

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING MINUTES

Meeting No. 272
November 13, 2014

1.0 CALL TO ORDER/ROLL CALL

Chair Nihart called the meeting to order at 6:30 p.m. Roll call was taken.

Cary Wiest – Atherton
David Braunstein - Belmont
Terry O’Connell - Brisbane
Terry Nagel - Burlingame
Joseph Silva - Colma
David Canepa - Daly City
Laura Martinez - East Palo Alto (6:44)
Art Kiesel - Foster City
Jay Benton - Hillsborough
Kirsten Keith - Menlo Park (7:24)
Mary Ann Nihart - Pacifica
Maryann Moise Derwin - Portola Valley(6:38)
John Seybert - Redwood City (6:37)
Irene O’Connell - San Bruno
Mark Olbert - San Carlos
Jack Matthews - San Mateo
Don Horsley - San Mateo County (6:34)
Karyl Matsumoto - South San Francisco
Deborah Gordon - Woodside

Absent:

Half Moon Bay
Millbrae

Others:

Sandy Wong, Executive Director C/CAG
Nancy Blair, C/CAG Staff
Nirit Eriksson, C/CAG Legal Counsel
Tom Madalena, C/CAG Staff
John Hoang, C/CAG Staff
Jean Higaki, C/CAG Staff

Matt Fabry, C/CAG Staff
Wally Abrazaldo, C/CAG Staff
Ellen Barton, C/CAG and County Staff
Kim Springer, County of San Mateo
Joe La Mariana, County of San Mateo
Susan Wright – County of San Mateo
Bill Chiang, PG&E, Local Government Relations Representative

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker.

- 3.1 Ellen Barton, Active Transportation Coordinator, announced the location of her office has been changed from C/CAG, to the Office of Sustainability. She thanked Sandy Wong for the tremendous work she has done to make her feel welcomed, and thanked C/CAG staff for their support.
- 3.2 Bill Chiang, PG&E, provided an update on the inline inspection of Line 101. Line 101 runs 21 miles from Palo Alto to Millbrae. The deadline to finish this project is the first half of December 2014.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

None.

5.0 CONSENT AGENDA

Board Member O'Connell (San Bruno) MOVED approval of 5.1, 5.2, 5.3, 5.5, 5.6, and 5.7.
Board Member Canepa SECONDED. **MOTION CARRIED UNANIMOUSLY** 18-0

- 5.1 Approval of the minutes of regular business meeting No. 271 dated October 9, 2014. APPROVED
- 5.2 Review and approve the appointment of Brad Underwood from the City of San Mateo to the Congestion Management Program Technical Advisory Committee (CMP TAC) and Stormwater Committee. APPROVED
- 5.3 Review and approval of 2015 C/CAG Board Calendar. APPROVED
- 5.5 Review and approval of Resolution 14-55 authorizing the C/CAG Chair to execute Amendment No. 4 to the agreement between C/CAG and Iteris Corporation for Smart Corridor south segment design and construction support extending the completion date to November 30, 2014, with no change in cost. APPROVED

- 5.6 Receive a copy of Amendment No. 1 to the agreement between C/CAG and Apis Media adding \$5,000 for a total contract amount not to exceed \$20,000, executed by the C/CAG Executive Director consistent with C/CAG procurement policy. INFORMATION
- 5.7 Receive a copy of the Five-Year Review Report of Countywide Integrated Waste Management Plan for San Mateo County (an information item). INFORMATION

Item 5.4 was removed from the Consent Calendar agenda.

- 5.4 Review and approval of Resolution 14-45 authorizing the C/CAG chair to execute Amendment 1 to the El Camino Real Incentive Program agreement between C/CAG and San Bruno for a time extension only. APPROVED

Board Member O'Connell (San Bruno) thanked C/CAG for extending the deadline and allowing the City of San Bruno to receive funding for the El Camino Real Incentive Program.

Board Member O'Connell MOVED approval of Resolution 14-45. Board Member Nagel SECONDED. **MOTION CARRIED UNANIMOUSLY 18-0.**

6.0 REGULAR AGENDA

- 6.1 Review and approval C/CAG investment recommendations from the Finance Committee and accept the Quarterly Investment Report as of September 30, 2014. APPROVED

The Finance Committee met on November 7. The Committee recommends no change to the portfolio, and to continue to monitor the accounts, as funds fluctuate, with the target of keeping the funds in the middle of the range of the life of the pool funds.

Board Member Benton MOVED approval of Item 6.1. Board Member Kiesel SECONDED. **MOTION CARRIED UNANIMOUSLY 18-0.**

- 6.2 Review and approval of Resolution 14-54 adopting the 2015 C/CAG Investment Policy ACTION

This item has been tabled to the December 11 C/CAG Board meeting.

Board members requested San Carlos Finance staff to provide information regarding market risk and interest rate risk at the December meeting.

No action was taken.

- 6.3 Presentation on San Mateo County Energy Watch (SMCEW) program progress. ACTION

SMCEW staff provided a presentation and answered questions from the Board.

Board Member Nagel requested for detail performance data by city, as well as suggested these types of energy saving information be presented to chambers of commerce.

No action was taken. This item is an information item.

- 6.4 Review and approval of Resolution 14-52 authorizing the C/CAG Chair to execute Contract Change Orders to the Master Service Agreement and Contract Work Authorization between C/CAG and Pacific Gas and Electric Company, adding \$603,713 and extending the San Mateo County Energy Watch program cycle for one year through December 31, 2015. APPROVED

Staff's recommendation is for the Board to approve Resolution 14-52 to authorize the C/CAG Chair to execute the agreement with PG&E upon final recommendation from Staff and Legal Counsel. A signed copy will be provided to the Board at the next meeting.

Board Member O'Connell (San Bruno) MOVED approval of Item 6.4. Board Member Gordon SECONDED. **MOTION CARRIED UNANIMOUSLY 18-0.**

- 6.5 Review and approval of Resolution 14-53 authorizing the C/CAG Chair to execute an agreement between C/CAG and the County of San Mateo for staff services for the San Mateo County Energy Watch 2015 calendar year for an amount not to exceed \$450,000. APPROVED

Board Member O'Connell (San Bruno) MOVED approval of Item 6.5. Board Member Gordon SECONDED. **MOTION CARRIED UNANIMOUSLY 18-0.**

7.0 COMMITTEE REPORTS

- 7.1 Committee Reports (oral reports).

None.

- 7.2 Chairperson's Report

None.

- 7.3 Board Members Report

The City of San Bruno will be celebrating their City's final Centennial event with a semi-formal Gala at Skyline College on Saturday, December 6, from 6 p.m. to 11 p.m.

8.0 EXECUTIVE DIRECTOR'S REPORT

1. The Executive Director has attended meetings for Super Bowl 50 – Transportation. The game will be hosted at the Levi Stadium, Santa Clara County, on February 7, 2016. The hosting committee has invited all transportation officials in the Bay Area and outer regions to collaborate on making transportation as smooth as possible. Their goal is to make this event a spectacular experience for those who come to the Bay Area.

Leading up to the Super Bowl, a week of events is being planned, many of which will take place in San Francisco. There will be a lot of transportation demands with people traveling between San Francisco and the South Bay. The transportation group is looking for ways to meet the demands. Any input or suggestions would be welcomed.

2. The Executive Director introduced Jean Higaki to share some early results of ramp metering on US 101, in the Northbound direction from State Route 92 to the San Francisco County Line.

On November 4, ramp meters were activated, but rested solid green. On November 12 the ramp meters started cycling during Northbound PM peak time from 3:00 p.m. to 8:00 p.m. On November 18, ramp meters will start cycling during the Northbound AM peak time from 6:00 a.m. to 10:00 a.m.

There has been a one day observation where a Caltrans team performed on-site travel time runs to monitor travel time along the corridor. The first day showed a 3 to 5 minute travel time savings along the 101 corridor with the meters on. Additional monitoring will be conducted.

9.0 COMMUNICATIONS - Information Only

Copies of communications are included for C/CAG Board Members and Alternates only. To request a copy of the communications, contact Nancy Blair at 650 599-1406 or nblair@smcgov.org or download a copy from C/CAG's website – www.ccag.ca.gov.

- 9.1 Letter from Sandy Wong, C/CAG Executive Director, to Ms. April Chan, Executive Officer, Planning and Development, San Mateo County Transit District (SamTrans), dated 10/30/14. RE: Caltrans Sustainable Communities Grant – “Grand Boulevard Initiative – Addressing Multi-modal Mobility” Letter of Support.
- 9.2 Letter from Sandy Wong, C/CAG Executive Director, to Ms. Therese W. McMillan, Acting Administrator, Federal Transit Administration, dated 10/30/14. RE: Caltrans application to FTA Pilot Program for Transit Oriented Development Planning.
- 9.3 Letter from Sandy Wong, C/CAG Executive Director, to Caltrans Sustainable Transportation Planning, Grant Program, District 4, dated 10/29/14. RE: San Mateo County Santa Cruz Avenue Bicycle Improvements Proposal.
- 9.4 Letter sent via email from Sandy Wong, C/CAG Executive Director, to Mr. Mike McCoy, Executive Director, Strategic Growth Council, dated 10/31/14. RE: Affordable Housing and Sustainable Communities Program Guidelines.

10.0 ADJOURN

The meeting adjourned at 7:37 p.m. in honor of Al Teglia. Teglia served five terms on Daly City's City Council, including four terms as mayor. Besides representing Daly City, Teglia held numerous other posts, both political and charitable. He served on the Board of SamTrans, and was closely involved in various programs to help the less fortunate, including San Mateo County Jobs for Youth and other county Children's Funds.