

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS COMMITTEE ON CONGESTION
MANAGEMENT AND ENVIRONMENTAL QUALITY (CMEQ)**

**MINUTES
MEETING OF MAY 19, 2008**

At 3:10 p.m., the meeting was called to order by Vice Chair Sepi Richardson in Room A of San Carlos Public Library. Chair Irene O'Connell joined the meeting shortly after.

Members Attending: Jim Bigelow, Judith Christensen, Sue Lempert, Arthur Lloyd, Karyl Matsumoto, Naomi Partridge, Onnolee Trapp, and Zoe Kersteen-Tucker.

Staff/Guests Attending: Richard Napier, Sandy Wong, Tom Madalena, (C/CAG Staff), Pat Giorni (Burlingame resident), Kim Springer (San Mateo County Waste Management).

1. Public comment on items not on the agenda.

Pat Giorni, a Burlingame resident, spoke and encouraged CMEQ members to support the County of San Mateo Parks Department on the application for Air District grant fund to purchase bicycle signs. She also suggested to list the bicycle signage project as an individual project in the Regional Transportation Plan (RTP).

2. Minutes of April 28, 2008 meeting.

Motion: To approve the Minutes of the April 28, 2008 meeting. Bigelow/Lempert, approved, unanimously.

3. Review and recommend approval of the revised El Camino Real Incentive Program Planning Grant Process.

Tom Madalena presented the revised El Camino Real Incentive Program Planning Grant process. The revision included the change in the horizon date for the completion of planning documents as well as the eligibility of planning documents that study a portion of the El Camino Real.

CMEQ members had the following discussion:

- Having a plan for the El Camino Real corridor is great, but it should not be a document sitting on the shelf. We should seek ways to fund implementation of the plan.
- Since there is no formal call for project, staff should make cities aware of the availability of this program.
- Should strongly encourage any plan to consider pedestrian needs.
- There is no definition of affordable housing. There should be a balance between the restrictions placed in the program in such that they would not discourage jurisdictions from applying for the fund.
- Replace “must” with “should” in the eligibility section of the grant.

Motion: To approve the recommendation on the revised El Camino Real Incentive Program Planning Grant Process as recommended by staff, and to replace “must” with “should” in the eligibility section, and with the correction on page 5 to delete “from city line to city line”. Bigelow/Christensen, approved, unanimously.

4. Presentation on the Local Government Partnership (with PG&E) (information).

Richard Napier, Executive Director, introduced this item. Kim Springer of County of San Mateo (Waste Management) provided an update on the Local Government Partnership with PG&E. C/CAG submitted a proposal for the PG&E Local Government Partnership for \$3.5 million. Final approval is expected in October. If approved, the grant will help pay for an administrative staff person for the Energy program in San Mateo County, as well as provide funding for programs that relate to business and residential energy use reduction. CMEQ members commented on that jurisdictions currently receive some funds from the ABAG Energy Watch Program. We need to make sure that this effort will not result in jurisdictions receiving less funding from the ABAG program.

5. Review and recommend approval of the C/CAG FY 2008/09 Member Assessment.

Richard Napier presented the C/CAG fiscal year 2008/09 member assessment. The recommended C/CAG fee is the same as last fiscal year. The Congestion Relief Program was adopted for a four-year period from FY 2007/08 through FY 2010/11, with the assessment being the same for each of the four years. The Countywide Housing Element Update is a partnership between C/CAG, County of San Mateo, and C/CAG member agencies. It is recommended each member jurisdiction contribute \$5,000 each.

*Motion: To recommend approval of the C/CAG FY 2008/09 Member Assessment.
Patridge/Christensen, approved, unanimously.*

6. Review of updated C/CAG Budget for FY 2008/09 (information).

Richard Napier, Executive Director of C/CAG, presented the FY 2008/09 C/CAG budget. The draft budget was presented at the last CMEQ meeting. More easy to read summary information and graphics that outlined the revenues, expenditures, and C/CAG programs were presented at this meeting.

7. Member comments and announcements.

Member Patridge was happy to report the Route 92 improvement project is looking gorgeous. She thanked everyone for their support.

8. Adjournment and establishment of next meeting date.

The meeting was adjourned at 4:10 p.m. The next meeting will be in either June or July, depending on agenda items and member availability.