

# C/CAG

## City/County Association of Governments of San Mateo County

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park  
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

Meeting No. 237  
August 11, 2011

### 1.0 CALL TO ORDER/ROLL CALL

Chair Grassilli called the meeting to order at 6:30 p.m. Roll Call was taken.

Jerry Carlson - Atherton  
Christine Wozniak - Belmont (6:40)  
Sepi Richardson - Brisbane  
Terry Nagel - Burlingame  
Joe Silva - Colma  
David Canepa - Daly City  
Carlos Romero - East Palo Alto  
Linda Koelling - Foster City  
Naomi Patridge - Half Moon Bay  
Jay Benton - Hillsborough  
Kirsten Keith - Menlo Park  
Marge Colapietro - Millbrae  
Mary Ann Nihart - Pacifica  
Maryann Moise Derwin - Portola Valley  
Rosanne Foust - Redwood City, San Mateo County Transportation Authority  
Irene O'Connell - San Bruno  
Bob Grassilli - San Carlos  
Don Horsely - San Mateo County  
Karyl Matsumoto - South San Francisco, San Mateo County Transit District  
Deborah Gordon - Woodside

Absent,  
San Mateo

#### Others:

Richard Napier, Executive Director, C/CAG  
Sandy Wong, Deputy Director C/CAG  
Lee Thompson, C/CAG Legal Counsel  
Inga Lintvedt, C/CAG Legal Counsel  
John Hoang, C/CAG Staff  
Jean Higaki, C/CAG Staff  
Joe Kott, C/CAG Staff  
Tom Madalena, C/CAG Staff  
Kim Springer, San Mateo County  
Jim Bigelow, Redwood City/San Mateo County Chamber, CMEQ Member  
Kenneth Chin, City of San Mateo

Cecily Harris, City of San Mateo  
Susan Kennedy, City of South San Francisco  
Jess Brown, PG&E  
Papia Gambelin, PG&E  
Frank Salguero, PG&E  
Cathy Lavezzo, PG&E  
Ashley Simpson, PG&E

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

4.0 PRESENTATIONS/ ANNOUNCEMENTS

Lee Thompson, C/CAG Legal Counsel introduced Inga Lintvedt who will be taking over the role of C/CAG Legal Counsel. Lee was thanked for his many years of service to C/CAG.

4.1 PRESENTATION

Jess Brown, Director of Customer Care, Enterprise Energy Solutions and Services, made a presentation regarding PG&E's efforts to improve their relationship with local jurisdictions in San Mateo County. The presentation was followed with a question and answer session.

5.0 CONSENT AGENDA

Board Member Richardson MOVED approval of Items 5.1, 5.2, 5.2.1, 5.3, 5.5, 5.6, 5.7, 5.8, 5.8.1, 5.8.2, 5.8.3, 5.9, 5.10, 5.11 and 5.13. Board Member Moise Derwin SECONDED.  
**MOTION CARRIED** 20-0.

5.1 Approval of the Minutes of Regular Business Meeting No. 236 dated June 9, 2011.

APPROVED

5.2 Contracts approved by the C/CAG Chair or Executive Director in accordance with the adopted procurement Policy.

INFORMATION

5.2.1 Contract between C/CAG and Nimbus. for graphics and document preparation for the Countywide Transportation Plan for a total amount of \$20,000.

5.3 Approval of Resolution 11-38 authorizing the C/CAG Chair to execute an amendment to the original agreement with San Mateo County Transit District (SamTrans) for an additional \$30,000 to a new contract amount not to exceed \$200,000 and a time extension for Community Based Transportation Planning Services.

APPROVED

5.5 Review and approval of Resolution 11-46 authorizing the C/CAG Chair to execute Amendment No. 2 to Funding Agreement between Metropolitan Transportation Commission and Cities and County Association of Governments of San Mateo County (C/CAG) for Performance of 511 Regional Ridesharing and Bicycling Program Activities.

APPROVED

5.6 Review and approval of Resolution 11-47 authorizing the C/CAG Chair to execute Amendment

1 to the Agreement Between the City/County Association of Governments and the Peninsula Traffic Congestion Relief Alliance in an amount not to exceed \$70,000 for performance of the Regional Ridesharing and Bicycling Program activities. APPROVED

- 5.7 Review and approval of the Final Willow Road/University Avenue Traffic Operations Study and Recommended Near-Term Improvements. APPROVED
- 5.8 Contracts approved by the C/CAG Chair or Executive Director in accordance with past C/CAG Board action for the San Mateo County Smart Corridor - Southern Segment project (between Whipple Ave. in Redwood City and the Santa Clara County Line). INFORMATION
- 5.8.1 Contract between C/CAG and Republic ITS for evaluation of the existing conduits in Smart Corridor - Southern Segment for total amount of \$4,000.00.
- 5.8.2 Contract between C/CAG and LSA Associates for preparation of the required environmental documents for Smart Corridor - Southern Segment for total amount of \$45,365.00.
- 5.8.3 Contract between C/CAG and Iteris, Inc. for design of Smart Corridor - Southern Segment for total amount of \$129,740.00.
- 5.9 Review and approval of Resolution 11-41 authorizing the C/CAG Chair to execute amendments to the agreements with various cities and the Peninsula Traffic Congestion Relief Alliance for an amount not to exceed \$645,982 and Resolution 11-42 authorizing the C/CAG Chair to execute the funding agreement with the Peninsula Traffic Congestion Relief Alliance in an amount not to exceed \$15,000 for the provision of Congestion Relief Program shuttle services from July 1, 2011 through June 30, 2012. APPROVED
- 5.10 Review and approval of Resolution 11-43 authorizing the C/CAG Chair to execute the Funding Agreement between C/CAG and the San Mateo County Transit District (SamTrans) in the amount of \$527,000 under the 2011/2012 Transportation Fund for Clean Air (TFCA) Program to provide shuttle services. APPROVED
- 5.11 Review and approval of Resolution 11-48 authorizing the C/CAG Chair to execute an agreement between C/CAG and the San Mateo County Department of Housing for Cooperative Pursuit of Housing Solutions and to share costs for consulting and staff support services at a net cost to C/CAG of not to exceed \$100,000 for the fiscal year 2011-12. APPROVED
- 5.13 Review and adoption of Resolution 11-49 classifying the various components of fund balance as defined in Governmental Accounting Standards Board (GASB) Statement Number 54. APPROVED

Items 5.4, 5.12 and 5.14 were removed from the Consent Calendar.

- 5.4 Review and approval of Resolution 11-40 authorizing the C/CAG chair to execute Amendment No. 1 to the Agreement with Mokhtari Engineering Inc. for an additional \$150,000 to a new amount not to exceed \$250,000 and a one year time extension for project management services on the Smart Corridors Project. APPROVED

Board Member Romero MOVED to approve Item 5.4. Board Member Koelling SECONDED.  
**MOTION CARRIED** 20-0.

- 5.12 Review and approval of the C/CAG response to the Metropolitan Transportation Commission's One Bay Area Grant - Cycle 2 proposal. APPROVED

Concern was expressed regarding how local streets and roads would be addressed under this proposal and support was given to the staff letter.

Board Member Patridge MOVED to approve Item 5.12. Board Member Foust SECONDED.  
**MOTION CARRIED** 20-0.

- 5.14 Adoption of Resolution No.11-39 Authorizing the C/CAG Chair to Execute an Agreement Between C/CAG and Hara Software, Inc. to Provide Climate Action Planning Software for an Amount Not to Exceed \$200,000. APPROVED

Board Member Nihart MOVED to approve Item 5.14. Board Member Wozniak SECONDED.  
**MOTION CARRIED** 20-0.

## 6.0 REGULAR AGENDA

- 6.1 Review and approval of C/CAG Legislative priorities, positions, and legislative update. (A position may be taken on any legislation, including legislation not previously identified.)

Staff was directed to gather more information regarding the public goods charge legislation.

- 6.2 Review, and approval of contracts with the Peninsula Congestion Relief Alliance.

- 6.2.1 Review and approval of Resolution 11-44 authorizing the C/CAG Chair to execute a Funding Agreement between C/CAG and the Peninsula Traffic Congestion Relief Alliance (Alliance) in the amount of \$414,000 under the 2011/2012 Transportation Fund for Clean Air (TFCA) Program to provide the Countywide Voluntary Trip Reduction Program. APPROVED

Board Member Koelling MOVED approval of Item 6.1. Board Member Romero SECONDED.  
**MOTION CARRIED** 20-0.

- 6.2.2 Review and approval of Resolution 11-45 authorizing the C/CAG Chair to execute an agreement between the City/County Association of Governments (C/CAG) of San Mateo County and the Peninsula Traffic Congestion Relief Alliance in the amount of \$512,000 from the Congestion Relief Plan to provide the Countywide Voluntary Trip Reduction Program for FY 2011/2012. APPROVED

Board Member Patridge MOVED approval of Item 6.1. Board Member Foust SECONDED.  
**MOTION CARRIED** 20-0.

- 6.3 Review and approval of Resolution 11-30 authorizing the adoption of the San Mateo County Transportation Development Act (TDA) Article 3 Program for Fiscal Year 2011/12 for \$1,138,972. APPROVED

Board Member Keith MOVED approval of Item 6.1. Board Member Patridge SECONDED.  
**MOTION CARRIED** 20-0.

- 6.4 Receive an update on ramp-metering turn-on along southbound I-280 (during morning commute hours) between Daly City and San Bruno. INFORMATION
- 6.5 Executive Director Presentation on C/CAG's FY 10-11 Performance. INFORMATION

Executive Director introduced C/CAG staff and provided an overview of C/CAG's fiscal year 2010/2011 performance.

## 7.0 COMMITTEE REPORTS

- 7.1 Committee Reports (oral reports).

None.

- 7.2 Chairperson's Report.

Chair Grassilli reminded the Board Members that the Executive Directors evaluation is due Sept 8, 2011.

- 7.3 Board Members Report

## 8.0 EXECUTIVE DIRECTOR'S REPORT

- 9.0 COMMUNICATIONS - Information Only

Copies of communications are included for C/CAG Board Members and Alternates only. To request a copy of the communications, contact Nancy Blair at 650 599-1406 or [nblair@co.sanmateo.ca.us](mailto:nblair@co.sanmateo.ca.us) or download a copy from C/CAG's website - [www.ccag.ca.gov](http://www.ccag.ca.gov).

- 9.1 Letter from John Langbein, Redwood City, CA, to Tom Kasten, Chairperson, C/CAG, Rosanne Foust, Chairperson, TA, Richard Napier, Executive Director, C/CAG, Michael Scanlon, Executive Director, TA, Carole Groom, President, Board of Supervisors, dated 6/24/10, Re: Ranking of future proposals for Bike/Ped funding from TA and TDA.
- 9.2 Letter from Richard Napier, Executive Director C/CAG, to Nancy Patton, Assistant Executive Director, Commission on State Mandates, dated 7/6/11. Re: Test Claim No. 10-TC-01. Request for Extension of Time to Submit Written Rebuttal Comments.
- 9.3 Letter from Bob Grassilli, C/CAG Chair, to Honorable Kevin Mullin, Mayor, City of South San

Francisco, dated 7/6/11. Re: C/CAG Board Review/Action on the City of South San Francisco *El Camino Real/Chestnut Avenue Area Plan and Associated General Plan Amendment and Zoning Ordinance Amendment*.

- 9.4 Letter from Richard Napier, Executive Director C/CAG, to Steve Heminger, Executive Director, Metropolitan Transportation Commission, dated 6/21/11. Subject: One Bay Area Grant Proposal.
- 9.5 Letter from Richard Napier, Executive Director C/CAG, to Mr. Peter Rogoff, Administrator, U.S. Department of Transportation, dated 7/25/11. Re: FTA Section 5309 Bus and Bus Facilities Livability Program Grant Application San Carlos Multi-Modal Transit Center Project.
- 9.6 Letter from Dave Carbone, C/CAG Staff, to Ms. Audrey Park, San Francisco International Airport, dated 7/27/11. Re: C/CAG Airport Land Use Committee (ALUC) Staff Comments on the Relevant Content of a *Draft Environmental Assessment (EA) for the Proposed Runway Safety Area (RSA) Program at San Francisco International Airport June 2011*.

10.0 ADJOURN

The meeting adjourned at 8:40 p.m. in honor of Lee Thompson's service to C/CAG.