

**City/County Association of Governments of San Mateo County (CCAG)**  
**Bicycle and Pedestrian Advisory Committee (BPAC)**  
**Meeting Minutes**  
**April 24, 2014**

**1. Call to Order**

Chair Stone called the Bicycle and Pedestrian Advisory Committee (BPAC) Meeting to order at 7:03 pm.

Members Present:

Marge Colapietro, Don Horsley, Karyl Matsumoto, Larry May, Naomi Patridge, Len Stone, Andrew Boone, Aaron Faupell, Daina Lujan, Frank Markowitz, Jeffrey Tong

Members Absent:

Matt Grocott, Norm Picker, Ken Ibarra, Julia Dzierwa,

Staff/Guests Attending:

Ellen Barton, Sandy Wong, Susan Wheeler, Aaron Lam, Emma Shlaes, Kenneth Chin

**2. Public Comment On Items Not On The Agenda**

Chair Stone recognized the work and dedication of three former committee members: Cathy Baylock, Steve Schmidt, and Joel Slavit. Sandy Wong, Executive Director of CCAG, expressed her appreciation for the valuable and enduring participation of these individuals in furthering the work of the BPAC during their terms of office.

No public comments received.

**3. Minutes of February 27, 2014 Meeting**

*Motion: Member Horsley moved/member Matsumoto seconded approval of the February 27, 2014 minutes. Motion carried unanimously.*

**4. Presentation on Health and Active Transportation**

ST Mayer, Director of Health Policy and Planning at County of San Mateo Health Department, presented an overview of the health benefits of active transportation. The increase in chronic diseases stemming from lack of physical activity fits the profile of an epidemic: a disease that moves quickly through the population increasing in effect. Community infrastructure such as sidewalks, bicycle facilities, multi-use trails, and accessible routes to transit have been shown to increase physical activity sufficiently to forestall these types of disease.

**5. Presentation on Bike to Work Day Trends, Marketing and Mode-shift Effects**

John Ford, Executive Director of the Peninsula Alliance for Traffic Congestion Relief (Alliance), presented analysis of the effectiveness of Bike to Work Day as a method to reduce drive-alone commuting. The event has been celebrated in the Bay Area for 20 years and participation has

increased each year. The event is funded through the Metropolitan Transportation Commission, the Bay Area Air Quality Management District, CCAG, and other sponsors. The Alliance contracts with the Bay Area Bicycle Coalition to organize the event. Analysis of participation counts will add detail in 2015 to show the degree of increase at each station, year by year.

## **6. Progress Report on Implementation of Bicycle and Pedestrian Plan**

CCAG Staff, Ellen Barton, reported on the role of CCAG in implementing projects in the San Mateo County Comprehensive Bicycle and Pedestrian Plan (CBPP). Barton discussed the funding cycles that have funded projects since adoption of the Plan and the construction status of funded projects. The CBPP was developed during 2010 and 2011, and adopted in late 2011. Barton presented maps listing projects that had been funded by CCAG during the period from 2010 to 2013. In addition, jurisdictions have implemented other projects through funding sources other than CCAG. Approximately \$23 million in countywide grant funds related to bicycle and pedestrian projects from C/CAG (including one joint call for projects with SMCTA) have been allocated during this time period which represents a reasonable amount of progress toward CBPP implementation.

## **7. Request for Reallocation of TDA Article 3 Funds for Bay to Transit Trail Project**

Ken Chin, Project Manager of the Bay to Transit Trail Project Phase 1, reported on the status of the project and the request for a time extension for expenditure of the grant funds. Processes completed include: public process, permits, environmental requirements, design, and approval by the Department of Fish and Wildlife. Construction was scheduled to begin this month. Because the easement for the trail property was not recorded and surveys showed ownership by the U.S. Postal Service, construction will be delayed. Federal easement processes require eight to twelve months to complete. The Postal Service is not using the property and is expected to agree to the easement.

*Motion to recommend approval of reallocation: Horsley. Seconded by: Matsumoto. Motion carried unanimously.*

## **8. Review and recommendation of Support for Active Transportation Program Applications**

Committee members received a list and summary descriptions of local jurisdictions' proposed submissions for statewide competitive Active Transportation Program (ATP) grants. The committee was invited to recommend support for the local jurisdictions' applications as a means of strengthening their respective applications. Member Markowitz suggested that, in future, the BPAC have an opportunity to offer some degree of prioritization to lists of this type if possible.

*Motions: Member Horsley moved/member Matsumoto seconded to recommend support for the applications. Motion carried unanimously.*

## **9. Member Communications**

None.

## **9. Adjournment**

Chair Stone adjourned the meeting at 8:43 pm.