

STORMWATER COMMITTEE
Regular Meeting
Thursday, February 21, 2013
1:15 p.m.

Meeting Minutes

The Stormwater Committee met in the SamTrans Offices, 1250 San Carlos Avenue, San Carlos, 2nd Floor Auditorium. Attendance at the meeting was shown on the attached roster. In addition to the Committee members, also in attendance were C/CAG Executive Director Sandy Wong, C/CAG Countywide Water Pollution Prevention Program Coordinator Matt Fabry, and Jon Konnan with EOA Inc. Staff member Fabry called the meeting to order at 1:20 p.m.

1. **Issues from the last C/CAG Board meeting (Fabry):** As noted on the agenda.
2. **Nominate and Elect Chair and Vice-Chair:** The Committee nominated and unanimously elected Committee members Randy Breault from the City of Brisbane as Chair and Larry Patterson of the City of San Mateo as Vice-Chair. (Siebert motion, Murtuza second)
3. **Review and Approve Mission Statement, Membership Criteria, Roles & Responsibilities, Meeting Location and Frequency, and Agenda Packet Procedures:**
The Committee discussed the proposed Committee details as presented in the agenda packet. Vice-Chair Patterson made a motion to adopt the Committee details as presented with a modification that the agenda packets be electronically distributed to all Committee members, any duly authorized representatives that are not Committee members, and all Community Development/Planning Directors in an effort to ensure additional relevant parties within the jurisdictions are notified regarding Committee activities. Seconded by Siebert. Approved unanimously. Staff member Fabry requested Committee members email him contact information for the Community Development/Planning Directors in their jurisdictions.
4. **Adopt 2013 Calendar of Meetings:** The Committee unanimously approved a monthly calendar of meetings (with specific months already tentatively identified to be cancelled), with meetings to be held on the third Thursday of the month in the SamTrans Offices, 1250 San Carlos Avenue, San Carlos, 2nd Floor Auditorium at 2:30 PM. (Murtuza motion, Patterson second)
5. **Establish Ad-hoc Committees:** The Committee discussed the staff proposal to establish ad-hoc committees to address certain stormwater program concerns. The Committee discussed creating an Executive Committee in place of the staff-proposed Budget/Policy ad-hoc committee that would include the Chair, Vice-Chair, and immediate past Chair, but recommended postponing action until a future meeting. The Committee unanimously agreed to establish a Countywide Funding Initiative ad-hoc committee

(Breault, Patterson, Porter, and Taylor) and a Permit Implementation ad-hoc committee (Patterson, Porter, Underwood, Walter, and Willis, or staff designees). (Murtuza motion, Taylor second)

6. **Authorization to Submit Urban Creeks Monitoring Report:** The Committee received a presentation by Jon Konnan with EOA, Inc., regarding the monitoring requirements in Provision C.8 of the Municipal Regional Permit and the draft Urban Creeks Monitoring Report due to the Regional Board on March 15, 2013. The Committee requested additional time for internal discussions within their own jurisdictions on the draft report and requested staff resend the link to the final draft report. Staff will follow-up separately with individual Committee members or duly authorized representatives regarding authorization to submit the report on behalf of each jurisdiction.¹
7. **Trash Update:** There was no discussion on this item.
8. **Regional Board Staff Feedback on 2011-12 Annual Reports:** There was no discussion on this item.
9. **Executive Director's Report:** Executive Director Wong welcomed the members and thanked them for their participation in the Committee.
10. **Member Reports:** None
11. **Public Comment:** None

¹ Subsequent to the February meeting, duly authorized representatives from all member agencies authorized Program Coordinator Fabry (via email) to submit the Urban Creeks Monitoring Report on their jurisdictions' behalf.