

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING MINUTES

Meeting No. 274
January 8, 2015

1.0 CALL TO ORDER/ROLL CALL

Chair Nihart called the meeting to order at 7:00 p.m. Roll call was taken.

Elizabeth Lewis – Atherton
David Braunstein - Belmont
Terry O’Connell - Brisbane
Terry Nagel - Burlingame
Joseph Silva - Colma
David Canepa - Daly City
Laura Martinez - East Palo Alto
Art Kiesel - Foster City
Marina Fraser - Half Moon Bay
Jay Benton - Hillsborough
Kirsten Keith - Menlo Park
Wayne Lee - Millbrae
Mary Ann Nihart - Pacifica
Maryann Moise Derwin - Portola Valley
John Seybert - Redwood City
Irene O’Connell - San Bruno
Bob Grassilli - San Carlos
Joe Goethals - San Mateo
Karyl Matsumoto - South San Francisco
Deborah Gordon - Woodside

Absent:
San Mateo County

Others:
Sandy Wong, Executive Director C/CAG
Nancy Blair, C/CAG Staff
Nirit Eriksson, C/CAG Legal Counsel
Tom Madalena, C/CAG Staff
Jean Higaki, C/CAG Staff
Matt Fabry, C/CAG Staff

Wally Abrazaldo, C/CAG Staff
Kim Springer, County of San Mateo
Joe La Mariana, County of San Mateo
Bill Chiang, PG&E, Local Government Relations Representative
Dave Pine, San Mateo County
Shawn Marshall, Lean Energy U.S.
Seth Baruch, Lean Consultant; Principal, Carbonomics.
Onnalee Tripp, CMEQ member
Andrew Antwih, Shaw/Yoder/Antwih, representing Advocation
Matt Robinson, Shaw/Yoder/Antwih, representing Advocation
Gus Khouri, Khouri Consulting
Tracy Kwok, City of San Carlos

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker.

Bill Chiang, PG&E, provided a brief update on PG&E activities.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

4.1 Certificate of Appreciation to Naomi Patridge for her years of dedicated service to C/CAG.

4.2 Presentation on Community Choice Aggregation.

Supervisor Dave Pine introduced the topic, and Shawn Marshall, Lean Energy U.S. and Seth Baruch, Lean Consultant; Principal, Carbonomics provided a presentation on Community Choice Aggregation.

5.0 CONSENT AGENDA

Board Member Lee MOVED approval of 5.1, 5.2, 5.4, 5.4.1, 5.4.2, 5.4.3, 5.4.4, 5.4.5, 5.4.6, 5.5, 5.6, 5.7, 5.8, 5.9, 5.10.3, and 5.11 Board Member Braunstein SECONDED. **MOTION CARRIED UNANIMOUSLY 20-0**

5.1 Approval of the minutes of regular business meeting No. 272 dated November 13, 2014.

APPROVED

5.2 Review and approval of Resolution 14-50 authorizing the CCAG Chair to execute an agreement with the City of Brisbane for the provision of a full-time NPDES Program Coordinator.

APPROVED

5.4 Airport Land Use Compatibility Plan (ALUCP) consistency reviews:

5.4.1 City of Foster City Housing Element 2015-2023 (Draft September 15, 2014).

APPROVED

- 5.4.2 City of South San Francisco Housing Element 2015-2023 (Draft October 24, 2014). APPROVED
- 5.4.3 City of San Bruno Draft Housing Element 2014-2022. APPROVED
- 5.4.4 City of Burlingame Draft 2015-2023 Housing Element. APPROVED
- 5.4.5 Town of Colma Housing Element Public Review Draft - September 2014. APPROVED
- 5.4.6 City of Redwood City Housing Element 2015-2023. APPROVED
- 5.5 Receive a copy of Amendment No. 1 to the agreement with SCI Consulting Group, Inc., extending the term through June 30, 2015 at no additional cost, as executed by the Executive Director consistent with the C/CAG Procurement Policy. INFORMATION
- 5.6 Review and approval of Resolution 14-58 waiving the RFP process and authorizing the C/CAG Chair to execute a contract amendment extending an agreement with DNV GL (Kema) from January 31, 2015 to December 31, 2015 and adding \$127,125 for a total amount not to exceed \$372,125 to provide technical assistance to cities for climate action planning. APPROVED
- 5.7 Review and approval to waive the request for proposal (RFP) process and authorizing the C/CAG chair to execute an Agreement with Parviz Mokhtari, an individual, for project management services on the Smart Corridors Project until task completion in an amount not to exceed \$34,000. APPROVED
- 5.8 Review and approval authorizing the C/CAG Chair to execute Amendment No. 1 with the Metropolitan Transportation Commission (MTC), for a one year time extension, at no additional cost, to conduct traffic analysis for Express Lanes on US 101 from Santa Clara County Line to I-380. APPROVED
- 5.9 Review and approval authorizing the C/CAG Chair to execute Amendment No. 1 with the Metropolitan Transportation Commission (MTC), for a one year time extension, at no additional cost, to the funding agreement for the development of ramp metering implementation plans on US-101 in San Mateo County. APPROVED
- 5.10 Receive copy of agreements executed by the C/CAG Chair or Executive Director consistent with C/CAG Procurement Policy.
- 5.10.3 Receive a copy of executed agreement between C/CAG and BAWSCA to share the cost for an AmeriCorps CivicSpark fellow, in an amount not to exceed \$12,000 for each agency, and its companion agreement between C/CAG and the Local Government Commission (LGC) for providing the AmeriCorps CivicSpark fellow in an amount not to exceed \$24,000 in total, in accordance with C/CAG procurement policy. INFORMATION
- 5.11 Review and approve the appointment of Jeff Moneda, Public Works Director, to represent the City of Foster City on the Stormwater Committee and Congestion Management Program

Items 5.3, and 5.10.1, and 5.10.2 were removed from the Consent Calendar agenda.

- 5.3 Review and approval of Resolution 14-56, authorizing the C/CAG Chair to execute an agreement between C/CAG and the County of San Mateo, Department of Public Works for staff services for climate action planning for calendar year 2015 for an amount not to exceed \$40,000. APPROVED

Board Member Gordon **MOVED** approval of Item 5.3. Board Member Goethals **SECONDED**. **MOTION CARRIED UNANIMOUSLY 20-0.**

- 5.10.1 Receive a copy of executed Contract Change Orders to the Master Service Agreement and Contract Work Authorization Change Order between C/CAG and PG&E for the San Mateo County Energy Watch Local Government Partnership for calendar year 2015. INFORMATION

Board member would like to receive a copy of the job classification reference on page SUPP-15 of the packet.

- 5.10.2 Receive a copy of executed agreement between C/CAG and H2 Video for the San Mateo County Energy Watch website for an amount not to exceed \$19,000 in accordance with C/CAG procurement policy. INFORMATION

Board Member Matsumoto **MOVED** approval of Items 5.10.1 and 5.10.2. Board Member Lee **SECONDED**. **MOTION CARRIED UNANIMOUSLY 20-0.**

6.0 REGULAR AGENDA

- 6.1 Review and approval of Resolution 14-54 adopting the 2015 C/CAG Investment Policy APPROVED
Board Member Benton **MOVED** approval of Item 6.1 Option 1. Board Member Kiesel **SECONDED**. **MOTION CARRIED UNANIMOUSLY 20-0.**

- 6.2 Review and approval of the C/CAG Legislative Policies for 2015. APPROVED
Board Member Lee **MOVED** approval of Item 6.2. Board Member O’Connell (San Bruno) **SECONDED**. **MOTION CARRIED UNANIMOUSLY 20-0.**

- 6.3 Review and approval of Resolution 14-57 authorizing the C/CAG Chair to execute Amendment No. 9 to the agreement with Eisenberg, Olivieri, and Associates, extending the contract through June 30, 2015 at an additional cost not to exceed \$789,773 to continue providing technical compliance assistance to member agencies in accordance with requirements of the Municipal Regional Permit. APPROVED

Board Member Benton MOVED approval of Item 6.3. Board Member Lee SECONDED.
MOTION CARRIED UNANIMOUSLY 20-0

- 6.4 Review and approval of Resolution 15-1 authorizing the C/CAG Chair to execute an agreement with Shaw/Yoder/Antwih, Inc. to provide state legislative advocacy service in an amount not to exceed \$144,000 for two years for the 2015 and 2016 legislative session. APPROVED

The Legislative Committee recommends approval to execute an agreement with Shaw/Yoder/Antqih Inc. to provide state legislative advocacy service in an amount not to exceed \$144,000 for two years for the 2015 and 2016 legislative session. A standard severability clause will be added to the contract.

Board Member Canapa MOVED approval of Item 6.4 with the severability clause added to the contract. Board Member Gordon SECONDED. **MOTION CARRIED UNANIMOUSLY 20-0**

7.0 COMMITTEE REPORTS

7.1 Committee Reports (oral reports).

None.

7.2 Chairperson's Report

None.

7.3 Boardmembers Report

It is requested at a future meeting an update on RICAP be provided.

Boardmember Lewis was elected as a member of the League of California Cities.

8.0 EXECUTIVE DIRECTOR'S REPORT

9.0 COMMUNICATIONS - Information Only

Copies of communications are included for C/CAG Board Members and Alternates only. To request a copy of the communications, contact Nancy Blair at 650 599-1406 or nblair@smcgov.org or download a copy from C/CAG's website – www.ccag.ca.gov.

- 9.1 Letter via email from Wally Abrazaldo, Transportation Programs Specialist, to Jill Ekas, Contract Planner, City of Redwood City, dated 11/26/14. RE: Notice of Preparation of a Draft Environmental Impact Report for the Proposed Redwood City Inner Harbor Specific Plan.

- 9.2 Letter via email from Sandy Wong, C/CAG Executive Director, to Christopher Calfee, Senior Counsel, Governor's Office of Planning and Research (OPR), dated 11/21/14. RE:

Preliminary Discussion Draft of Updates to the CEQA Guidelines Implementing Senate Bill 743.

9.3 Letter from Mary Ann Nihart, C/CAG Chair, to All Councilmembers of San Mateo County Cities and Members of the Board of Supervisors, all City/County Managers, dated 12/15/14. RE: C/CAG Committee Vacancies for Elected Officials.

10.0 CLOSED SESSION (Pursuant to Government Code Sec. 54957.6):

10.1 Conference with Labor Negotiators

C/CAG Representatives: C/CAG Compensation Committee, Patricia Martel

Unrepresented Employee: Executive Director

11.0 RECONVENE OPEN SESSION

11.1 Report on Closed Session.

12.0 Action on Compensation Adjustment for Executive Director. APPROVED

Boardmember Gordon MOVED approval a bonus of 5% for past year for the Executive Director. Boardmember Canepa SECONDED. **MOTION CARRIED UNANIMOUSLY**
20-0

13.0 Approval of 2015 Performance Objectives for Executive Director. APPROVED

Board Member Gordon MOVED approval of the 2015 Performance Objectives for Executive Director. Board Member Kiesel SECONDED. **MOTION CARRIED UNANIMOUSLY**
20-0

14.0 ADJOURN

The meeting adjourned at 8:33 p.m.