

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS COMMITTEE ON CONGESTION
MANAGEMENT AND ENVIRONMENTAL QUALITY (CMEQ)**

**MINUTES
MEETING OF MAY 21, 2012**

The meeting was called to order by Vice Chair Garbarino in Conference Room A at City Hall of San Mateo at 3:01 pm. Attendance sheet is attached.

1. Public comment on items not on the agenda.

None.

2. Minutes of April 30, 2012 meeting.

Motion: To approve the Minutes of the April 30, 2012 meeting, Lloyd/Bigelow. Motion carried unanimously.

3. Receive the Initial Draft, Assumptions, and Input on the C/CAG FY 2012/13 Program Budget and Fees.

Richard Napier, Executive Director of C/CAG, provided a brief highlight on the C/CAG fiscal year 2012/2013 program budget and fees. He also pointed out an error on the "Gas Tax Fee" column on page 14 of the packet, and offered to email the corrected version to CMEQ member. Some of the highlights included the Smart Corridor, a capital construction project funded largely by State funds, will caused the overall budget revenue and expenditure to go up. He also mentioned the Abandon Vehicle Abatement (AVA) program has a balance of \$580,000 and that he would like to allocate portion of that fund balance to cities for the amount legally permitted. CMEQ member had a concern regarding the negative trend of ending fund balance. Mr. Napier explained that the ideal ending balance would be around \$6 million. The current balance is much higher than that. Therefore, it is intentional to make use of the fund balance.

Motion: To receive the Initial Draft, Assumptions, and Input on the C/CAG FY 2012/13 Program Budget and Fees, Richardson/O'Connell. Motion carried unanimously.

4. Review and recommend approval of the project list for funding under the C/CAG and SMCTA Shuttle Program for fiscal year 2012/13 and fiscal year 2013/14.

Tom Madalena provided an updated list of projects for funding. Through a Joint Call for Projects, C/CAG and SMCTA received 16 applications totaling 36 shuttle routes requesting for funding. \$7 million is available over two years. A panel consisted of 6 staff from SamTrans, SMCTA, and C/CAG reviewed and evaluated all the project applications and recommendations are as outlined in the staff report.

Motion: To recommend approval of the project list for funding under the C/CAG and SMCTA Shuttle Program for fiscal year 2012/13 & fiscal year 2013/14, Bigelow/Patridge. Motion carried unanimously.

5. Review and recommend approval of an amendment to the C/CAG Congestion Relief Plan

Sandy Wong, Deputy Director of C/CAG, provided a brief outline of the Congestion Relief Plan program categories adopted by the C/CAG Board, covering from fiscal year 2011/12 through fiscal year 2014/15. This item requests for approval of an amendment to Category 5 - linking transportation and land use, to allow boarder coverage of eligible projects and to allow the flexibility of moving funds between the sub-categories within Category 5. The Congestion Relief Plan provides funding to jurisdictions interested in studying the El Camino Real a non-competitive grant of \$50,000. However, thus far, only four to five jurisdictions have requested for that funding. CMEQ members directed staff to explore options and bring back recommendation on broadening this grant to allow for studies of other major arterial in addition to the El Camino Real. There was also discussion on the option of increasing the dollar of amount of grant to be larger than \$50,000. However, there was no consensus reached. Staff was directed to provide recommendation at a future meeting.

Motion: To recommend approval of an amendment to the C/CAG Congestion Relief Plan, and direct staff to bring back proposal on expanded project eligibility description for “major corridors planning and project study” at a future meeting Richardson/Kersteens-Tucker. Motion carried unanimously.

6. Status Update on the MTC “OneBayArea Grant – Cycle 2 STP/CMAQ Funding” (Information).

Member Mullin and C/CAG Executive Director Richard Napier provided some highlight of the May 17, 2012 MTC/ABAG meeting at which the OneBayArea Grant (MTC Resolution 4035) was adopted. Mr. Napier also thanked member Mullin (also MTC Commissioner) for his effort in speaking for San Mateo County. Member Richardson thanked Mr. Napier for attending the MTC/ABAG meeting late into the evening on May 17th. Sandy Wong and Jean Higaki provided some specifics that are of interested to CMEQ members, including funding distribution formula used by MTC, the basic eligibility requirements on jurisdictions to qualify for funding. Sandy also thanked Commissioner Mullin and MTC Chair Tissier for their effort in making the final language better suited for San Mateo County situation.

7. Executive Director Report.

Richard Napier, C/CAG Executive Director, reported that this Wednesday the California Transportation Commission (CTC) is scheduled to allocate \$3.45 million for the San Mateo County Smart Corridor project.

8. Member comments and announcements.

Member Bigelow provided updates on the MTC MOU regarding High Speed Rail.

Member Mullin announced the MTC has funded the Dumbarton corridor bus, expanded service, will start this summer, to develop ridership for the corridor.

9. Adjournment and establishment of next meeting date.

The next regular meeting was scheduled for June 25, 2012.

Meeting was adjourned at 4:40 pm.