

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

Meeting No. 196
November 8, 2007

1.0 CALL TO ORDER/ROLL CALL

Vice Chair Kasten called the meeting to order at 7:00 p.m. Roll call was taken.

James Janz - Atherton
Phil Mathewson - Belmont
Sepi Richardson - Brisbane
Rosalie O'Mahony – Burlingame, San Mateo County Transportation Authority
Larry Formalejo - Colma
Linda Koelling - Foster City
Naomi Patridge - Half Moon Bay
Tom Kasten - Hillsborough
Kelly Ferguson - Menlo Park
Gina Papan - Millbrae
Jim Vreeland - Pacifica
Diane Howard - Redwood City
Irene O'Connell - San Bruno
Bob Grassilli - San Carlos
Carole Groom - San Mateo
Rose Jacobs-Gibson - County of San Mateo
Karyl Matsumoto - South San Francisco, San Mateo County Transit District

Absent:

Daly City
East Palo Alto
Portola Valley
Woodside

Others:

Richard Napier, Executive Director - C/CAG
Sandy Wong, Deputy Director - C/CAG
Nancy Blair, Administrative Assistant - C/CAG
Miruni Soosaipillai, C/CAG - Legal Counsel
Tom Madalena, C/CAG Staff
John Hoang, C/CAG Staff
Diana Shu, C/CAG Staff
Brian Lee, San Mateo County - Public Works
Christine Maley-Grubl, Executive Director, Peninsula Congestion Relief Alliance
Ray Razavi, South San Francisco - City Engineer
Jim Bigelow, Redwood City/San Mateo County Chamber, CMEQ Member

3.0 ANNOUNCEMENTS/ PRESENTATIONS

Matt Fabry gave a summary on the Public Outreach Award Granted to the Countywide Water Pollution Prevention Program by the California Stormwater Quality Association.

4.0 CONSENT AGENDA

Board Member O'Connell MOVED approval of Consent Items 4.1, 4.2, 4.4, 4.8, 4.9, 4.10, and 4.11. Board Member Mathewson SECONDED. **MOTION CARRIED** 17-0.

4.1 Review and approval of the Minutes of Regular Business Meeting No. 195 dated October 11, 2007. APPROVED

4.2 Review and approval of Resolution 07-35 authorizing the filing of an application for \$367,000 Federal Surface Transportation Program (STP) and/or Congestion Mitigation and Air Quality (CMAQ) funding for the Traffic Incident Management project. APPROVED

4.4 Review and approval of Resolution 07-38 for the AB1546 Countywide Traffic Congestion Management Program funding award of \$1,244,000 to Intelligent Transportation System (ITS) Projects. APPROVED

4.8 Review and approval of Resolution 07-41 authorizing the C/CAG Chair to execute an amendment to the agreement between the City/ County Association of Governments (C/CAG) and the City of Menlo Park for shuttle services to provide additional funding of \$41,000 for FY 2007/2008 from the Congestion Relief Plan. APPROVED

4.9 Review and approval of the program policy and issue of a call for projects for the Transportation Development Act (TDA) Article 3 Bicycle and Pedestrian FY 2008/09 Program. APPROVED

4.10 Review and approval of the C/CAG Investment Program. APPROVED

4.10.1 Review and accept the Quarterly Investment Report as of June 30, 2007.

4.10.2 Review and accept the Quarterly Investment Report as of September 30, 2007.

4.10.3 Review and approval of Resolution 07-45 adopting the C/CAG Investment Policy.

4.11 Review and approval of one C/CAG Senior Planner Position. APPROVED

Items 4.3, 4.5, 4.6, and 4.7 were removed from the Consent Calendar.

4.3 Review and approval of one additional C/CAG Transportation System Coordinator Position. APPROVED

Board Member O'Mahony MOVED approval of Item 4.3. Board Member O'Connell SECONDED. **MOTION CARRIED** 17-0.

4.5 Review and approval of Resolution 07-39 authorizing the C/CAG Chair to execute an amendment to the agreement between the City/County Association of Governments (C/CAG) and Kimley-Horn for the Incident Management - Alternative Route Plan in an amount of \$155,300 for the development of a Project Study Report (PSR) for Smart Corridor projects. APPROVED

Board Member Matsumoto MOVED approval of Item 4.5. Board Member O'Connell SECONDED. **MOTION CARRIED** 17-0.

4.6 Update on the Status of the Hydrogen Shuttle Program. INFORMATION

Project is on schedule. Question arose about fuel rate. Estimated fuel costs will be less than \$25/kg.

- 4.7 Update on Governor's action on bills of interest to C/CAG. INFORMATION

SB 613 – Reauthorization AB 1546 – Veto Message

Staff will move forward with SB 613 in January 2008, with the Governor's recommendation to change the bill's length from ten years to four.

AB 188 – Alternative fuels and vehicle technologies: funding programs – Chaptered

Increased annual smog abatement fee imposed upon vehicles exempted from smog check, a portion of the increase will be deposited into the Air Quality Improvement Fund until 1/01/06.

5.0 REGULAR AGENDA

- 5.1 Review and approval of Resolution 07-42 to approve the 2008 State Transportation Improvement Program (STIP) for San Mateo County and authorize the C/CAG Executive Director to negotiate with the Metropolitan Transportation Commission (MTC) and California Transportation Commission (CTC) to make minor modifications as necessary.
(Requires special voting procedures.) APPROVED

Staff collaborated with the staff of the San Mateo County Transportation Authority (SMCTA) and Caltrans resulting in some minor changes to the 2008 STIP. Staff updated the Board of these changes and answered questions.

Board Member Jacobs-Gibson MOVED in accordance with staff recommendations. Board Member O'Connell SECONDED.

A Super Majority Vote was taken by roll call. **MOTION CARRIED** 17-0. Results: 17 Agencies approving. This represents 81% of the Agencies representing 80% of the population.

- 5.2 Review and approval of Resolution 07-40 adopting the Final 2007 Congestion Management Program (CMP) for San Mateo County. (Requires special voting procedures.) APPROVED

The Draft 2007 Congestion Management Program (CMP) was issued to all interested parties on 9/6/07. Receiving no external comments by the close of the review period on 10/05/07, this finalized the 2007 CMP.

Board Member Grassilli MOVED to approve Item 5.6. Board Member O'Connell SECONDED.

A Super Majority Vote was taken by roll call. **MOTION CARRIED** 17-0. Results: 17 Agencies approving. This represents 81% of the Agencies representing 80% of the population.

- 5.3 Review and approval of Resolution 07-34 authorizing the C/CAG Chair to execute an agreement for technical consulting services with Nevue Ngan Associates in the amount of \$203,595 for support of the Countywide Water Pollution Prevention Program's Sustainable, Green Streets and Parking Lots

Project.

APPROVED

Under the proposed contract Nevue Ngan would develop a Sustainable, Green Streets and Parking Lots technical guidance manual to help San Mateo County municipalities address stormwater pollution issues in new and retrofitted street and parking lot projects.

Board Member Richardson MOVED to approve Item 5.3. Board Member Jacobs-Gibson SECONDED. **MOTION CARRIED** 17-0.

- 5.4 Review and approval of a Call for Projects for the Fourth Cycle of the Transit Oriented Development (TOD) Housing Incentive Program. **APPROVED**

The fourth cycle is similar to the third cycle except TOD housing projects on a frontage parcel of the El Camino Real/Mission St. are eligible in addition to those that are within 1/3 or a mile to CALTRAIN or BART stations.

Board Member O'Connell MOVED approval. Board Member Groom SECONDED. **MOTION CARRIED** 17-0.

- 5.5 Review and approval of agreements with the Peninsula Traffic Congestion Relief Alliance.

Christine Maley-Grubl, Executive Director, Peninsula Congestion Relief Alliance gave a presentation and answered questions.

- 5.5.1 Review and approval of Resolution 07-36 authorizing the C/CAG Chair to execute an agreement between the City/ County Association of Governments (C/CAG) of San Mateo County and the Peninsula Traffic Congestion Relief Alliance in the amount of \$509,000 from the Congestion Relief Plan to provide the Countywide Voluntary Trip Reduction Program for FY 2007/2008.

APPROVED

Board Member Howard MOVED approval. Board Member Richardson SECONDED. **MOTION CARRIED** 17-0.

- 5.5.2 Review and approval of Resolution 07-37 authorizing the C/CAG Chair to execute an agreement between the City/ County Association of Governments (C/CAG) of San Mateo County and the Peninsula Traffic Congestion Relief Alliance in an amount not to exceed \$280,000 to provide the Regional Rideshare Program for Fiscal Year 2007/2008 through Fiscal Year 2010/2011.

APPROVED

Board Member Howard MOVED approval. Board Member Richardson SECONDED. **MOTION CARRIED** 17-0.

6.0 COMMITTEE REPORTS

- 6.1 Committee Reports (oral reports).

None.

- 6.2 Chairperson's Report.

None.

7.0 EXECUTIVE DIRECTOR'S REPORT

Richard Napier, Executive Director, offered to answer questions about the management report.

8.0 COMMUNICATIONS - Information Only

Copies of communications are included for C/CAG Board Members and Alternates only. To request a copy of the communications, contact Nancy Blair at 650 5991406 or nblair@co.sanmateo.ca.us or download a copy from C/CAG's website – www.ccag.ca.gov.

- 8.1 Letter from Dave Carbone, ALUC Staff, to Darlene Bell, Jacobs Consultancy, dated 10/16/07. Re: Execution of an Agreement with the City/ County Association of Governments of San Mateo County (C/CAG) to Provide Professional Services to Prepare a Comprehensive Airport/ Land Use Compatibility Plan and Section 160 Compatibility Plan for the Environs of San Francisco International Airport and Submittal of Insurance Documentation per Article 7 of the Agreement.
- 8.2 Letter from Deborah C. Gordon, Chair, C/CAG to Honorable Thomas Davids, Mayor, City of San Carlos, dated 10/05/07. Re: Airport Land Use Commission (C/CAG Board) Action on a Comprehensive Airport Land Use Plan (CLUP) Consistency Review of a Referral from the City of San Carlos, Re: Proposed General Plan Amendment and Related Rezoning for the Palo Alto Medical Foundation (PAMF) San Carlos Center Near San Carlos Airport.
- 8.3 Letter from Richard Napier, Executive Director C/CAG, to Mark Larson, Airport Manager, County of San Mateo Department of Public Works Airports Division, dated 10/03/07. Re: Follow-up on Pursuing Funding to Update the Comprehensive Airport Land Use Plans (CLUP) for the Environs of San Carlos and Half Moon Bay Airports.
- 8.4 Letter from Dave Carbone, ALUC Staff, to Tom Passanisi, Principal Planner, City of Redwood City, dated 10/19/07. Re: C/CAG Airport Land Use Committee (ALUC) Staff Comments on the Draft Environmental Impact Report (DEIR) for *The Preserve at Redwood Shores Precise Plan* in the Vicinity of San Carlos Airport.

9.0 MEMBER COMMUNICATIONS

None.

10.0 CLOSED SESSION (Pursuant to Government Code Sec. 54957):

- 10.1 Public Employee Performance Evaluation
Title: Executive Director
- 10.2 Conference with Labor Negotiators
C/CAG Representatives: Deborah Gordon
Unrepresented Employee: Executive Director
- 10.3 Adjourn Closed Session.

10.4 Reconvene Open Session.

10.5 Action on Salary Adjustment for Executive Director. Consideration of Amendment to the Agreement between the City/County Association of Governments (C/CAG) and Richard Napier regarding annual salary for services as Executive Director. **APPROVED**

Vice Chair Kasten, on behalf of the Board, thanked the Executive Director for his hard work and expressed the Board's appreciation for his efforts.

Board Member O'Mahony **MOVED** to increase the base salary of the Executive Director by 4%, and a performance salary increase of 6%. Board Member Papan **SECONDED**. **MOTION CARRIED** unanimously 17-0.

10.6 Review and approval of the Performance Objectives for FY 07-08 for the City/County Association of Governments (C/CAG) Executive Director.

Board Member Howard **MOVED** approval. Board Member Janz **SECONDED**. **MOTION CARRIED** 17-0.

11.0 **ADJOURN**

Meeting adjourned at 10:42 p.m.