

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

AGENDA

The next meeting of the
BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE (BPAC)
will be as follows.

Date: Thursday, January 24, 2013
7:00 p.m. to 9:00 p.m.
Place: San Mateo City Hall
330 West 20th Avenue
San Mateo, California
Conference Room C

PLEASE CALL TOM MADALENA (599-1460) IF YOU ARE UNABLE TO ATTEND.

- | | | | |
|-----|--|---|-----------|
| 1. | Call To Order | Action
(Schmidt) | |
| 2. | Pledge of Allegiance | (Schmidt) | |
| 3. | Public Comment On Items Not On The Agenda | Presentations are
limited to 3 minutes
per speaker. | |
| 4. | Minutes of the September 27, 2012 Meeting | Action
(Schmidt) | Pages 1-3 |
| 5. | Project applicant presentations for the Bicycle and Pedestrian Improvement Program under the OneBayArea Grant (OBAG) Program | Information
(Madalena) | Pages 4-5 |
| 6. | Recommendation on the BPAC Chair | Action
(Madalena) | Page 6 |
| 7. | Nominations and election of a Bicycle and Pedestrian Advisory Committee Vice-Chair | Action
(Madalena) | Page 7 |
| 8. | Review and approval of the 2013 BPAC meeting calendar | Action
(Madalena) | Page 8 |
| 9. | Member Communications | Information
(Schmidt) | |
| 10. | Adjournment | Action
(Schmidt) | |

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NOTE: All items appearing on the agenda are subject to action by the Committee. Actions recommended by staff are subject to change by the Committee.

Other enclosures/Correspondence

- None.

If you have any questions regarding the C/CAG Bicycle and Pedestrian Advisory Committee Meeting Agenda, please contact Tom Madalena at 650-599-1460 or Sandy Wong at 650-599-1409.

NOTE: Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Nancy Blair at 650 599-1406, five working days prior to the meeting date.

The following BPAC meeting will be held on Thursday February 28th, 2013.

Bicycle and Pedestrian Advisory Committee (BPAC)
Meeting Minutes
September 27, 2012

1. Call to Order

Chair Grocott called the Bicycle and Pedestrian Advisory Committee (BPAC) Meeting to order at 7:06 pm.

Members Present:

Karyl Matsumoto, Judi Mosqueda, David Alfano, Naomi Patridge, Joel Slavit, Frank Markowitz, Steve Schmidt, Marge Colapietro, Cathleen Baker, Len Stone

Members Absent:

Cathy Baylock, Ian Bain, Ken Ibarra, Cory Roay,

Staff/Guests Attending:

Sandy Wong, Tom Madalena, Al Meckler, Mike Harding, Colin Heyne, Susan Wheeler, Kenneth Chin, Shandon Lloyd, Mark Eliot, Cassandra Woo, Nadine Levin

3. Public Comment On Items Not On The Agenda

None.

4. Minutes of August 23, 2012 Meeting

Motion: Member Colapietro moved/member Patridge seconded approval of the August 23, 2012 minutes. Motion carried unanimously with member Stone abstaining.

5. Public Workshop on the OneBayArea Grant (OBAG) Program

Sandy Wong, C/CAG Deputy Director, opened the workshop for the call for projects for the OneBayArea Grant (OBAG) Program. The OneBayArea Grant Program has been adopted by the Metropolitan Transportation Commission (MTC) through Resolution 4035. C/CAG, as one of the nine Bay Area Congestion Management Agencies, is to administer this program in San Mateo County. This program is utilizing Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds. \$11,000,000 in CMAQ funding is available through the OBAG call for projects and is going toward the Bicycle and Pedestrian Improvement Program (BPIP) and the Transportation for Livable Communities (TLC) Program. The purpose of the workshop is for staff to explain the differences between the two programs, describe eligible projects, describe the specific criteria used to evaluate the projects, describe who the eligible applicants are, and detail the time frame for the call for projects. The public workshop is to both educate and solicit projects for the call for projects from the public. The public is welcome to speak to the BPAC about any potential projects or to fill out one of the project slips that are available. If members of the public have project ideas C/CAG staff will forward those to the proper agencies.

Jean Higaki, C/CAG staff, gave an overview of the intent of the OBAG Program. She described what the Metropolitan Transportation Commission is, what C/CAG is, who is eligible and what

types of projects are eligible. She described what a Priority Development Area (PDA) is and how an area becomes a PDA. She mentioned that the call for projects will be issued in October 2012.

Colin Heyne, member of the public, asked whether there would be another public workshop around March and C/CAG staff responded that the meetings in which the projects will be presented and scored are open to the public.

The public workshop was closed at 7:46 pm.

6. Review and recommend approval of a Call for Projects for the OneBayArea Grant Congestion Mitigation and Air Quality (CMAQ) funds consisting of the Bicycle and Pedestrian Improvement Program and Transportation for Livable Communities (TLC) Program

Jean Higaki, C/CAG staff, presented this item on the upcoming OneBayArea Grant (OBAG) funding. There was a robust discussion on the scoring criteria.

Motion 1:

Chair Grocott motioned to approve what is before us and take 15 points from readiness and let staff review whether application meets minimum required elements. The 15 points would be moved to support. Motion was seconded by Member Schmidt. Motion did not carry.

Motion 2:

Member Patridge motioned to change the schedule for OBAG to now allow for week of January 7th for application delivery and to change the timing for meetings to now read January – April 2013. Member Colapietro seconded the motion. Member Alfano amended the motion to state that as long as it does not violate state or federal deadlines. Both member Patridge and member Colapietro accepted the amendment from member Alfano. Motion carried unanimously.

Motion 3:

Member Schmidt motioned to add 5 points to support and approve the rest of the scoring criteria as proposed. Member Baker seconded the motion. Motion carried with Chair Grocott voting no.

Motion 4:

Member Markowitz motioned to support call for project with one exception that in the application on page 17 section 3 item 1 third bullet have additional language added to require concept plan layouts provided for applicable projects. Motion carried with Chair Grocott voting no.

7. Member Communications

Member Stone announced that the Fogfest in Pacifica is this weekend on Saturday and Sunday.

Member Patridge announced that the Pumpkin Festival in Half Moon Bay is on October 13th and 14th.

Member Colapietro announced that the first ever Autumn Festival is this coming Saturday in Millbrae.

8. Adjournment

The meeting was adjourned at 9:14 pm.

C/CAG AGENDA REPORT

Date: January 24, 2013
To: Bicycle and Pedestrian Advisory Committee (BPAC)
From: Tom Madalena
Subject: Project applicant presentations for the Bicycle and Pedestrian Improvement Program under the OneBayArea Grant (OBAG) Program

(For further information or questions contact Tom Madalena at 599-1460)

RECOMMENDATION

That the BPAC receive the project applicant presentations for the Bicycle and Pedestrian Improvement Program under the OneBayArea Grant (OBAG) Program.

FISCAL IMPACT

There is approximately \$6,500,000 available for the Bicycle and Pedestrian Improvement Program. These funds are available for FY 2012/2013 through FY 2015/2016.

SOURCE OF FUNDS

The funding source is the Federal Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds made available through the Metropolitan Transportation Commission's OneBayArea Grant (OBAG) Program.

BACKGROUND/DISCUSSION

C/CAG issued a Call for Projects for the Bicycle and Pedestrian Improvement Program (BPIP) on October 12, 2012. Applications were due by 5:00 p.m. on Friday December 14, 2012. The total amount requested for all of the projects is \$4,214,958. There is a total of approximately \$6,500,000 available for the FY 2012/2013 through FY 2015/2016 BPIP funding cycle.

Staff received 8 applications for this current BPIP funding cycle. Project applicants are to present their projects to the BPAC at the January 24th meeting. Each jurisdiction will have a total of 10 minutes to present their project(s) including time for questions and answers, although this is subject to change at the discretion of the BPAC Chair. Staff would like to discuss the possibility of taking the BPAC on the site visit tour on either Saturday February 9th or Saturday February 23rd. The BPAC scoring and ranking discussion for the BPIP applications will occur at the February 28th BPAC meeting.

The table below details the project list and order of the project sponsor presentations.

Bicycle and Pedestrian Improvement Program (BPIP) Applications		
Jurisdiction	Name	Amount
Daly City	Geneva Ave.	\$318,600
Daly City	Westmoor to Guadalupe	\$274,000
Menlo Park - Atherton	Bike Ped Improvements	\$796,700
Redwood City	Streetscape Project	\$1,000,000
San Bruno	College Drive	\$250,000
Belmont	Old County Road	\$270,000
County of San Mateo	Semicircular Road	\$319,658
Burlingame	Carolan Ave.	\$986,000
Total		\$4,214,958

C/CAG AGENDA REPORT

Date: January 24, 2013

To: Bicycle and Pedestrian Advisory Committee (BPAC)

From: Tom Madalena

Subject: Recommendation on the BPAC Chair

(For further information please contact Tom Madalena at 650-599-1460)

RECOMMENDATION

That the BPAC elect Steve Schmidt as the Bicycle and Pedestrian Advisory Committee Chair.

FISCAL IMPACT

None.

SOURCE OF FUNDS

NA

BACKGROUND/DISCUSSION

As a result of David Alfano departing from the BPAC the BPAC now requires the election of a Chair. Steve Schmidt was elected as the Vice-Chair in 2011 and currently holds that position. Staff recommendation is for the BPAC to elect Steve Schmidt as the Chair of the BPAC.

C/CAG AGENDA REPORT

Date: January 24, 2013
To: Bicycle and Pedestrian Advisory Committee (BPAC)
From: Tom Madalena
Subject: Nominations and election of a Bicycle and Pedestrian Advisory Committee Vice-Chair

(For further information please contact Tom Madalena at 650-599-1460)

RECOMMENDATION

That the BPAC nominate and elect a Bicycle and Pedestrian Advisory Committee Vice-Chair.

FISCAL IMPACT

None.

SOURCE OF FUNDS

NA

BACKGROUND/DISCUSSION

As a result of the departure of David Alfano from the BPAC the BPAC requires the nomination and election of a new Vice-Chair. Staff recommendation is for the BPAC to nominate members for the Vice-Chair position and elect a new Vice-Chair at the January 24, 2013 meeting.

C/CAG AGENDA REPORT

Date: January 24, 2013
To: Bicycle and Pedestrian Advisory Committee (BPAC)
From: Tom Madalena
Subject: Review and approval of the 2013 BPAC meeting calendar

(For further information please contact Tom Madalena at 599-1460)

RECOMMENDATION

That the Bicycle and Pedestrian Advisory Committee review and approve the 2013 BPAC meeting calendar.

BACKGROUND/DISCUSSION

The proposed schedule for meetings in 2013 will be as follows:

Time: 7:00 p.m. - 9:00 p.m.
Location: San Mateo City Hall
Conference Room C
330 West 20th Ave.
San Mateo, CA 94403

January 24
February 28
March 28
April off
May 23
June off
July off
August 22
September off
October 24
November off
December off

The scheduled meetings are on the fourth Thursday of the month.