

**City/County Association of Governments
of San Mateo County (C/CAG)**

**Bicycle and Pedestrian Advisory Committee (BPAC)
DRAFT Meeting Minutes
August 28, 2014**

Members present:

Marge Colapietro	Matt Grocott
Don Horsley	Ken Ibarra
Karyl Matsumoto	Naomi Patridge
Andrew Boone	Julia Dzierwa
Aaron Faupell	Daina Lujan
Frank Markowitz	Jeffrey Tong

Members absent:

Laurence May	Len Stone
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Public Attendees:

Joel Slavit, San Mateo County Transportation Authority
Emma Shlaes, Silicon Valley Bicycle Coalition
Alex Zhang, City of San Mateo
Joe Hurley, San Mateo County Transportation Authority
Brian Soland, CDM Smith, consultant
Pete Rasmussen, San Mateo County Transportation Authority
Jessica Manzi, Redwood City

Staff Attending:

Ellen Barton, C/CAG
Sandy Wong, C/CAG

1. Call to Order

Vice Chair Patridge called the meeting to order at 7:10 pm.

2. Public Comment On Items Not On the Agenda – None

3. Minutes of the April 24, 2014 Meeting

*Motion: Member Colapietro moved/member Lujan seconded approval of the April 24 2014 minutes.
Motion carried unanimously.*

4. Presentation on Transportation Authority Measure A Strategic Plan update

Joel Slavit from San Mateo County Transportation Authority (SamTrans) presented an update on the Measure A Strategic Plan. This presentation to the BPAC is the last of a series of public outreach presentations to various citizen advisory committees around the county.

Measure A funds are derived from ½¢ sales tax approved by San Mateo County voters. The tax was reauthorized in 2004 for another 25 years (2009-2023) and the measure includes a requirement that the strategic plan be updated every 5 years. This strategic plan update period is for 2014 – 2019. The Bicycle and Pedestrian portion of the funding is limited to 3% of the total fund as specified in the voter-approved measure. Other funding categories include shuttles, roadways, local streets, commuter program, and administration.

Measure A specified four goal categories:

1. Reduce commute corridor congestion
2. Make regional connections
3. Enhance safety
4. Meet local mobility needs

Projected population increases by 2040 show that the proportion of seniors will double and that both jobs and housing are expected to increase along the CalTrain and BART corridors.

There have been two calls for projects for the Bicycle Pedestrian program. The first was a joint call with C/CAG's TDA3 funds. The second call was done separately for Measure A funds, with a representative from the BPAC on the scoring panel. Distribution of projects around the county showed a good geographic spread:

Geographic Area	Amount Awarded
North San Mateo County	Six projects: \$2 million
Mid San Mateo County	Nine projects: \$3.3 million
South San Mateo County	Eight projects: \$3.4 million
Coastside San Mateo County	\$2 million

All phases of capital projects can be funded by the Bicycle and Pedestrian program funds. Maintenance cannot be funded. Funds allocated to the highway and local streets categories can be expended for Complete Streets projects, at the discretion of the applicant jurisdiction.

The BPAC was asked to comment on whether the TA has been effective in delivering on the goals identified in Measure A and whether the expenditure plan goals are properly aligned with current and future transportation needs. The BPAC was also asked whether the TA should put more emphasis on one goal over another and how to ensure efficient delivery of funded projects. BPAC members were requested to complete the stakeholder survey available to the public on-line and to attend public meetings to be held after the draft strategic plan was completed.

Member Grocott suggested that the grant scoring categories be revised to add points for projects that address the needs of seniors and people with disabilities, recognizing that the senior population will be increasing.

Member Tong and Member Colapietro noted that priority should be given to projects that serve Transit Oriented Development and affordable housing. Member Markowitz requested clarification about scoring criteria for Complete Streets facilities included in highway projects. Jurisdictions can choose to add complete streets facilities based on their local standards.

Member Grocott recommended that the TA consider going back to the voters to increase the allocation proportion for the Bicycle and Pedestrian program to 7% because the demographic changes were not possible to anticipate when the Measure was initially passed.

5. Transportation Development Act Article 3 (TDA) Grant Program

E. Barton presented information about the TDA3 Call for Projects process. C/CAG estimates that about \$1,500,000 will be available for the grant program. Committee members made recommendations regarding the following:

- Format emphasis to draw attention to the match requirement
- Include alternative electronic submission technology beyond disc (e.g., flash drive, cloud)
- Clarify that the local match is consistently calculated
- Consider whether projects may increase risk of injury and a deduction of points
- Include the maximum grant amounts from the Call for Projects in the guidance document
- Clarify the requirement to have a Bicycle Advisory Committee (BAC) and re-allocate extra points in this category to safety
- Add category for projects exempt from CEQA, specify these are eligible for full points
- Specify that planning funds will only be moved to capital if planning is undersubscribed
- Discussion of whether the application should include a draft budget with broad categories
- Clarify that applicants are eligible to apply if they are in the process of establishing a BAC

Motion: Member Horsley moved/member Grocott seconded approval of the TDA3 FY15/16 Call for Projects with corrections mentioned. Motion carried unanimously.

6. Member Communications

A. Boone reported that the pedestrian bridge over 101 in East Palo Alto has been selected for funding from the Active Transportation Program at the statewide level, the second highest funding award of any project in the state. San Mateo County Office of Education was awarded \$900,000 for Safe Routes to School.

E. Barton reported that the Town of Atherton has installed green bike lane markings on a section of bike lane at Marsh Road intersection; the Silicon Valley Bicycle Coalition will host a Bike Summit on September 30th; and that Bay Area Bike Share will celebrate its one year anniversary on August 29 with discounted day pass sales at \$5 each.

7. Adjournment

Vice Chair Patridge adjourned the meeting at 8:14 pm.