues	250,251		361	123,000	0	0	0	0	0		
TOTAL SOURCES OF FUNDS										338,703	
PROJECTED EXPENDITURES											
Administration Services	65,937										
Professional Services	143,381										
Consulting Services	63,321										
Supplies	116,290										
Prof. Dues & Memberships	12,161										
Conferences & Meetings	461										
Printing/ Postage	4,667										
Publications	13,036										
Distributions	1,000										
Calpers - Unfunded Liability	0										
Miscellaneous	3,227										
Bank Fee	2,165										
Audit Services	23,520										
Project Management	0										
Total Expenditures	65,937		200,391	194,956	3,739	0	0	0	0		
TRANSFERS											
Transfers In	0										
Transfers Out	0										
Administrative Allocation	0										
Total Transfers	0		-168,646	0	0	0	0	0	0		
NET CHANGE	184,314		-31,384	-71,956	-3,739	0	0	0	0		
TRANSFER TO RESERVES											
TOTAL USE OF FUNDS										296,377	
ENDING FUND BALANCE										42,326	
RESERVE FUND BALANCE											43,346

Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance
 2- Manage at Fund Level
 3- ALUC - Airport Land Use Commission (C/CAG)
 4 - Revenues and Expenditures represent projected actual through 6/30/2014.

	42,326	43,346	Gen. Oper. Shared C1341000	ALUC C1342000	Waste Management C1343000	42,326	43,346
BEGINNING BALANCE							
RESERVE BALANCE							
PROJECTED REVENUES							
Interest Earnings	2,000						
Member Contribution	262,525						
Cost Reimbursements-SFIA	0						
MTC/ Federal Funding	0						
Grants	141,711						
DMV Fee	0						
NPDES Fee	0						
TA Cost Share	0						
Miscellaneous/ SFIA	0						
Street Repair Funding	0						
PPM-STIP	0						
Assessment	0						
TLSP	0						
Total Revenues	264,525	0	141,711	0	0	0	406,236
TOTAL SOURCES OF FUNDS							448,562
PROJECTED EXPENDITURES							
Administration Services	75,000						
Professional Services	150,000						
Consulting Services	183,510						
Supplies	2,000						
Prof. Dues & Memberships	250						
Conferences & Meetings	7,000						
Printing/ Postage	13,000						
Publications	3,000						
Distributions	8,000						
Contractor	185,000						
Miscellaneous	3,000						
Bank Fee	2,500						
Audit Services	29,000						
Project Management							
Total Expenditures	78,250	408,750	312,010	7,873	0	0	806,883
TRANSFERS							
Transfers In	0						
Transfers Out							
Administrative Allocation		-366,174					
Total Transfers	0	-366,174	0	0	0	0	-366,174
NET CHANGE	186,275	-42,576	-170,299	-7,873	0	0	-34,473
TRANSFER TO RESERVES							
TOTAL USE OF FUNDS							440,709
ENDING FUND BALANCE							7,853
RESERVE FUND BALANCE							43,346

Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance
 2- Manage at Fund Level
 3- ALUC - Airport Land Use Commission (C/CAG)
 4 - Budget for \$165,000 for OPEB (as shown in Expenditures -Contractor) This was approved by C/CAG Board at the September 12, 2013 meeting.
 5 - Member contribution increased by 5% from FY 2013-14.

GENERAL FUND BUDGET(C001) BY FISCAL YEAR

	Projected Actual FY 2013-14	Budgeted FY 2014-15	NOTES
BEGINNING BALANCE	(34,909)	42,326	
RESERVE BALANCE	43,346	43,346	
PROJECTED REVENUES			
Interest Earnings	226	2,000	
Member Contribution	250,025	262,525	
Cost Reimbursements-SFIA	0	0	
MTC/ Federal Funding	0	0	
Grants	123,000	141,711	
DMV Fee	0	0	
NPDES Fee	0	0	
TA Cost Share	0	0	
Miscellaneous/ SFIA	361	0	
Street Repair Funding	0	0	
PPM-STIP	0	0	
Assessment	0	0	
TLSP	0	0	
Total Revenues	373,612	406,236	
TOTAL SOURCES OF FUNDS	338,703	448,562	
PROJECTED EXPENDITURES			
Administration Services	79,166	95,373	
Professional Services	206,702	250,000	
Consulting Services	116,290	183,510	
Supplies	12,289	17,000	
Prof. Dues & Memberships	461	1,000	
Conferences & Meetings	6,667	9,500	
Printing/ Postage	13,036	13,000	
Publications	1,000	11,000	Anticipate to print ALUCP final reports.
Distributions	0	0	
OPEB	0	185,000	To fund OPEB commitment.
Miscellaneous	3,727	10,000	
Bank Fee	2,165	2,500	
Audit Services	23,520	29,000	
Project Management	0	0	
Total Expenditures	465,023	806,883	
TRANSFERS			
Transfers In	0	0	
Transfers Out	0	0	
Administrative Allocation	(168,646)	(366,174)	
Total Transfers	(168,646)	(366,174)	
NET CHANGE	77,235	(34,473)	
TRANSFER TO RESERVES	0	0	
TOTAL USE OF FUNDS	296,377	440,709	
ENDING FUND BALANCE	42,326	7,853	
RESERVE FUND BALANCE	43,346	43,346	
NET INCREASE (Decrease) IN FUND BALANCE	77,235	(34,473)	

Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS
PROGRAM BUDGET
JULY 1, 2014 – JUNE 30, 2015
(by fund)**

Fund: **Transportation Fund (Fund C002)**

Program The Transportation fund revenues come from three main sources: member assessment; MTC annual planning grant; and State Planning, Programming, and Monitoring (PPM) fund. C/CAG receives the MTC planning grant and the PPM fund because C/CAG is the Congestion Management Agency. These are the main fund sources for C/CAG staff to carry out transportation activities such as Congestion Management Plan update, Transportation Planning related work, support of all member agencies in the delivery of Federally funded projects, support of C/CAG bicycle and pedestrian program

Description:

Planned Activities: Implementation of Plan Bay Area and OBAG as adopted by the Metropolitan Transportation Commission and Association of Bay Area Governments; Congestion Management Program related activities; update and maintenance of countywide travel demand forecasting model; Active Transportation planning and coordination; Studies of improvements to US 101 and other highways; pass-through of Regional Ride Share fund.

Issues: There is positive cash balance in this fund. For FY 2014-15, it is budgeted to spend down the balance by \$450,000.

(Detailed Budget information can be found on the following attachment)

TRANSPORTATION PROGRAMS (FUNDS 02)
 FY 2014-15 PROGRAM BUDGET
 JULY 1, 2014 - JUNE 30, 2015

	1,613,655	131,863	0	1,613,655	0	131,863	0	1,613,655	0	131,863
BEGINNING BALANCE	1,613,655	131,863	0	1,613,655	0	131,863	0	1,613,655	0	131,863
RESERVE BALANCE	131,863	0	0	131,863	0	0	0	131,863	0	0
PROJECTED REVENUES	CTP	BPAC	SFIA	MTC/ T-Plus CBTP	2020 Gate	Rideshare	Willow/Univ	Total Programs	TRANSPORTATION PROGRAMS FUND	
Interest Earnings	C2346000	C2348000	C2349000	C2350000	C2368000	C2364000		3,000	3,000	
Member Contribution	409100							410,452	410,452	
Cost Reimbursements-SFIA	4810XX							0	0	
MTC/ Federal Funding	440304			680,000	0	70,000		750,000	750,000	
Grants	481022							25,000	25,000	
DMV Fee	420501	25,000						0	0	
NPDES Fee	420602							0	0	
TA Cost Share	480002							0	0	
Miscellaneous/ SFIA	481023							0	0	
Street Repair Funding	480008							0	0	
PPM-STIP	480003							353,000	353,000	
Assessment	420604							0	0	
TLSP	420603							0	0	
Total Revenues	766,452	0	25,000	680,000	0	70,000	0	1,541,452	1,541,452	
TOTAL SOURCES OF FUNDS								3,155,107	3,155,107	
PROJECTED EXPENDITURES	CTP	BPAC	SFIA	MTC/ T-Plus CBTP	2020 Gate	Rideshare	Willow/Univ	Total Programs	TRANSPORTATION PROGRAMS FUND	
Administration Services	C2347000	C2348000	C2349000	C2350000	C2368000	C2364000		130,000	130,000	
Professional Services	70,000	20,000		30,000				940,000	940,000	
Consulting Services	900,000	40,000		90,000				580,000	580,000	
Supplies	390,000							2,000	2,000	
Prof. Dues & Memberships	520201							1,000	1,000	
Conferences & Meetings	520501							5,000	5,000	
Printing/ Postage	520503							6,000	6,000	
Publications	520204							3,000	3,000	
Distributions	520504					70,000		95,000	95,000	
Contractor	522724	25,000						0	0	
Miscellaneous	522725							1,000	1,000	
Bank Fee	520509							0	0	
Audit Services	520202							0	0	
Project Management	520301							0	0	
Total Expenditures	1,378,000	110,000	85,000	120,000	0	70,000	0	1,763,000	1,763,000	
TRANSFERS										
Transfers In	490001							0	0	
Transfers Out	590001							0	0	
Administrative Allocation	206,421							206,421	206,421	To General Fund C001
Total Transfers	206,421	0	0	0	0	0	0	206,421	206,421	
NET CHANGE	-817,969	-110,000	-60,000	560,000	0	0	0	-427,969	-427,969	
TRANSFER TO RESERVES	50,000							50,000	50,000	
TOTAL USE OF FUNDS								2,019,421	2,019,421	
ENDING FUND BALANCE								1,135,686	1,135,686	
RESERVE FUND BALANCE										181,863

Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance
 2- Manage at Fund Level
 3- CTP - Countywide Transportation Plan; BPAC - Bicycle and Pedestrian Advisory Committee; SFIA - San Francisco International Airport;
 MTC - Metropolitan Transportation Commission; CBTP - Community Based Transportation Plan
 4- Member contribution increased by 5% from FY 2013/14

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TRANSPORTATION PROGRAMS (FUNDS C002) BUDGET BY FISCAL YEAR

	Projected Actual FY 2013-14	Budgeted FY 2014-15	
BEGINNING BALANCE	1,046,536	1,613,655	
RESERVE BALANCE	131,863	131,863	
PROJECTED REVENUES			
Interest Earnings	8,789	3,000	
Member Contribution	390,907	410,452	
Cost Reimbursements-SFIA	0	0	
MTC/ Federal Funding	691,230	750,000	
Grants	25,000	25,000	
DMV Fee	0	0	
NPDES Fee	0	0	
TA Cost Share	0	0	
Miscellaneous/ SFIA	125	0	
Street Repair Funding	0	0	
PPM-STIP	495,213	353,000	Smaller size grant from State
Assessment	0	0	
TLSP	0	0	
	0	0	
Total Revenues	1,611,264	1,541,452	
TOTAL SOURCES OF FUNDS	2,657,800	3,155,107	
PROJECTED EXPENDITURES			
Administration Services	121,835	130,000	
Professional Services	679,421	940,000	
Consulting Services	57,711	580,000	Travel Model update & various studies on 101
Supplies	96	2,000	
Prof. Dues & Memberships	0	1,000	
Conferences & Meetings	905	5,000	
Printing/ Postage	0	6,000	
Publications	1,491	3,000	
Distributions	95,000	95,000	
Street Repair	0	0	
Miscellaneous	0	1,000	
Bank Fee	0	0	
	0	0	
	0	0	
Total Expenditures	956,459	1,763,000	
TRANSFERS			
Transfers In	0	0	
Transfers Out	0	0	
Administrative Allocation	87,686	209,898	To fund pro-rata share of OPEB commitment
Total Transfers	87,686	209,898	
NET CHANGE	567,119	(431,446)	
TRANSFER TO RESERVES	0	50,000	
TOTAL USE OF FUNDS	1,044,145	2,022,898	
ENDING FUND BALANCE	1,613,655	1,132,209	
RESERVE FUND BALANCE	131,863	181,863	
NET INCREASE (Decrease) IN FUND BALANCE	567,119	(481,446)	

Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS
PROGRAM BUDGET
JULY 1, 2014 – JUNE 30, 2015
(by fund)**

Fund:	Congestion Relief Plan (SMCRP) Program Fund (Fund C004)
Program Description:	The San Mateo County Congestion Relief Plan (SMCRP) goal is to reduce congestion by improving efficiency of the transportation infrastructure, and to increase transit ridership and reduce automobile usage. Funding for this program comes from member jurisdictions. As required by State law, C/CAG conducts biennial transportation monitoring. Individual jurisdictions are responsible for the preparation of Deficiency Plan if traffic level of service (LOS) violation is found. By contributing to the SMCRP fund, jurisdictions are absolved from the responsibility of preparing Deficiency Plan.
Planned Activities:	Local transportation shuttles, Intelligent Transportation System (ITS) improvements, Ramp Metering, Transportation Demand Management (TDM) managed by the Peninsula Traffic Congestion Relief Alliance, Linking Transportation and Housing, Green House Gas Reduction, and Major transportation studies. This fund provides partial support for the state lobbyist.
Issues:	<p>\$200,000 from this fund is transferred to the San Mateo County Energy Watch Fund (Fund 006) for fiscal years 2013/14 and 2014/15, each year.</p> <p>This fund needs to be reauthorized by the C/CAG Board every four years. Current authorization will sunset on June 30, 2015, if not reauthorized.</p> <p>Ramp metering expenditures were not incurred in the past few years due to success in obtaining funding from MTC.</p>

(Detailed Budget information can be found on the following attachment)

**FY 2013-14 ESTIMATED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
SAN MATEO CONGESTION RELIEF PROGRAM (SMCRP) FUND (C004)**

	Shuttles Employer C4384000	Shuttles Local C4382000	Local Trans Support C4354000	TDM Countywide C4385000	ITS Plan C4386000	Ramp Metering C4387000	ECR Incentive C4383000	Congestion Relief Plan C4353000	Energy LGP	Housing	Climate	SMCRP PROGRAM FUND	
BEGINNING BALANCE													2,730,371
RESERVE BALANCE													
PROJECTED REVENUES													
Interest Earnings		500,000						23,530				23,530	
Member Contribution				550,000	200,000	100,000		500,000		208,000		2,058,000	
Cost Reimbursements-SFIA												0	
MTC/ Federal Funding												0	
Grants												0	
DMV Fee												0	
NPDES Fee												0	
TA Cost Share												0	
Miscellaneous/ SFIA												0	
Street Repair Funding												0	
PPM-STIP												0	
Assessment												0	
TLSP												0	
Total Revenues	0	500,000	0	550,000	200,000	100,000	0	523,530	0	208,000	0	2,081,530	
TOTAL SOURCES OF FUNDS													4,811,901
PROJECTED EXPENDITURES													
Administration Services	520314							38,039				38,039	
Professional Services	520320							18,444				18,444	
Printing Services	520303			510,000				94,000		125,000	45,000	774,000	
Public Meetings	520201					1,789						0	
Conferences & Meetings	520501											0	
Printing/ Postage	520503											0	
Publications	520204											0	
Distributions	520504						46,000			208,000		548,000	
Calpers - Unfunded Liability	522724		294,000									0	
Miscellaneous	520509											0	
Bank Fee	520202											0	
Audit Services	520301											0	
Project Management												0	
Total Expenditures	0	294,000	0	510,000	0	1,789	46,000	150,483	0	333,000	45,000	1,380,272	
TRANSFERS													
Transfers In	490001											0	
Transfers Out	590001									200,000		200,000	
Administrative Allocation												6,377	
Total Transfers	0	0	0	0	0	0	0	6,377	0	0	0	6,377	
NET CHANGE	0	206,000	0	40,000	200,000	98,211	-46,000	366,670	0	-125,000	-45,000	494,881	
TRANSFER TO RESERVES												50,000	
TOTAL USE OF FUNDS													1,636,649
ENDING FUND BALANCE													3,175,252
RESERVE FUND BALANCE													50,000

Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance
 2- Manage at Fund Level
 3- TDM - Transportation Demand Management; ITS - Intelligent Transportation System; ECR - El Camino Real
 4 - Revenues and Expenditures represent projected actual through 6/30/2014.
 2- \$45,000 expenses in climate was to pay off commitment made to Green Business in 2009.

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SAN MATEO CONGESTION RELIEF PROGRAM (SMCRP) FUNDS (C004) BUDGET BY FISCAL YEAR

	Projected Actual FY 2013-14	Budgeted FY 2014-15
BEGINNING BALANCE	2,730,371	3,175,252
RESERVE BALANCE	0	50,000
PROJECTED REVENUES		
Interest Earnings	23,530	8,000
Member Contribution	2,058,000	1,850,000
Cost Reimbursements-SFIA	0	0
MTC/ Federal Funding	0	0
Grants	0	0
DMV Fee	0	0
NPDES Fee	0	0
TA Cost Share	0	0
Miscellaneous/ SFIA	0	0
Street Repair Funding	0	0
PPM-STIP	0	0
Assessment	0	0
TLSP	0	0
	0	0
Total Revenues	2,081,530	1,858,000
TOTAL SOURCES OF FUNDS	4,811,901	5,033,252
PROJECTED EXPENDITURES		
Administration Services	39,828	55,000
Professional Services	18,444	60,000
Consulting Services	774,000	1,033,000
Supplies	0	0
Prof. Dues & Memberships	0	0
Conferences & Meetings	0	1,000
Printing/ Postage	0	0
Publications	0	0
Distributions	548,000	500,000
Calpers - Unfunded Liability	0	0
Miscellaneous	0	1,000
Bank Fee	0	0
Audit Services	0	0
Project Management	0	0
Total Expenditures	1,380,272	1,650,000
TRANSFERS		
Transfers In	0	0
Transfers Out	200,000	200,000
Administrative Allocation	6,377	22,559
Total Transfers	206,377	222,559
NET CHANGE	494,881	-14,559
TRANSFER TO RESERVES	50,000	50,000
TOTAL USE OF FUNDS	1,636,649	1,922,559
ENDING FUND BALANCE	3,175,252	3,110,693
RESERVE FUND BALANCE	50,000	100,000
NET INCREASE (Decrease)	444,881	-64,559

Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance

CITY/COUNTY ASSOCIATION OF GOVERNMENTS
PROGRAM BUDGET
JULY 1, 2014 – JUNE 30, 2015
(by fund)

Fund: Smart Corridor (Fund C005)

Program Description: Design, construction, testing, and integration of the San Mateo Smart Corridors Project. The entire smart corridors project is divided into several projects because of the need to track and manage state grants, and to manage contracts. They are:

1. Demo Project (this also includes the Design of the overall project).
2. Segment 2 (from San Bruno Ave to Whipple Ave)
3. Segment 3 (from Whipple Ave to Santa Clara County Line)
4. System Integration (Software and hardware for the entire corridor)
5. In-House Staff (for tracking of expenses purpose)

Funding for this program comes from State grants as well as \$10 (Fund C010) Vehicle License Fees. Annual fund transfer from C010 is based on need.

Planned Activities:

- Demonstration project is completed.
- Construction of infrastructure equipment for Segment 2 and 3 is estimated to be completed in the 2013/2014 fiscal year.
- Integration of the system has started and is estimated to conclude in this fiscal year.
- Work on configuration of the signal system has started and is estimated to conclude in this fiscal year.

Issues: Most of the state grant funds will be claimed in 2014/2014 fiscal years and remaining project tasks will be locally funded from Measure M (Fund C010). There is no reserve in this fund. However, both the Measure M and SMCRP funds have unused fund balances slated for Intelligent Transportation System (ITS) which can be used for Smart Corridor for contingency purposes. Future maintenance cost is anticipated to be provided through the Measure M (Fund C010).

(Detailed Budget information can be found on the following attachment)

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SMART CORRIDOR FUND (C005) BUDGET BY FISCAL YEAR

	Projected	
	Actual	Budgeted
	FY 2013-14	FY 2014-15
BEGINNING BALANCE	548,079	2,550,410
RESERVE BALANCE	0	0
PROJECTED REVENUES		
Interest Earnings	0	0
Member Contribution	0	0
Cost Reimbursements-SFIA	0	0
MTC/ Federal Funding	0	0
Grants	0	0
DMV Fee	0	0
NPDES Fee	0	0
TA Cost Share	0	0
Miscellaneous/ SFIA	0	0
Street Repair Funding	0	0
PPM-STIP	4,026,478	970,212 Smart Corridor state grant reimbursement
Assessment	0	0
TLSP	2,129,247	0
	0	0
Total Revenues	6,155,725	970,212
TOTAL SOURCES OF FUNDS	6,703,804	3,520,622
PROJECTED EXPENDITURES		
Administration Services	19,450	7,500
Professional Services	808,168	226,000
Consulting Services	4,078,900	739,889 Re-categorized to "Contractor"
Supplies	0	0
Prof. Dues & Memberships	0	0
Conferences & Meetings	36	100
Printing/ Postage	0	0
Publications	0	0
Distributions	0	100,000
Contractor	0	2,465,239 Shown as "Consulting" in FY 2013-14
Miscellaneous	0	0
Bank Fee	0	0
Audit Services	0	0
Project Management	96,840	80,000
Total Expenditures	5,003,394	3,618,728
TRANSFERS		
Transfers In	850,000	200,000
Transfers Out	0	0
Administrative Allocation	0	0
Total Transfers	-850,000	-200,000
NET CHANGE	2,002,331	-2,448,516
TRANSFER TO RESERVES	0	0
TOTAL USE OF FUNDS	4,153,394	3,418,728
ENDING FUND BALANCE	2,550,410	101,894
RESERVE FUND BALANCE	0	0
NET INCREASE (Decrease)	2,002,331	-2,448,516

Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS
PROGRAM BUDGET
JULY 1, 2014 – JUNE 30, 2015
(by fund)**

Fund: San Mateo County Energy Watch Fund (C006)

Program

Description: This fund was set up because C/CAG has established a Local Government Partnership (LGP) with PG&E to provide funding to San Mateo County for energy efficiency projects. C/CAG is also developing Climate Action Planning tool for used by all member agencies. C/CAG contracts with San Mateo County Public Works for staffing of this program.

Planned Activities: This program support C/CAG climate related activities including the Resource Management and Climate Protection (RMCP) Committee.

Issues: Although the main fund sources comes from PG&E, local funds for matching purposes as well as for non-PG&E related work must come from local. The only local source of fund comes from the San Mateo County Congestion Relief Plan (SMCRP) Fund (Fund C004). \$200,000 each year is transferred from Fund 006 for fiscal years 2013/14 and 2014/15.

(Detailed Budget information can be found on the following attachment)

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SAN MATEO LGP ENERGY WATCH FUND (C006) BUDGET BY FISCAL YEAR

	Projected Actual FY 2013-14	Budgeted FY 2014-15
BEGINNING BALANCE	125,357	128,244
RESERVE BALANCE	0	0
PROJECTED REVENUES		
Interest Earnings	0	0
Member Contribution	0	0
Cost Reimbursements-SFIA	0	0
MTC/ Federal Funding	0	0
Grants	420,000	420,000
DMV Fee	0	0
NPDES Fee	0	0
TA Cost Share	0	0
Miscellaneous/ SFIA	0	0
Street Repair Funding	0	0
PPM-STIP	0	0
Assessment	0	0
TLSP	0	0
	0	0
Total Revenues	420,000	420,000
TOTAL SOURCES OF FUNDS	545,357	548,244
PROJECTED EXPENDITURES		
Administration Services	5,936	3,692
Professional Services	298,154	320,000
Consulting Services	275,745	267,500
Supplies	0	0
Prof. Dues & Memberships	0	0
Conferences & Meetings	4,000	4,500
Printing/ Postage	0	0
Publications	0	0
Distributions	0	0
Calpers - Unfunded Liability	0	0
Miscellaneous	0	0
Bank Fee	0	0
Audit Services	0	0
Project Management	0	0
Total Expenditures	583,835	595,692
TRANSFERS		
Transfers In	200,000	200,000
Transfers Out	0	0
Administrative Allocation	33,278	62,446
Total Transfers	-166,722	-137,554
NET CHANGE	2,887	-38,138
TRANSFER TO RESERVES	0	0
TOTAL USE OF FUNDS	417,113	458,138
ENDING FUND BALANCE	128,244	90,106
RESERVE FUND BALANCE	0	0
NET INCREASE (Decrease)	2,887	-38,138

Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS
PROGRAM BUDGET
JULY 1, 2014 – JUNE 30, 2015
(by fund)**

Fund: **TFCA PROGRAM**

Program The Bay Area Air Quality Management District (BAAQMD) is charged under AB 434 to levy a surcharge on motor vehicle registration fees to fund projects and programs to reduce air pollution. This provides the revenues for the Transportation for Clean Air (TFCA) Program. Forty percent (40%) of the revenues generated within San Mateo County are allocated to C/CAG to be used to fund local programs implementing specified transportation control measures to improve air quality in the San Francisco Bay Area. The primary focus in San Mateo County is on shuttles and Countywide Transportation Demand Management (TDM).

Description:

Planned Activities: Continue to fund SamTrans' Employer-Based Shuttles and the Alliance's Countywide Voluntary Trip Reduction Program for FY 2015.

Issues: The actual funds received may be less than programmed; therefore, C/CAG may need to reduce payment to project sponsors. The funding source guideline does not allow fund reserve for this fund.

(Detailed Budget information can be found on the following attachment)

**FY 2013-14 ESTIMATED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
TRANSPORTATION FUND FOR CLEAN AIR (TFCA) PROGRAM FUNDS (C030/31/32/33)**

	Fund Cycle FY 09-10 C3398000	Fund Cycle FY 10-11 C3399000	Fund Cycle FY 11-12 C33XX000	Fund Cycle FY 12-13 C341000	Fund Cycle FY 13-14 C343000 1,867	Fund Cycle FY 14-15	Fund Cycle FY 15-16	Fund Cycle FY 16-17	TFCA FUND
BEGINNING BALANCE					80,451	0	0	0	80,451
RESERVE BALANCE					0	0	0	0	0
PROJECTED REVENUES									
Interest Earnings					1,867				1,867
Member Contribution					0				0
Cost Reimbursements-SFIA					0				0
MTC/ Federal Funding					0				0
Grants					0				0
DMV Fee					1,050,000				1,050,000
NPDES Fee					0				0
TA Cost Share					0				0
Miscellaneous/ SFIA					0				0
Street Repair Funding					0				0
PPM-STIP					0				0
Assessment					0				0
TLSP					0				0
Total Revenues	0	0	0	0	1,051,867	0	0	0	1,051,867
TOTAL SOURCES OF FUNDS									1,132,318
PROJECTED EXPENDITURES									
Administration Services	520314				1,551				1,551
Professional Services	520320				34,728				34,728
Printing Services	520303				0				0
Prof. Dues & Memberships	520201				0				0
Conferences & Meetings	520501				0				0
Printing/ Postage	520503				0				0
Publications	520204				0				0
Distributions	520504				0				0
Calpers - Unfunded Liability	522724				1,011,000				1,011,000
Miscellaneous	522724				0				0
Bank Fee	520509				0				0
Audit Services	520202				0				0
Project Management	520301				0				0
Total Expenditures	0	0	0	0	1,047,279	0	0	0	1,047,279
TRANSFERS									
Transfers In	490001				0				0
Transfers Out	590001				0				0
Administrative Allocation			3,970		0	0	0	0	3,970
Total Transfers	0	0	3,970	0	0	0	0	0	3,970
NET CHANGE	0	0	-3,970	0	4,588	0	0	0	618
TRANSFER TO RESERVES									0
TOTAL USE OF FUNDS									1,051,249
ENDING FUND BALANCE	0	0	0	0	85,039	0	0	0	81,069
RESERVE FUND BALANCE									0

Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance
 2- Manage at Fund Level
 3 - Revenues and Expenditures represent projected actual through 6/30/2014.

TRANSPORTATION FUND FOR CLEAN AIR (TFCA) PROGRAM FUND

JULY 1, 2014 - JUNE 30, 2015

	Fund Cycle FY 09-10 C3398000	Fund Cycle FY 10-11 C3399000	Fund Cycle FY 11-12 C33XX000	Fund Cycle FY 12-13 C341000	Fund Cycle FY 13-14 C343000	Fund Cycle FY 14-15	Fund Cycle FY 15-16	Fund Cycle FY 16-17	TFCA FUND	
BEGINNING BALANCE	0	0	0	0	0	0	85,039	0	0	85,039
RESERVE BALANCE	0	0	0	0	0	0	0	0	0	0
PROJECTED REVENUES										
Interest Earnings										
Member Contribution										
Cost Reimbursements-SFIA										
MTC/ Federal Funding										
Grants										
DMV Fee						1,092,837			1,092,837	
NPDES Fee										
TA Cost Share										
Miscellaneous/ SFIA										
Street Repair Funding										
PPM-STIP										
Assessment										
TLSP										
Total Revenues	0	0	0	0	0	1,095,337	0	0	1,095,337	1,180,376
TOTAL SOURCES OF FUNDS										
PROJECTED EXPENDITURES										
Administration Services										
Professional Services										
Consulting Services										
Supplies										
Prof. Dues & Memberships										
Conferences & Meetings										
Printing/ Postage										
Publications										
Distributions										
Contractor										
Miscellaneous										
Bank Fee										
Audit Services										
Project Management										
Total Expenditures	0	0	0	0	0	1,081,500	0	0	1,081,500	
TRANSFERS										
Transfers In										
Transfers Out										
Administrative Allocation										
Total Transfers	0	0	8,103	0	0	0	0	0	8,103	8,103 To General Fund C001
NET CHANGE	0	0	-8,103	0	0	13,837	0	0	5,734	
TRANSFER TO RESERVES										
TOTAL USE OF FUNDS										
ENDING FUND BALANCE	0	0	-8,103	0	0	98,876	0	0	0	1,089,603
RESERVE FUND BALANCE										90,773
										0

Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance
 2- Manage at Fund Level

06/04/14

TFCA FUND BUDGET BY FISCAL YEAR

	Projected Actual FY 2013-14	Budgeted FY 2014-15	NOTES
BEGINNING BALANCE	80,451	85,039	
RESERVE BALANCE	0	0	
PROJECTED REVENUES			
Interest Earnings	1,867	2,500	
Member Contribution	0	0	
Cost Reimbursements	0	0	
ISTEA Funding	0	0	
Grants	0	0	
DMV Fee	1,050,000	1,092,837	
TFCA	0	0	
NPDES	0	0	
AVA	0	0	
Miscellaneous	0	0	
	0	0	
	0	0	
	0	0	
Total Revenues	1,051,867	1,095,337	
TOTAL SOURCES OF FUNDS	1,132,318	1,180,376	
PROJECTED EXPENDITURES			
			0
Administration Services	1,551	7,000	
Professional Services	34,728	35,000	
Consulting Services	0	0	
Supplies	0	0	
Prof. Dues & Memberships	0	0	
Conferences & Meetings	0	0	
Publications	0	0	
TFCA Distributions	0	0	
Distributions	1,011,000	1,039,500	
AVA Distributions	0	0	
Miscellaneous	0	0	
	0	0	
	0	0	
Total Expenditures	1,047,279	1,081,500	
TRANSFERS			
Transfers In	0	0	
Transfers Out	0	0	
Administrative Allocation	3,970	8,239	
Total Transfers	3,970	8,239	
NET CHANGE	618	5,598	
TRANSFER TO RESERVES	0	0	
TOTAL USE OF FUNDS	1,051,249	1,089,739	
ENDING FUND BALANCE	81,069	90,637	
RESERVE FUND BALANCE	0	0	
NET INCREASE (Decrease) IN FUND BALANCE	618	5,598	

Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance

CITY/COUNTY ASSOCIATION OF GOVERNMENTS
2013-14 PROGRAM BUDGET
JULY 1, 2013 – JUNE 30, 2014
(by fund)

Fund:	NPDES Stormwater (Fund C007)
Program	The NPDES (Stormwater) fund provides resources for the Countywide Water Pollution Prevention Program (Countywide Program), which assists C/CAG's member agencies in meeting stormwater management requirements in the Municipal Regional Permit issued by the San Francisco Bay Regional Water Quality Control Board. The Countywide Program utilizes technical consultants to provide regulatory support services to the member agencies, including staff support for C/CAG Committees and technical subcommittees, providing training, performing compliance activities, and preparing annual reporting materials. C/CAG staff also serves on the Board of Directors of the Bay Area Stormwater Management Agencies Association (BASMAA) to help direct regional compliance activities
Description:	
Planned Activities:	Support C/CAG Stormwater Committee, NPDES Technical Advisory Committee, and seven technical subcommittees, provide training workshops, perform water quality monitoring, implement public outreach and education programs, including maintaining the Countywide Program's website, assist member agencies in planning for trash, mercury, and PCB reduction programs, participate in negotiations on reissuance of the Municipal Regional Permit, prepare and assist with 2013-14 annual reporting. Continue pursuing potential Countywide Funding Initiative, including funding needs analysis, public opinion research, development of a revenue report, and public education
Issues:	The Countywide Program is funded through annual property tax assessments totaling approximately \$1.5 million and Measure M vehicle license funds of about \$780,000 per year. Expected Countywide Program costs for 2014-15 exceed \$3.7 million, to be funded through property tax revenue, accumulated fund balance, and accumulated Measure M vehicle license funds. A significant portion of the 2014-15 budget is reserved for a potential Countywide Funding Initiative (\$600K), which is intended to generate additional revenue for both C/CAG and its member agencies to meet the ongoing costs to comply with the Municipal Regional Permit. It is important to note the Countywide Program will likely not be able to sustain its current level of support to its member agencies starting in 2015/16 without additional sources of revenue.

(Detailed Budget information can be found on the following attachment)

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) PROGRAM FUND (07)

FY 2014-15 PROGRAM BUDGET

JULY 1, 2014 - JUNE 30, 2015

	1,236,695						1,236,695	
BEGINNING BALANCE								
RESERVE BALANCE	200,903							200,903
PROJECTED REVENUES								
Interest Earnings	409100							
Member Contribution	4810XX							
Cost Reimbursements-SFIA	440304							
MTC/ Federal Funding	481022							
Grants	420501							
DMV Fee	420602							
NPDES Fee	480002							
TA Cost Share	481023							
Miscellaneous/ SFIA	480008							
Street Repair Funding	480003							
PPM-STIP	420604							
Assessment	420603							
TLSP								
Total Revenues	0	0	0	0	0	1,481,186	0	1,481,186
TOTAL SOURCES OF FUNDS								2,717,881
PROJECTED EXPENDITURES								
Administration Services	520314							
Professional Services	520320							
Consulting Services	520303							
Supplies	520201							
Prof. Dues & Memberships	520501							
Conferences & Meetings	520503							
Printing/ Postage	520204							
Publications	520504							
Distributions	522724							
Contractor	522724							
Miscellaneous	520509							
Bank Fee	520202							
Audit Services	520301							
Project Management	522722							
Total Expenditures	0	25,000	0	0	0	1,614,841	46,309	2,339,201
TRANSFERS								
Transfers In	490001							
Transfers Out	590001							
Administrative Allocation								
Total Transfers	0	0	0	0	0	26,510	26,510	26,510
NET CHANGE	0	-25,000	0	0	0	-160,165	-653,051	-884,525
TRANSFER TO RESERVES								
TOTAL USE OF FUNDS								2,365,711
ENDING FUND BALANCE								352,170
RESERVE FUND BALANCE								200,903

Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance
 2- Manage at Fund Level

06/04/14

NPDES FUND (C007) BUDGET BY FISCAL YEAR

	Projected Actual FY 2013-14	Budgeted FY 2014-15	NOTES
BEGINNING BALANCE	1,323,857	1,236,695	
RESERVE BALANCE	200,903	200,903	
PROJECTED REVENUES			
Interest Earnings	9,320	6,226	
Member Contribution	116,270	118,695	
Cost Reimbursements-SFIA	0	0	
MTC/ Federal Funding	0	0	
Grants	0	0	
DMV Fee	0	0	
NPDES Fee	1,340,416	1,356,265	
TA Cost Share	0	0	
Miscellaneous/ SFIA	0	0	
Street Repair Funding	0	0	
PPM-STIP	0	0	
Assessment	0	0	
TLSP	0	0	
	0	0	
Total Revenues	1,466,006	1,481,186	
TOTAL SOURCES OF FUNDS	2,789,863	2,717,881	
PROJECTED EXPENDITURES			
Administration Services	34,291	35,000	
Professional Services	100,538	102,419	
Consulting Services	1,352,566	2,120,973	Additional cost to assist new permit
Supplies	0	0	
Prof. Dues & Memberships	46,518	46,309	
Conferences & Meetings	4,000	5,000	
Printing/ Postage	500	2,500	
Publications	0	0	
Distributions	0	26,000	
Calpers - Unfunded Liability	0	0	
Miscellaneous	0	1,000	
Bank Fee	0	0	
Audit Services	0	0	
Project Management	0	0	
Total Expenditures	1,538,413	2,339,201	
TRANSFERS			
Transfers In	0	0	
Transfers Out	0	0	
Administrative Allocation	14,755	26,957	
Total Transfers	14,755	26,957	
NET CHANGE	(87,162)	(884,972)	
TRANSFER TO RESERVES	0	0	
TOTAL USE OF FUNDS	1,553,168	2,366,158	
ENDING FUND BALANCE	1,236,695	351,723	
RESERVE FUND BALANCE	200,903	200,903	
NET INCREASE (Decrease) IN FUND BALANCE	(87,162)	(884,972)	

Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance

CITY/COUNTY ASSOCIATION OF GOVERNMENTS
PROGRAM BUDGET
JULY 1, 2014 – JUNE 30, 2015
(by fund)

Fund: DMV Fee (AB1546 \$4 VRF) (Fund C008)

Program Description: AB 1546 was signed into law and took effect on January 1, 2005 and reauthorized as SB 348 in 2008. It provides authorization for C/CAG to impose an annual fee of \$4 on motor vehicles registered within San Mateo County to fund traffic congestion management and stormwater pollution prevention programs within San Mateo County. The collection of the fee ended December 31, 2012.

Five (5) percent of the fee is allocated for program administration with the net revenue distributed evenly to the following programs: Local Cities/County Stormwater Pollution Prevention (25%); Local Cities/County Traffic Congestion Management (25%); Countywide Stormwater Pollution Prevention (25%); and Countywide Traffic Congestion Management (25%).

Planned Activities: Implement Countywide stormwater pollution prevention and municipal regional permit (MRP) compliance projects. Make funds available as match for regionally significant projects. Issue reimbursements to cities.

Issues: The fund balance is expected to continue to decrease once the reimbursements to cities are issued and NPDES/MPR projects implemented.

(Detailed Budget information can be found on the following attachment)

FY 2013-14 ESTIMATED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

		AB 1546 (DMV FEE) PROGRAM FUND (08)							
		Administration DMV C8376000	C/CAG C8377000	Cong. Man. Local C8371000	Cong. Man. Regional C8372000	Cong. Man. Alter. Fuel C8373000	NPDES Local C8374000	NPDES Regional C8375000	
BEGINNING BALANCE		4,753,837							4,753,837
RESERVE BALANCE		50,000							50,000
PROJECTED REVENUES								AB 1546 PROGRAM (DMV FEE)	
Interest Earnings	409100		26,934					26,934	
Member Contribution	4810XX							0	
Cost Reimbursements-SFIA	440304							0	
MTC/ Federal Funding	481022							0	
Grants	420501							0	
DMV Fee	420602		30,000			0		30,000	
NPDES Fee	480002							0	
TA Cost Share	481023							0	
Miscellaneous/ SFIA	480008							0	
Street Repair Funding	480003							0	
PPM-STIP	420604							0	
Assessment	420603							0	
TLSP								0	
Total Revenues		0	56,934	0	0	0	0	56,934	
TOTAL SOURCES OF FUNDS									4,810,771
PROJECTED EXPENDITURES								AB 1546 PROGRAM (DMV FEE)	
Administration Services	520314		12,262					12,262	
Professional Services	520320		0					0	
Consulting Services	520303							0	
Supplies	520201							0	
Prof. Dues & Memberships	520501							0	
Conferences & Meetings	520503		0					0	
Printing/ Postage	520204							0	
Publications	520504							0	
Distributions	522724			102,337	422,598		210,743	600,000	
Calpers - Unfunded Liability	522724							0	
Miscellaneous	520509							0	
Bank Fee	520202							0	
Audit Services	520301							0	
Project Management								0	
Total Expenditures		0	12,262	102,337	422,598	0	210,743	600,000	1,347,940
TRANSFERS									
Transfers In	490001				0				0
Transfers Out	590001				350,000				350,000
Administrative Allocation			1,342						1,342
Total Transfers		0	1,342	0	350,000	0	0	0	351,342
NET CHANGE		0	43,330	-102,337	-772,598	0	-210,743	-600,000	-1,642,348
TRANSFER TO RESERVES									0
TOTAL USE OF FUNDS									1,699,282
ENDING FUND BALANCE									3,111,489
RESERVE FUND BALANCE									50,000

Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance
 2- Manage at Fund Level
 3- NPDES - National Pollutant Discharge Elimination System; DMV - Department of Motor Vehicles.
 4 - Revenues and Expenditures represent projected actual through 6/30/2014.

		DMV FEE PROGRAM FY 2014-15 PROGRAM BUDGET JULY 1, 2014 - JUNE 30, 2015						
BEGINNING BALANCE								3,111,489
RESERVE BALANCE								50,000
PROJECTED REVENUES		Administration/DMV C8376000	C/CAG C8377000	Cong. Man. Regional C8372000	Cong. Man. Alter. Fuel C8373000	NPDES Local C8374000	NPDES Regional C8375000	
Interest Earnings	409100		8,000					8,000
Member Contribution	4810XX							0
Cost Reimbursements-SFIA	440304							0
MTC/ Federal Funding	481022							0
Grants	420501							0
DMV Fee	420602							0
NPDES Fee	480002							0
TA Cost Share	481023							0
Miscellaneous/ SFIA	480008							0
Street Repair Funding	480003							0
PPM-STIP	420604							0
Assessment	420603							0
TLSP	522702							0
Total Revenues			8,000	0	0	0	0	8,000
TOTAL SOURCES OF FUNDS								3,119,489
PROJECTED EXPENDITURES		Administration/DMV C8376000	C/CAG C8377000	Cong. Man. Regional C8372000	Cong. Man. Alter. Fuel C8373000	NPDES Local C8374000	NPDES Regional C8375000	
Administration Services	520314		5,000					5,000
Professional Services	520320		7,000					7,000
Printing Services	520303							0
Files	520201							0
Dues & Memberships	520501							0
Conferences & Meetings	520503							0
Printing/ Postage	520204							0
Publications	520504							0
Distributions	522724							0
Contractor	522725			626,568				2,969,835
Miscellaneous	520509							0
Bank Fee	520202							0
Audit Services	520301							0
Project Management	522722							0
Total Expenditures			12,000	626,568	0	0	2,343,267	2,981,835
TRANSFERS								
Transfers In	490001							0
Transfers Out	590001							0
Administrative Allocation			2,315					2,315 To General Fund
Total Transfers			2,315	0	0	0	0	2,315
NET CHANGE			-6,315	-626,568	0	0	-2,343,267	-2,976,150
TRANSFER TO RESERVES								0
TOTAL USE OF FUNDS								2,984,150
ENDING FUND BALANCE								135,339
RESERVE FUND BALANCE								50,000

Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance
 2- Manage at Fund Level
 3- NPDES - National Pollutant Discharge Elimination System; DMV - Department of Motor Vehicles.

06/04/14 DMV FEE PROGRAM FUND (C008) BUDGET BY FISCAL YEAR		
	Projected Actual FY 2013-14	Budgeted FY 2014-15
BEGINNING BALANCE	4,753,837	3,111,489
RESERVE BALANCE	50,000	50,000
PROJECTED REVENUES		
Interest Earnings	26,934	8,000
Member Contribution	0	0
Cost Reimbursements-SFIA	0	0
MTC/ Federal Funding	0	0
Grants	0	0
DMV Fee	30,000	0 Sunset
NPDES Fee	0	0
TA Cost Share	0	0
Miscellaneous/ SFIA	0	0
Street Repair Funding	0	0
PPM-STIP	0	0
Assessment	0	0
TLSP	0	0
	0	0
Total Revenues	56,934	8,000
TOTAL SOURCES OF FUNDS	4,810,771	3,119,489
PROJECTED EXPENDITURES		
	Program	Program
Administration Services	12,262	5,000
Professional Services	0	7,000
Consulting Services	0	0
Supplies	0	0
Prof. Dues & Memberships	0	0
Conferences & Meetings	0	0
Printing/ Postage	0	0
Publications	0	0
Distributions	1,335,678	2,969,835 Anticipate invoices from grantees.
Calpers - Unfunded Liability	0	0
Miscellaneous	0	0
Bank Fee	0	0
Audit Services	0	0
Project Management	0	0
Total Expenditures	1,347,940	2,981,835
TRANSFERS		
Transfers In	0	0
Transfers Out	350,000	0
Administrative Allocation	1,342	2,354
Total Transfers	351,342	2,354
NET CHANGE	(1,642,348)	(2,976,189)
TRANSFER TO RESERVES	0	0
TOTAL USE OF FUNDS	1,699,282	2,984,189
ENDING FUND BALANCE	3,111,489	135,300
RESERVE FUND BALANCE	50,000	50,000
NET INCREASE (Decrease) IN FUND BALANCE	(1,642,348)	(2,976,189)

Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS
PROGRAM BUDGET
JULY 1, 2014 – JUNE 30, 2015
(by fund)**

Fund: Abandon Vehicle Abatement (AVA) (Fund C009)

Program Description: This program assists cities and the county in the abatement of abandoned vehicles. Revenues provide cost recovery for the expenses incurred by member jurisdictions. 17 cities as well as the county participate in this program. The City of San Carlos provides administrative and finance support for this program. AVA funds are distributed to those agencies (18) participating, base half on population and half on proportionate share of vehicles abated.

Revenue for this program sunset on May 31, 2013. During FY 2013/14, C/CAG received \$15,000 in residual revenue. \$0 is anticipated in FY 2014/15.

As approved by C/CAG Resolution 12-64, \$22,955 is returned to the State. The remaining fund balance in this fund is being used to continue this program in fiscal year 2013/14.

Planned Activities: This program will be closed out by the end of fiscal year 2013/14.

Issues: The San Mateo County AVA Fee Program sunsets, by statute, on May 31, 2013.

(Detailed Budget information can be found on the following attachment)

06/04/14

ABANDONED VEHICLE ABATEMENT (AVA) FUND (C009) BUDGET BY FISCAL YEAR

	Projected Actual FY 2013-14	Budgeted FY 2014-15
BEGINNING BALANCE	541,174	0
RESERVE BALANCE	0	0
PROJECTED REVENUES		
Interest Earnings	1,029	0
Member Contribution	0	0
Cost Reimbursements-SFIA	0	0
MTC/ Federal Funding	0	0
Grants	0	0
DMV Fee	15,392	0
NPDES Fee	0	0
TA Cost Share	0	0
Miscellaneous/ SFIA	0	0
Street Repair Funding	0	0
PPM-STIP	0	0
Assessment	0	0
TLSP	0	0
	0	0
Total Revenues	16,421	0
TOTAL SOURCES OF FUNDS	557,595	0
PROJECTED EXPENDITURES		
Administration Services	0	0
Professional Services	0	0
Consulting Services	0	0
Supplies	0	0
Prof. Dues & Memberships	0	0
Conferences & Meetings	0	0
Printing/ Postage	0	0
Publications	0	0
Distributions	534,640	0
Calpers - Unfunded Liability	0	0
Miscellaneous	22,955	0
Bank Fee	0	0
Audit Services	0	0
Project Management	0	0
Total Expenditures	557,595	0
TRANSFERS		
Transfers In	0	0
Transfers Out	0	0
Administrative Allocation	0	0
Total Transfers	0	0
NET CHANGE	(541,174)	0
TRANSFER TO RESERVES	0	0
TOTAL USE OF FUNDS	557,595	0
ENDING FUND BALANCE	0	0
RESERVE FUND BALANCE	0	0
NET INCREASE (Decrease) IN FUND BALANCE	(541,174)	0

Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS
PROGRAM BUDGET
JULY 1, 2014 – JUNE 30, 2015
(by fund)**

Fund:	Measure M (Fund C010)
Program	Measure M, approved by the voters in November 2010 and effective for 25 years (May 2, 2011 - May 1, 2036); impose an annual fee of ten dollars (\$10) on motor vehicles registered in San Mateo County to fund transportation-related congestion management and water pollution prevention programs.
Description:	<p>The 5-Year Measure M Implementation Plan, adopted in 2011 and in effect until May 2016, allocates 5% for program administration with the net revenue distributed to the following programs: Local Streets and Roads (50%); Transit Operations/Senior Mobility (22%); Intelligent Transportation System(ITS)/Smart Corridor (10%); Safe Routes to School (6%); and NPDES/Municipal Regional Permit (MRP) administration (12%)</p>
Planned Activities:	Issue Local streets and roads allocations in September 2014 and March 2015. Provide funds to SamTrans' paratransit service Redi-Wheels and senior mobility programs and the San Mateo County Safe Routes to School. Provide local match for construction of the Smart Corridor. Initiate activities and projects to address NPDES and MRP compliance requirements.
Issues:	The fund balance will remain relatively high due to the timing of the Stormwater program implementation. The fund balance will gradually be drawn down once the programs and projects costs are expended. As funds are allocated for local streets and roads, cities need to promptly submit requests for cost reimbursements.

(Detailed Budget information can be found on the following attachment)

FY 2013-14 ESTIMATED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

		MEASURE M (DMV FEE) FUND (10)							
BEGINNING BALANCE	5,352,621	Administration DMV C1024200	Administrati C/CAG C1024300	Cong. Man. Operati C1023700	ITS C1023900	NPDES Local C1024000	NPDES Regional C1024100	SR2S C1024400	MEASURE M (DMV FEE)
RESERVE BALANCE	0		38,153						38,153
PROJECTED REVENUES									0
Interest Earnings									0
Member Contribution									0
Cost Reimbursements-SFIA									0
MTC/ Federal Funding									635,000
Grants									0
DMV Fee			325,785	1,547,480	618,992	1,547,480	742,790		6,515,704
NPDES Fee									0
TA Cost Share									0
Miscellaneous/ SFIA									0
Street Repair Funding									0
PPM-STIP									0
Assessment									0
TLSP									0
Total Revenues	0	363,938	1,547,480	1,361,782	618,992	1,547,480	742,790	1,006,395	7,188,857
TOTAL SOURCES OF FUNDS									12,541,478
PROJECTED EXPENDITURES									
Administration Services	520314	Administration DMV C1024200	Administrati C/CAG C1024300	Cong. Man. Operati C1023700	ITS C1023900	NPDES Local C1024000	NPDES Regional C1024100	SR2S C1024400	MEASURE M (DMV FEE)
Professional Services	520320		38,768						38,768
Consulting Services	520303		55,640						155,302
Supplies	520201								1,997,510
Prof. Dues & Memberships	520501								0
Conferences & Meetings	520503								0
Printing/ Postage	520204								0
Distributions	522724								0
Calpers - Unfunded Liability	522724								0
Miscellaneous	520509								0
Bank Fee	520202								0
Audit Services	520301								0
Project Management									0
Total Expenditures	0	94,408	1,600,000	1,361,782	0	800,000	1,100,172	1,032,000	5,988,362
TRANSFERS									
Transfers In	490001								0
Transfers Out	590001		0		500,000				500,000
Administrative Allocation			21,238	0	500,000	0	0	0	21,238
Total Transfers	0	21,238	0	0	500,000	0	0	0	521,238
NET CHANGE	0	248,292	-52,520	0	118,992	747,480	-357,382	-25,605	679,257
TRANSFER TO RESERVES									50,000
TOTAL USE OF FUNDS									6,559,600
ENDING FUND BALANCE									5,981,878
RESERVE FUND BALANCE									50,000

Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance
 2- Manage at Fund Level
 3- ITS - Intelligent Transportation System; NPDES - National Pollutant Discharge Elimination System; DMV - Department of Motor Vehicles; SR2S - Safe Route to School.
 4 - Revenues and Expenditures represent projected actual through 6/30/2014.

06/04/14 MEASURE M PROGRAM FUND (C010) BUDGET BY FISCAL YEAR		
	Projected	
	Actual	Budgeted
	FY 2013-14	FY 2014-15
BEGINNING BALANCE	5,352,621	5,981,878
RESERVE BALANCE	0	50,000
PROJECTED REVENUES		
Interest Earnings	38,153	17,000
Member Contribution	0	0
Cost Reimbursements-SFIA	0	0
MTC/ Federal Funding	635,000	635,000
Grants	0	0
DMV Fee	6,515,704	6,515,704
NPDES Fee	0	0
TA Cost Share	0	0
Miscellaneous/ SFIA	0	0
Street Repair Funding	0	0
PPM-STIP	0	0
Assessment	0	0
TLSP	0	0
	0	0
Total Revenues	7,188,857	7,167,704
TOTAL SOURCES OF FUND	12,541,478	13,149,582
PROJECTED EXPENDITURES		
Administration Services	38,768	15,000
Professional Services	155,302	151,543
Consulting Services	1,997,510	2,322,511
Supplies	0	0
Prof. Dues & Memberships	0	0
Conferences & Meetings	0	0
Printing/ Postage	0	0
Publications	0	0
Distributions	3,796,782	3,951,782
Calpers - Unfunded Liability	0	0
Miscellaneous	0	0
Bank Fee	0	0
Audit Services	0	0
Project Management	0	0
Total Expenditures	5,988,362	6,440,836
TRANSFERS		
Transfers In	0	0
Transfers Out	500,000	200,000
Administrative Allocation	21,238	32,670
Total Transfers	521,238	232,670
NET CHANGE	679,257	494,198
TRANSFER TO RESERVES	50,000	50,000
TOTAL USE OF FUNDS	6,559,600	6,723,506
ENDING FUND BALANCE	5,981,878	6,426,076
RESERVE FUND BALANCE	50,000	100,000
NET INCREASE (Decrease) IN FUND BALANCE	629,257	444,198

Note: Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance

C/CAG AGENDA REPORT

Date: June 12, 2014
To: City/County Association of Governments Board of Directors
From: Sandy Wong, Executive Director
Subject: Review and approval of Resolution 14-31 authorizing the C/CAG Chair to submit a letter of findings of the Countywide Integrated Waste Management Plan Five-Year review from the Ad Hoc Committee to the County of San Mateo and to the State oversight agency CalRecycle.

For further information contact Sandy Wong at (650)599-1409 or Kim Springer at (650)599-1412.

RECOMMENDATION

That the C/CAG Board adopt Resolution 14-31 authorizing the C/CAG Chair to submit a letter of findings of the Countywide Integrated Waste Management Plan (CIWMP) five-year review from the Ad Hoc Committee to the County of San Mateo and to the State oversight agency CalRecycle.

The letter of findings of the Countywide Integrated Waste Management Plan (CIWMP) five-year review from the Ad Hoc Committee will be provided to the C/CAG Board at the August 13, 2014 meeting for final approval.

FISCAL IMPACT

Estimated at \$5000.

SOURCE OF FUNDS

The General Fund is the source of funds for the staff work related to the Local Task Force.

BACKGROUND/DISCUSSION

The C/CAG Board serves as the solid waste Local Task Force for San Mateo County. At its March 13, 2014 meeting, the C/CAG Board approved the composition of an Ad Hoc Committee to complete a review process of current CIWMP elements and to prepare a letter of findings for C/CAG Board approval. At the May 14, 2014 meeting, the C/CAG Board approved the roster of the CIWMP Ad Hoc Committee.

Based on the findings from the Ad Hoc Committee, C/CAG shall send a letter of findings to the County DPW and the state oversight agency, CalRecycle. In order for the County of San Mateo to complete the review process by October 31, 2014, the letter of findings from the C/CAG Board is needed by mid-July. Since the C/CAG Board does not meet in July, staff recommends that the C/CAG Board authorize the Chair to submit the letter of findings in advance of the C/CAG Board meeting. That way, it will allow the findings of the CIWMP Ad Hoc Committee to be provided to the County of San Mateo and CalRecycle without delay.

ITEM 6.6

The letter of findings will be provided to the C/CAG Board at the August 14, 2014 meeting for final approval.

ATTACHMENT

- Resolution 14-31

RESOLUTION NO. 14-31

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY (C/CAG) AUTHORIZING THE C/CAG CHAIR TO SUBMIT A LETTER OF FINDINGS OF THE COUNTYWIDE INTEGRATED WASTE MANAGEMENT PLAN FIVE-YEAR REVIEW FROM THE AD HOC COMMITTEE TO THE COUNTY OF SAN MATEO AND THE STATE OVERSIGHT AGENCY, CALRECYCLE.

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, C/CAG has formed a Countywide Integrated Waste Management Plan (CIWMP) Five-Year Review Ad Hoc Committee to review the elements of the existing CIWMP; and

WHEREAS, the CIWMP Ad Hoc Committee shall provide its finding to the C/CAG Board and the C/CAG Board shall send a letter to the County of San Mateo and the state oversight agency, Cal Recycle; and

WHEREAS, the C/CAG Board does not have a scheduled meeting in the month of July, and the County of San Mateo must complete the CIWMP five-year review process by October 31, 2014; and

WHEREAS, the C/CAG Board wishes to provide the letter of findings from the Ad Hoc Committee to the County of San Mateo and CalRecycle earlier than the next scheduled C/CAG Board meeting date of August 14, 2014.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that the Chair is authorized to approve the draft findings of the countywide integrated waste management plan five-year review ad hoc committee, and submit the letter of findings to the County of San Mateo and the state oversight agency, CalRecycle, and provide a copy of the letter of findings to the C/CAG Board at the August 14, 2014 meeting for final approval.

PASSED, APPROVED, AND ADOPTED THIS 12TH DAY OF JUNE 2014.

Mary Ann Nihart, Chair

C/CAG AGENDA REPORT

DATE: June 12, 2014

TO: City/County Association of Governments Board of Directors

FROM: Sandy Wong, Executive Director

SUBJECT: Review and approval of Resolution 14-20 authorizing the C/CAG Chair to execute the Program Manager Funding Agreement with the Bay Area Air Quality Management District (BAAQMD) for the Fiscal Year 2014/15 Transportation Fund for Clean Air (TFCA) (40%) Program for San Mateo County for an amount up to \$1,092,837.33

(For further information please contact John Hoang at 650-363-4105)

RECOMMENDATION

That the C/CAG Board review and approve Resolution 14-20 authorizing the C/CAG Chair to execute the Program Manager Funding Agreement with the Bay Area Air Quality Management District (BAAQMD) for the Fiscal Year 2014/15 Transportation Fund for Clean Air (TFCA) (40%) Program for San Mateo County for an amount up to \$1,092,837.33.

FISCAL IMPACT

This agreement provides up to \$1,092,837.33 in TFCA funding for FY 2013/14. Included in this amount is \$53,337.33 for administrative costs of the program.

SOURCE OF FUNDS

TFCA funds are derived from a Vehicle Registration Fee surcharge provided to C/CAG by the BAAQMD.

BACKGROUND/ DISCUSSION

The Bay Area Air Quality Management District (BAAQMD) is authorized under Health and Safety code Section 44223 and 44225 to levy a fee on motor vehicles. Funds generated by the fee are referred to as the Transportation Fund for Clean Air (TFCA) funds and are used to implement projects to reduce air pollution from motor vehicles. Health and Safety Code Section 44241(d) stipulates that forty percent (40%) of funds generated within a county where the fee is in effect shall be allocated by the Air District to one or more public agencies designated to receive the funds, and for San Mateo County, C/CAG has been designated as the overall Program Manager to receive the funds.

C/CAG, as the Program Manager for the TFCA Program in San Mateo County, distributes funds to qualifying projects that reduce air pollution, greenhouse gas emissions, and traffic congestion by

improving transportation options. On February 13, 2014, the C/CAG Board approved the projects to be funded as part of the FY 2014/15 TFCA Program, as follows:

Agency	Project Description	Amount
C/CAG	Program Administration	\$53,337.33
SamTrans	Employer Based Shuttle Projects	\$582,000.00
Peninsula Traffic Congestion Relief Alliance	Countywide Voluntary Trip Reduction Program	\$457,500.00
Total		\$1,092,837.33

The funding agreement between C/CAG and the BAAQMD is for the receipt of the FY 2014/15 TFCA County Program Manager funds.

ATTACHMENTS

- Resolution 14-20
- Funding Agreement between C/CAG and BAAQMD for FY 2014/15 (*Available for review and download at www.ccag.ca.gov/ccag.html)*

RESOLUTION 14-20

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY AUTHORIZING THE C/CAG CHAIR TO EXECUTE THE PROGRAM MANAGER FUNDING AGREEMENT WITH THE BAY AREA AIR QUALITY MANAGEMENT DISTRICT (BAAQMD) FOR THE FISCAL YEAR 2014/15 TRANSPORTATION FUND FOR CLEAN AIR (TFCA) (40%) PROGRAM FOR SAN MATEO COUNTY FOR AN AMOUNT UP TO \$1,092,837.33

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, the City/County Association of Governments has been designated the Transportation Fund for Clean Air (TFCA) Program Manager for San Mateo County; and

WHEREAS, the Board of Directors of the City/County Association of Governments at its February 13, 2014 meeting approved certain projects and programs for funding through San Mateo County's 40 percent local share of Transportation Fund for Clean Air (TFCA) revenues; and

WHEREAS, C/CAG will act as the Program Manager for \$1,092,837.33 of TFCA funded projects; and

WHEREAS, it is necessary for C/CAG to enter into a Program Manager Agreement with the Bay Area Air Quality Management District (BAAQMD) setting forth the responsibilities of each party.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that on behalf of C/CAG the Chair is authorized to enter into an agreement with the Bay Area Air Quality Management District for the Fiscal Year 2014/15 Transportation Fund for Clean Air (TFCA) Program for San Mateo County for an amount up to \$1,092,837.33. This agreement shall be in a form approved by C/CAG legal counsel.

PASSED, APPROVED, AND ADOPTED THIS 12TH DAY OF JUNE 2014.

Mary Ann Nihart, Chair

C/CAG AGENDA REPORT

DATE: June 12, 2014

TO: City/County Association of Governments Board of Directors

FROM: Sandy Wong, Executive Director

SUBJECT: Review and approval of Resolution 14-22 authorizing the C/CAG Chair to execute a Funding Agreement between C/CAG and the San Mateo County Transit District (SamTrans) in the amount of \$582,000 under the Fiscal Year 2014/15 Transportation Fund for Clean Air (TFCA) Program to provide shuttle services

(For further information please contact John Hoang at 650-363-4105)

RECOMMENDATION

That the C/CAG Board review and approve Resolution 14-22 authorizing the C/CAG Chair to execute a Funding Agreement between C/CAG and the San Mateo County Transit District (SamTrans) in the amount of \$582,000 under the Fiscal Year 2014/15 Transportation Fund for Clean Air (TFCA) Program to provide shuttle services.

FISCAL IMPACT

Under the FY 2014/15 TFCA Program there is a total allocation of \$1,092,837.33 of which \$582,000 is designated for the SamTrans Shuttle Bus Program.

SOURCE OF FUNDS

TFCA funds are derived from a Vehicle Registration Fee surcharge provided to C/CAG by the Bay Area Air Quality Management District (BAAQMD).

BACKGROUND/ DISCUSSION

C/CAG acts as the Program Manager for the TFCA Program in San Mateo County. This program distributes fund to projects whose primary objective is to reduce air pollution, greenhouse gas emissions, and traffic congestion by improving transportation options. On February 13, 2014, the C/CAG Board approved the Expenditure Plan for projects to be funded as part of the FY 2014/15 TFCA Program, which includes the SamTrans Shuttle Bus Program. This Program is a peak commute period shuttle bus service for nine (9) employer based shuttle routes connecting major employment centers in San Mateo, Daly City, South San Francisco, Brisbane, Millbrae, Foster City and San Bruno with BART stations.

ITEM 6.7.2

ATTACHMENTS

- Resolution 14-22
- Funding Agreement between C/CAG and SamTrans for the FY 2014/15 TFCA Program
(Available for review and download at www.ccag.ca.gov/html)

RESOLUTION 14-22

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY AUTHORIZING THE C/CAG CHAIR TO EXECUTE A FUNDING AGREEMENT BETWEEN C/CAG AND THE SAN MATEO COUNTY TRANSIT DISTRICT (SAMTRANS) IN THE AMOUNT OF \$582,000 UNDER THE FISCAL YEAR 2014/15 TRANSPORTATION FUND FOR CLEAN AIR (TFCA) PROGRAM TO PROVIDE SHUTTLE SERVICES

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, the Board of Directors of the City/County Association of Governments at its February 13, 2014 meeting approved certain projects and programs for funding through San Mateo County's local share of Transportation Fund for Clean Air (TFCA) revenues; and,

WHEREAS, the agencies implementing these projects, the scope of the work and the specified amount of TFCA funding, have been identified and approved by the Board of Directors; and,

WHEREAS, the San Mateo County Transit District (SamTrans) is designated to receive TFCA funds for the SamTrans Shuttle Bus Program which provides nine shuttle services between various employment centers and BART stations; and

WHEREAS, it is necessary for C/CAG to enter into Project Sponsor agreements with the individual agencies receiving TFCA project funding, setting forth the responsibilities of each party.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that the Chair is authorized to enter into an agreement with the San Mateo County Transit District for \$582,000 under the Transportation Fund for Clean Air (TFCA) Program. This agreement shall be in a form approved by C/CAG legal counsel.

PASSED, APPROVED, AND ADOPTED THIS 12TH DAY OF JUNE 2014.

Mary Ann Nihart, Chair

C/CAG AGENDA REPORT

DATE: June 12, 2014

TO: City/County Association of Governments Board of Directors

FROM: Sandy Wong, Executive Director

SUBJECT: Review and approval of Resolution 14-21 authorizing the C/CAG Chair to execute a Funding Agreement between C/CAG and the Peninsula Traffic Congestion Relief Alliance (Alliance) in the amount of \$457,500 under the Fiscal Year 2014/15 Transportation Fund for Clean Air (TFCA) Program to provide the Countywide Voluntary Trip Reduction Program

(For further information please contact John Hoang at 650-363-4105)

RECOMMENDATION

That the C/CAG Board review and approve Resolution 14-21 authorizing the C/CAG Chair to execute a Funding Agreement between C/CAG and the Peninsula Traffic Congestion Relief Alliance (Alliance) in the amount of \$457,500 under the Fiscal Year 2014/15 Transportation Fund for Clean Air (TFCA) Program to provide the Countywide Voluntary Trip Reduction Program.

FISCAL IMPACT

Under the FY 2014/15 TFCA Program there is a total allocation of \$1,092,837.33 of which \$457,500 is designated for the Alliance Countywide Voluntary Trip Reduction Program.

SOURCE OF FUNDS

TFCA funds are derived from a Vehicle Registration Fee surcharge provided to C/CAG by the Bay Area Air Quality Management District (BAAQMD).

BACKGROUND/ DISCUSSION

C/CAG acts as the Program Manager for the TFCA Program in San Mateo County. This program distributes TFCA fund to projects whose primary objective is to reduce air pollution, greenhouse gas emissions, and traffic congestion by improving transportation options. On February 13, 2014, the C/CAG Board approved the Expenditure Plan for projects to be funded as part of the FY 2014/15 TFCA Program, which includes the Alliance's Countywide Voluntary Trip Reduction Program. This Program assists private and public sectors to connect their employees and customers with transportation systems that provide an alternative to driving single

ITEM 6.7.3

occupant vehicles. The Countywide Voluntary Trip Reduction Program is funded by various sources through C/CAG, including the Countywide Congestion Relief Plan as well as the San Mateo County share of the Regional Ridesharing and Bicycling Program funds made available through the Metropolitan Transportation Commission (MTC).

ATTACHMENTS

- Resolution 14-21
- Funding Agreement between C/CAG and Alliance for the FY 2014/15 TFCA Program
(Available for review and download at www.ccag.ca.gov/ccag.html)

RESOLUTION 14-21

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY AUTHORIZING THE C/CAG CHAIR TO EXECUTE THE FUNDING AGREEMENT BETWEEN C/CAG AND THE PENINSULA TRAFFIC CONGESTION RELIEF ALLIANCE (ALLIANCE) IN THE AMOUNT OF \$457,500 UNDER THE FISCAL YEAR 2014/15 TRANSPORTATION FUND FOR CLEAN AIR (TFCA) PROGRAM TO PROVIDE THE COUNTYWIDE VOLUNTARY TRIP REDUCTION PROGRAM

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, the Board of Directors of the City/County Association of Governments at its February 13, 2014 meeting approved certain projects and programs for funding through San Mateo County's local share of Transportation Fund for Clean Air (TFCA) revenues; and,

WHEREAS, the agencies implementing these projects, the scope of the work and the specified amount of TFCA funding, have been identified and approved by the Board of Directors; and,

WHEREAS, the Peninsula Traffic Congestion Relief Alliance (Alliance) is designated to receive TFCA funds for the Countywide Voluntary Trip Reduction Program which assists private and public sectors to connect their employees and customers with transportation systems that provide an alternative to driving single occupant vehicles; and

WHEREAS, it is necessary for C/CAG to enter into Project Sponsor agreements with the individual agencies receiving TFCA project funding, setting forth the responsibilities of each party.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that the Chair is authorized to enter into an agreement with the Alliance for \$457,500 under the Transportation Fund for Clean Air (TFCA) Program. This agreement shall be in a form approved by C/CAG legal counsel.

PASSED, APPROVED, AND ADOPTED THIS 12TH DAY OF JUNE 2014.

Mary Ann Nihart, Chair

C/CAG

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May 19, 2014

Honorable Richard Gordon
California State Assembly
State Capitol
P.O. Box 942849
Sacramento, CA 94249-0022

RE: Assembly Bill 1970 – Community Investment and Innovation Program

Dear Assembly Member Gordon:

I am pleased to report that we have adopted a SUPPORT IN CONCEPT position on AB 1970, your legislation to direct Cap and Trade revenues to local governments for greenhouse gas emissions (GHG) reduction projects. Specifically, this bill would establish the Community Investment and Innovation Program, funded from Cap and Trade auction revenues, to provide grants and other financial assistance to eligible cities and counties for the purpose of developing and implementing community-based GHG reduction projects.

As you are aware, Governor Brown has proposed \$100 million of Cap and Trade funding for the Sustainable Communities Implementation Program, to be distributed to local agencies by the state on a competitive basis. The City/County Association of Governments, through the Bay Area Congestion Management Agency Association, is advocating for funding to flow to the Metropolitan Transportation Commission for distribution to local agencies to develop and implement comprehensive sustainable communities programs, as well as provide additional funding for these purposes.

With the loss of economic development tools and stretched city budgets, funding is needed for GHG emission reducing infrastructure projects such as transit and bike and pedestrian facilities that are part of the local streets and roads system. Our board would support any such program that provides funds directly to cities and counties for such purposes.

We appreciate your leadership in seeking solutions for our member agencies, specifically your efforts to secure Cap and Trade funding for cities and counties.

Sincerely,



Mary Ann Nihart, Chair
City/County Association of Governments of San Mateo County

Cc: Senator Jerry Hill
Assembly Member Kevin Mullin

ITEM 9.1

C/CAG

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May 9, 2014

Honorable Kevin Mullin
California State Assembly
State Capitol
P.O. Box 942849
Sacramento, CA 94249-0022

RE: Assembly Bill 2194 – Mello Roos Districts for Stormwater Management Activities

Dear Assembly Member Mullin:

I am writing to express SUPPORT for AB 2194, which would allow Mello Roos Community Facilities Districts to be used as a means of financing stormwater management activities, including compliance with state and federal stormwater permit requirements. The City/County Association of Governments of San Mateo County (C/CAG) is a joint powers agency consisting of San Mateo County and the 20 cities and towns, all of which are facing ever-increasing costs under municipal stormwater regulations. Significant new funding streams are necessary for our member agencies to continue protecting our receiving water bodies and their associated beneficial uses and remain in compliance with these important state and federal requirements.

AB 2194, while limited to situations in which a Community Facilities District is established, provides additional flexibility to municipalities struggling to fund stormwater management programs. We appreciate your leadership in seeking solutions for important local funding issues and urge SUPPORT AB 2194.

Please feel free to contact me with any questions or concerns.

Sincerely,



Mary Ann Nihart, Chair
City/County Association of Governments of San Mateo County

Cc: Senator Jerry Hill
Assembly Member Richard Gordon

ITEM 9.2

C/CAG

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May 9, 2014

Honorable Richard Gordon
California State Assembly
State Capitol
P.O. Box 942849
Sacramento, CA 94249-0022

RE: Assembly Bill 1690 – Low- and Very Low-Income Housing: Mixed Use

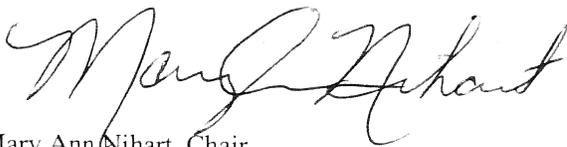
Dear Assembly Member Gordon:

I am writing to express SUPPORT for AB 1690, which would allow our member agencies to better plan for accommodating low- and very low-income housing on sites designated for mixed-uses. The City/County Association of Governments of San Mateo County (C/CAG) serves as the Congestion Management Agency (CMA) for San Mateo County. As a CMA, C/CAG supports transit oriented development and multi modal transportation in communities. C/CAG also supports our member agencies in updating their general plan housing elements which must address with the Regional Housing Needs Assessments – RHNA allocations.

Current law restricts the accommodation of at-least 50% of its low-income and very low-income housing needs assessment to residential only areas. Urban jurisdictions tend to apply multiple uses to areas and “residential only” areas are scarce. AB 1690 will allow local cities and counties additional flexibility in this planning process, to help them site new low- and very low-income housing near jobs and services. This approach also supports transit oriented development and promotes the use of multi-modal transportation.

We appreciate your leadership in seeking solutions for our member agencies and SUPPORT AB 1690.

Sincerely,



Mary Ann Nihart, Chair
City/County Association of Governments of San Mateo County

Cc: Senator Jerry Hill
Assembly Member Kevin Mullin

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May 9, 2014

Honorable Kevin Mullin
California State Assembly
State Capitol
P.O. Box 942849
Sacramento, CA 94249-0022

RE: Assembly Bill 2170 – Joint Powers Authorities

Dear Assembly Member Mullin:

I am writing to express SUPPORT for AB 2170, which would affirm that a joint powers agency has authority to levy taxes or fees as long as all of its members have that authority. The City/County Association of Governments of San Mateo County (C/CAG) is a joint powers agency consisting of San Mateo County and the 20 cities and towns, all of which have existing authority to levy taxes or fees. Another one of your bills, AB 418, which C/CAG is sponsoring, is intended to affirm C/CAG's authority in this regard to support funding specific to stormwater pollution prevention programs. As you are aware, C/CAG's member agencies are facing ever-increasing costs under municipal stormwater regulations. Significant new funding streams are necessary for our member agencies to continue protecting our receiving water bodies and their associated beneficial uses and remain in compliance with these important state and federal requirements.

AB 2170 is consistent with C/CAG's adopted legislative policies in regard to supporting legislation that provides C/CAG flexibility to levy taxes, assessments, or fees to address storm water regulatory mandates. While ultimate approval of any new taxes or fees still rests with voters and property owners pursuant to the State Constitution, AB 2170 will affirm joint powers agencies' ability to implement coordinated approaches to seeking such approval consistent with the member agencies' existing authorities. We appreciate your leadership in seeking solutions for important local funding issues and urge the Legislature to SUPPORT AB 2170.

Please feel free to contact me with any questions or concerns.

Sincerely,



Mary Ann Nihart, Chair
City/County Association of Governments of San Mateo County

Cc: Senator Jerry Hill
Assembly Member Richard Gordon

ITEM 9.4



June 2, 2014

Honorable Nancy Skinner
Budget Conference Committee Chair
State Capitol, Hearing Room (4202)
Sacramento, CA 95814



Re: Cap and Trade Funding Recommendations

Dear Chair Skinner,



The Bay Area Congestion Management Agency (CMA) Association represents the nine county transportation agencies (sales tax authorities and congestion management agencies) that are investing in projects and programs that create accessible, convenient, equitable and sustainable transportation to move people and goods, spur economic growth and enrich communities.



The nine Bay Area CMAs plan, fund and deliver almost \$1 billion each year for projects and programs that support the Bay Area's economy and help move over 7 million people each day.



We work closely and collaboratively with the Metropolitan Transportation Commission (MTC), the Bay Area's MPO, and we are responsible for assisting with the implementation of the Bay Area's adopted Sustainable Communities Strategy (SCS) that supports implementation of SB 375. SB 375 is a critical part of the AB 32 scoping plan and its success is important to meeting our state GHG reductions.

The Bay Area CMA Association makes the following recommendations on Cap and Trade Funds:



Administer Cap and Trade funding at the regional level to reduce GHG emissions from the transportation sector.

For the transportation industry to achieve its GHG reduction target, significant and reliable funding sources are needed now to move the Bay Area SCS from a plan into implementation.



Local governments have been actively seeking funding sources to make the implementation of SB 375 and Sustainable Communities Strategies not just a goal, but a reality. We believe a long-term investment strategy needs to include significant funding for sustainable communities projects. Any cap and trade funding for housing should support developments that are transit oriented.



Specifically, we believe that funds should be allocated directly to regional agencies for project selection, since the MPO's and partners, such as the Bay Area CMA Association, have the subject-matter and technical expertise to achieve the maximum GHG reductions based on state-set criteria through competitive ranking processes at the MPO level. Because of our adopted plans, MTC and the Bay Area CMAs are in a position to demonstrate how cap and trade funds can be invested in a model SCS program that leverages both the housing and transportation components of Plan Bay Area – this could be in the form of a pilot program.



Leverage successful delivery by the regions and local agencies to meet State goals.

The transportation sector is the biggest contributor to California's greenhouse gas emissions and accounts for approximately 40 percent of these emissions. California's target for 2050 includes a reduction of greenhouse gas emissions from the transportation sector equaling 80 percent less than 1990 levels. To meet these aggressive goals, the Bay Area has identified priority development areas in each county and linked these to significant transportation investments. To support transit operations within the SCS, we support cap and trade allocations through the State Transit Assistance (STA) program formula and process for operators currently receiving STA funds from the state. MTC and the CMAs successfully programmed the first round of the innovative One Bay Area Grant program which considers planned housing and affordable housing production among relevant criteria. Funding is needed now to reward tough local land use decisions.

We recognize the need to prioritize funding for disadvantaged communities but urge the legislature to task regional governments with the responsibility to define these communities locally. Every region is different and some factors weigh heavier on some communities than others. MTC's definition of disadvantaged communities, known as "Communities of Concern," identifies the region's disadvantaged communities. This definition is used to plan for and fund investments in the region's most vulnerable communities, and we recommend that the state recognize the significant work already done in the Bay Area regarding Communities of Concern.

The nine Bay Area CMAs deliver projects and programs that support the Bay Area's economy and mobility and reduce GHG emissions through cutting-edge transportation efforts – in partnership with MTC - such as:

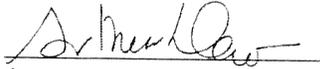
- Bicycle and pedestrian infrastructure and programs
- Clean fuels and new technologies
- Express bus service
- Highway/roadway improvements to reduce congestion and support goods movement
- Mass transit operations and capital investments
- Transportation Demand Management programs
- Affordable transit oriented development (including housing) focused on priority development areas
- Senior and disabled transportation

We are held accountable to strict delivery timelines through open and public processes and we report regularly to the public on how funds are expended. This accountability has resulted in significant investments that reduce congestion, improve access and efficiencies, and create safe, efficient and clean transportation systems that support GHG reductions. Recognizing and rewarding the efficiency and effectiveness of our delivery processes by directing funds and administration authority to regions and local agencies will enable the State to advance its GHG reduction goals with a proven delivery track record.

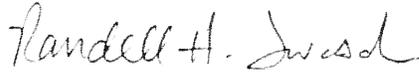
Honorable Assemblymember Skinner
June 2, 2014
Page 3

In summary, we urge you to prioritize sustainable communities funding in order to create long-term GHG emission reductions through SB 375 implementation. The strategies included in the SCS will result in long-term shifts in travel and land use patterns, but require an up-front investment in infrastructure and development incentives to realize their GHG emission reductions.

Sincerely,



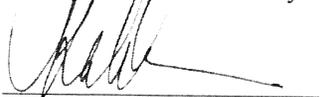
Art Dao, Executive Director
Alameda County Transportation Commission



Randell Iwasaki, Executive Director
Contra Costa Transportation Authority



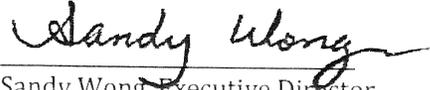
Dianne Steinhauser, Executive Director
Transportation Authority of Marin



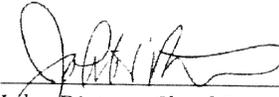
Kate Miller, Executive Director
Napa County Transportation Planning Agency



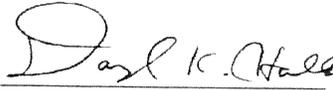
Tilly Chang, Executive Director
San Francisco County Transportation
Authority



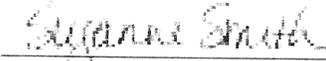
Sandy Wong, Executive Director
San Mateo City-County Association of
Governments



John Ristow, Chief CMA Officer
Santa Clara Valley Transportation Authority



Daryl Halls, Executive Director
Solano Transportation Authority (STA)



Suzanne Smith, Executive Director
Sonoma County Transportation Authority

Cc: Members, Assembly-Senate Budget Conference Committee
Steve Heminger, MTC Executive Director
Ezra Rapport, ABAG Executive Director