

**City/County Association of Governments of San Mateo County  
Bicycle and Pedestrian Advisory Committee (BPAC)**

**Meeting Minutes  
February 27, 2014**

**1. Call to Order**

Acting Chair Markowitz called the Bicycle and Pedestrian Advisory Committee (BPAC) Meeting to order at 7:06 pm.

Members Present:

Matt Grocott, Karyl Matsumoto, Ken Ibarra, Len Stone, Marge Colapietro, Frank Markowitz, Jeffrey Tong, Aaron Faupell, Andrew Boone, Don Horsley, Naomi Patridge, Julia Dzierwa, Daina Lujan

Members Absent:

Norm Picker, Larry May

Staff/Guests Attending:

Sandy Wong, Tom Madalena, Ellen Barton, Susan Wheeler, Matt Lee, Kaveh Forouhi, Emma Shlaes, Ken Chin

**2. Public Comment On Items Not On The Agenda**

Tom Madalena introduced Ellen Barton, Active Transportation Coordinator for C/CAG. She will be staffing future BPAC meetings.

No public comments received.

**3. Minutes of October 24, 2013 Meeting**

*Motion: Member Stone moved/member Tong seconded approval of the October 24, 2013 minutes. Motion carried unanimously.*

**4. Review and recommend approval of a time extension for the Transportation Development Act (TDA) Article 3 grant for the San Carlos North/South bike improvements on Old County Road**

Engineer Kaveh Forouhi of the City of San Carlos presented background on the status of this bike lane striping project for which TDA Article 3 funds were granted in FY 2010. The City secured additional funds for streetscape enhancements and curb ramps along the same corridor, combining both funding sources as a larger project. A \$3 million PG&E credit was allocated to underground utilities on the same corridor. The project extends from Redwood City to Belmont. Due to delays in utility undergrounding, a portion of the bike lane striping will not be completed by June 2014, the deadline for expenditure of these funds. The City was granted an extension for these funds in 2011. The City requests an additional 9 month extension to December 2014.

Staff noted that, if the committee approves the extension, the recommendation would go to the C/CAG Board, which would vote on whether to rescind the 2013 allocation and shift these funds into the FY14/15 TDA Article 3 Program, which has an expiration date of June 30, 2016.

*Motion: Member Patridge moved/member Colapietro seconded to approve an extension of the*

*grant funds as requested. Motion carried unanimously.*

Acting Chair Markowitz invited newly-elected BPAC members to introduce themselves:

Daina Lujan: Member Lujan introduced herself as the Safe Routes to School Coordinator for the San Mateo School District, a position funded by the City/County Association of Governments. She is also a member of the San Mateo County Transportation Authority Citizen Advisory Committee. She lives in the City of South San Francisco.

Julia Dzierwa: Member Dzierwa introduced herself as a landscape designer living in San Carlos who regularly walks and bicycles for transportation.

## **5. Presentation on the Roadway Safety Solutions Team project**

Emma Shlaes of the Silicon Valley Bicycle Coalition presented information about a multi-jurisdictional stakeholder group called the Roadway Safety Solutions Team (RSST) focusing on reducing injury collisions for cyclists. The RSST is one of several initiatives on which the SVBC is working. The RSST includes staff and officials from local law enforcement, state agencies, Stanford University, counties, and municipalities.

Projects include identifying roadway areas and where motorists and bicyclists interact and where infrastructure solutions would require coordination among jurisdictions. Collision data showing locations with higher frequency of crashes assists in identifying priority areas. RSST participants have conducted four field visits to discuss options for addressing issues and three more are scheduled for spring 2014. Identified actions may include re-painting faded bike lane stripes, adding green pavement for cross-traffic zones, or identifying long-term construction options.

Additional safety initiatives include educational and enforcement. In an effort to increase cyclist compliance with traffic law, a “diversion” program is proposed such that a cyclist cited for a traffic violation is required to attend a bicycle traffic class rather than pay a fine. The SVBC is working with the Department of Motor Vehicles to increase motorist awareness of bicycle traffic rules.

SVBC encourages jurisdictions to adopt anti-harassment legislation to make it a criminal offense to harass or threaten people who are walking or cycling. The state of Oregon adopted the first “Vulnerable Roadway Users” law; some jurisdictions in California have adopted similar laws.

Discussion included a clarification that CalTrans Regional Bicycle Coordinator Beth Thomas attends the RSST and acts as liaison to CalTrans. Members requested clarification that a high rate of collisions is a factor in identifying priority locations: priority locations are not limited to fatalities.

Member Grocott noted that some traffic calming infrastructure (e.g., bulb-outs and speed humps) can hamper bicycle travel. Member Markowitz noted that anti-harassment legislation has allowed criminal cases to be brought when injury is caused by a motorist.

## **6. Active Transportation Program Grant Information**

Ellen Barton reported that a call for projects for Active Transportation Program (ATP) funds will be issued in March. ATP totals approximately \$360 million statewide. Funding sources for the ATP combine federal sources (Transportation Alternatives Program) and state sources (Bicycle Transportation Account, Environmental Enhancement and Mitigation Program, and state Safe Routes to Schools). The ATP call for projects replaces these previously separate grant programs. Jurisdictions

will be invited to submit proposals for a statewide competitive funding process and for a regional competitive process.

Goals of the ATP include increasing the proportion of trips made by bicycling and walking, increasing safety, and enhancing public health. The statewide call for projects will be administered by the California Transportation Commission which will allocate 50% of the statewide total. Rural areas will receive 10% of the funds, and 40% will be administered by regions in urbanized areas. The statewide call will be issued on March 21, 2014 and proposals will be due in May. Projects not successful at the statewide level will automatically be included in the regional competitive process.

The Metropolitan Transportation Commission (MTC) will administer the regional grant program for the nine-county Bay Area region. MTC is developing guidelines for a regional call for projects that is expected to be issued on May 21, 2014.

Acting Chair Markowitz noted that projects serving communities of concern are encouraged. Communities of concern are defined and mapped by MTC.

## **7. Election of a BPAC Chair and Vice-Chair**

Acting Chair Markowitz requested nominations for the positions of Chair and Vice Chair. Member Matsumoto nominated Naomi Patridge as Vice Chair. Member Colapietro seconded the nomination. There were no other nominations.

*Motion to elect Naomi Patridge as Vice Chair. Motion carried unanimously.*

Member Matsumoto nominated Len Stone as Chair. Member Horsley seconded the nomination. There were no other candidates for Chair.

*Motion to elect Len Stone as Chair. Motion carried unanimously.*

## **8. Approval of meeting calendar for 2014**

*Motions: Member Colapietro moved/member Stone seconded to approve the meeting calendar as presented. Motion carried unanimously.*

## **9. Member Communications**

Andrew Boone asked about non-standard "Share the Road" signage installed by a jurisdiction funded by C/CAG. Staff agreed to follow up with the jurisdiction to determine whether the signage is in accord with *Manual on Uniform Traffic Control Devices* (MUTCD) standards.

Member Grocott requested that the Chair recognize the life and work of Mike Harding, a former BPAC member who recently passed away.

Member Matsumoto requested that the BPAC invite former Chair Schmidt, and former members Cathy Baylock and Joel Slavit to the April meeting to recognize them for their years of work on the committee.

## **9. Adjournment**

Chair Markowitz adjourned the meeting in honor of Mike Harding at 8:37 pm.