

**NPDES Stormwater  
Technical Advisory Committee (TAC)  
REPORT OF MEETING**

**TUESDAY, JANUARY 15, 2013  
10:00 to NOON  
CITY OF SAN MATEO**

- 1. INTRODUCTIONS, ANNOUNCEMENTS, AND AGENDA REVISIONS:** Self-introductions were made. Matt Fabry, Program Coordinator, announced that Sandy Wong, former C/CAG Deputy Director, was appointed at the December C/CAG Board meeting to be the new Executive Director following Richard Napier's retirement. The C/CAG Board also approved entering into a funding agreement with SCI Consulting Group for the proposed countywide water quality funding initiative. Matt indicated EOA was submitting the Provision C.8-required Electronic Status Monitoring Data Report to the Regional Board that day and solicited approvals from duly authorized representatives that had not already provided authorization via email (Note: All 21 municipalities authorized submittal of the document via their duly authorized representatives, either verbally or by email to the Program Coordinator). Jon Konnan briefly described the results being reported with a focus on minor exceedances of indicator bacteria water quality objectives.
- 2. PUBLIC COMMENT - NONE**
- 3. ADOPTION OF MEETING MINUTES -** The November minutes were adopted as written.
- 4. REGULAR AGENDA**
  - A. INFORMATION – UPDATED SCHEDULE OF MUNICIPAL REGIONAL PERMIT SUBMITTALS:** Staff provided an update on required municipal regional permit submittals that require authorization to submit via duly authorized representatives for the remainder of the permit term.
  - B. APPROVAL – PROPOSED CALENDAR OF MEETINGS:** Staff provided a recommended meeting calendar, with meetings to continue to be on the third Tuesday but on a quarterly basis (April, July, and October for the remainder of the calendar year). Staff also recommended the meetings all be held at the San Mateo Main Library. The attendees approved the recommendation.
  - C. INFORMATION/DISCUSSION – PROVISION C.10 TRASH UPDATE:** Staff provided an update on the efforts to address Regional Board staff and Board member concerns regarding the February 2012 trash submittals, as detailed in the agenda report. Matt indicated the steering committee had generally agreed that the draft framework for long-term trash load reduction plans made sense and that the level of effort of several jurisdictions who attempted to apply the framework to test case areas within their cities seemed reasonable. Meetings are ongoing, with internal Bay Area Stormwater Management Agencies Association (BASMAA)/permittee meetings in the coming weeks to flesh out proposals on approaches to selecting “layers” of trash control measures and methods to assess effectiveness and progress toward reaching the ultimate load reduction goals. The next steering committee meeting is scheduled for January 25.
  - D. INFORMATION/DISCUSSION – PROVISION C.3/C.6/C.13 UPDATE:** Jon Konnan with EOA provided an update on ongoing and upcoming requirements related to Provisions C.3 (New and Redevelopment), C.6 (Construction Site Controls), and C.13.a (Architectural Copper). Two new C.3 checklists are available on the flowstobay website: 1) regulated projects and 2) small projects. Jon reminded everyone of the March 15 due date for all permittees to submit their Special Projects reporting form, documenting whether they have approved any Special Projects under Provision C.3, and if so, providing details. A form that can be used by Permittees can be found on the flowstobay

website. Jon reminded everyone that Provision C.7.a.ii(2) requires Permittees to ensure storm drain inlets on newly developed streets be marked with “No Dumping, Flows to Bay/Ocean/Creek” labels. Regarding Provision C.13.a, Permittees are required to include in their 2013 Annual Report an evaluation of the effectiveness of training, permitting, enforcement activities, and Best Management Practice implementation and propose any additional measures to address architectural copper installations as a source of pollutants. Laura Prickett with EOA has already sent an email to New Development Subcommittee representatives regarding this issue. Jon reminded everyone to ensure their wet season construction site inspection and tracking programs are being implemented as required under Provision C.6. The group discussed the need for an updated table of all MRP-required tasks. The group also requested a table of quarterly check-ins that TAC reps can use to help verify what activities should be occurring within their jurisdictions to ensure nothing is missed when Annual Reports are being prepared. Matt & Jon will work to provide the requested information in a table format and a group of Committee members agreed to review the draft format (Steve, Michelle, Randy and Debra).

- E. INFORMATION – UPDATE ON MUNICIPAL PROGRAM REVIEWS:** Staff continues to plan for implementing municipal program reviews, prioritized based on assessments of which jurisdictions need the most assistance with compliance issues. Staff anticipates starting reviews in February.
- F. INFORMATION/DISCUSSION – WATER BOARD FEEDBACK ON ANNUAL REPORTS:** Staff gave a verbal update on the Water Board’s joint Notice of Deficiency letter to Bay Area Permittees on Provision C.2.f, Municipal Corporation Yards, as well as subsequent Notices of Violation and Deficiency issued to individual San Mateo jurisdictions on Provisions C.2 (Pump Stations), C.3 (New and Redevelopment Inspection/Reporting), and C.9 (Integrated Pest Management Ordinance/Policy).
- G. INFORMATION – REGULATORY TRACKING TABLES:** Staff referred attendees to the updated Regulatory Tracking Tables included in the agenda packet showing issues relevant to stormwater Permittees that are either ongoing/active or that are completed/inactive, along with what actions have been taken in relation to each issue through the California Stormwater Quality Association, BASMAA, the Countywide Program, or others.

**5. BASMAA/CASQA UPDATES** – Matt noted that CASQA membership dues will remain at the current rate for now and recommended any future increases be tied to the level of benefits.

**6. EXECUTIVE DIRECTOR’S REPORT** – None

**7. SUBCOMMITTEE AND WORKGROUP REPORTS**

Attendees were referred to subcommittee reports in the agenda packet for updates.

- A. PUBLIC INFORMATION/PARTICIPATION**
- B. COMMERCIAL/INDUSTRIAL AND ILLICIT DISCHARGE**
- C. NEW DEVELOPMENT**
- D. MUNICIPAL MAINTENANCE ACTIVITIES**
  - 1) **MUNICIPAL MAINTENANCE SUBCOMMITTEE**
  - 2) **PARKS MAINTENANCE & IPM WORKGROUP**
  - 3) **WATER UTILITY WORK GROUP**
- E. TRASH SUBCOMMITTEE**
- F. WATERSHED ASSESSMENT AND MONITORING**

**8. NEXT MEETING**

The next meeting is scheduled for April 16<sup>th</sup> at the Oak Room in the San Mateo Main Library.

**MEETING ADJOURNED**