

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING MINUTES

Meeting No. 263
December 12, 2013

1.0 CALL TO ORDER/ROLL CALL

Vice Chair Nihart called the meeting to order at 6:30 p.m. Roll call was taken.

Elizabeth Lewis - Atherton
Terry O'Connell - Brisbane
Terry Nagel - Burlingame
David Canepa - Daly City
Art Kiesel - Foster City
Rick Kowalczyk - Half Moon Bay
Larry May – Hillsborough
Kirsten Keith - Menlo Park (6:34)
Wayne Lee – Millbrae (6:47)
Mary Ann Nihart - Pacifica
Maryann Moise Derwin – Portola Valley (6:34)
Barbara Pierce – Redwood City
Irene O'Connell - San Bruno
Bob Grassilli - San Carlos
Karyl Matsumoto - South San Francisco (6:34)
Deborah Gordon - Woodside

Absent,

Belmont
Colma
East Palo Alto
San Mateo
San Mateo County

Others:

Rich Gordon, Assemblymember, 24th Assembly District
Brandt Grotte, former Chair
Sandy Wong, Executive Director C/CAG
Nancy Blair, C/CAG Staff
Lee Thompson, C/CAG Legal Counsel

Tom Madalena, C/CAG Staff
John Hoang, C/CAG Staff
Jean Higaki, C/CAG Staff
Matt Fabry, C/CAG Staff
Wally Abrazaldo, C/CAG Staff
Kim Springer, San Mateo County
Joe La Mariana, San Mateo County
Kim Springer, San Mateo County
Andrew Antwih, Shaw/Yoder/Antwih, representing Advocation
Jim Bigelow, Redwood City/San Mateo County Chamber, CMEQ Member
Nirit Eriksson, San Mateo County
Daina Lujan, County Office of Education
Jim Bigelow, Redwood City – San Mateo County Chamber
Emma Shales, Silicon Valley Bike Coalition San Jose, San Mateo resident
Jennifer Stuart, PG&E
John Bliss, SCI Consulting Group

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Emma Shales, Silicon Valley Bike Coalition, encouraged CCAG to provide updates on the implementation of the adopted Comprehensive Bicycle and Pedestrian Plan.

Jim Bigelow, CMEQ member and Redwood City/San Mateo County Chamber, provided a brief update on a MTC meeting he attended regarding Cap & Trade funding for transportation.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

- 4.1.1 Certificate of Appreciation to Brandt Grotte, C/CAG Chair, for his years of dedicated service and contributions to C/CAG.
- 4.1.2 Certificate of Appreciation to Gina Papan, C/CAG Board Member, for her years of dedicated service and contributions to C/CAG.
- 4.3 Presentation by Assemblyman Rich Gordon on State legislative issues of interest to C/CAG, including issues related to Water Bond, Stormwater, Housing Element, and Sea Level Rise.

5.0 CONSENT AGENDA

Board Member Lee MOVED approval of Items 5.2, 5.3, 5.5, 5.6, 5.8, 5.9, 5.10, 5.11, 5.12, and 5.13. Board Member Canepa SECONDED. **MOTION CARRIED** 16-0.

- 5.2 Review and approval of Resolution 13-38 authorizing the C/CAG Chair to execute a Memorandum of Agreement with the San Francisco County Transportation Authority for the Geneva-Harney Bus Rapid Transit Feasibility Study in an amount not to exceed \$25,000.

APPROVED

- 5.3 Review and approval of Resolution 13-42 to adopt the Transportation Alternatives Program (TAP) funding for the South San Francisco Grand Boulevard Complete Streets Project in an amount of \$1,991,000 under the Federal Cycle 2 OneBayArea Grant (OBAG) Program for submission to Metropolitan Transportation Commission (MTC). APPROVED
- 5.5 Review and approval of the appointment of Council member Pradeep Gupta of South San Francisco to the Resource Management and Climate Protection (RMCP) Committee. APPROVED
- 5.6 Review and approval of Resolution 13-43 authorizing the C/CAG Chair to execute an agreement between C/CAG and the County of San Mateo, Department of Public Works to provide staff services for countywide climate action planning for an amount not to exceed \$40,000 for calendar year 2014. APPROVED
- 5.8 Review and approval of Resolution 13-44 authorizing the C/CAG Chair to execute an agreement with the San Mateo-Foster City School District for a design of a Green Streets and Parking Lot /Safe Routes to School Demonstration Project in an amount not to exceed \$70,000 APPROVED
- 5.9 Review and accept the AB 1546 Fund Financial Statements (Audit) for the Year Ended June 30, 2013. APPROVED
- 5.10 Review and accept the Measure M Fund Financial Statements (Audit) for the Year Ended June 30, 2013. APPROVED
- 5.11 Review and accept the C/CAG Single Audit Report for the Year Ended June 30, 2013. APPROVED
- 5.12 Review and accept the C/CAG Basic Financial Statements (Audit) for the Year Ended June 30, 2013. APPROVED
- 5.13 Review and approval of Resolution 13-45 authorizing the C/CAG Chair to execute a funding agreement with Joint Venture Silicon Valley to support the Index of Silicon Valley and for Joint Venture Silicon Valley to provide support to San Mateo County and Cities in meeting their sustainability goals, for an amount not to exceed \$75,000 for fiscal years 2013/14 and 2014/15. APPROVED

Items 5.1, 5.4, and 5.7 were pulled from the Consent agenda.

- 5.1 Approval of the minutes of regular business meeting No. 262 dated November 14, 2013. APPROVED

Board Member O'Connell noted that PG&E is not fulfilling C/CAG's requests of them at past Board meetings. Although PG&E representatives are meeting with individual cities regarding their pipelines, they are not providing C/CAG with the pipeline information for the entire County.

Board Member Matsumoto commented on the BPAC appointments made at the November meeting, where an appointment was made to fill the seat which was not officially vacant. For future meetings, a vote on that kind of seat should be held over to the next Board meeting to give council members and new members an opportunity to apply.

Board Member Gordon MOVED approval of Item 5.1. Board Member Pierce SECONDED.
MOTION CARRIED 16-0.

- 5.4 Review and approval of the Call for Projects for the C/CAG and San Mateo County Transportation Authority Shuttle Program for Fiscal Year 2014/2015 & Fiscal Year 2015/2016.
APPROVED

Information for shuttles administered by the Peninsula Traffic Congestion Relief Alliance are being provided on Google 511. It was suggested that in the next round of shuttle call for projects, providing information on Google 511 should be encouraged or required.

Board Member Pierce MOVED approval of Item 5.4. Board Member Kowalczyk ECONDDED.
MOTION CARRIED 16-0.

- 5.7 Review and approval of Resolution No. 13-41 authorizing the C/CAG Chair to execute an agreement with Environmental Science Associates (ESA Airports), in an amount not to exceed \$187,554 to prepare an update of the Airport Land Use Compatibility Plan (ALUCP) for the Environs of San Carlos Airport and related CEQA documents.
APPROVED

Board Member Lewis asked for an explanation of the role of C/CAG and ALUCP relative to the San Carlos Airport. Executive Director Sandy Wong explained that C/CAG is the San Mateo County's Airport Land use Commission. As such, C/CAG adopts Airport Land Use Compatibility Plans (ALUCP). The ALUCP addresses land use compatibility policies on land-use surrounding the airport.

Board Member Lewis made staff aware of an issue with Surf Air increased flight path.

Board Member Lewis MOVED approval of Item 5.7. Board Member Lee SECONDED.
MOTION CARRIED 16-0.

6.0 REGULAR AGENDA

- 6.1 Review and approval of C/CAG legislative policies, priorities, positions, and legislative update. (A position may be taken on any legislation, including legislation not previously identified.)
APPROVED

Staff provided a verbal report on the current status and language of C/CAG's proposed enabling legislation in support of a potential countywide funding initiative for stormwater compliance activities, including revisions recommended by Senate Governance and Finance Committee staff since the C/CAG agenda packet was prepared and the recommendation from C/CAG's

Legislative Committee. Recommended revisions from Senate Governance and Finance Committee staff include removal of references to development of a Countywide Water Pollution Prevention Plan and resulted in a much more streamlined bill focused simply on C/CAG's authority to impose either a special tax or property-related fee consistent with the State Constitution for countywide water pollution prevention programs.

C/CAG Legislative Committee recommended the C/CAG Board approve the revised language with inclusion of a reference to "watersheds" in the list of resources to be protected by pollution prevention programs.

Staff responded to various Board member questions.

Andrew Antwih, Shaw/Yoder/Antwih, representing Advocation, provided updates on State budget and key legislative issues as well as stormwater legislative efforts.

Board Member Canepa MOVED for approval of Legislative Committee and staff recommendations. Board Member Lee SECONDED. MOTION CARRIED 16-0.

- 6.2 Review and approval of Resolution 13-40 authorizing the C/CAG Executive Director to issue a Notice to Proceed to SCI Consulting Group under the existing Stormwater funding initiative contract to perform selected portions of tasks in Phases II and III of the contract, in an amount not to exceed \$66,500. APPROVED

Staff made a verbal correction on an error on page 139 of the meeting packet. On page 139, "Resolution 13-15" should be changed to read "Resolution 13-40".

Staff recommended Board approval to allow early use of existing stormwater funding initiative contract funds to develop an Action Plan and initiate community engagement/outreach activities in support of a potential countywide funding initiative. Board members raised various concerns, including an assessment of costs and benefits of proceeding with these activities in advance of securing enabling legislation for C/CAG to pursue a countywide funding initiative.

Board members requested staff include in future agenda items regarding this issue a status update on utilization of funds under the existing consultant contract, including what activities have been completed to date. Board members also expressed interest in reviewing survey questions, and directed staff to engage all cities and the county on the potential funding initiative.

Board Member O'Connell MOVED approval of Item 6.2. Board Member Canepa SECONDED. MOTION CARRIED 14-2. Board Members Nagel and Kowalczyk OPPOSED.

7.0 COMMITTEE REPORTS

7.1 Committee Reports (oral reports).

None.

7.2 Chairperson's Report

Vice Chair Nihart encouraged Board Members who have not turned in their completed forms for the evaluation of C/CAG's Executive Director, to do so. The Vice Chair also reminded the Board will have no meeting in January.

The Vice Chair reminded the Board there is a need to either agendaize a discussion item at a future Board meeting or form a subcommittee to discuss the best way to measure performance of the success of Safe Routes to School program.

Nick Gust, former Mayor, former Councilmember of Pacifica passed away. Mr. Gust was one of the founding members of Pacifica in 1957. There will be a community memorial in January 2014.

7.3 Boardmembers Report

None.

8.0 EXECUTIVE DIRECTOR'S REPORT

Sandy Wong, Executive Director, wished everyone Happy Holidays.

9.0 COMMUNICATIONS - Information Only

Copies of communications are included for C/CAG Board Members and Alternates only. To request a copy of the communications, contact Nancy Blair at 650 599-1406 or nblair@smcgov.org or download a copy from C/CAG's website – www.ccag.ca.gov.

9.1 Letter from Mary Ann Nihart, C/CAG Vice Chair, and Sandy Wong, C/CAG Executive Director, to Ms. Rebecca Mendenhall, Administrative Services Director, City of San Carlos, dated 11/21/13. RE: Board Approval of the C/CAG Investment Portfolio on November 14, 2013.

9.2 Letter from Sandy Wong, Executive Director C/CAG to Corrine Goodrich, San Mateo County Transit District, dated 11/13/13. Subject: Deadline to obligate STIP-TE Funding for the construction of a Complete Street project on the El Camino Real/Mission Street.

9.3 Letter from Wally Abrazaldo, Transportation Programs Specialist, to John Swiecki, AICP, Community Development Director, City of Brisbane, dated 11/12/13. RE: Draft Environmental Impact Report for Brisbane Baylands Project.

10.0 ADJOURN

Meeting adjourned at 7:58 p.m.