

<b>No.</b>	<b>Member</b>	<b>Agency</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>
1	Jim Porter (Co-Chair)	San Mateo County Engineering	x	x	x
2	Joseph Hurley (Co-Chair)	SMCTA / PCJPB / Caltrain	x	x	x
3	Afshin Oskoui	Belmont Engineering	x	x	x
4	Randy Breault	Brisbane Engineering	x	x	x
5	Syed Murtuza	Burlingame Engineering	x		x
6	Bill Meeker	Burlingame Planning		x	
7	Lee Taubeneck	Caltrans			x
8	Sandy Wong	C/CAG	x	x	x
9	Robert Ovardia	Daly City Engineering	x	x	x
10	Tatum Mothershead	Daly City Planning	x	x	x
11	Ray Towne	Foster City Engineering	x	x	x
12	Mo Sharma	Half Moon Bay Engineering	x	x	x
13	Chip Taylor	Menlo Park Engineering	x	x	x
14	Ron Popp	Millbrae Engineering			x
15	Van Ocampo	Pacifica Engineering	x	x	x
16	Peter Vorametsanti	Redwood City Engineering	x	x	x
17	Klara Fabry	San Bruno Engineering	x	x	
18	Larry Patterson	San Mateo Engineering		x	x
19	Steve Monowitz	San Mateo County Planning	x		
20	Dennis Chuck	South San Francisco Engineering	x	x	x
21	Gerry Beaudin	South San Francisco Planning	n/a	n/a	n/a
22	Paul Nagengast	Woodside Engineering	x	x	x
23	Kenneth Folan	MTC			

**TECHNICAL ADVISORY COMMITTEE (TAC)  
FOR THE  
CONGESTION MANAGEMENT PROGRAM (CMP)**

**April 19, 2012  
MINUTES**

The meeting of the Technical Advisory Committee (TAC) was held in the SamTrans Offices, 1250 San Carlos Avenue, San Carlos, Auditorium. Co-chair Porter called the meeting to order at 1:15 p.m. on Thursday, March 15, 2012.

TAC members attending the meeting are listed on the Roster and Attendance on the preceding page. Others attending the meeting were: Rich Napier – C/CAG; Jean Higaki – C/CAG; John Hoang – C/CAG; Celia Chung – SMCTA

**1. Public comment on items not on the agenda.**

None.

**2. Issues from the last C/CAG meeting.**

No items.

**3. Approval of the Minutes from March 15, 2012.**

Minutes were approved with revisions as noted in the revised March 15, 2012 meeting minutes (attached).

**4. TA Highway Call for Project Update**

Joe Hurley indicated that the TA will be evaluating, prioritizing and selecting projects to be funded and it is not appropriate that TA be a project sponsor. TA will, however, provide support to local cities (project sponsors) with securing necessary funding and technical expertise for preparation of PSR, PAED, and construction activities. Cities are project sponsors therefore are responsible for gathering political and public support for the project in addition to assuming the leadership for the project.

Member Breault requested an update for the CFP. Celia Chung, TA staff, indicated that a kick-off meeting/workshop is tentatively planned for May 17<sup>th</sup> and the release of the call for projects may occur on the same day or shortly afterwards. Sponsors will have about five to six weeks to submit applications.

Member Murtuza requested clarification on the lead agency role and sponsorship. Hurley indicated that it will be more of a partnership. Richard Napier, C/CAG Executive Director, added that at the early stage of the project, cities as well as C/CAG need to help garner support in the early stages and as the project moves through the development process; the TA will provide assistance at the appropriate points. Member Wong asked who would be responsible to seek additional funds if the cost increases. Hurley responded that TA would be one source in addition to other sources. Addressing funding potential funding increase would be approached

as a partnership.

**5. 1998 Measure A Highway Program: Active Projects**

Celia Chung presented the information. Member Sharma asked whether there are projects that can be completed in phases. Response was yes.

**6. Measure M Annual Program Update**

John Hoang presented the program update. Member Patterson inquired about local NPDES/stormwater allocations and whether there are opportunities to have more flexibility for use of funds to address Municipal Regional Permit (MRP) compliance. Richard Napier indicated that staff is determining eligible uses of funds on the countywide NPDES/MRP program and once that is confirmed, those eligibilities would apply to the local allocations also. C/CAG plan to bring some more details back to the May or June meeting. Member Oskoui inquired whether funds could be used for street and sidewalk improvements the school vicinity. Response was that the program is currently set up to fund non-infrastructure projects and the program will be evaluated after two years. Member Murtuza asked that the definitions for MRP funding eligibility be forwarded to the TAC members. Also, Murtuza asked for clarification on how the schools utilize the \$15,000 grants. Response was that schools have the option of being reimbursed for staff time or consultants providing the coordination, outreach, and education services.

**7. Review and recommend approval of projects to be funded by the MTC under Cycle 3 Lifeline Transportation Program for a total of \$3,000,199**

Jean Higaki presented the recommendation. Member Oskoui questioned why most the funds are going to local shuttles as opposed to infrastructure projects. Response was that restrictions on use of funds limited how funds could be applied to the projects.

**8. Regional Project and Funding Information**

Jean Higaki highlighted that we are starting the 2013 STIP development and that jurisdictions go on the WebFMS and update their respective project information. The deadline is May 8, 2012. Regarding the OneBayArea Grant, MTC is requesting that cities/County pass an ordinance for a Complete Street Ordinance instead of updating the general plans. Member Ovadia expressed concerns about the deadline requirements to pass the ordinance. Member Murtuza inquired whether there has been any flexibility given to the definition of PDA proximity. Response was that MTC will have the cities/project sponsor determine the definition of proximity. Rich Napier indicated that C/CAG will be developing guidelines and definitions of "proximity to PDA". Member Ovadia inquired about the distribution formula used by MTC. Member Wong requested that TAC members review the housing figures provided by MTC. Member Patterson questioned that this allocation formula does not take into account requirements of the pavement management program. Response was that MTC plan to evaluate the outcome in a "lesson learned" process at the end.

**9. Executive Director Report**

Rich Napier, Executive Director, acknowledged Jean Higaki for her work in helping jurisdictions preserve CMAQ funding.

Co-Chair Hurley added that the Jean also played a role in the Belmont Bike/Ped overcrossing.

**10. Member Reports**

None.

End of Meeting at 2:10 p.m.