

2013 TAC Roster and Attendance								
No.	Member	Agency	Mar	Apr	May	Jul	Aug	Sep
1	Jim Porter (Co-Chair)	San Mateo County Engineering	x	x			x	x
2	Joseph Hurley (Co-Chair)	SMCTA / PCJPB / Caltrain	x	x	x	x		x
3	Afshin Oskoui	Belmont Engineering	x	x	x	x	x	x
4	Randy Breault	Brisbane Engineering	x	x	x	x	x	x
5	Syed Murtuza	Burlingame Engineering	x	x	x	x	x	x
6	Bill Meeker	Burlingame Planning						
7	Lee Taubeneck	Caltrans		x	x	x	x	x
8	Sandy Wong	C/CAG	x	x	x	x	x	x
9	John Fuller	Daly City Engineering	n/a	n/a	n/a	n/a	n/a	
10	Tatum Mothershead	Daly City Planning	x	x	x	x		x
11	Brad Underwood	Foster City Engineering	n/a	n/a	x	x		x
12	Mo Sharma	Half Moon Bay Engineering	x	x		x	x	x
13	Paul Willis	Hillsborough Engineering	n/a	n/a	x		x	x
14	Chip Taylor	Menlo Park Engineering	x	x	x	x		
15	Van Ocampo	Pacifica Engineering	x	x	x	x		x
16	Shobuz Ikbal	Redwood City Engineering	x	x	x		x	
17	Klara Fabry	San Bruno Engineering		x	x	x	x	x
18	Jay Walter	San Carlos Engineering	x	x	x	x	x	x
19	Larry Patterson	San Mateo Engineering		x	x	x		
20	Steve Monowitz	San Mateo County Planning						
21	Brian McMinn	South San Francisco Engineering	x	x	x		x	x
22	Gerry Beaudin	South San Francisco Planning	x	x	x		x	x
23	Paul Nagengast	Woodside Engineering	x	x	x			x
24	Kenneth Folan	MTC						

**TECHNICAL ADVISORY COMMITTEE (TAC)  
FOR THE  
CONGESTION MANAGEMENT PROGRAM (CMP)**

**September 19, 2013  
MINUTES**

The meeting of the Technical Advisory Committee (TAC) was held in the SamTrans Offices, 1250 San Carlos Avenue, 4<sup>th</sup> Floor Dining Room, San Carlos, CA. Co-chair Porter called the meeting to order at 1:15 p.m. on Thursday, September 19, 2013.

TAC members attending the meeting are listed on the Roster and Attendance on the preceding page. Others attending the meeting were: Jim Bigelow, C/CAG CMEQ; Doug Kim – SamTrans; Megan Wessel; Jean Higaki – C/CAG; John Hoang – C/CAG; and others not noted

**1. Public comment on items not on the agenda.**

None

**2. Issues from the last C/CAG Board meeting.**

John Hoang made a correction that items noted were from the September Board meeting.

**3. Approval of the Minutes from August 15, 2013.**

Approved.

**4. Presentation on the Bus Rapid Transit (BRT) Study for El Camino Real**

Doug Kim, Planning Director for SamTrans, presented the SamTrans BRT Phasing Plan for San Mateo County describing short and long term operating and plans with focus on Rapid and BRT services on El Camino Real. SamTrans will be developing alternatives and evaluation criteria for Rapid as well as continuing coordination efforts with Caltrans, C/CAG, and the Grand Blvd Initiative.

The TAC commented that the Study should to take the following into consideration: impacts to cross traffic on local streets intersecting ECR; east-west service to/from ECR; coordinate with the Grand Blvd Initiative and Smart Corridor project, engage with cities' public works and planning departments as well as other stakeholders including schools, private industries, and transit agencies; coordinate schedules with Caltrain and BART services; and consider potential redundancy with BART services, especially in Daly City.

**5. Update on the Proposed Revisions to the Highway Design Manual**

Megan Wessel, representing SamTrans, presented that the Bay Area CMA directors and Caltrans formed a Working Group to address potential revisions to the Highway Design Manual relating to urban place type standards and improved the design approval and design exception process as applicable to urban highway projects. The topics include design speed, shoulder widths, lane widths, curb bulb outs, and large trees in the median. Comments and discussions were as follows:

- Current projects that require design exceptions to move forward would be addressed independent from this design exception process by the Working Group. Comments from the working Group are expected be received in November and any potential

- revisions to the HDM will go through its own process.
- Maintenance of the median, which is currently included in the agreement between the cities and Caltrans would continue to be part of the agreements and would include the larger diameter trees as well.
  - Issues regarding shoulder widths pertain more to freeway adoption and designations, which is independent of the HDM revisions.
  - Potential revisions would consider complete streets as a package that incorporates various elements such as narrow shoulders, bike lanes, etc.)

**6. Review and recommend approval of the program guidelines and application for the C/CAG Priority Development Area (PDA) Planning Program**

Wally Abrazaldo presented the proposed \$1.6 million PDA Planning Program Call for Projects including guidelines, application, evaluation criteria, and schedule. Discussions were as follows:

- Consider increasing the maximum amount up to \$600,000.
- Establishing too high of a threshold may end up excluding smaller cities.
- Funds are for planning activities and not intended for project study reports.
- Consider adding more flexibility in case the program is undersubscribed

The TAC motioned to give C/CAG flexibility, based on the number of applications received, to establish a maximum award amount per project if the program is undersubscribed or to award projects that will result in a better regional outcome.

**7. Regional Project and Funding Information**

Jean Higaki handed out copies of the staff report.

**8. Executive Director Report**

Sandy Wong, C/CAG Executive Director, provided an update on the El Camino Real relinquishment project indicating that the C/CAG Board adopted to take no position on the item.

**9. Member Reports**

Randy Breault of Brisbane updated the TAC on the League of Cities meeting highlighting discussions on the LS&R shortfalls and potential funding options to be considered such as excise tax and vehicle registration fees.

Meeting adjourned at 2:57 p.m.