

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING NOTICE

Meeting No. 276

- DATE:** Thursday, March 12, 2015
- TIME:** 6:30 P.M.
- PLACE:** San Mateo County Transit District Office
1250 San Carlos Avenue, Second Floor Auditorium
San Carlos, CA
- PARKING:** Available adjacent to and behind building.
Please note the underground parking garage is no longer open.
- PUBLIC TRANSIT:** SamTrans
Caltrain: San Carlos Station.
Trip Planner: <http://transit.511.org>

- 1.0 CALL TO ORDER/ ROLL CALL
- 2.0 PLEDGE OF ALLEGIANCE
- 3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA
Note: Public comment is limited to two minutes per speaker.
- 4.0 PRESENTATIONS/ ANNOUNCEMENTS
 - 4.1 Certificate of Appreciation to Nancy Blair for her years of dedicated services to C/CAG. p. 1
 - 4.2 Presentation on Regionally Integrated Climate Action Planning Suite (RICAPS), progress towards local government adoption of climate action plans, reporting and recognition in San Mateo County. p. 3

5.0 CONSENT AGENDA

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

5.1 Approval of the minutes.

5.1.1 Approval of the minutes of regular business meeting No. 274 dated January 8, 2015.
ACTION p. 5

5.1.2 Approval of the minutes of regular business meeting No. 275 dated February 12, 2015
ACTION p. 11

5.2 Update on CalRecycle's response to County of San Mateo, Department of Public Works' 2014 five-year Countywide Integrated Waste Management Plan review report. ACTION p. 17

5.3 Review and accept the Smart Corridor Demo Project Audit report through June 30, 2014.
ACTION p. 23

5.4 Receive the Proposed Fiscal Year 2015-16 C/CAG member fees and assessments for budgeting purposes. INFORMATION p. 33

6.0 REGULAR AGENDA

6.1 Review and approval of C/CAG legislative policies, priorities, positions, and legislative update. (A position may be taken on any legislation, including not previously identified.) ACTION p. 35

6.2 Review and vote on the appointment of an elected official to the Bicycle and Pedestrian Advisory Committee (BPAC). ACTION p. 41

6.3 Review and approval of appointments of elected officials to the Congestion Management & Environmental Quality Committee to fill two vacant seats. ACTION p. 47

6.4 Receive a presentation and provide comment on the San Mateo US 101 Express Lane Feasibility Study INFORMATION p. 53

6.5 Review and approval of C/CAG investment recommendations from the Finance Committee and accept the Quarterly Investment Report as of December 31, 2014. ACTION p. 59

6.6 Election of a C/CAG Chairperson and C/CAG Vice Chairperson. ACTION p. 65

7.0 COMMITTEE REPORTS

7.1 Committee Reports (oral reports).

- 7.2 Chairperson's Report
- 7.3 Boardmembers Report

- 8.0 EXECUTIVE DIRECTOR'S REPORT

- 9.0 COMMUNICATIONS - Information Only
- 9.1 Letter, via email, from Mary Ann Nihart, C/CAG Chair, to All Councilpersons of San Mateo County Cities and Members of the Board of Supervisors, all City/County Managers, dated 2/18/15. RE: C/CAG Committee Vacancies for Elected Officials. p. 71
- 9.2 Letter from Sandy Wong, C/CAG Executive Director, to Anthony Foxx, Secretary, U.S. Department of Transportation, dated 2/26/15. RE: Support for California's Connected Vehicle Pilot Deployment Proposal. p. 73

- 10.0 ADJOURN

Next schedule meeting April 9, 2015.

PUBLIC NOTICING: All notices of C/CAG Board and Committee meetings will be posted at San Mateo County Transit District Office, 1250 San Carlos Ave., San Carlos, CA.

PUBLIC RECORDS: Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the City/ County Association of Governments of San Mateo County (C/CAG), located at 555 County Center, 5th Floor, Redwood City, CA 94063, for the purpose of making those public records available for inspection. The documents are also available on the C/CAG Internet Website, at the link for agendas for upcoming meetings. The website is located at: <http://www.ccag.ca.gov>.

NOTE: Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Nancy Blair at 650 599-1406, five working days prior to the meeting date.

If you have any questions about the C/CAG Board Agenda, please contact C/CAG Staff:

*Executive Director: Sandy Wong 650 599-1409
Administrative Assistant: Nancy Blair 650 599-1406*

MEETINGS

- Mar. 12, 2015 Legislative Committee - SamTrans 4th Floor Dining Room - 5:30 p.m.
- Mar. 12, 2015 C/CAG Board - SamTrans 2nd Floor Auditorium – 6:30 p.m.
- Mar. 19, 2015 CMP Technical Advisory Committee - SamTrans, 2nd Floor Auditorium - 1:15 p.m.
- Mar. 19, 2015 Stormwater Committee - SamTrans, 2nd Floor Auditorium - 2:30 p.m.
- Mar. 23, 2015 Administrators' Advisory Committee - 555 County Center, 5th Fl, Redwood City - Noon
- Mar. 26, 2015 Airport Land Use Committee (ALUC), City Council Chambers, Burlingame - 4:00 p.m.
- Mar. 26, 2015 BPAC - San Mateo City Hall - Conference Room C - 7:00 p.m.
- Mar. 30, 2015 CMEQ Committee - San Mateo City Hall - Conference Room C - 3:00 p.m.

C/CAG

ITEM 4.1

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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A PRESENTATION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY (C/CAG) EXPRESSING APPRECIATION TO NANCY BLAIR FOR HER DEDICATED SERVICE TO C/CAG

Resolved, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG); that,

Whereas, Nancy Blair has served as C/CAG staff from 2001 through 2015, and

Whereas, Nancy Blair provided exemplary staff support to the C/CAG Board of Directors and the Executive Directors of C/CAG, and

Whereas, Nancy Blair was instrumental in implementing C/CAG administrative policies and procedures, and

Whereas, Nancy Blair has tirelessly served the C/CAG Board, Executive Directors and C/CAG staff with skill, speed and responsiveness in a very cooperative manner, and

Whereas, Nancy Blair was extremely professional and diligent and has been a great asset to C/CAG, and

Whereas, Nancy Blair dedicated her services to the people of San Mateo County.

Now, therefore, the Board of Directors of C/CAG hereby resolves that C/CAG expresses its appreciation to Nancy Blair for her years of dedicated public service and wishes her happiness and success in her future endeavors.

PASSED, APPROVED, AND ADOPTED THIS 12TH DAY OF MARCH, 2015.

Mary Ann Nihart, Chair

C/CAG AGENDA REPORT

Date: March 12, 2015

To: C/CAG Board of Directors **ITEM 4.2**

From: Sandy Wong, Executive Director

Subject: Presentation on Regionally Integrated Climate Action Planning Suite, progress towards local government adoption of climate action plans, reporting and recognition in San Mateo County

(For further information or response to questions, contact Sandy Wong at 650-599-1409)

RECOMMENDATION

Receive a presentation on the Regionally Integrated Climate Action Planning Suite, progress towards local government adoption of climate action plans, reporting and recognition in San Mateo County.

FISCAL IMPACT

SMCEW and climate action planning program and staff costs are paid for by funding under the C/CAG – PG&E Local Government Partnership (LGP) agreement. Additional matching funds, up to \$40,000, specifically for transportation-related Climate Action Planning efforts, come from C/CAG Congestion Relief Funds.

BACKGROUND

San Mateo County Energy Watch is a local government partnership between C/CAG and Pacific Gas and Electric Company (PG&E). This program is managed and staffed by RecycleWorks, a program of the County of San Mateo.

In 2008 and 2009, C/CAG provided funding to the cities and County to complete 2005 greenhouse gas (GHG) emission inventories for their government operations and provided funding to County staff to complete community-scale emissions inventories with technical support from ICLEI. A logical next step was for cities to complete climate action plans. C/CAG recognized, however, that financial and resource constraints were preventing most small- and medium-size cities from developing climate action plans and that the difficult economic climate would likely continue into at least 2013. As a result, in 2010 C/CAG solicited and received funding from the Bay Area Air Quality Management District (BAAQMD) and Pacific Gas and Electric Company (PG&E) to develop what has come to be known as the Regional Integrated Climate Action Planning Suite (RICAPS), with matching funds from C/CAG.

Staff will provide a presentation of the RICAPS program, progress towards local government adoption of climate action plans, and some new recognition and reporting initiatives for cities in San Mateo County.

ATTACHMENT

None

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

ITEM 5.1.1

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Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING MINUTES

Meeting No. 274
January 8, 2015

1.0 CALL TO ORDER/ROLL CALL

Chair Nihart called the meeting to order at 7:00 p.m. Roll call was taken.

Elizabeth Lewis – Atherton
David Braunstein - Belmont
Terry O’Connell - Brisbane
Terry Nagel - Burlingame
Joseph Silva - Colma
David Canepa - Daly City
Laura Martinez - East Palo Alto
Art Kiesel - Foster City
Marina Fraser - Half Moon Bay
Jay Benton - Hillsborough
Kirsten Keith - Menlo Park
Wayne Lee - Millbrae
Mary Ann Nihart - Pacifica
Maryann Moise Derwin - Portola Valley
John Seybert - Redwood City
Irene O’Connell - San Bruno
Bob Grassilli - San Carlos
Joe Goethals - San Mateo
Karyl Matsumoto - South San Francisco
Deborah Gordon - Woodside

Absent:
San Mateo County

Others:
Sandy Wong, Executive Director C/CAG
Nancy Blair, C/CAG Staff
Nirit Eriksson, C/CAG Legal Counsel
Tom Madalena, C/CAG Staff
Jean Higaki, C/CAG Staff
Matt Fabry, C/CAG Staff

Wally Abrazaldo, C/CAG Staff
Kim Springer, County of San Mateo
Joe La Mariana, County of San Mateo
Bill Chiang, PG&E, Local Government Relations Representative
Dave Pine, San Mateo County
Shawn Marshall, Lean Energy U.S.
Seth Baruch, Lean Consultant; Principal, Carbonomics.
Onnalee Tripp, CMEQ member
Andrew Antwih, Shaw/Yoder/Antwih, representing Advocation
Matt Robinson, Shaw/Yoder/Antwih, representing Advocation
Gus Khouri, Khouri Consulting
Tracy Kwok, City of San Carlos

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker.

Bill Chiang, PG&E, provided a brief update on PG&E activities.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

4.1 Certificate of Appreciation to Naomi Patridge for her years of dedicated service to C/CAG.

4.2 Presentation on Community Choice Aggregation.

Supervisor Dave Pine introduced the topic, and Shawn Marshall, Lean Energy U.S. and Seth Baruch, Lean Consultant; Principal, Carbonomics provided a presentation on Community Choice Aggregation.

5.0 CONSENT AGENDA

Board Member Lee MOVED approval of 5.1, 5.2, 5.4, 5.4.1, 5.4.2, 5.4.3, 5.4.4, 5.4.5, 5.4.6, 5.5, 5.6, 5.7, 5.8, 5.9, 5.10.3, and 5.11 Board Member Braunstein SECONDED. **MOTION CARRIED UNANIMOUSLY 20-0**

5.1 Approval of the minutes of regular business meeting No. 272 dated November 13, 2014.

APPROVED

5.2 Review and approval of Resolution 14-50 authorizing the CCAG Chair to execute an agreement with the City of Brisbane for the provision of a full-time NPDES Program Coordinator.

APPROVED

5.4 Airport Land Use Compatibility Plan (ALUCP) consistency reviews:

5.4.1 City of Foster City Housing Element 2015-2023 (Draft September 15, 2014).

APPROVED

- 5.4.2 City of South San Francisco Housing Element 2015-2023 (Draft October 24, 2014). APPROVED
- 5.4.3 City of San Bruno Draft Housing Element 2014-2022. APPROVED
- 5.4.4 City of Burlingame Draft 2015-2023 Housing Element. APPROVED
- 5.4.5 Town of Colma Housing Element Public Review Draft - September 2014. APPROVED
- 5.4.6 City of Redwood City Housing Element 2015-2023. APPROVED
- 5.5 Receive a copy of Amendment No. 1 to the agreement with SCI Consulting Group, Inc., extending the term through June 30, 2015 at no additional cost, as executed by the Executive Director consistent with the C/CAG Procurement Policy. INFORMATION
- 5.6 Review and approval of Resolution 14-58 waiving the RFP process and authorizing the C/CAG Chair to execute a contract amendment extending an agreement with DNV GL (Kema) from January 31, 2015 to December 31, 2015 and adding \$127,125 for a total amount not to exceed \$372,125 to provide technical assistance to cities for climate action planning. APPROVED
- 5.7 Review and approval to waive the request for proposal (RFP) process and authorizing the C/CAG chair to execute an Agreement with Parviz Mokhtari, an individual, for project management services on the Smart Corridors Project until task completion in an amount not to exceed \$34,000. APPROVED
- 5.8 Review and approval authorizing the C/CAG Chair to execute Amendment No. 1 with the Metropolitan Transportation Commission (MTC), for a one year time extension, at no additional cost, to conduct traffic analysis for Express Lanes on US 101 from Santa Clara County Line to I-380. APPROVED
- 5.9 Review and approval authorizing the C/CAG Chair to execute Amendment No. 1 with the Metropolitan Transportation Commission (MTC), for a one year time extension, at no additional cost, to the funding agreement for the development of ramp metering implementation plans on US-101 in San Mateo County. APPROVED
- 5.10 Receive copy of agreements executed by the C/CAG Chair or Executive Director consistent with C/CAG Procurement Policy.
- 5.10.3 Receive a copy of executed agreement between C/CAG and BAWSCA to share the cost for an AmeriCorps CivicSpark fellow, in an amount not to exceed \$12,000 for each agency, and its companion agreement between C/CAG and the Local Government Commission (LGC) for providing the AmeriCorps CivicSpark fellow in an amount not to exceed \$24,000 in total, in accordance with C/CAG procurement policy. INFORMATION
- 5.11 Review and approve the appointment of Jeff Moneda, Public Works Director, to represent the City of Foster City on the Stormwater Committee and Congestion Management Program

Items 5.3, and 5.10.1, and 5.10.2 were removed from the Consent Calendar agenda.

- 5.3 Review and approval of Resolution 14-56, authorizing the C/CAG Chair to execute an agreement between C/CAG and the County of San Mateo, Department of Public Works for staff services for climate action planning for calendar year 2015 for an amount not to exceed \$40,000. APPROVED

Board Member Gordon MOVED approval of Item 5.3. Board Member Goethals SECONDED. **MOTION CARRIED UNANIMOUSLY 20-0.**

- 5.10.1 Receive a copy of executed Contract Change Orders to the Master Service Agreement and Contract Work Authorization Change Order between C/CAG and PG&E for the San Mateo County Energy Watch Local Government Partnership for calendar year 2015. INFORMATION

Board member would like to receive a copy of the job classification reference on page SUPP-15 of the packet.

- 5.10.2 Receive a copy of executed agreement between C/CAG and H2 Video for the San Mateo County Energy Watch website for an amount not to exceed \$19,000 in accordance with C/CAG procurement policy. INFORMATION

Board Member Matsumoto MOVED approval of Items 5.10.1 and 5.10.2. Board Member Lee SECONDED. **MOTION CARRIED UNANIMOUSLY 20-0.**

6.0 REGULAR AGENDA

- 6.1 Review and approval of Resolution 14-54 adopting the 2015 C/CAG Investment Policy APPROVED
Board Member Benton MOVED approval of Item 6.1 Option 1. Board Member Kiesel SECONDED. **MOTION CARRIED UNANIMOUSLY 20-0.**

- 6.2 Review and approval of the C/CAG Legislative Policies for 2015. APPROVED
Board Member Lee MOVED approval of Item 6.2. Board Member O'Connell (San Bruno) SECONDED. **MOTION CARRIED UNANIMOUSLY 20-0.**

- 6.3 Review and approval of Resolution 14-57 authorizing the C/CAG Chair to execute Amendment No. 9 to the agreement with Eisenberg, Olivieri, and Associates, extending the contract through June 30, 2015 at an additional cost not to exceed \$789,773 to continue providing technical compliance assistance to member agencies in accordance with requirements of the Municipal Regional Permit. APPROVED

Board Member Benton MOVED approval of Item 6.3. Board Member Lee SECONDED.
MOTION CARRIED UNANIMOUSLY 20-0

- 6.4 Review and approval of Resolution 15-1 authorizing the C/CAG Chair to execute an agreement with Shaw/Yoder/Antwih, Inc. to provide state legislative advocacy service in an amount not to exceed \$144,000 for two years for the 2015 and 2016 legislative session. APPROVED

The Legislative Committee recommends approval to execute an agreement with Shaw/Yoder/Antqih Inc. to provide state legislative advocacy service in an amount not to exceed \$144,000 for two years for the 2015 and 2016 legislative session. A standard severability clause will be added to the contract.

Board Member Canapa MOVED approval of Item 6.4 with the severability clause added to the contract. Board Member Gordon SECONDED. **MOTION CARRIED UNANIMOUSLY 20-0**

7.0 COMMITTEE REPORTS

- 7.1 Committee Reports (oral reports).

None.

- 7.2 Chairperson's Report

None.

- 7.3 Boardmembers Report

It is requested at a future meeting an update on RICAP be provided.

Boardmember Lewis was elected Chair of the Council of Cities for 2015.

8.0 EXECUTIVE DIRECTOR'S REPORT

9.0 COMMUNICATIONS - Information Only

Copies of communications are included for C/CAG Board Members and Alternates only. To request a copy of the communications, contact Nancy Blair at 650 599-1406 or nblair@smcgov.org or download a copy from C/CAG's website – www.ccag.ca.gov.

- 9.1 Letter via email from Wally Abrazaldo, Transportation Programs Specialist, to Jill Ekas, Contract Planner, City of Redwood City, dated 11/26/14. RE: Notice of Preparation of a Draft Environmental Impact Report for the Proposed Redwood City Inner Harbor Specific Plan.

9.2 Letter via email from Sandy Wong, C/CAG Executive Director, to Christopher Calfee, Senior Counsel, Governor's Office of Planning and Research (OPR), dated 11/21/14. RE: Preliminary Discussion Draft of Updates to the CEQA Guidelines Implementing Senate Bill 743.

9.3 Letter from Mary Ann Nihart, C/CAG Chair, to All Councilmembers of San Mateo County Cities and Members of the Board of Supervisors, all City/County Managers, dated 12/15/14. RE: C/CAG Committee Vacancies for Elected Officials.

10.0 CLOSED SESSION (Pursuant to Government Code Sec. 54957.6):

10.1 Conference with Labor Negotiators

C/CAG Representatives: C/CAG Compensation Committee, Patricia Martel

Unrepresented Employee: Executive Director

11.0 RECONVENE OPEN SESSION

11.1 Report on Closed Session.

There was no reportable action taken.

12.0 Action on Compensation Adjustment for Executive Director. APPROVED

Boardmember Gordon MOVED approval a bonus of 5% for past year for the Executive Director. Boardmember Canepa SECONDED. **MOTION CARRIED UNANIMOUSLY**
20-0

13.0 Approval of 2015 Performance Objectives for Executive Director. APPROVED

Board Member Gordon MOVED approval of the 2015 Performance Objectives for Executive Director. Board Member Kiesel SECONDED. **MOTION CARRIED UNANIMOUSLY**
20-0

14.0 ADJOURN

The meeting adjourned at 8:33 p.m.

CITY/COUNTY ASSOCIATION OF GOVERNMENTS
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BOARD MEETING MINUTES

Meeting No. 275
February 12, 2015

1.0 CALL TO ORDER/ROLL CALL

Chair Nihart called the meeting to order at 6:33 p.m. Roll call was taken.

Elizabeth Lewis – Atherton
David Braunstein - Belmont
Terry O’Connell - Brisbane
Terry Nagel - Burlingame
Joseph Silva - Colma
David Canepa - Daly City
Laura Martinez - East Palo Alto
Art Kiesel - Foster City
Marina Fraser - Half Moon Bay
Marie Chuang - Hillsborough
Kirsten Keith - Menlo Park
Mary Ann Nihart - Pacifica
Maryann Moise Derwin - Portola Valley
Alicia Aguirre - Redwood City
Mark Olbert - San Carlos
Joe Goethals - San Mateo
Don Horsley – San Mateo County
Pradeep Gupta - South San Francisco
Deborah Gordon - Woodside

Absent:
Millbrae
San Bruno

Others:
Sandy Wong, Executive Director C/CAG
Nancy Blair, C/CAG Staff
Nirit Eriksson, C/CAG Legal Counsel
Tom Madalena, C/CAG Staff
Jean Higaki, C/CAG Staff
Matt Fabry, C/CAG Staff
Wally Abrazaldo, C/CAG Staff

Kim Springer, County of San Mateo
Bill Chiang, PG&E, Local Government Relations Representative
Theresa Romell, MTC
Matthew Self, Redwood City
Matt Robinson, Shaw/Yoder/Antwih, representing Advocation

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker.

Bill Chiang, PG&E, provided a brief update on PG&E activities.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

4.1 Presentation on Pavement Condition Index from Metropolitan Transportation Commission (MTC) staff.

Per request, staff will send the PowerPoint presentation to the C/CAG Board.

5.0 CONSENT AGENDA

Board Member Kiesel MOVED approval of 5.3, 5.6, 5.7, 5.8, 5.9, 5.10, 5.11, 5.12, 5.13, 5.14, 5.15, 5.16, and 5.17. Board Member Lewis SECONDED. **MOTION CARRIED UNANIMOUSLY** 19-0

- 5.3 Review and accept the C/CAG State Transportation Improvement Program (STIP) PPM final audit report from January 1, 2013 through March 31, 2014. APPROVED
- 5.6 Review and accept the C/CAG Single Audit Report for the Year Ended June 30, 2014. APPROVED
- 5.7 Review and accept the C/CAG Basic Financial Statements (Audit) for the Year Ended June 30, 2014. APPROVED
- 5.8 Review and approval of Resolution 15-04 authorizing the City of Belmont to amend the scope of the Belmont Village Implementation Plan project funded through the C/CAG Priority Development Area Planning Program. APPROVED
- 5.9 Review and approval of Resolution 15-05 authorizing adoption of the Fiscal Year 2015/16 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) County Program Manager Fund for San Mateo County. APPROVED
- 5.10 Review and approval of the funding recommendation for the Bayshore Technology Park shuttle for FY 2014/2015 and FY 2015/2016 in an amount of \$94,182 through the San Mateo County Shuttle Program Joint Call for Projects and of Resolution 15-08 authorizing the C/CAG Chair to execute

an agreement between C/CAG and the San Mateo County Transportation Authority for C/CAG to contribute an amount not to exceed \$38,000. APPROVED

- 5.11 San Carlos Airport Comprehensive Airport Land Use Compatibility Plan Consistency Review – City of San Carlos Housing Element (Preliminary Draft 2015-2023) APPROVED
- 5.12 San Carlos Airport Comprehensive Airport Land Use Compatibility Plan Consistency Review – City of Belmont Housing Element 2015-2023 (December 2014 Draft) APPROVED
- 5.13 SFO Comprehensive Airport Land Use Compatibility Plan Consistency Review – City of South San Francisco Downtown Station Area Plan APPROVED
- 5.14 Review and approval of Resolution 15-09 authorizing the C/CAG Chair to execute Amendment No. 3 to the agreement with Jacobs Engineering Group to provide traffic monitoring service for the 2015 Congestion Management Program (CMP) update in an amount not to exceed \$64,050.36. APPROVED
- 5.15 Review and approval of Resolution 15-10 authorizing the C/CAG Chair to execute a Memorandum of Understanding between C/CAG, San Mateo County Transportation Authority, and San Mateo County Transit District for Countywide Transportation Plan update. APPROVED
- 5.16 Review and approval of Resolution 15-06 to adopt the C/CAG Priority Development Area Parking Policy Technical Assistance Program project list. APPROVED
- 5.17 Review the C/CAG Board and Committees attendance reports for the period of January 2014 through December 2014. APPROVED

Items 5.1, 5.2, 5.4, and 5.5 were removed from the Consent Calendar agenda.

- 5.1 Approval of the minutes of regular business meeting No. 274 dated January 8, 2015. NO ACTION
- Staff discovered one error in the minutes and will be corrected and brought back to the March C/CAG Board meeting for approval.
- 5.2 Review and approval of Resolution 15-03 authorizing the C/CAG Chair to execute Amendment No. 2 to the agreement between C/CAG and Iteris Corporation in an additional amount of \$80,022.00 and for a time extension to June 30, 2015. APPROVED

Boardmember Olbert expressed that he will be voting against Item 5.2 because the project keeps coming back to the Board with small cost increase. He would like to see the project finished.

The Board requests a presentation of the Smart Corridor Project at a future meeting.

Board Member Canepa MOVED approval of Item 5.2. Board Member Aguirre SECONDED. **MOTION CARRIED** 18-1. Board Member Olbert Opposed.

5.4 Review and accept the AB 1546 Fund Financial Statements (Audit) for the Year Ended June 30, 2014. APPROVED

5.5 Review and accept the Measure M Fund Financial Statements (Audit) for the Year Ended June 30, 2014.

Board Member Nagel MOVED approval of Items 5.4 and 5.5. Board Member Olbert SECONDED. MOTION CARRIED UNANIMOUSLY 19-0.

APPROVED

6.0 REGULAR AGENDA

6.1 Review and approval of C/CAG legislative policies, priorities, positions, and legislative update. (A position may be taken on any legislation, including not previously identified.) ACTION

Matt Robinson, Advocation & Shaw/ Yoder/ Antwih (SYA), provided a legislative update of what was discussed at the Legislative Committee. The Legislative Committee did not recommend the Board to take any position at this time.

The legislative update included the Cap and Trade Affordable Housing Sustainable Communities (AHSC) Program, the Governor's budget, and legislative proposals to address the shortfall in transportation funding.

No action was taken.

6.2 Review and approval of appointments to fill BPAC vacant seats.

6.2.1 Review and approval of appointments of elected officials to the Bicycle and Pedestrian Advisory Committee (BPAC) to fill two vacant seats. APPROVED

There were two vacant elected officials seats. There were four applicants:

Gary Pollard, Foster City	Deborah Penrose, Half Moon Bay
Karen Ervin, Pacifica	Eric Reed, Belmont

A vote was done by ballot. Eric Reed, Belmont, and Karen Ervin, Pacifica had the highest votes and are elected to the two vacant seats for elected officials.

6.2.2 Review and approval of appointments of public members to the Bicycle and Pedestrian Advisory Committee (BPAC) to fill four vacant seats. APPROVED

There were four vacant seats for public members. There were four applicants:

Jeffrey Ton, San Bruno	Andrew Boon, East Palo Alto
Meredith Schneider, Redwood City	Matthew Self, Redwood City

Board Member Nagel MOVED to approve the appointments of the four applicants to

fill the four vacant seats for public members. Board Member Aguirre SECONDED.
MOTION CARRIED UNANIMOUSLY 19-0.

- 6.3 Review and approval of Resolution 15-02 recommending projects to be funded by the Metropolitan Transportation Commission (MTC) under the Cycle 4 Lifeline Transportation Program for a total amount of \$4,414,272. APPROVED

Board Member Aguirre MOVED approval of Item 6.3. Board Member Fraser SECONDED.
MOTION CARRIED UNANIMOUSLY 19-0.

- 6.4 Review and approval of Resolution 15-07 approving the population data to be used by C/CAG. APPROVED

Board Member Lewis MOVED approval of Item 6.4. Board Member Braunstein SECONDED.
MOTION CARRIED UNANIMOUSLY 19-0.

- 6.5 Nominations for C/CAG Chair and Vice Chair for the March Election of Officers. APPROVED

Boardmember Canepa nominated Mary Ann Nihart as C/CAG Chair
Boardmember Aguirre seconded the nomination

Boardmember Gupta nominated Elizabeth Lewis as Vice Chair.
Boardmember Horsley seconded the nomination.

Boardmember Kiesel nominated Alicia Aguirre as Vice Chair
Boardmember Martinez seconded the nomination.

7.0 COMMITTEE REPORTS

7.1 Committee Reports (oral reports).

7.2 Chairperson's Report

7.3 Boardmembers Report

Boardmember Lewis announced the Council of Cities is going to be meeting on February 27. The City of Redwood City is hosting the event at the Fox Theatre, Broadway, Redwood City, CA.

8.0 EXECUTIVE DIRECTOR'S REPORT

C/CAG's Administrative Assistant, Nancy Blair, has made her retirement notice. Nancy has been employed by C/CAG for fourteen years.

9.0 COMMUNICATIONS - Information Only

Copies of communications are included for C/CAG Board Members and Alternates only. To request a copy of the communications, contact Nancy Blair at 650 599-1406 or nblair@smcgov.org or download a copy from C/CAG's website – www.ccag.ca.gov.

- 9.1 Letter from Mary Ann Nihart, C/CAG Chair, to Mr. Tom Nolan, Chair, Peninsula Corridor Joint Powers Board, dated 1/13/15. RE: Request for Peninsula Corridor Joint Powers Board Representative on the C/CAG Congestion Management & Environmental Quality Committee. p. 189

10.0 ADJOURN

Meeting adjourned 7:34 p.m.

C/CAG AGENDA REPORT

Date: March 12, 2015 **ITEM 5.2**
To: City/County Association of Governments Board of Directors
From: Sandy Wong, Executive Director
Subject: Update on CalRecycle's response to County of San Mateo, Department of Public Works' 2014 five-year Countywide Integrated Waste Management Plan review report.

(For further information contact Kim Springer at 650-599-1412 or Sandy Wong at 650-599-1409)

RECOMMENDATION

The C/CAG Board receive an update on CalRecycle's response to County of San Mateo, Department of Public Works' 2014 five-year Countywide Integrated Waste Management Plan (CIWMP) review report.

FISCAL IMPACT

None.

SOURCE OF FUNDS

The General Fund is the source of funds for County staff work related to the Local Task Force.

BACKGROUND/DISCUSSION

The C/CAG Board serves as the solid waste Local Task Force (LTF) for San Mateo County. Every five years, state statute requires that every county or regional agency review its solid waste planning document elements to ensure that they are still relevant and accurate. As the LTF, C/CAG is required to provide a review of the current planning documents of the county and the cities, and provides its findings to the County of San Mateo and the State oversight agency, CalRecycle.

At the March 13, 2014 meeting, the C/CAG Board approved the composition of an Ad Hoc Committee to complete the review process of current CIWMP elements and to prepare a letter of findings for C/CAG Board approval. At the May 14, 2014 meeting, the C/CAG Board approved the roster of the CIWMP Ad Hoc Committee. At the June 12, 2014 meeting, the C/CAG Board approved Resolution 14-31 authorizing the C/CAG Chair to submit letters of findings on the CIWMP review from the Ad Hoc Committee to the County of San Mateo, Department of Public Works Director and CalRecycle.

With consideration of the letter of findings from C/CAG, the County completed its own review using a state-provided report template. The County's CIWMP review report was completed and submitted to CalRecycle on October 17, 2014.

CalRecycle has informed the County that its CIWMP Review Report meets the requirements of Sections 41770 and 41822 of the California Public Resources Code and Section 18788 of Title 14 in the California Code of Regulations, that CalRecycle has approved the CIWMP Review Report findings, and that no revisions to the CIWMP planning documents are required at this time.

The County's receipt of CalRecycle's findings completes the 2014 CIWMP Five-Year review process for San Mateo County. The next Five-Year review process and report will begin in March 2019 and be completed by the end of October 2019.

Documents from CalRecycle are attached for your review.

ATTACHMENTS

1. CalRecycle Letter of Completeness
2. CalRecycle – Branch Approval

REQUEST FOR APPROVAL

To: Cara Morgan
Branch Chief

From: Rhonda Andrade
Integrated Waste Management Specialist

Request Date: November 13, 2014

Decision Subject: Five-Year Review Report For The Countywide Integrated Waste Management Plan For San Mateo County

Action By: December 16, 2014

Summary of Request:

Public Resources Code (PRC) Sections 41770 and 41822 require the Department of Resources Recycling and Recovery to review and approve or disapprove each Countywide or Regional Agency Integrated Waste Management Plan Five-Year Review Report. San Mateo County has submitted a Five-Year Review Report of its Countywide Integrated Waste Management Plan (CIWMP) that concludes no revisions to the County's planning documents are necessary at this time. This memo requests approval of the County's Five-Year CIWMP Review Report findings that a revision is not necessary.

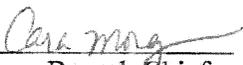
Recommendation:

Based on staff review of the County's Five-Year CIWMP Review Report, staff found that the requirements have been satisfied and agrees with the findings that a revision is not necessary. Therefore, staff recommends approval of the County's Five-Year CIWMP Review Report.

Branch Chief Action:

On the basis of the information and analysis in this Request for Approval and the background information and findings set out herein, I hereby approve the County's Five-Year CIWMP Review Report.

Dated: 12/9/14



Cara Morgan, Branch Chief
Local Assistance and Market Development

Summary of Report Findings

Type of Report:

CIWMP

RAIWMP

Was revision to any SRRE, HHWE, NDFE, or
the
CSE or SP necessary at time of review?

Yes

No

If yes, list necessary revisions:

Was implementation schedule(s) provided?

Yes

No

N/A



DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY

1001 I STREET, SACRAMENTO, CALIFORNIA 95814 • WWW.CALRECYCLE.CA.GOV • (916) 322-4027

P.O. BOX 4025 MS 9A, SACRAMENTO, CALIFORNIA 95812

November 6, 2014

Kim Springer
Resource Conservation Program Manager
San Mateo County, Department of Public Works – DPW 155
555 County Center - 5th Floor
Redwood City, CA 94063

Re: Receipt of Complete 5-Year CIWMP Review Report

Dear Mr. Springer:

I am writing in regards to the adequacy of the San Mateo County Hazardous and Solid Waste Management 5-Year CIWMP Review Report (Report) submitted to the California Department of Resources Recycling and Recovery (CalRecycle) on 10/17/2014. The purpose of this letter is to notify you that CalRecycle staff has reviewed the County's Report and find that it meets the requirements of Public Resources Code (PRC), Sections 41770 and 41822 and Title 14, California Code of Regulations (CCR), Section 18788. Accordingly, CalRecycle staff is preparing a recommendation for management's consideration for approval of the County's Report findings. It is anticipated that this item will be considered for approval through the CalRecycle's Executive Director's action on 12/16/2014.

If you have any questions about this letter or the 5-Year CIWMP Review process, please contact me at (916) 324-4437 or Rhonda.Andrade@Calrecycle.ca.gov.

Respectfully,

A handwritten signature in cursive script that reads "Rhonda Andrade".

Rhonda Andrade
Integrated Waste Management Specialist

Cc: James C. Porter, Director of Public Works



C/CAG AGENDA REPORT

Date: March 12, 2015

To: C/CAG Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and accept the Smart Corridor Demo project audit report through June 30, 2014

ITEM 5.3

(For further information or questions contact Sandy Wong at 650-599-1409)

RECOMMENDATION

That the C/CAG Board review and accept the Smart Corridor Demo project audit report through June 30, 2014.

FISCAL IMPACT

None

SOURCE OF FUNDS

This audit report pertains to the Smart Corridor Demo Project.

BACKGROUND/DISCUSSION

C/CAG received a State grant under the Traffic Light Synchronization Program (TLSP) of the statewide 2006 voter approved Transportation Bond fund. \$1,000,000 of that TLSP grant was spent in the Smart Corridor Demo project, which was the first phase of the Smart Corridor to be constructed.

The Smart Corridor Demo project has been completed during fiscal year 2013-14. To comply with grantor's requirement, an independent audit was performed on that state grant. Final Audit Report is shown in the attachment. No issues were identified that required correction. The auditor expressed their opinion that in all material respects, the status of the Program of the C/CAG, for the period ending June 30, 2014, is in conformity with the Program Supplements to Administering Agency-State Agreement for State Funded Projects.

ATTACHMENT

- C/CAG Smart Corridor Project Audit Report through June 30, 2014.

**CITY/COUNTY ASSOCIATION
OF GOVERNMENTS
OF SAN MATEO COUNTY**

**SMART CORRIDOR PROJECT
AUDIT REPORT**

THROUGH JUNE 30, 2014

**CITY/COUNTY ASSOCIATION
OF GOVERNMENTS OF SAN MATEO COUNTY**

**SMART CORRIDOR PROJECT
THROUGH JUNE 30, 2014**

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INDEPENDENT AUDITORS' REPORT

To the Governing Board of the City/County Association
of Governments of San Mateo County
San Carlos, California

Report on Financial Statements

We have audited the accompanying Project Expenditure Report for the Traffic Light Synchronization Program (the Program) of the City/County Association of Governments of San Mateo County, California, (C/CAG), which comprise revenues and expenditures of the Program as of and for the period ending June 30, 2014, and the related notes to the report.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial report in accordance with the Program Supplements to Administering Agency-State Agreement for State Funded Projects; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial report that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.



To the Governing Board of the City/County Association
of Governments of San Mateo County
San Carlos, California

Opinions

In our opinion, the financial report referred to above presents fairly, in all material respects, the status of the Program of the City/County Association of Governments of San Mateo County, California, for the period ending June 30, 2014, in conformity with the Program Supplements to Administering Agency-State Agreement for State Funded Projects.

Emphasis of a Matter

As described in Note 2, the financial report is prepared in accordance with the Program Supplements to Administering Agency-State Agreement for State Funded Projects which requires a financial report that presents only the Program and does not purport to, and does not, present fairly the financial position of the C/CAG as of June 30, 2014, and the changes in its financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Restriction of Use

Our report is intended solely for the information and use of the City/County Association of Governments of San Mateo County, California, and the State of California and is not intended to be and should not be used by anyone other than these specified parties.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 23, 2015 on our consideration of the C/CAG's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the C/CAG's internal control over financial reporting and compliance.

Lance, Soll & Lingham, LLP

Brea, California
January 23, 2015

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH APPLICABLE
REQUIREMENTS AND ON INTERNAL CONTROL OVER COMPLIANCE

To the Governing Board of the City/County Association
of Governments of San Mateo County
San Carlos, California

Report on Compliance

We have audited the compliance of the Traffic Light Synchronization Program of the City/County Association of Governments of San Mateo County (C/CAG) with the types of compliance requirements described in Article XIX of the California State Constitution, the CFR 49 Part 18, *Uniform Administrative Requirements for State and Local Governments*, OMB A-87, *Cost Principals for State and Local Governments* and the provisions of the Program Supplements to Administering Agency-State Agreement for State Funded Projects for the period ending June 30, 2014.

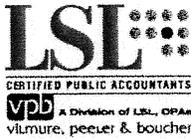
Management's Responsibility

Management is responsible for compliance with the requirements of Article XIX of the California State Constitution, the CFR 49 Part 18, *Uniform Administrative Requirements for State and Local Governments*, OMB A-87, *Cost Principals for State and Local Governments* and the provisions of the Program Supplements to Administering Agency-State Agreement for State Funded Projects.

Auditor's Responsibility

Our responsibility is to express opinions on compliance with the requirements of Article XIX of the California State Constitution, the CFR 49 Part 18, *Uniform Administrative Requirements for State and Local Governments*, OMB A-87, *Cost Principals for State and Local Governments* and the provisions of the Program Supplements to Administering Agency-State Agreement for State Funded Projects based on our audit. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in the *Government Auditing Standards*, issued by the Comptroller General of the United States, and Article XIX of the California State Constitution, the CFR 49 Part 18, *Uniform Administrative Requirements for State and Local Governments*, OMB A-87, *Cost Principals for State and Local Governments* and the provisions of the Program Supplements to Administering Agency-State Agreement for State Funded Projects. Those standards and Article XIX of the California State Constitution, the CFR 49 Part 18, *Uniform Administrative Requirements for State and Local Governments*, OMB A-87, *Cost Principals for State and Local Governments* and the provisions of the Program Supplements to Administering Agency-State Agreement for State Funded Projects require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a material effect on the Traffic Light Synchronization Program funds occurred. An audit includes examining, on a test basis, evidence about the C/CAG's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance. However, our audit does not provide a legal determination of the C/CAG's compliance with those requirements.



To the Governing Board of the City/County Association
of Governments of San Mateo County
San Carlos, California

Opinion

In our opinion, the C/CAG complied, in all material respects, with the requirements referred to above that are applicable to the Traffic Light Synchronization Program funds for the period ending June 30, 2014.

Report on Internal Control Over Compliance

The management of the C/CAG is responsible for establishing and maintaining effective internal control over compliance with the type of compliance requirements referred to above. In planning and performing our audit, we considered the C/CAG's internal control over compliance with the types of requirements that could have a direct and material effect on the Traffic Light Synchronization Program funds to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the C/CAG's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that a material noncompliance will not be prevented, or detected and corrected on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of Article XIX of the California State Constitution, the CFR 49 Part 18, *Uniform Administrative Requirements for State and Local Governments*, OMB A-87, *Cost Principals for State and Local Governments* and the provisions of the Program Supplements to Administering Agency-State Agreement for State Funded Projects. Accordingly, this communication is not suitable for any other purpose.

Brea, California
January 23, 2015

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS
OF SAN MATEO COUNTY**

**SMART CORRIDOR PROJECT EXPENDITURE REPORT
THROUGH JUNE 30, 2014**

	Awarded Amount	Amount Used	Amount Remaining
State Funds Allocated:			
TLSP-6419(009)	\$ 1,000,000	\$ 1,000,000	\$ -
Total State Fund Allocated	\$ 1,000,000	1,000,000	\$ -
Expenditures Incurred:			
Project Costs:			
Construction Costs		1,000,000	
State Funds Allocated but Not Used:		\$ -	

See Accompanying Notes to Final Project Expenditure Report

**CITY/COUNTY ASSOCIATION
OF GOVERNMENTS OF SAN MATEO COUNTY**

NOTES TO SMART CORRIDOR PROJECT EXPENDITURE REPORT

Note 1: Project Description

The San Mateo County Smart Corridor project is a cooperative effort between cities within San Mateo County to deploy Intelligent Transportation System elements along state routes and major local streets.

Note 2: Basis of Presentation

The Program Supplement Agreements for State Funded Projects authorizes the use of moneys received by the state for certain purposes. Reimbursement requests are submitted to the State to release funds directly to the City/County Association of Governments of San Mateo County (C/CAG). The amounts distributed to the C/CAG are maintained in the C/CAG's Smart Corridor Fund. The expenditures and revenues of other activities of the C/CAG have not been included in this report. This report is presented in accordance with the Program Supplement to Administering Agency-State Agreement for State Funded Projects.

C/CAG AGENDA REPORT

Date: February 12, 2015

To: City/County Association of Governments Board of Directors

ITEM 5.4

From: Sandy Wong, Executive Director

Subject: Receive the proposed draft 2015-2016 C/CAG member fee and assessment for budgeting purposes only

(For further information or questions contact Sandy Wong at 599-1409)

RECOMMENDATION

That the C/CAG Board receive the proposed Draft 2015-2016 C/CAG member fee and assessment for budget purposes only.

FISCAL IMPACT

Proposed draft C/CAG member fee and assessment.

BACKGROUND

At the February 12, 2015 meeting, the C/CAG Board adopted the most recent population data available, to be used for member fees and other C/CAG related calculations.

Each year, in the month of May, the C/CAG Board reviews the initial draft, assumptions, and input on the next fiscal year's budget and member fees and assessments. In the month of June, the C/CAG Board approves the budget and member fees and assessments.

The purpose of providing this proposed draft 2015-2016 member fee and assessment in advance of the May/June timeline is for member agencies budgeting purposes only. This information was provided to City Managers at their February meeting.

ATTACHMENT

Draft proposed 2015-2016 C/CAG member fee and assessment for budget purposes only.

**DRAFT Proposed 2015-2016 C/CAG Member Fee and Assessment - For budgeting purposes only
(Date: February 20, 2015)**

		C/CAG Member Fee FY 2015-2016				CONGESTION RELIEF PROGRAM (CRP) ASSESSMENT FY 2015-16			
Agency	% Population (as of 1/1/14)	General Fund Fee	Gas Tax Fee	Total Fee	Agency	Population	% of Trip Generation	Congestion Relief	
Atherton	0.93%	\$262,525	\$672,978	\$410,452	Atherton	0.928%	0.89%	\$16,831	
Belmont	3.56%	\$2,437	\$6,247	\$3,810	Belmont	3.564%	3.08%	\$61,473	
Brisbane	0.59%	\$9,357	\$23,985	\$14,629	Brisbane	0.595%	0.77%	\$12,626	
Burlingame	3.98%	\$10,458	\$4,002	\$2,441	Burlingame	3.984%	5.49%	\$87,639	
Colma	0.20%	\$518	\$1,328	\$810	Colma	0.197%	0.83%	\$9,546	
Daly City	14.10%	\$37,017	\$94,893	\$57,876	Daly City	14.101%	10.15%	\$224,309	
East Palo Alto	3.88%	\$10,193	\$26,130	\$15,937	East Palo Alto	3.883%	2.16%	\$55,876	
Foster City	4.32%	\$11,333	\$17,718	\$17,718	Foster City	4.317%	3.99%	\$76,848	
Half Moon Bay	1.57%	\$4,129	\$10,585	\$6,456	Half Moon Bay	1.573%	1.77%	\$30,903	
Hillsborough	1.51%	\$3,967	\$10,169	\$6,202	Hillsborough	1.511%	1.08%	\$23,994	
Menlo Park	4.41%	\$11,589	\$29,708	\$18,119	Menlo Park	4.414%	5.43%	\$91,041	
Millbrae	3.03%	\$7,964	\$20,414	\$12,451	Millbrae	3.033%	2.91%	\$54,972	
Pacifica	5.14%	\$13,490	\$34,581	\$21,091	Pacifica	5.139%	4.07%	\$85,143	
Portola Valley	0.60%	\$1,578	\$4,046	\$2,468	Portola Valley	0.601%	0.58%	\$10,968	
Redwood City	10.84%	\$28,454	\$72,941	\$44,487	Redwood City	10.839%	12.62%	\$216,987	
San Bruno	5.80%	\$15,227	\$39,034	\$23,807	San Bruno	5.800%	5.80%	\$107,342	
San Carlos	3.92%	\$10,294	\$26,387	\$16,094	San Carlos	3.921%	4.19%	\$75,022	
San Mateo	13.43%	\$35,266	\$90,405	\$55,138	San Mateo	13.434%	15.47%	\$267,368	
South San Francisco	8.82%	\$23,149	\$59,342	\$36,193	South San Francisco	8.818%	8.72%	\$162,255	
Woodside	0.74%	\$1,936	\$4,963	\$3,027	Woodside	0.738%	0.77%	\$13,942	
San Mateo County	8.61%	\$22,609	\$57,958	\$35,349	San Mateo County	8.612%	9.22%	\$164,916	
TOTAL	100	\$262,525	\$672,978	\$410,452	TOTAL	100.000%	100.0%	\$1,850,000	

NOTES:
 1. For FY 2015-16, C/CAG member fees (countywide total) is proposed to be the same as FY 14-16: \$262,525 for General Fund and \$410,452 for Gas Tax.
 2. Individual jurisdiction's share will be based on new population data from Department of Finance, 1/1/2014, and adopted by C/CAG Board.

1- Total CRP (countywide total) is the same as prior years at \$1,850,000.
 However, individual agency fees have changed due to new population and trip generation data.
 2- 50% based on trips generated from jurisdiction, 50% based on population.

C/CAG AGENDA REPORT

Date: March 12, 2015

To: C/CAG Board of Directors

ITEM 6.1

From: Sandy Wong, Executive Director

Subject: Review and approval of C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified)

(For further information or questions contact Jean Higaki at 599-1462)

RECOMMENDATION

Review and approval of C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified)

FISCAL IMPACT

Unknown.

SOURCE OF FUNDS

N/A

BACKGROUND

The C/CAG Legislative Committee receives monthly written reports and oral briefings from the C/CAG's State legislative advocates. Important or interesting issues that arise out of that meeting are reported to the Board.

On the March 12, 2015, the Legislative Committee will discuss a staff recommendation to send a letter of support for Assembly Bill 227. AB 227 requires repayment of outstanding transportation loans by December 31, 2018 and prevents future borrowing of weight fee revenues from the State Highway Account. This bill would also extend a project sponsor's ability to utilize public-private partnerships as a procurement method, which currently ends on or after January 1, 2017. Although other bills regarding weight fee revenues have been introduced, such as AB4, AB 227 appears to be more developed. The Legislative Committee's recommendation will be presented at the Board meeting.

ATTACHMENTS

1. March 12, 2015 State Legislative Update from Shaw/ Yoder/ Antwih Inc.
2. Draft Letter of Support for AB 227
3. Full Legislative information is available for specific bills at <http://leginfo.legislature.ca.gov/>



SHAW/YODER/ANTWIH, inc.
LEGISLATIVE ADVOCACY • ASSOCIATION MANAGEMENT

DATE: March 12, 2015
TO: Board Members, City/County Association of Governments, San Mateo County
FROM: Andrew Antwih and Matt Robinson, Shaw / Yoder / Antwih, Inc.
RE: STATE LEGISLATIVE UPDATE – March 2015

Legislative Update

February 27 marked the last day for members of the Legislature to introduce bills for consideration in the first year of the 2015-16 Legislative Session. It total, 1,569 Assembly bills and 839 Senate bills were introduced by the deadline. We have flagged several bills for C/CAG's consideration and discuss some of the more relevant bills under Bills of Interest, below. The Legislature breaks for Spring Recess on March 26.

C/CAG Lobby Day

On April 7, members of the C/CAG Legislative Committee will travel to Sacramento to meet with members of the San Mateo County delegation, as well as members of the Brown Administration. This visit will provide C/CAG with an opportunity to discuss important issues with the delegation, including transportation needs in the County, Cap and Trade, and stormwater funding.

Gasoline Excise Tax Lowered By Board of Equalization

On February 24, the Board of Equalization (BOE) took an action, which would take effect on July 1, 2015, to lower the excise tax on gasoline from 18 cents a gallon to 12 cents a gallon. This action could reduce transportation funding by an estimated \$1 billion in 2015-16, which will directly impact local streets and roads, state highways, and mass transportation.

Pursuant to the 2010 "Gas Tax Swap," which reduced the sales tax on gasoline and replaced it with an additional excise tax, the BOE is statutorily required to adjust the state excise tax on gasoline so that it equals the anticipated revenue that would have been generated by the sales tax on gasoline. Due to the recent decline in the price of gasoline (projected by BOE to have a base price of \$2.66 per gallon), the sales tax revenue that would have been produced is projected to decline. In order to keep the gas taxes revenue neutral, BOE is required to lower the "swap-based" excise tax from the 2014-15 rate of 18 cents per gallon to 12 cents per gallon in 2015-16.

Revenue from the "swap-based" excise tax is used to support the loss of weight fee revenues in the State Highway Account (approximately \$1 billion in 2014-15), with what remains distributed

on a formula basis to cities and counties for local streets & roads (44 percent), the STIP (44 percent), and the SHOPP (12 percent). The BOE's action would result in revenues from the excise tax dropping from \$2.6 billion in 2014-15 to \$1.6 billion in 2015-16, leaving an estimated \$600 million for the aforementioned formula split after weight fees are transferred.

SB 321 has been introduced by Senator Jim Beall, Chair of the Senate Transportation and Housing Committee, to address future fluctuations in the excise tax. We provide further information on this bill below under ***Bills of Interest***. A coalition of public agencies and transportation interest groups has emerged to deal with this revenue decline; we participate in that effort, and we will continue to engage members of the Legislature, the Administration, and BOE on this issue.

The Administration Proposes Managed Lanes and Highway Relinquishments

Last month, the California State Transportation Agency (CalSTA) released draft language for two potential budget trailer bills related to managed lanes and highway relinquishments. The first would follow one of the recommendations in CalSTA's California Transportation Infrastructure Priorities report by eliminating the cap on the number of managed lanes in California and allowing Caltrans and regional transportation agencies to apply to the CTC to establish "toll facilities" on state highways, which include high occupancy toll lanes, express toll lanes, & toll roads, as well as allow for the financing of these facilities through the sale of bonds. Conditions are placed on the use of revenues generated from the tolls collected and all revenues must be used in the corridor from which they are collected. The proposal defines corridor to mean "the state highway or highways, where tolls could be collected" and allows revenues to be used for "transportation systems and facilities that affect the travel performance of, reliability of, or access to those highways or provide another mode of transportation on or within the vicinity of those highways."

The second proposal would establish a general authorization for Caltrans and the CTC to relinquish state highways to cities and counties for those highways deemed to present more of a regional significance. The goal of the Administration's proposal is to streamline the relinquishment process and deter the Legislature from introducing one-off bills dealing with specific segments of the state highway system.

Cap and Trade Programs Underway

The Governor's Budget proposes \$1 billion in Cap and Trade spending in 2015-16, with 60 percent of that funding earmarked for transportation programs, including the high-speed rail project. The Legislative Analyst's Office, in its review of the Governor's Budget, argues that the administration's estimate is far too low and that Cap and Trade revenues will likely be in excess of \$2 billion.

Concept proposals for the Affordable Housing and Sustainable Communities (AHSC) Program were due February 19. The Strategic Growth Council is now reviewing the concept proposals and will invite applicants to submit full proposals by March 11, with the full proposal application due April 15. The Council anticipates awarding projects in June.

The final guidelines for the Transit and Intercity Rail Capital Program were released on February 6 and CalSTA issued the call for projects shortly thereafter. Project applications are due to CalSTA by April 10, with projects awarded in June.

Bills of Interest

ACA 4 (Frazier) Lower-Voter Threshold for Transportation Taxes

This bill would lower voter approval requirements from two-thirds to 55 percent for the imposition of special taxes used to provide funding for transportation purposes.

AB 4 (Linder) Vehicle Weight Fees

This bill would prohibit vehicle weight fee revenues from being transferred from the State Highway Account to the Transportation Debt Service Fund, the Transportation Bond Direct Payment Account, or any other fund or account for the purpose of payment of the debt service on transportation general obligation bonds, and would also prohibit loans of weight fee revenues to the General Fund. This bill would sunset on January 1, 2020.

AB 194 (Frazier) Managed Lanes

This bill would authorize a regional transportation agency to apply to the California Transportation Commission to operate a high-occupancy toll (HOT) lane. This bill further requires that a regional transportation agency “consult” with any local transportation authority (e.g. C/CAG) prior to applying for a HOT lane if any portion of the lane exists in the local transportation authority’s jurisdiction. This bill also specifically does not authorize the conversion of a mixed-flow lane into a HOT lane.

AB 227 (Alejo) Vehicle Weight-Fees

This bill would undo the statutory scheme that allows vehicles weight fees from being transferred to the general fund from the State Highway Account to pay debt-service on transportation bonds and requires the repayment of any outstanding loans from transportation funds by December 31, 2018. This bill would also extend the authorization of public-private partnerships.

AB 378 (Mullin) US 101 Congestion Relief

This bill is a placeholder for legislation that will eventually target congestion relief on US 101. The author began meeting with stakeholder groups, including C/CAG, to discuss solutions to the US 101. This will be an ongoing effort and the bill may not move until next year.

AB 464 (Mullin) Local Sales Tax Limit Increase

This bill would increase, from 2 percent to 3 percent, the statewide cap on sales tax at the local level. Currently, the statewide sales tax may not exceed 9.5 percent when combined with any local sales tax. This would increase the overall limit to 10.5 percent.

SB 32 (Pavley) Extension of the California Global Warming Solutions Act of 2006 (AB 32)

Under AB 32, ARB adopted a statewide greenhouse gas emissions limit equivalent to the statewide greenhouse gas emissions level in 1990, to be achieved by 2020, and was authorized to adopt regulations to achieve the GHG reduction-target, including a market-based compliance mechanism (e.g. Cap and Trade). This bill would require ARB to approve a GHG limit equivalent to 80% below the 1990 level to be achieved by 2050 and would authorize the continued use of the regulatory process to ensure the target is met.

SB 321 (Beall) Stabilization of Gasoline Excise Tax

The gas tax swap replaced the state sales tax on gasoline with an excise tax that was set at a level to capture the revenue that would have been produced by the sales tax. The excise tax is required to be adjusted annually by the BOE to ensure the excise tax and what would be produced by the sales tax remains revenue neutral. This bill would, for purposes of adjusting the state excise tax on gasoline, require the BOE to use a five-year average of the sales tax when calculating the adjustment to the excise tax.

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park • Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside

March 14, 2015

The Honorable Luis Alejo
P.O. Box 942849
Sacramento, CA 94249-0030

RE: **SUPPORT** for Assembly Bill 227 (Alejo)

Dear Assembly Member Alejo:

The City/County Association of Governments of San Mateo County (C/CAG) is the Congestion Management Agency (CMA) for San Mateo County. C/CAG would like to express our **SUPPORT** for Assembly Bill 227, which would require repayment of outstanding transportation loans by December 31, 2018 and prevent future borrowing of weight fee revenues from the State Highway Account.

In 2011, the state faced economic pressures on the General Fund due to the recession. A decision was made to redirect approximately \$1 billion in truck weight-fee revenue to the General Fund, for debt-service payments on various transportation bonds, including \$19 billion for Proposition 1B. This redirection was detrimental to transportation funding due to its effect on the gasoline excise tax. A portion of the gasoline excise tax is normally divided between the state and cities & counties for transportation projects. The current use of excise tax to backfill the loss of weight-fee revenues in the State Highway Account reduces the excise tax revenue available to both the state and local governments for highway projects and local streets roads repairs.

We **SUPPORT** AB 227 and appreciate your efforts to direct more funding to transportation as the state and local agencies continue to face a significant shortfalls.

Please feel free to contact me with any questions or concerns.

Sincerely,

Mary Ann Nihart, Chair
City/County Association of Governments of San Mateo County

Cc: Assembly Member Kevin Mullin
Senator Jerry Hill
Assembly Member Richard Gordon

C/CAG AGENDA REPORT

Date: March 12, 2015

To: C/CAG Board of Directors **ITEM 6.2**

From: Sandy Wong, Executive Director

Subject: Review and vote on the appointment of an elected official to the Bicycle and Pedestrian Advisory Committee (BPAC).

(For further information please contact Ellen Barton at 650-599-1420)

RECOMMENDATION

That the C/CAG Board review and vote on the appointment of an elected official to the Bicycle and Pedestrian Advisory Committee (BPAC).

FISCAL IMPACT

There will be no fiscal impact.

SOURCE OF FUNDS

Not applicable

BACKGROUND/DISCUSSION

Currently the Bicycle and Pedestrian Advisory Committee (BPAC) has one vacant seat for an elected official. Staff distributed a recruitment letter to the elected officials in San Mateo County requesting letters of interest for appointment to the BPAC. Staff received four letters of interest for the elected official seat. The letters of interest were from:

- Vice Mayor Gary Pollard, Foster City Council
- Mayor Marina Fraser, Half Moon Bay City Council
- Councilmember Herb Perez, Foster City Council
- Councilmember Deborah Ruddock, Half Moon Bay

Staff recommends that the Board vote on the appointment of one elected official to fill the vacant seat.

ATTACHMENTS

- BPAC letter of interest from Vice Mayor Gary Pollard, Foster City
- BPAC letter of interest from Mayor Marina Fraser, Half Moon Bay
- BPAC letter of interest from Councilmember Herb Perez, Foster City
- BPAC letter of interest from Councilmember Deborah Ruddock, Half Moon Bay

Gary Pollard
City of Foster City
610 Foster City Boulevard
Foster City, California 94404
415-519-4279
gpollard@fostercity.org

February 18, 2015

Sandy Wong, C/CAG Executive Director
City/County Association of Governments
555 County Center, 5th Floor
Redwood City, CA 94063

Dear Sandy,

My name is Gary Pollard and was elected to our City Council in Foster City in 2013. As a councilmember for the city of Foster city, I have been an active participant in my community for the past 15 years. Listed below is a brief listing of my involvement.

- 1) Six years on Foster City's Park & Recreation Citizens Advisory Committee, the last year as its chair.
- 2) One year on SCORE (Superintendent's Committee on Overcrowding Relief) which was charged to find solutions to overcrowding in our schools, for the San Mateo-Foster City School District, grades K-8.
- 3) Currently serving on the San Mateo County Library JPA Governing Board
- 4) Currently serving on the San Mateo County Library Sub-Committee for Donor Funds
- 5) Currently VICE-MAYOR
- 6) Currently Committee Member on the League of California Cities Policy Committee for Transportation, Communications & Public Works

I believe as a board member for the Bicycle and Pedestrian Advisory Committee my input can help our county. Our city has under taken a few study sessions on this very issue, finding way to provide better safety and access for bikes and people...

Feel free to reach out to me for further details are needed. I look forward to offering my time to better serve the people in our County and City!

Sincerely Yours,

Gary Pollard
Vice-Mayor
City of Foster City

City of Half Moon Bay



501 Main Street
Half Moon Bay, CA 94019
650-726-8271
MFraser@hmbcity.com

February 2, 2015

Dear fellow C/CAG Directors,

I Marina Fraser, Mayor, City of Half Moon Bay am requesting your support for the appointment to the Bicycle and Pedestrian Advisory Committee- BPAC.

As a community cyclist I am an advocate for improved and expanded bicycle and pedestrian infrastructure. All Cities have a growing need to enhance and provide safe walking and riding areas to access our neighborhoods and schools. While many trails exist, the need for safe connectivity between those pathways is critical.

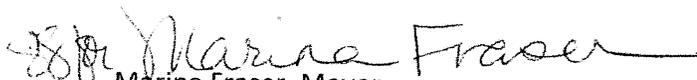
Within my own community I have worked to implement safe pedestrian trails along Highway 1, and leisure trails along the coastal bluff tops.

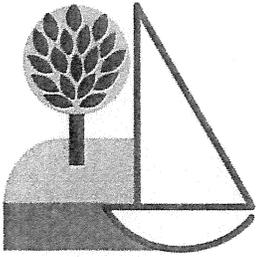
Going into my twelfth year on the Half Moon Bay City Council, proudly serving as Mayor for the third time, I have worked collaboratively with my fellow Council members across the County. I have served as Chair of the Library JPA and Chair of Council of Cities and also as a Director of Peninsula Traffic Congestion & Relief Alliance and Director OES- Office of Emergency Services.

I am also a member of the Silicon Valley Bicycle Coalition, attending the Bike Summit last fall, to learn of alternatives and opportunities from other jurisdictions around the country. I have also obtained private funding within my community to place whimsical bike racks in key areas of the historic downtown of Half Moon Bay for local downtown workers and visiting cyclists.

I ask for your vote to the seat on BPAC where I will work on this important effort to expand recreation and transportation opportunities for Bicyclists and Pedestrians throughout the Cities of San Mateo County.

Sincerely,


Marina Fraser, Mayor
City of Half Moon Bay



City of Foster City

ESTERO MUNICIPAL IMPROVEMENT DISTRICT

610 FOSTER CITY BOULEVARD
FOSTER CITY, CA 94404-2222
(650) 286-3200
FAX (650) 574-3483

February 19, 2015

Re: City/County Association of Governments Appointment to The Bicycle and Pedestrian Advisory Committee

Dear Members of the Board:

I am writing to express my interest in serving on The Bicycle and Pedestrian Advisory Committee. With ever increasing traffic congestion, I understand the importance of bicycling, not only as a form of recreation, but as an alternate form of transportation. As such, I also believe that bicycle and pedestrian safety must be a regional effort.

Furthermore, I am an avid bicyclist and am passionate about pedestrian safety. I have played a vital role in consulting, developing, and reviewing the transportation, bicycle, and pedestrian plans for large scale athletic events. I served as Director of Athletic Services and Village Operations for three Asian Games. I also served as Head Athlete Service Coordinator for the Sydney Olympic Games and as Vice Chair of USA Olympic Games Preparation and Logistics Committee for 8 years.

I appreciate your consideration of my appointment to The Bicycle and Pedestrian Advisory Committee. Please do not hesitate to contact me at (650) 286-3502 or at hperez@fostercity.org if you have any questions or need additional information.

Respectfully,

Herb Perez
Council Member, Foster City

January 26, 2015

Sandy Wong
C/CAG Executive Director
City/County Association of Governments
555 County Center, 5th Floor
Redwood City, CA 94063
slwong@smcgov.org

Dear Ms. Wong:

I would like to be considered for appointment to the Bicycle and Pedestrian Advisory Committee.

I was elected to the Half Moon Bay city council in November 2014 after a hiatus of 11 years. I served on the BPAC previously while serving on the city council in the 1990s.

As a State Coastal Conservancy project manager (and as a bike rider and walker myself) I have a working knowledge of the region's major recreational/commuter trail networks (Bay Trail, Ridge Trail, Coastal Trail) as well as the State's Active Transportation program and goals for compact, sustainable and walk-able communities. I understand the regulatory framework(s), have experience with collaborative processes, project development and evaluation, and budget/contract analysis.

I would appreciate the opportunity to serve. I can be reached at 650-533-7497 or Druddock@hmbcity.com.

Sincerely,

Deborah Ruddock

C/CAG AGENDA REPORT

Date: March 12, 2015

To: C/CAG Board of Directors **ITEM 6.3**

From: Sandy Wong, Executive Director

Subject: Review and approval of appointments of elected officials to the Congestion Management & Environmental Quality Committee to fill two vacant seats

(For further information or response to questions, contact Wally Abrazaldo at 650-599-1455)

RECOMMENDATION

That the Board review and approve appointments of elected officials to the Congestion Management & Environmental Quality Committee to fill two vacant seats.

FISCAL IMPACT

None.

SOURCE OF FUNDS

N/A

BACKGROUND

The Congestion Management & Environmental Quality (CMEQ) Committee provides advice and recommendations to the C/CAG Board of Directors on all matters relating to traffic congestion management, travel demand management, coordination of land use and transportation planning, mobile source air quality programs, energy resources and conservation, and other environmental issues facing local jurisdictions in San Mateo County. Currently, there are two vacant seats on the CMEQ Committee for elected officials. These seats were vacated by Councilmember Mark Olbert of the City of San Carlos and former Councilmember Naomi Patridge of the City of Half Moon Bay.

A recruitment letter for the two vacant seats was sent to all elected officials in San Mateo County on February 18, 2015 with a due date of March 4, 2015. Three elected officials submitted letters of interest by the recruitment deadline:

- Councilmember Deborah Penrose (City of Half Moon Bay)
- Councilmember John Keener (City of Pacifica)
- Councilmember Rick Bonilla (City of San Mateo)

The three candidates for the two vacant seats have been invited to come before the Board to speak for up to two minutes.

ATTACHMENTS

1. CMEQ Committee Roster
2. Elected official letters of interest

CMEQ Roster – March 2015

Chair - Richard Garbarino
 Vice Chair - Mike O’Neill
 Staff Support: Wally Abrazaldo (wabrazaldo@smcgov.org)
 (650) 599-1455

Name	Representing
Alicia Aguirre	Metropolitan Transportation Commission (MTC)
Barbara Pierce	City of Redwood City
Charles Stone	City of Belmont
Elizabeth Lewis	City of Atherton
Irene O’Connell	City of San Bruno
Jim Bigelow	Business Community
Lennie Roberts	Environmental Community
Mike O’Neill	City of Pacifica
Onnolee Trapp	Agencies with Transportation Interests
Rich Garbarino	City of South San Francisco
Steve Dworetzky	Public Member
Wayne Lee	City of Millbrae
Vacant	Elected Official
Vacant	Elected Official
Vacant	San Mateo County Transit District (SamTrans)
Vacant	Peninsula Corridor Joint Powers Board (Caltrain)

City of Half Moon Bay



501 Main Street
Half Moon Bay, CA 94019
650-726-8271
ssmith@hmbcity.com

March 2, 2015

Sandy Wong, C/CAG Executive Director
City/County Association of Governments
555 County Center, 5th Floor
Redwood City, CA 94063

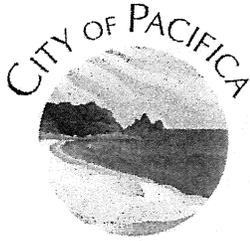
I would like to be considered for appointment to the Congestion Management and Environmental Quality Committee (CMEQ). I am new to the City Council and have pledged to deal with transportation planning and congestion management.

We have considerable issues with regard to transportation and congestion management on the coast. I am involved with a local group working on congestion and I have also recently been appointed to the City of Half Moon Bay's Mobility Subcommittee, which will deal with many of the same challenges facing the CMEQ Committee. I would work very hard to address these difficult and complicated issues affecting us all county-wide

Thank you for your consideration.

Deborah Penrose, Councilmember
City of Half Moon Bay

cc: Mayor and City Council
Walter Abazaldo



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www.cityofpacifica.org

MAYOR
Karen Ervin

MAYOR PRO TEM
Sue Digre

COUNCIL
Mary Ann Nihart
Mike O'Neill
John Keener

February 26, 2015

Sandy Wong, C/CAG Executive Director
City/County Association of Governments
555 Redwood Center, 5th Floor
Redwood City, CA 94063
slwong@smcgov.org

Subject: Appointment to the Congestion Management and Environmental Quality Committee

Ms. Wong, fellow City Council members, and County Supervisors,

I'm John Keener, newly elected City Council member from Pacifica. I would like to be considered for the Congestion Management and Environmental Quality Committee (CMEQ).

In Pacifica, I am actively involved in congestion management, coordination of land use and transportation planning, and energy resources and conservation programs. Environmental issues, both in Pacifica and County-wide, are also a passion of mine.

In short, my interests mesh well with the CMEQ, and I'd like to share my time and effort in serving on this committee for C/CAG.

Best regards,

John Keener



March 3, 2015

Sandy Wong
C/CAG Executive Director
City/Council Association of Bay Area Governments
555 County Center, 5th Floor
Redwood City, CA 94063
slwong@smcgov.org

RE: Letter of interest C/CAG Committee Vacancies

Dear Ms. Wong,

It is with great pleasure that I express my interest in serving on C/CAG's Congestion Management and Environmental Quality Committee to represent the City of San Mateo and communities throughout San Mateo County.

I am most interested in addressing the transportation and environmental issues facing the Bay Area and San Mateo County. These are two of the greatest challenges facing our region. It is important to develop a transportation network that offers improved access to local and regional transit options, strives to reduce greenhouse gas emissions, and incorporates infrastructure to enhance and maintain the safety and well-being of cyclists and pedestrians.

I have been thoroughly involved in the San Mateo community for the past 20-years and am well-informed on City, County, Regional and State issues. Prior to sitting on the San Mateo City Council, I served as chair of the Public Works Commission as well as the Planning Commission and was appointed to many committees including the Bay Meadows and Transportation Corridor Citizens Advisory Committee that specifically addressed transportation, transit oriented development and the environmental impacts that are caused by congestion and reliance on the automobile.

My vision is for San Mateo County to be at the forefront of creating a transportation network that is inclusive of alternative, non-motorized ways to travel throughout the region. Such a network should set aggressive goals to reduce the emission of greenhouse gases caused by automobile congestion, ensure that land use and development decisions encourage transit oriented development and provide opportunities for residents to lead healthy, active lives within their immediate community. Reducing congestion will lead to a better quality of life and create the environmental benefits that our region is working towards.

Thank you for the opportunity to apply for one of the available seats on the Congestion Management and Environmental Quality Committee. I look forward to the possibility of working with you and will bring the same attention to detail and thoroughness to this role as I do to my role on the San Mateo City Council. If you have any questions or need additional information, please contact me at (650) 430-9171.

Thank you,

Rick Bonilla
San Mateo City Councilmember

C/CAG AGENDA REPORT

Date: March 12, 2015
To: C/CAG Board of Directors
From: Sandy Wong, Executive Director
Subject: Receive a presentation and provide comment on the San Mateo US 101 Express Lane Feasibility Study

ITEM 6.4

(For further information or questions contact Sandy Wong at (650) 599-1409)

RECOMENDATION

That the C/CAG Board of Directors receive a presentation and provide comment on the San Mateo US 101 Express Lane Feasibility Study.

FISCAL IMPACT

Total cost for this feasibility study is \$80,000, shared by C/CAG and MTC on a 50/50 basis. C/CAG share of the funding is from the Transportation Fund.

BACKGROUND

On May 8, 2014, the C/CAG Board authorized a joint effort with the Metropolitan Transportation Commission (MTC) to conduct traffic analysis for Express Lanes on US 101 from the Santa Clara County Line to I-380.

As the first step, this Feasibility Study focuses only on traffic analysis to evaluation traffic operational benefits of express lanes. There will be other issues such as inter-agency coordination, equity, policies, required legislation, maintenance, enforcement, toll technology, and revenue projection, etc. to be considered before an express lane is implemented.

The Feasibility Study evaluated two Concepts:

Concept 1 assumes to convert a carpool lane to express lane.

Concept 2 assumes to convert an existing general purpose lane to express lane.

The CMP Technical Advisory Committee (TAC) received a presentation of the Feasibility Study at their February meeting. The CMP TAC favored Concept 1. They also suggested additional efforts spent on further analyzing Concept 2 should be minimized due to potential additional travel time delay and potential impact on local streets.

The CMEQ committee received a presentation on the Feasibility Study and made the following comments: Need to analyze how many people to be taken off the road to make the concepts work; can transit absorb the load, and how much would it cost; Concept 2 appears to make congestion worse.

ATTACHMENT

San Mateo US 101 Express Lane Feasibility Study (Executive Summary)

EXECUTIVE SUMMARY

In June 2012, a Staged Hybrid HOV Lane Study was completed that analyzed the feasibility of extending the HOV lane on US 101 from Whipple Avenue in Redwood City to I-380 in San Bruno, a distance of approximately 13 miles. The City/County Association of Governments of San Mateo County (C/CAG) is moving forward on a Project Study Report – Project Development Support (PSR-PDS) for the project. The purpose of this study is to perform a preliminary high level conceptual feasibility assessment of two express lane options for the same segment of US 101, to help determine if these additional options might have some fatal flaws that might preclude them from meriting further detailed analyses.

The two concepts are:

- Concept 1: HOV-to-Express Lane Conversion (Hybrid HOT). This concept assumes the same freeway cross section as the proposed Staged Hybrid HOV Lane option from the feasibility study (which involves limited lane additions to the freeway), and converts the HOV Lane into an Express Lane.
- Concept 2: Optimized Express Lane (Convert HOT). This concept retains the current freeway cross section (i.e. no additional widening), and converts the number one (leftmost) general purpose lane directly into an Express Lane.

ASSUMPTIONS AND APPROACH

Since this was a conceptual feasibility study to determine if the two concepts had potential fatal flaws that might preclude them from consideration for further analysis, the general approach for this study was to use available data, information, and traffic models from the 2012 study, so that the new results can be compared to the older results on a consistent basis. This includes applying the previous 2040 traffic forecast developed for the Staged Hybrid HOV Lane for Concept 1, and extrapolating the previous 2030 convert HOV lane traffic forecast to 2040 conditions, for Concept 2. In addition, traffic operations analysis was focused primarily along the US 101 mainline, with a high-level assessment of other major roadways using information produced by the C/CAG travel demand model.

The study began with an assessment of available capacity in the HOV/express lane to carry additional tolled single occupancy vehicles. Next, freeway traffic operations analysis was conducted using previously calibrated FREQ models for the two concepts.

A secondary assessment was then conducted to determine what demand shifts would be necessary under Concept 2 to achieve the same freeway performance improvements as Concept 1, should the objective of the reviewing agencies be to maintain the performance benefits expected under Concept 1. Using the operations analysis results, a sensitivity analysis was conducted to estimate the needed mode, route and time shifts for Concept 2 to achieve freeway performance that is similar to Concept 1.

Finally, preliminary conceptual cost estimates for both concepts were developed for comparison purposes.

KEY FINDINGS

Under both concepts there is not a great deal of excess capacity in the express lane during the AM and PM peak periods that could be sold to single occupant vehicles. In general, available capacity for tolled vehicles would occur during the shoulder peak hours, such as before 7 AM, after 9 AM, before 3:30 PM, and after 6:30 PM. In addition, some sections of the express lane would have no capacity for the entire peak period. Availability for tolled vehicles is summarized as follows:

- Northbound AM: up to 450 vph (for 2 hours out of the 4 hour AM peak period).
- Northbound PM: up to 280 vph (for 2 hours out of the 5 hour PM peak period).
- Southbound AM: up to 870 vph (for 2 hours out of the 4 hour AM peak period), not available south of Holly Street.
- Southbound PM: up to 200 vph (for 2 hours out of the 5 hour PM peak period), not available south of Holly Street.

In terms of freeway operations results, compared to the Staged Hybrid HOV Lane option that is currently in the PSR-PDS stage, Concept 1 would provide improvements for the mixed-flow lanes. Concept 2 would result in both longer queues and higher delays for the mixed-flow lanes in most cases. Exhibit 1 provides a summary of US 101 corridor-focused mobility performance results for Year 2040 conditions.

Exhibit 1: 2040 Freeway Corridor Performance Comparison

Performance Measures	2040 Baseline	2040 Staged Hybrid HOV	Concept 1 - Hybrid HOT	Concept 2 - Convert HOT	Concept 1 vs Staged Hybrid HOV	Concept 2 vs Staged Hybrid HOV
VMT – vehicle miles of travel	4,925,100	5,145,600	5,166,500	4,836,400	0.4%	-6.0%
VHT – vehicle hours of travel	196,000	187,000	184,000	187,400	-1.6%	0.2%
VHD – vehicle hours of delay	120,400	107,800	104,400	113,000	-3.2%	4.7%
PMT – person miles of travel	5,197,700	5,839,900	5,901,700	5,573,000	1.1%	-4.6%
PHD – person hours of delay	120,600	109,200	105,800	113,400	-3.2%	3.8%
Average vehicle speed (MPH)	25.1	27.5	28.1	25.8	2.1%	-6.2%
Average person speed (MPH)	25.9	29.3	30.0	28.0	2.3%	-4.6%

Source: FREQ analysis, both HOV and mixed-flow lanes, AM and PM peak periods combined.

In summary, comparing Concept 1 to the 2040 Staged Hybrid HOV lane option:

- Overall US 101 freeway productivity would be slightly improved with a 0.4% increase in VMT, and a 1.1% increase in PMT.
- Vehicle hours of travel and vehicle hours of delay would be reduced by 1.6% and 3.2%, respectively.
- Average peak period speeds for both vehicle and person trips would be increased more than 2%.

Comparing Concept 2 to the 2040 Staged Hybrid HOV lane option:

- Overall US 101 freeway productivity would be degraded with a 6% decrease in VMT, and 5% decrease in PMT. This is primarily related to the reduced capacity through the corridor, as well as the predicted effect of the reduced capacity on future peak period traffic demand for the US 101 freeway.
- Vehicle hours of travel and vehicle hours of delay would be increased by 0.2% and 4.7%, respectively.
- Average peak period speeds for both vehicle and person trips would be reduced by 4% to 6%.

In terms of the time it would take to travel the entire length of study corridor on the mixed-flow lanes, Concept 2 would result in longer travel times of about 20 minutes than under Concept 1 in the northbound direction during the AM peak hour, and up to about 99 more minutes than under Concept 1 during the PM peak hour. In the southbound direction, Concept 2 would require about 55 minutes longer during the AM peak hour. Travel times would be reduced by 31 minutes during the PM peak hour.

To achieve the same improved freeway performance with Concept 2 as is predicted for Concept 1, ways must be found to discourage approximately 6,250 vehicle trips during the AM and 1,160 vehicle trips during the PM peak period from using the US 101 freeway. This is above and beyond the demand shifts already forecasted by the C/CAG demand model due to the freeway capacity constraints implicit in Concept 2.

Based on existing information provided by BART, Samtrans and Caltrain, both BART and Caltrain are near or have reached capacity during the peak commute time periods. Alternate routes, such as El Camino Real and I-280 may not have the spare capacity to accommodate additional route shifts. Assuming all trip reductions on US 101 would be shifted to buses as a worst case assessment, up to 38 additional express buses would be required during the AM peak hour, and up to 14 additional express buses during the PM peak hour to accommodate these trip reductions on US 101.

Preliminary cost estimates were developed for both concepts and are summarized as follows:

- Concept 1: approximately \$259 million, which includes costs associated with building the HOV lane (\$156 million), and with conversion from HOV to express lane (\$103 million).
- Concept 2: approximately \$346 million, which includes costs associated with conversion from an existing mixed-flow lane to express lane (\$108 million), and required operations and maintenance cost for additional transit services (\$238 million, over a 20-year period). Potential capital cost required to provide these additional services were not included in this cost estimate.

In summary, Concept 1 would provide potential traffic operational benefits for the corridor, while for Concept 2, there would be higher costs associated with providing the level of transit services required to match the freeway travel time improvements provided by Concept 1. In addition, Concept 2 would also result in increased traffic demands on other major roadways within the county, including El Camino Real and I-280.

FURTHER CONSIDERATIONS

This study was a conceptual feasibility study designed to identify potential fatal flaws with either Concept 1 or Concept 2 that might suggest one or both should be dropped from further study. As such, this conceptual study was conducted as cost-effectively as possible by using information from previous studies, with the objective to conduct a comparison on a consistent basis with the 2012 Staged Hybrid HOV Lane study.

Based on this conceptual study, Concept 1 demonstrated better overall benefit than Concept 2, in terms of overall travel time on the US 101 mainline as well as total costs. If project budget allows, further analysis, as listed below, may provide a more comprehensive analysis to better inform decision makers.

During the study, it was discovered that there were some limitations in primarily using information from previous studies, for example, there was no feedback process between the travel demand model and the operations analysis model on travel times, which may have artificially resulted in low demand volumes on US 101 under concept 2, and in turn, the operations analysis could understate its potential effects. Also, existing traffic conditions on US 101 has changed since the 2012 study, for example, in the southbound direction during the PM peak period, additional bottlenecks have arisen along the study corridor, which in turn, could result in further operational impacts for Concept 2. Based on this initial evaluation, further analyses are suggested:

- Update existing conditions analysis and previously calibrated traffic operations models for US 101;
- Update traffic forecasts using the current bi-county C/CAG-VTA model;
- Conduct traffic operations analysis for US 101 and assess potential impacts on other alternate routes;
- Provide cost estimates to potential capital costs associated with the additional transit services for Concept 2, and also provide detailed logistics for the provision of additional transit (i.e. additional park-and-ride facilities, shuttle services to and from transit centers, etc.);
- Origin/Destination analysis of transit trips;
- Assess potential effects of private company shuttles along US 101, and their effects on future needs for additional transit busses in the corridor;
- Develop O&M (operations and maintenance) costs, and revenue analysis of the proposed express lane options.

C/CAG AGENDA REPORT

Date: March 12, 2015

To: C/CAG Board of Directors **ITEM 6.5**

From: Sandy Wong, Executive Director

Subject: Review and approval of C/CAG investment recommendations from the Finance Committee and accept the Quarterly Investment Report as of December 31, 2014.

(For further information or questions contact Jean Higaki at 599-1462)

RECOMMENDATION

That the C/CAG Board review and approve of C/CAG investment recommendations from the Finance Committee and accept the Quarterly Investment Report as of December 31, 2014.

FISCAL IMPACT

Potential for higher or lower yields and risk associate with C/CAG investments.

SOURCE OF FUNDS

The Investment Policy applies to all C/CAG funds held by the C/CAG Financial Agent (City of San Carlos).

BACKGROUND

According to the C/CAG Investment Policy adopted on Oct 10, 2013:

“The portfolio should be analyzed not less than quarterly by the C/CAG Finance Committee, and modified as appropriate periodically as recommended by the Finance Committee and approved by the C/CAG Board, to respond to changing circumstances in order to achieve the Safety of Principal.”

The Finance Committee will seek to provide a balance between the various investments and maturities in order to give C/CAG the optimum combination of Safety of Principal, necessary liquidity, and optimal yield based on cash flow projections.

A summary of the October, November, and December 2014 earning rates are as follows:

	Local Agency Investment Fund (LAIF)	San Mateo County Investment Pool (COPOOL)
October	0.261%	0.68%
November	0.261%	0.68%
December	0.267%	0.71%

On November 13, 2013 the C/CAG Board approved the C/CAG investment portfolio as follows:

Local Agency Investment Fund (LAIF) 50% to 70%
 San Mateo County Investment Pool (COPOOL) 30% to 50%

On November 13, 2014 the C/CAG Board approved the recommendation of the Finance Committee with no change to the investment portfolio. As a result, current investment portfolio as of December 31, 2014 is as follows:

	9/30/2014		12/31/2014	
	Amount	Percent	Amount	Percent
LAIF	\$12,086,243	65%	\$11,893,287	64%
COPOOL	\$6,559,603	35%	\$6,570,236	36%
Total	\$18,645,846	100%	\$18,463,523	100%

On February 26, 2015 the Finance Committee reviewed the investment earnings and recommended no change to the investment portfolio.

ATTACHMENTS

1. Quarterly Investment Report as of December 31, 2014 from San Carlos

C/CAG
CITY/COUNTY ASSOCIATION OF GOVERNMENTS
of San Mateo County

Board of Directors Agenda Report

To: Sandy Wong, Executive Director
From: Tracy Kwok, Financial Services Manager
Date: February 3, 2015

SUBJECT: Quarterly Investment Report as of December 31, 2014

RECOMMENDATION:

It is recommended that the C/CAG Board review and accept the Quarterly Investment Report.

ANALYSIS:

The attached investment report indicates that on December 31, 2014, funds in the amount of \$18,463,523 were invested producing a weighted average yield of 0.41%. Of the total investment portfolio, 64% were invested in the Local Agency Investment Fund (LAIF) and 36% in the San Mateo County Investment Pool (COPOOL). These percentages are within the range specified by the CCAG Board. Accrued interest earnings for this quarter totaled \$18,956.

Below is a summary of the changes from the prior quarter:

	Qtr Ended 12/31/14	Qtr Ended 9/30/14	Increase (Decrease)
Total Portfolio	\$ 18,463,523	\$ 18,645,846	\$ (182,323)
Weighted Average Yield	0.41%	0.38%	0.03%
Accrued Interest Earnings	\$ 18,956	\$ 17,677	\$ 1,279

The portfolio balance at the end of this quarter is lower than the last quarter while the weighted average yield in this quarter is slightly higher than the last quarter. The lower portfolio balance is primarily due to the transfer of funds to the checking account to pay for expenditures associated with Measure M, Congestion Management, Smart Corridor, NPDES, AB1546 and energy watch. Although the portfolio balance is lower as of December 31, the average daily balance during this quarter is higher than the last quarter. Higher interest earnings this quarter is a result of higher average daily balance and a slightly higher weighted average yield.

Historical cash flow trends are compared to current cash flow requirements on an ongoing basis to ensure that C/CAG's investment portfolio will remain sufficiently liquid to meet all reasonably anticipated operating requirements. As of December 30, 2014, the portfolio contains sufficient liquidity to meet the next six months of expected expenditures by C/CAG. All investments are in compliance with the Investment Policy. Attachment 2 shows a historical comparison of the portfolio for the past nine quarters.

The primary objective of the investment policy of the CCAG remains to be the SAFETY OF PRINCIPAL. The permitted investments section of the investment policy also states:

Local Agency Investment Fund (LAIF) which is a State of California managed investment pool, and San Mateo County Investment pool, may be used up to the maximum permitted by California State Law. A review of the pool/fund is required when they are part of the list of authorized investments.

The Investment Advisory Committee has reviewed and approved the attached Investment Report.

Attachments

- 1 – Investment Portfolio Summary for the Quarter Ended December 31, 2014
- 2 – Historical Summary of Investment Portfolio

CITY & COUNTY ASSOCIATION OF GOVERNMENTS

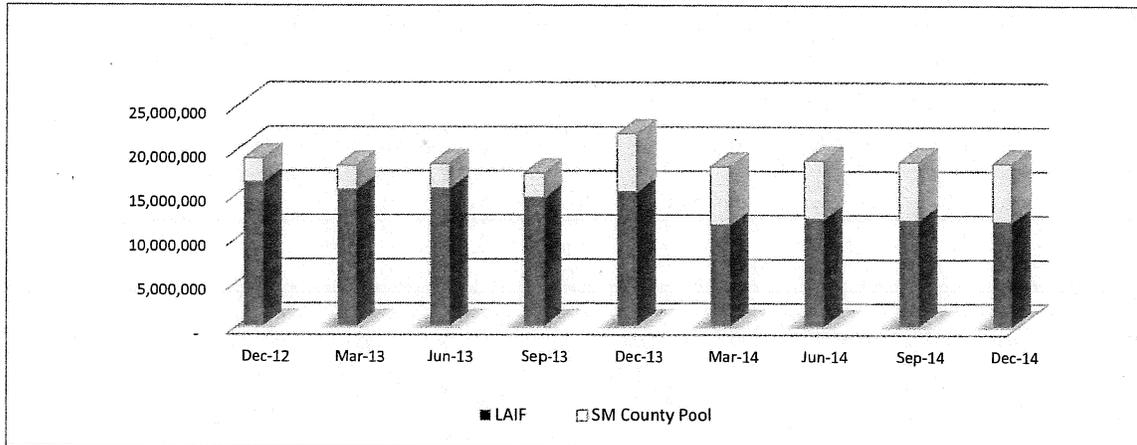
SUMMARY OF ALL INVESTMENTS
For Quarter Ending December 31, 2014

Category	Weighted Average Interest Rate	Historical Book Value	% of Portfolio	GASB 31 ADJ Market Value
Liquid Investments:				
Local Agency Investment Fund (LAIF)	0.25%	11,893,287	64%	11,893,287
San Mateo County Investment Pool (COPOOL)	0.69%	6,570,236	36%	6,570,236
Agency Securities				
<i>none</i>				
Total - Investments	0.41%	18,463,523	100%	18,463,523
GRAND TOTAL OF PORTFOLIO	0.41%	\$ 18,463,523	100%	\$ 18,463,523
Total Interest Earned This Quarter				18,956
Total Interest Earned (Loss) Fiscal Year-to-Date				36,633

Note: CCAG Board approved the following investment portfolio mix at its November 14, 2013 meeting:

LAIF - 50% to 70%
COPOOL - 30% to 50%

**City and County Association of Governments
Historical Summary of Investment Portfolio
December 31, 2014**



City/County Association of Governments Investment Portfolio

	Dec-12	Mar-13	Jun-13	Sep-13	Dec-13	Mar-14	Jun-14	Sep-14	Dec-14
LAIF	16,319,895	15,532,855	15,693,902	14,603,467	15,263,408	11,523,029	12,230,010	12,086,243	11,893,287
SM County Pool	2,641,320	2,646,873	2,662,308	2,721,814	6,526,385	6,539,496	6,549,782	6,559,603	6,570,236
Total	18,961,215	18,179,727	18,356,210	17,325,281	21,789,793	18,062,525	18,779,792	18,645,846	18,463,523

C/CAG AGENDA REPORT

DATE: March 12, 2015

TO: C/CAG Board of Directors

ITEM 6.6

FROM: Sandy Wong, Executive Director

SUBJECT: Election of a C/CAG Chairperson and a C/CAG Vice Chairperson

[For further information please contact Sandy Wong at (650) 599-1409]

RECOMMENDATION:

That the C/CAG Board of Directors elect a Chairperson and Vice Chairperson. The vote can be by acclamation or a written ballot depending on the preference of the Board.

FISCAL IMPACT:

None.

BACKGROUND/DISCUSSION:

The C/CAG By-Laws provides for the nomination of officers at the regular February Board meeting and the election of officers shall occur at the regular March Board meeting. This procedure was to allow time for the candidates to provide the Board Members with background information to assist them in casting their votes.

At the February 12, 2015 Board meeting, Mary Ann Nihart was nominated for Chair; and Alicia Aguirre and Elizabeth Lewis were nominated for Vice Chair.

No additional nominations may be submitted at the March 12th meeting. The Board can only accept additional nominees from the floor in the event there are not enough candidates for the available offices.

The voting shall be public. According to legal counsel, this can be done by hand or in writing as long as the Board member's name appears on the ballot and it becomes part of the official record. Written ballots will be available if the Board wants to use them.

ATTACHMENTS:

- Attachment 1: Background information for Mary Ann Nihart
- Attachment 2: Background information for Alicia Aguirre
- Attachment 3: C/CAG Withdrawal Letter from Elizabeth Lewis



Scenic Pacifica
Incorporated Nov. 22, 1957

March 1, 2015

Sandy Wong
Executive Director of C/CAG
C/CAG Vice Chair and Board Members
County Office Building
555 County Center
Fifth Floor
Redwood City, California 94063

Fellow C/CAG Board Members:

I am deeply honored to be nominated for a second term as Chair of C/CAG. As the representative from the Pacifica City Council for more than four years and a member of the C/CAG Legislative Committee for more than five years, I have experienced first-hand the excellent leadership and commitment of all the board members, past chairs and vice chairs. C/CAG truly is a best practice for shared governance. I am committed to the mission of C/CAG and to our efforts on a countywide basis. My involvement in the Association of Bay Area Governments provides endless examples of the unique nature of our county. I am proud of the great working relationship of all twenty city council representatives, our county supervisors, and fellow transportation agency board members. Our outstanding collaboration sets a high standard for efficient and effective utilization of ever challenged funding. It is a tribute to our outstanding Executive Director and staff members as well as to all of you that we maximize every resource available. I am grateful, humbled, and proud of our service to the citizens of San Mateo County. It has been an honor, pleasure, and one of my greatest experiences in local government to serve as your chair for this past year. You are all indeed, the best of the best. I look forward to another successful and productive year.

Most respectfully,

Mary Ann Nihart

CITY OF PACIFICA

170 Santa Maria Avenue • Pacifica, California 94044-2506
www.cityofpacifica.org

MAYOR
Karen Ervin

MAYOR PRO TEM
Sue Digre

COUNCIL
Mary Ann Nihart
Mike O'Neill
John Keener

Bio/Credentials – Mary Ann Nihart

Currently serving in her second term, Ms. Nihart was first elected to the Pacifica City Council in 2008. She served as Mayor for 2010-2011 and again in 2013 – 2014. During her tenure on the Pacifica City Council she has served her community and the county in a number of capacities.

- Cities At-Large Representative, San Mateo County Transportation Authority
- Chair, City and County Association of Governments (C/CAG)
- Council representative to City and County Association of Governments since January 2011
- C/CAG Legislative Committee appointee since early 2010
- Immediate Past Chair, San Mateo County Council of Cities/City Selection Committee
- San Mateo County Representative, Association of Bay Area Governments
- Member and Current Chair, Pacifica Redevelopment Successor Agency
- Chair, Joint Powers Authority for North County Fire District (Daly City, Pacifica, and Brisbane), 2010-2012
- Articulation Committee Member, Jefferson Union High School District and Pacifica School District, 2009 thru 2012
- Initiated the reinstatement of the Pacifica Economic Development Committee and has served as council liaison since 2010
- Council liaison, Fog Fest Organizing Group since 2009
- Council Liaison, Pacifica Financing City Services Task Force since 2009
- Initiated, organized and now serve as liaison to the Pacifica Beautification Task Force
- Emcee, "Spring for Youth," Daly City Youth Health Center Annual Awards Banquet and Auction, April 25, 2013
- Initiated and spearheaded Pacifica's selection as one of six nationwide finalists in the Rand McNally Best of the Road, Most Beautiful City under 200,000 in 2011
- Reinstated monthly Mayor's Walks in 2011
- Committee member for the California League of Cities, Peninsula Division, for the successful Yes on Prop 22 in 2010
- Chaired the successful increase in Pacifica's Transient Occupancy Tax in 2010
- Recruitment/interview subcommittee for new Pacifica Planning Director in 2010
- Pacifica's representative to the Association of Bay Area Governments 2009 thru 2010
- President's Council, Skyline Community College, 2009 to 2011
- Initiated and spearheaded Pacifica's Ban on Plastic Bags
- Lead the reorganization and revitalization of the Palmetto Business Association focused on undergrounding utilities and completing a new street scape
- Subcommittee on Commissions and Committees, review, analyze, and make recommendations to the City Council, current
- Subcommittee on Recruitment of new Pacifica City Manager, current

Prior to Ms. Nihart's first election to Pacifica City Council in 2008, she has been a very active community member since the early 80s. Listed below are a few of her committee efforts:

- Vice chair, West Sharp Park Advisory Committee focused on redesign, rebrand, and revitalize the Palmetto Business District in preparation for undergrounding and streetscape,
- Founding member Pacificans United for Positive Solutions in 1994 (focused on the site development and community support for a new tertiary wastewater treatment facility which opened in 2000 and restoration of Calera Creek),
- Fog Fest Parade Committee and Parade organizer for 16 years, founding board member and sponsorship chair for the Fog Fest Organizing Group, a set of committee members who stepped up to save the Fog Fest in 1999
- Co-chair, Measure N, Pacifica School District's first successful school parcel tax in 2008, organized the campaign, helped recruit over 300 volunteers, and raised over \$70,000 in three months

- Founding member and donor, Pacifica Education Foundation
- Active fundraiser and member, Pacifica Historical Society

Professionally, Ms. Nihart is Clinical Director/Chief Nurse Ambulatory Care-Community Based Outpatient Clinics, Chief Nurse Mental Health Services and Telephone Linked Care, San Francisco Veterans Affairs Health System and Associate Clinical Professor, University of California San Francisco. She co-owns and serves as Chair of the Board of Directors for Pro-ACT, Inc. based in Upland, California, which is a national consulting firm specializing in the management of assaultive behavior in at risk populations. She also teaches at the University of California Davis Center for Human Services. In 2014 she was elected by her professional peers to serve as President-elect of the American Psychiatric Nurses Association and in 2016, she will become president.

Ms. Nihart served as the curriculum developer for Reduction in the Use of Seclusion and Restraint and the Trauma Informed Care projects supported by the National Association of State Mental Health Program Directors (NASMHPD) & for Mental Health Component of the National Plan for Disaster sponsored by Substance Abuse Mental Health Services Administration (SAMSHA). In that capacity she traveled throughout the U. S. helping states and regions build capacity for providing mental health resources in the event of a disaster. In addition, Ms. Nihart co-authored/edited a popular textbook, speaks nationally and internationally, and has received multiple awards, including the 2012 Psychiatric Nurse of the Year for the American Psychiatric Nurses Association (APNA) and the UCD Outstanding Service Award for Faculty. Mary Ann served six years on the Board of Directors for Nurse Practitioners in Women's Health, is a Past President of the California Chapter of APNA, currently serves on the APNA Institute for Mental Health Advocacy and the conference committee for the APNA Annual Clinical Psychopharmacology Institute. She also chairs an annual psychiatric nursing conference. Ms. Nihart holds graduate degrees in psychology and nursing and is certified by the American Nurses Association Credentialing Center as both a nurse practitioner and a clinical nurse specialist in Psychiatric Mental Health Nursing.

Mayor Jeffrey Gee
Vice Mayor Rosanne S. Foust

Council Members
Alicia C. Aguirre
Ian Bain
Diane Howard
Barbara Pierce
John D. Seybert



City Hall
1017 Middlefield Road
Redwood City, CA 94063

Voice: (650) 780-7220
fax: (650) 261-9102
mail@redwoodcity.org
www.redwoodcity.org

February 17, 2015

Subject: Support to Serve as Vice Chair of City/County Association of Governments
(C/CAG)

Dear Colleagues:

I am writing to ask for your support for the Vice Chair position on the C/CAG Board. I have served on the C/CAG Board for the last few years and value the importance of this organization for our region.

We have made important decisions that benefit our cities and help improve the quality of life in general. Transportation is one of the main issues that we deal with and I am fortunate to serve as a Commissioner on the Metropolitan Transportation Commission (MTC). I have built a positive relationship across the Bay Area and ensured my voice reflected the diversity of population, demographics, and geography that makes San Mateo County's cities unique and special. I have worked collaboratively to bring our County's fair share of funding to the right projects, so that we can effectively work to reduce traffic congestion, promote alternative transportation modes, improve our roadways, and have an overall positive impact on our economy.

Air quality is another area that C/CAG works on and I sit on the Congestion Management and Environmental Quality (CMEQ) Board that addresses congestion management and environmental quality.

I also serve on the Rethink Waste Board – previously SBWMA (South Bayside Waste Management Association) and we address another goal of C/CAG which is hazardous and solid waste as well as recycling.

Most recently, I have been appointed to the Transportation, Communication, and Public Works Policy Committee of the League of California Cities, and we look at all of these issues statewide.

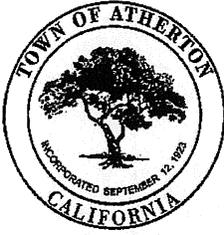
I am respectfully requesting your support for position of Vice Chair of the C/CAG Board. Thank you again for your consideration, and please do not hesitate to contact me at 650-207-2622.

Sincerely,

A handwritten signature in black ink, appearing to read "Alicia C. Aguirre".

Alicia C. Aguirre
Council Member

C: City Council, Redwood City



Town of Atherton

91 Ashfield Road • Atherton, California 94027
(650) 752-0500 • Fax (650) 688-6528
www.ci.atherton.ca.us

February 27, 2015

Dear Council Colleagues,

At the February 12, 2015 C/CAG Board meeting, I was nominated to serve as Vice Chair of the C/CAG Board for this coming year. I am deeply honored to have earned the respect and confidence of my colleagues for this nomination.

However, after much thought and consideration as to what is best for our Board at this time, I am hereby withdrawing my candidacy for Vice Chair of the C/CAG Board.

Redwood City Council Member Alicia Aguirre was also nominated for the Vice Chair position at the February meeting, and I support her for the position.

I feel blessed to be able to work with each you, your staff, and the communities in San Mateo. It is indeed a privilege and I thank you again for your respect and confidence.

Thank you.

Respectfully,

Elizabeth Lewis
Vice Mayor
Town of Atherton

C/CAG

ITEM 9.1

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park • Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside

Date: February 18, 2015

To: All Councilpersons of San Mateo County Cities and Members of the Board of Supervisors
All City/County Managers

From: Mary Ann Nihart, C/CAG Chair

Subject: **C/CAG Committee Vacancies for Elected Officials**

The City/County Association of Governments of San Mateo County (C/CAG) currently has vacancies on two of its standing Committees for elected officials of City Councils and/or the Board of Supervisors. The vacancies are:

2 Seats – Congestion Management & Environmental Quality (CMEQ) Committee
1 Seat – Bicycle and Pedestrian Advisory Committee (BPAC)

Individuals wishing to be considered for appointment to any of these Committees should send a letter of interest to:

Sandy Wong, C/CAG Executive Director
City/County Association of Governments
555 County Center, 5th Floor
Redwood City, CA 94063
or e-mail to slwong@smcgov.org

To be eligible, an individual applicant must be an elected official on one of the twenty City Councils in San Mateo County or an elected official on the San Mateo County Board of Supervisors. Individuals may send a letter of interest for a specific committee or a letter expressing interest in serving on any of the committees where there are vacancies.

About the committees:

- 1. The Congestion Management and Environmental Quality Committee (CMEQ)** provides advice and recommendations to the full C/CAG Board on all matters relating to transportation planning, congestion management, travel demand management, coordination of land use and transportation planning, mobile source air quality programs, energy resources and conservation, and other environmental issues facing the local jurisdictions in San Mateo County. The role of the CMEQ Committee also includes making recommendations to the C/CAG Board on the allocation of funding for specific projects and activities addressing these programmatic areas. The Committee meets on the last Monday of each month from 3:00 p.m. to 5:00 p.m. in the San Mateo City Hall. There are two vacancies on this committee for elected officials.

2. **The Bicycle and Pedestrian Advisory Committee (BPAC)** provides advice and recommendations to the full C/CAG Board on all matters relating to bicycle and pedestrian facilities planning, and selection of projects for state and federal funding. This committee is comprised of eight elected officials and seven members of the public and meets approximately six times per year. They generally fall on the fourth Thursday of the month from 7:00 p.m. to 9:00 p.m. in San Mateo City Hall. There is one vacancy on this committee for elected officials.

If you would like to be considered for either of these Committees, please submit your letter of interest by **March 4, 2015**.

If you have any questions about these Committees or this appointment process, please feel free to contact any of the C/CAG Staff as follows:

For CMEQ:
Wally Abrazaldo
650-599-1455
wabrazaldo@smcgov.org

For BPAC:
Ellen Barton
650-599-1420
ebarton@smcgov.org

Sincerely,



Mary Ann Nihart
C/CAG Chair

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

ITEM 9.2

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park • Millbrae
• Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

February 26, 2015

Anthony Foxx
Secretary
U.S. Department of Transportation
1200 New Jersey Avenue S.E.
Washington, DC 20590

RE: Support for California's Connected Vehicle Pilot Deployment Proposal

Dear Secretary Foxx:

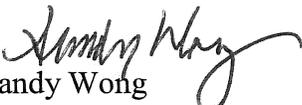
I am writing to express my strong support for the "One California" proposal submitted to the U.S. Department of Transportation's Connected Vehicle Pilot Deployment program solicitation and to encourage the department to award maximum support for this proposal. This initiative builds not only on California's established leadership in connected vehicle technologies, but also on our state's traditions of leading-edge technical innovation, new company formation, and early adoption of technologies.

The "One California" proposal represents a partnership between California Department of Transportation (Caltrans), the Los Angeles County Metropolitan Transportation Authority, the San Diego Association of Governments, the San Francisco Bay Area's Metropolitan Transportation Commission, and the University of California. In the Silicon Valley, Caltrans and MTC already have successfully implemented connected vehicle technologies on the California Connected Vehicle Affiliated Test Bed.

Support for a California-led program will advance the U.S. Department of Transportation's objectives of reducing congestion, improving transit availability and reliability, enhancing air quality, increasing safety, and promoting economic vitality. All of the partners in the California initiative are committed to collaborating throughout the duration of the project to ensure the objectives of the pilot program are met.

I look forward to continuing our working relationship with MTC and the other regional stakeholders to develop and deploy a successful connected vehicle pilot program in California.

Sincerely,



Sandy Wong
C/CAG Executive Director

