

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING MINUTES

Meeting No. 270
September 11, 2014

1.0 CALL TO ORDER/ROLL CALL

Chair Nihart called the meeting to order at 6:32 p.m. Roll call was taken.

Elizabeth Lewis – Atherton (6:36)
David Braunstein - Belmont
Terry Nagel - Burlingame
Joseph Silva - Colma
David Canepa - Daly City
Laura Martinez - East Palo Alto
Art Kiesel - Foster City
Kirsten Keith - Menlo Park (6:35)
Wayne Lee – Millbrae (7:39)
Mary Ann Nihart - Pacifica
Maryann Moise Derwin - Portola Valley (6:38)
Alicia Aguirre - Redwood City
Jack Matthews - San Mateo
Mark Olbert - San Carlos
Don Horsley - San Mateo County
Karyl Matsumoto - South San Francisco
Deborah Gordon - Woodside

Absent:

Brisbane
Half Moon Bay
Hillsborough
San Bruno

Others:

Sandy Wong, Executive Director C/CAG
Nancy Blair, C/CAG Staff
Nirit Eriksson, C/CAG Legal Counsel
Tom Madalena, C/CAG Staff
John Hoang, C/CAG Staff
Jean Higaki, C/CAG Staff

Matt Fabry, C/CAG Staff
Wally Abrazaldo, C/CAG Staff
Ellen Barton, C/CAG Staff
Bill Chiang, PG&E
Scott Hart, PG&E
Matt Robinson, Shaw/Yoder/Antwih, representing Advocation
Michael Hurley, Bay Area Water Supply & Conservation Agency (BAWSCA)

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker.

Bill Chiang, PG&E, provided an update on PG&E's activities in the area.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

- 4.1 Ellen Barton, Countywide Active Transportation Coordinator, made a presentation on Active Transportation and Traffic Congestion Opportunities.

Boardmember Matsumoto stated that we need a debriefing from the Metropolitan Transportation Commission (MTC) on their recent Active Transportation Program (ATP) Grant Process.

5.0 CONSENT AGENDA

Board Member Aguirre MOVED approval of 5.1, 5.2, 5.3, 5.4, 5.4.1, 5.4.2, 5.4.3, 5.4.4, 5.5, 5.6, 5.6.1, 5.7, and 5.8. Board Member Lewis SECONDED. **MOTION CARRIED UNANIMOUSLY** 16-0

- 5.1 Approval of the minutes of regular business meeting No. 269 dated August 14, 2014. APPROVED
- 5.2 Review and approval of the Transportation Development Act (TDA) Article 3 Pedestrian and Bicycle Program Call for Projects process and schedule for the FY 2015/2016 cycle. APPROVED
- 5.3 Review and approval of Resolution 14-38 authorizing the C/CAG Chair to execute a funding agreement with the County of San Mateo Department of Public Works to provide C/CAG with funding to assist in the preparation of an update of the Airport Land Use Compatibility Plan (ALUCP) for the environs of San Carlos Airport in an amount not to exceed \$50,000. APPROVED
- 5.4 Review and approval of airport/land Use consistency review on-call service contracts. APPROVED
- 5.4.1 Review and approval of Resolution 14-39 authorizing the C/CAG Executive Director to issue task orders in full compliance with the terms and conditions of on-call airport/land use consistency review service agreements in the aggregate amount not to exceed \$60,000 for a one-year term among three firms. APPROVED

5.4.2 Review and approval of Resolution 14-40 authorizing the C/CAG Chair to execute an agreement with Ricondo & Associates for airport/land use consistency review services to be shared in the aggregate amount not to exceed \$60,000 for one-year term among three firms.

APPROVED

5.4.3 Review and approval of Resolution 14-41 authorizing the C/CAG Chair to execute an agreement with Coffman Associates for airport/land use consistency review services to be shared in the aggregate amount not to exceed \$60,000 for one-year term among three firms.

APPROVED

5.4.4 Review and approval of Resolution 14-42 authorizing the C/CAG Chair to execute an agreement with ESA Airports for airport/land use consistency review services to be shared in the aggregate amount not to exceed \$60,000 for one-year term among three firms.

APPROVED

5.5 Review and approval of Resolution 14-43 authorizing the C/CAG Chair to execute Amendment No. 1 to the agreement with San Mateo-Foster City School District for construction of a Green Streets and Parking Lot/Safe Routes to School Demonstration project for an additional amount of \$38,000.

APPROVED

5.6 Receive copy of agreement executed by the C/CAG Executive Director consistent with C/CAG Procurement Policy.

5.6.1 Receive a copy of an executed Amendment No. 1 to the agreement between C/CAG and Iteris Inc. for a five month time only extension for the System Integration Support of the Smart Corridors.

INFORMATION

5.7 Review and approve the appointment of Jimmy Tan to represent the City of San Bruno on the Stormwater Committee.

APPROVED

5.8 Review and approve the appointment of Jimmy Tan to represent the City of San Bruno to the Congestion Management Program Technical Advisory Committee (CMP TAC).

APPROVED

6.0 REGULAR AGENDA

6.1 Review and approval of C/CAG Legislative policies, priorities, positions, and legislative update. (A position may be taken on any legislation, including legislation not previously identified.)

APPROVED

Matt Robinson, Shaw/ Yoder/ Antwih, Inc., provided a summary of legislative issues discussed at the 9/11/14 C/CAG Legislative Committee meeting. Discussions included the status update of AB 418, AB 2170, AB 2403, Express Lanes, and Cap and Trade use of CalEnviroScreen.

The Legislative Committee's recommendation is to send a comment letter to CalEPA and the State Air Resources Board regarding the use of CalEnviroScreen for the Cap and Trade funding criteria. Due to the short comment period, three legislative committee members will review the letter prior to sending.

Board Member Aquirre **MOVED** approval in accordance with the Legislative Committee's recommendation. Board Member Horsley **SECONDED**. **MOTION CARRIED UNANIMOUSLY** 16-0

- 6.2 Review and approve Resolution 14-36 authorizing the C/CAG Chair to execute a funding agreement with the Bay Area Water Supply and Conservation Agency in an amount not to exceed \$25,000 for a pilot countywide rain barrel rebate program. **APPROVED**

The San Mateo Countywide Water Pollution Prevention Program, the Bay Area Water Supply and Conservation Agency (BAWSCA), and participating member agencies will be offering rebates of up to \$100 per rain barrel for the purchase and installation of qualifying rain barrels.

Staff's recommendation is for the Board to approve Resolution 14-36.

Board Member Nagel **MOVED** in accordance with the staff's recommendation. Board Member Keith **SECONDED**. **MOTION CARRIED** 16-1. Board Member Matsumoto **OPPOSED**.

- 6.3 Receive a presentation on C/CAG's FY 2013-14 Highlights. **INFORMATION**

C/CAG's Executive Director provided a presentation and answered questions from the Board.

The Executive Director will email the power point presentation to the C/CAG Board, and the document will be posted to the C/CAG website.

7.0 COMMITTEE REPORTS

7.1 Committee Reports (oral reports).

7.2 Chairperson's Report

Preparations will be started for the Executive Director's evaluation. Once the forms have been mailed, it is requested the forms be completed by the Board Member, and returned in a timely manner.

In honor of California Coastal Cleanup Day, scheduled for September 20, Chair Nihart invited the Board to participate in the Pacifica Beach Coalition's Trash Bucket Challenge. The challenge is to pick up a bucket of trash in 24 hours, then donate it to the Pacific Beach Coalition to help its beach cleanup and restoration work.

7.3 Boardmembers Report

The Board requested there be a change to how the C/CAG monthly board packet is labeled. The pages that identify the Item Number will have the label at the top, near the subject line, instead of the usual location at the bottom of the page. Visually, this will provide better clarity when reading the packet on the internet.

On Tuesday, September 16, at 1:00 p.m., Burlingame will have a ground breaking event to highlight the start of the reconstruction of the Broadway Interchange on U.S. Highway 101 in Burlingame.

The 4th Annual Silicon Valley Bike Summit will be held on September 30, 2014 from 10:00 a.m. – 4:30 p.m. Location of the meeting is at the Oshman Center, Palo Alto.

8.0 EXECUTIVE DIRECTOR'S REPORT

The C/CAG website is in the process of being redesigned. The new site should be in operation in approximately two months.

In August, the Executive Director attended a California Transportation Commission (CTC) meeting. The meeting was a joint informational meeting with the Washington State Transportation Commission. The focus of the meeting was on Road User Charge.

Last month, the Legislature approved SB 1077, authored by DeSaulnier. If signed by the Governor, this bill authorizes a pilot program to explore a “road usage charge” in California. The bill is sitting on Governor Brown’s desk.

9.0 COMMUNICATIONS - Information Only

Copies of communications are included for C/CAG Board Members and Alternates only. To request a copy of the communications, contact Nancy Blair at 650 599-1406 or nblair@smcgov.org or download a copy from C/CAG’s website – www.ccag.ca.gov.

9.1 Letter, via email, from Wally Abrazaldo, C/CAG Transportation Programs Specialist, to Camille Leung, Project Planner, San Mateo County Planning and Building Department, dated 9/2/14. RE: Big Wave North Parcel Alternative Project.

9.2 Letter from Kirsten Keith, C/CAG Vice Chair, to Honorable Jerry Brown, Governor, State of California, dated 8/22/14. RE: Assembly Bill 2170 – Joint powers authorities: common powers as amended on June 17, 2014 – SUPPORT REQUEST FOR SIGNATURE

9.3 Letter from Sandy Wong, C/CAG Executive Director, to Ms. Tilly Chang, Executive Director, San Francisco County Transportation Authority, dated 8/15/14. RE: Geneva-Harney BRT Feasibility Study.

- 9.4 Letter from Matthew Fabry, P.E., Program Coordinator, San Mateo Countywide Water Pollution Prevention Program to Jeanine Townsend, Clerk to the Board, State Water Resources Control Board, dated 8/14/14. Subject: Comment Letter – Draft Drinking Water Systems General Permit and Resolution.
- 9.5 Letter from Art Dao, Executive Director, ACTC, Randell Iwasaki, Executive Director, CCTA, Dianne Steinhauser, Executive Director, TAM, Kate Miller, Executive Director, NCTPA, Tilly Chang, Executive Director, SFCTA, Sandy Wong, Executive Director, C/CAG, John Ristow, Chief CMA Officer, VTA, Daryl Halls, Executive Director, STA, Suzanne Smith, Executive Director, SCTA, to Jim Sperring, Chairman, Metropolitan Transportation Commission, dated 8/12/14. RE: CMA Comments on the Regional Transportation Plan (RTP).
- 9.6 Notice of Intent, Tom Madalena, City/County Association of Governments of San Mateo County, dated 8/20/14. RE: Notice of Intent to Adopt a Negative Declaration for and Public Comment Notice on a Proposed Update of the Airport Land Use Compatibility Plan (ALUCP) for the Environs of Half Moon Bay Airport.
- 10.0 ADJOURN

The Chair asked the Board to have a moment of silence in memory of September 11, 2001.

The meeting adjourned at 8:16 p.m.