

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

Meeting No. 183
September 14, 2006

1.0 CALL TO ORDER/ROLL CALL

Chair Vreeland called the meeting to order at 7:00 p.m. Roll call was taken.

Phil Mathewson - Belmont
Sepi Richardson - Brisbane
Rosalie O'Mahony - Burlingame
Larry Formalejo - Colma
Judith Christensen - Daly City
Patricia Foster - East Palo Alto
Linda Koelling - Foster City
Marina Fraser - Half Moon Bay
Tom Kasten - Hillsborough
Nicholas Jellins - Menlo Park
Nadia Holobar - Millbrae
Jim Vreeland - Pacifica
Diane Howard - Redwood City
Irene O'Connell - San Bruno
Bob Grassilli - San Carlos (7:05)
Carole Groom - San Mateo
Rose Jacobs-Gibson - County of San Mateo
Karyl Matsumoto - South San Francisco

Absent:

Atherton
Portola Valley
Woodside

Others:

Richard Napier, Executive Director - C/CAG
Nancy Blair, Administrative Assistant - C/CAG
Miruni Soosaipillai, C/CAG - Legal Counsel
Walter Martone, C/CAG
Sandy Wong, C/CAG
Tom Madalena, C/CAG
John Hoang, C/CAG
Brian Lee, San Mateo County - Public Works
Christine Maley-Grubl, Executive Director, Peninsula Congestion Relief Alliance
Sue Lempert, MTC
Jerry Grace, Oakland

2.0 Public Comments

MTC Representative, Sue Lempert, updated the Board on MTC's Allocation Committee's approval list for Transportation for Livable Communities (TLC). San Mateo County received two of the awards; South San Francisco's was for Linear Park, and Daly City's was for their Mission Street Improvements. Cities that applied for a grant, but did not receive it, are encouraged to resubmit their applications in two years.

4.0 CONSENT AGENDA

Board Member O'Mahony MOVED approval of Consent Items 4.1, 4.2, 4.3, 4.4, 4.5, 4.6, 4.7, 4.9, and 4.11. Board Member Richardson SECONDED. **MOTION CARRIED** 18-0.

- 4.1 Review and approval of the Minutes of Regular Business Meeting No. 182 dated August 10, 2006. APPROVED
- 4.2 Review and approval of C/CAG Legislative update. APPROVED
- 4.3 Review and approval of Resolution 06-29 authorizing the C/CAG Chair to execute the funding agreement with the Bay Area Air Quality Management District (BAAQMD) for the 2006-07 Transportation Fund for Clean Air (TFCA) (40%) Program for San Mateo County for the receipt of \$1,183,800. APPROVED
- 4.4 Review and approval of Resolution 06-30 authorizing the C/CAG Chair to execute an agreement with the Peninsula Traffic Congestion Relief Alliance in the amount of \$1,020,000 under the 2006-07 Transportation Fund for Clean Air (TFCA) Program, the C/CAG Countywide Congestion Relief Plan, and the Regional Rideshare Program, to provide the Countywide Transportation Demand Management (TDM) Program. APPROVED
- 4.5 Review and approval of Resolution 06-31 authorizing the C/CAG Chair to execute an agreement with the City of Menlo Park in the amount of \$45,000 under the 2006-07 Transportation Fund for Clean Air (TFCA) Program to provide shuttle services. APPROVED
- 4.6 Review and approval of Resolution 06-32 authorizing the C/CAG Chair to execute an agreement with the San Mateo County Transit District (SamTrans) in the amount of \$638,000 under the 2006-07 Transportation Fund for Clean Air (TFCA) Program to provide shuttle services. APPROVED
- 4.7 Review and approval of Resolution 06-33 authorizing the C/CAG Chair to execute an agreement with Fehr and Peers Associates, Inc. in the amount not to exceed \$44,600 for the 2007 Congestion Management Program (CMP) monitoring program. APPROVED
- 4.9 Review and approval of the C/CAG Investment Program. APPROVED
- 4.9.1 Review and accept the Quarterly Investment Report as of June 30, 2006.
- 4.9.2 Review and approval of Resolution 06-34 adopting the C/CAG Investment Policy.
- 4.9.3 Policy for authorizing investment deposit and withdrawals.
- 4.11 Review and approval of salary ranges for C/CAG Administrative Secretary and Administrative Assistant positions. APPROVED

Items 4.8 and 4.10 were removed from the Consent Calendar.

- 4.8 Review and approval of the reappointments of David Alfano, Cory Roay, and Robert Cronin to the Bicycle and Pedestrian Advisory Committee (BPAC) for an additional term expiring September 2008. APPROVED
The Executive Committee will look into the process of appointing members to the different committees.

Board Member Groom **MOVED** to accept the three applicants in accordance with the staff recommendation. Board Member Howard **SECONDED**. **MOTIONED CARRIED** 17-0-1. Board Member Matsumoto opposed.

- 4.10 Review and approval of Deputy Director position/ classification and authorization for the Executive Director to establish an appropriate salary range. APPROVED

This request updates an existing position that was created at the time C/CAG was formed. It will keep the salary competitive to similar positions in local jurisdictions, and allow senior staff to receive merit increases commensurate with their performance. The personnel for this position works for the County, so the County will do a salary survey to establish an appropriate salary range.

Board Member Matsumoto **MOVED** to approve Item 4.10. Board Member O'Mahony **SECONDED**. **MOTIONED CARRIED** 18-0.

5.0 REGULAR AGENDA

5.1 El Camino Real Incentive Program.

- 5.1.1 Review and approval of the El Camino Real Incentive Program Planning Grant process. APPROVED

Participating in this program will enable cities to be eligible for incentive funds for transit oriented development (TOD) housing projects that are built along the El Camino Real Corridor.

Board Member O'Mahony **MOVED** to approve Item 5.1.1. Board Member O'Connell **SECONDED**. **MOTIONED CARRIED** 18-0

- 5.1.2 Report on the first of two El Camino Real planning workshops held with the business community in cooperation with the San Mateo County Economic Development Association (SAMCEDA). INFORMATION

C/CAG Board authorized two workshops with the business community to gain their input on the planning for improvements on the El Camino Real Corridor. The first workshop was 5/11/06, the second workshop is scheduled for Fall 2006. The C/CAG Congestion Relief Plan will provide funding to support the workshops.

- 5.2 Review and approval of a progress report on the Congestion Relief Program and establishment of a process for Board review of the program APPROVED

The Congestion Relief Plan, including the programs that are funded and operated under it, will expire 6/30/07. C/CAG staff proposes the following process for the Board to review the programs, look at alternatives for future programs, and consider adoption of a program for the next five years.

- Receive status report on the programs implemented to date.
- Review options for continuation of successful programs and consideration of the addition of new

programs.

- Conduct meeting with individual jurisdictions to explain alternatives for continuation of the Congestion Relief Program.
- Conduct open house meetings in each of the regions of the County to explain the alternatives for continuation of the Congestion Relief Program.
- Provide recommendations to the Board for the adoption of a new Congestion Relief Program for the five-year period of July 2007 through June 2012.

Board Member Grassilli MOVED to approve Item 5.2. Board Member Jacobs-Gibson SECONDED. **MOTIONED CARRIED** 18-0.

- 5.3 Update on the creation of a Sub-regional Housing Needs Allocation Process (RHNA) within San Mateo County. INFORMATION

San Mateo County is the first group in the Bay Area to make use of State legislation allowing cities and counties to form a sub-region to plan how to accommodate State requirements to develop housing for population growth. C/CAG is the entity to manage the process for the San Mateo County Sub-Region. Over the next 18 months C/CAG, together with the cities and the County, will work together to ensure each jurisdiction does the most it can to address the housing crisis facing the Bay Area.

6.0 COMMITTEE REPORTS

- 6.1 Committee Reports (oral reports).

None.

- 6.2 Chairperson's Report.

None.

7.0 EXECUTIVE DIRECTOR'S REPORT

Executive Director attended the California Transportation Commission (CTC) meeting and, publicly thanked, on the Board's behalf, CALTRANS District 4's efforts on Devil's Slide.

A discussion was held with the Mike Scanlon, San Mateo Transportation Authority (TA), to extend a joint invitation from C/CAG and the TA to invite the CTC to have a future meeting in San Mateo County. Holding a CTC meeting in San Mateo County could prove to be invaluable as to the potential benefits it may have. Holding a meeting would provide 40 minutes in front of the CTC to showcase San Mateo County.

C/CAG received an additional \$11 million dollars in public transit account (PTA) money for the Tilton/Popular Grade Separations Project.

9.0 MEMBER COMMUNICATIONS

The Board thanked C/CAG staff for the attractive and informative 2005 Annual Report.

Half Moon Bay's Highway 92 groundbreaking is scheduled for 9/28/06, the Board is encouraged to attend.

10.0 ADJOURN

The meeting was adjourned at 8:40 p.m. in memory of Colma's Councilmember Frossanna "Fro" Vallergera's son, Lawrence George Vallergera, Jr.