

2011 TAC Roster and Attendance			
Member	Agency	Jan	Feb
Jim Porter (Co-Chair)	San Mateo County Engineering	x	x
Joseph Hurley (Co-Chair)	SMCTA / PCJPB / Caltrain	x	x
Duncan Jones	Atherton Engineering	x	x
Randy Breault	Brisbane Engineering	x	x
Syed Murtuza	Burlingame Engineering	x	x
Bill Meeke r	Burlingame Planning		
Lee Taubeneck	Caltrans	x	
Sandy Wong	C/CAG	x	x
Robert Ovadia	Daly City Engineering	x	x
Tatum Mothershead	Daly City Planning	x	x
Ray Towne	Foster City Engineering	x	x
Mo Sharma	Half Moon Bay		x
Chip Taylor	Menlo Park Engineering	x	x
Ron Popp	Millbrae Engineering	x	
Van Ocampo	Pacifica Engineering	x	x
Peter Vorametsanti	Redwood C ity Engineering	x	x
Klara Fabry	San Bruno Engineering	x	x
Robert Weil	San Carlos Engineering	x	x
Larry Patterson	San Mateo Engineering	x	x
Steve Monowitz	San Mateo County Planning		x
Dennis Chuck	So. S an Francisco Engineering	x	x
Kenneth Folan	MTC		

**TECHNICAL ADVISORY COMMITTEE (TAC)
FOR THE
CONGESTION MANAGEMENT PROGRAM (CMP)**

**February 17, 2011
MINUTES**

The meeting of the Technical Advisory Committee (TAC) was held in the SamTrans Offices, 1250 San Carlos Avenue, San Carlos, Bacciocco Auditorium. Co-chair Porter called the meeting to order at 1:15 p.m. on Thursday, February 17, 2011.

TAC members attending the meeting are listed on the Roster and Attendance on the preceding page. Others attending the meeting were: John Hoang – C/CAG; Jean Higaki – C/CAG; Richard Napier – C/CAG; Tom Madalena – C/CAG; Pat Pang – Caltrans; Jim Bigelow – C/CAG CMEQ; other attendees not noted

1. Public comment on items not on the agenda.

None.

2. Issues from the last C/CAG and CMEQ meetings.

John Hoang made a correction to indicate that nominations were made for the C/CAG Chairs and Vice-chairs and elections would be conducted at the March Board meeting.

3. Approval of the Minutes from January 20, 2011.

Approved.

4. Review and comment on the process for "call for projects" of the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS)

Jean Higaki presented the item. Discussions were as follows:

Cities can submit a project(s) without the need for a city resolution. Bicycle and pedestrian projects will be lumped into one programmatic project listing instead of individual project listings. Since the project list is being developed in advanced of a SCS for San Mateo County, which is currently in development, we need to make sure that the two processes and results need to link together.

5. Review and recommend approval of a \$10 Vehicle Registration Fee (VRF) Implementation Plan

John Hoang presented the item. The item was approved with no comments.

6. Recommendation for the 5th Cycle of the Transit Oriented Development Housing Incentive Program

Tom Madalena presented the item. To qualify one particular project, the required minimum distant of 1/3 mile between the project location and BART/Caltrain station/ECR/Mission St took into consideration the proposed facility's parking lot.

7. Information and discussion on Express Lanes on US 101 between Whipple Ave. and the Santa Clara County Line

Richard Napier, Executive Director, informed the committee about proposed legislation, sponsored by Assemblyman Rich Gordon, to extend the planned HOT lane in Santa Clara County to Whipple Avenue in San Mateo County. The planned HOT lane currently ends at the County Line. Discussions were as follows:

At this point, the plan would convert the current HOV lane to a HOT lane for the segment between the County line and Whipple Avenue. The purpose of the planned HOT lane would be to generate revenue based on a variable pricing scheme, in addition to addressing congestion issues. There were concerns that congestion on the mix-flow lanes would be affected and that HOT lanes may discourage carpools. There were also questions about how the revenue sharing would work. Napier indicated that more detailed information would be brought back to the TAC.

8. Highway Plan Update (This item was moved up in the Agenda after Item No. 3)

Melanie Choy presented on the item and seeking input from the TAC on the proposed CIP funding scenario and rotation process of the Key Congested Corridor (KCC) and Supplemental programs. Inputs and discussions pertaining to the funding rotation concept were as follows:

- What is the timeline to complete?
- Should we be considering strategic projects, such as projects that are adjacent to each other?
- Should take into account how do we continue to develop projects.
- What is the timeline for the cycle of developing a PSR and design?
- With resource constraints, TA should consider utilizing local cities (e.g., San Mateo, Brisbane) and the County to take on lead for projects or take on different roles. Constraints also apply to Caltrans limited resources.
- Need to be in discussions with Caltrans Advance Planning Division to see their capacity for completing PSRs
- Look at the prioritization and take into consideration a project's readiness at different stages. Also, identify which projects to prioritize. (Response was that prioritization has been completed based on merit and readiness. Additional consideration may be to address cost-effectiveness. The final prioritization list will take the TAC comments into consideration)
- Also on prioritization of projects, using criteria to develop the list is a good start but additional review of the different variables associated with a particular project is needed.
- One approach is rather than looking at numbers, consider other criteria for project delivery (e.g., smaller projects may be completed sooner than other projects)

Melanie will take comments into consideration and will provide the following to the TAC at a future meeting:

- An updated project list delineated with variables, phasing, including all constraints and issues

- An updated Rotation Diagram to better describe the process

9. Regional Project and Funding Information

Jean Higaki presented the information.

Pat Pang, Chief of the Office of Advance Planning for Caltrans District 4, spoke about the project initiation document (PID) process and how Caltrans work with local project sponsors. Caltrans coordinate with the TA and C/CAG annually to identify projects that requires a PID. Caltrans' goal is to complete a PSR in 12 months (usually planned for 16 months). Caltrans is streamlining due to diminishing resources therefore will request that Caltrans be reimbursed by the locally sponsored/funded projects. A PSR is typically used for programming however there are other different types such as PSR-PDS.

10. Executive Director Report

Richard Napier, Executive Director, indicated that the Smart Corridor project is progressing along with the City of San Mateo segment under construction. The local project received funding allocation and the remaining allocation for the state project is awaiting allocation. A maintenance and operation agreement between C/CAG and the cities along the Smart Corridor is circulating for approval. With regards to the SCS/RTP, there will be a meeting on March 11th for the 5 sub-regions. The purpose is to have a reasonable goal set for the cities.

11. Member Reports

There were no member reports.

Tom Madalena announced that the Grand Boulevard Initiative Reports are available and hard copies are available to TAC members.

12. Recommendation of the Fiscal Year 2011/12 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) Program for San Mateo County

Tom Madalena presented the item. The item was approved with no comments.

Meeting ended at 3:20 p.m.