

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

AGENDA

Congestion Management & Environmental Quality (CMEQ) Committee

Date: Monday, June 29, 2015 at 3:00 p.m.
Place: San Mateo City Hall
330 West 20th Avenue, San Mateo, California
Conference Room C (across from Council Chambers)

PLEASE CALL Sandy Wong (599-1409) IF YOU ARE UNABLE TO ATTEND

- | | | | |
|-----|--|--|--------------|
| 1. | Public comment on items not on the agenda. | Presentations are limited to 3 mins | |
| 2. | Approval of minutes of April 27, 2015 meeting. | Action (Garbarino) | Pages 1 - 3 |
| 3. | Receive a presentation on the C/CAG Call for Projects and outreach process in response to the Metropolitan Transportation Commission's development of Plan Bay Area 2040 | Information (Higaki) | Pages 4 - 7 |
| 4. | Public Hearing to receive comments on the update of Plan Bay Area 2040 in San Mateo County | Action (Garbarino) | Oral |
| 5. | Presentation on the C/CAG San Mateo countywide Safe Routes to School (SR2S) Program | Information (Hoang/County Office of Education) | Page 8 |
| 6. | Receive information on the C/CAG 2015-16 Program Budget and Fees | Information (Wong) | Pages 9 - 15 |
| 7. | Update on projects along the US 101 Corridor | Information (Wong) | Oral Report |
| 8. | Executive Director Report. | Information (Wong) | |
| 9. | Member comments and announcements. | Information (Garbarino) | |
| 10. | Adjournment and establishment of next meeting date: August 31, 2015 (There is no scheduled meeting in July). | Action (Garbarino) | |

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NOTE: All items appearing on the agenda are subject to action by the Committee.
Actions recommended by staff are subject to change by the Committee.

NOTE: *Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Mima Guilles at 650 599-1406, five working days prior to the meeting date.*

Other enclosures/Correspondence - None

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS COMMITTEE ON CONGESTION
MANAGEMENT AND ENVIRONMENTAL QUALITY (CMEQ)**

**MINUTES
MEETING OF April 27, 2015**

The meeting was called to order by Chair Garbarino in Conference Room C at City Hall of San Mateo at 3:00 p.m. Attendance sheet is attached.

1. Public comment on items not on the agenda.

Chair Garbarino introduced and welcome new CMEQ members Rick Bonilla, Councilmember from City of San Mateo, and John Keener, Councilmember from City of Pacifica.

2. Approval of minutes of February 23, 2015 meeting.

Staff handed out the February 23, 2015 meeting attendance record which was missing from the packet.

*Motion: To approve the Minutes of the February 23, 2015 meeting, Dworetzky/O'Neill.
Motion carried unanimously.*

3. Receive a presentation on the San Mateo County Smart Corridors program of projects (Information).

John Hoang introduced this item. C/CAG has partnered with the California Department of Transportation (Caltrans) District 4 on the San Mateo County Smart Corridors project for the past eight years. Representatives from District 4, Sean Nozzari (Deputy District Director) and David Man (Engineer) provided a detail presentation on the project.

The project is generally along the El Camino Real and along major east-west arterials between the El Camino Real and US 101. The limits of the project are approximately from the San Mateo/Santa Clara county border to I-380. Cities along the smart corridors have been engaged from the inception of project during which various city representatives work together and identified the routes to be defined as Smart Corridor routes.

Traffic congestion along the US 101 has worsened, resulting in productivity lost. Overall freeway congestion in San Mateo County is estimated at cost equivalent of \$295,000 per day. The original Smart Corridor project was aimed at managing traffic during a major freeway closure on US 101. However, the project was quickly expanded to provide day-to-day traffic management capability and to provide each involved jurisdiction the tools to manage routine traffic operation within their respective purview.

The project will upgrade (with enhanced capabilities) 250 traffic signals and signal controllers, install 110 trailblazer signs, 80 cameras, and other communication devices. These equipment will allow traffic engineers to remotely monitor condition and control traffic signals.

The total cost is approximately \$35 million. Of that, \$18 million came from State and Federal grants. The project also received funding from county share of STIP, C/CAG local funds, and Measure A.

4. Review and recommend approval of reauthorizing the San Mateo County Congestion Relief Plan for four years from July 1, 2015 to June 30, 2019 (Action)

Jean Higaki presented the staff recommendation on the reauthorization of the San Mateo County Congestion Relief Plan. There was one change since the staff report was published. It is recommended to keep item 4B (Transportation Improvement Strategies to Reduce Green House Gases) at \$100,000 per year level, as in the current Congestion Relief Plan. And it is also recommended to increase item 4C (Climate Action Plan Activities) to \$150,000 per year to better aligned with past expenditures.

Motion: To recommend approval of reauthorizing the San Mateo County Congestion Relief Plan for four years from July 1, 2015 to June 30, 2019, Bigelow/Lewis. Motion carried unanimously.

5. Executive Director Report (Information).

Sandy Wong, C/CAG Executive Director, provided the following update:

1. C/CAG Board Annual Retreat was on April 9th. Attendance was up from past years.
2. Ramp meters along the US 101 southbound direction between SR 92 and San Francisco border was scheduled to turn on at the beginning of May 2015.
3. CMEQ staff liaison, Wally Abrazaldo has left C/CAG and accepted employment opportunity in San Francisco. Staff recruitment to backfill the vacancy is underway.
4. C/CAG staff, along with staff from MTC and SMCTA, have been collaborating with the business community regarding congestion relief along US 101, specifically regarding the options of providing carpool lanes and Express lanes.

6. Member comments and announcements (Information).

None.

7. Adjournment and establishment of next meeting date.

The meeting adjourned at 4:05 pm.

The next regular meeting was scheduled for May 18, 2015 (May 25 is Memorial Day).

2015 C/CAG Congestion Management & Environmental Quality (CMEQ) Committee Attendance Report

| Agency | Representative | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec |
|-------------------------------|-------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|
| Metropolitan Transportation D | Alicia Aguirre | X | X | | | | | | | | | | |
| City of Redwood City | Barbara Pierce | X | X | | X | | | | | | | | |
| City of Belmont | Charles Stone | X | X | | | | | | | | | | |
| Town of Atherton | Elizabeth Lewis | X | X | | X | | | | | | | | |
| City of San Bruno | Irene O'Connell | X | | | | | | | | | | | |
| Business Community | Jim Bigelow | X | X | | X | | | | | | | | |
| Environmental Community | Lennie Roberts | X | X | | | | | | | | | | |
| City of Pacifica | Mike O'Neill | X | X | | X | | | | | | | | |
| Agencies with Transportation | Onnolee Trapp | X | X | | X | | | | | | | | |
| City of South San Francisco | Richard Garbarino | X | X | | X | | | | | | | | |
| Public | Steve Dworetzky | X | X | | X | | | | | | | | |
| City of Millbrae | Wayne Lee | X | | | | | | | | | | | |
| City of San Mateo | Rick Bonilla | NA | NA | | X | | | | | | | | |
| City of Pacifica | John Keener | NA | NA | | X | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |

Staff and guests in attendance for April 27, 2015 meeting:

Sandy Wong, John Hoang, Jean Higaki - C/CAG Staff

Sean Nozzari, Min Lee, Kannu Balan, David Man - Caltrans District 4

C/CAG AGENDA REPORT

Date: June 18, 2015

To: Congestion Management and Environmental Quality Committee (CMEQ)

From: Sandy Wong, Executive Director

Subject: Receive a presentation on the C/CAG Call for Projects and outreach process in response to the Metropolitan Transportation Commission's development of Plan Bay Area 2040.

(For further information or questions contact Jean Higaki at 599-1462)

RECOMMENDATION

That the Congestion Management and Environmental Quality Committee (CMEQ) receive a presentation on the C/CAG Call for Projects and outreach process in response to the Metropolitan Transportation Commission's development of Plan Bay Area 2040.

FISCAL IMPACT

Unknown.

SOURCE OF FUNDS

N/A

BACKGROUND

Metropolitan Transportation Commission (MTC) has initiated the update of its long-range Regional Transportation Plan/Sustainable Communities Strategy (RTP/ SCS), to be adopted in the spring of 2017. The RTP/ SCS, also known as Plan Bay Area 2040 will detail how the San Francisco Bay Area's transportation system will be maintained, improved and expanded over the next 25 years. The Plan Bay Area is updated every four (4) years and typically with no mid- term amendment.

Plan Bay Area 2040 is a state-mandated, integrated long-range transportation, land-use and housing plan that will support a growing economy, provide more housing and transportation choices, and reduce transportation-related pollution in the San Francisco Bay Area.

The Metropolitan Transportation Commission (MTC) requests the assistance of each of the nine Bay Area Congestion Management Agencies (CMAs) to coordinate project submittals for their county. On May 6, 2015 MTC hosted a public workshop in San Mateo County to advertise the update of Plan Bay Area 2040.

Projects included in Plan Bay area 2040 are for planning purposes only however, projects not listed in the plan cannot compete for Federal, State of California, or regional discretionary funding. In addition, projects that are 100% locally funded and have regional significance must be included in the plan for air quality conformity purposes.

Targets of Plan Bay Area 2040

Plan Bay Area 2040 is based on 10 performance targets against which MTC will measure and evaluate various land use scenarios and transportation investments and policies. Projects that do not adequately support the regional targets may need justifications to remain in the plan. MTC performance targets are listed below:

1. Reduce per-capita carbon dioxide emissions from cars and light-duty trucks by 7 percent by 2020 and by 15 percent by 2035, if there is a feasible way to do so.
2. House by 2035, 100 percent of the region's projected 25-year growth by income level, without displacing current low-income residents.
3. Reduce premature deaths from exposure to particulate emissions by reducing premature deaths from exposure to fine particulates (PM 2.5) by 10 percent; reducing coarse particulate emissions (PM 10) by 30 percent; and, achieving greater reductions in highly impacted areas.
4. Reduce by 50 percent the number of injuries and fatalities from all collisions (including bike and pedestrian).
5. Increase the average daily time walking or biking per person for transportation by 60 percent (for an average of 15 minutes per person per day).
6. Direct all non-agricultural development within the urban footprint (existing urban development and urban growth boundaries).
7. Decrease by 10 percent the share of low-income and lower-middle income residents' household income consumed by transportation and housing.
8. Increase gross regional product (GRP) by 90 percent – an average annual growth rate of approximately 2 percent (in current dollars).
9. Increase non-auto mode share by 10 percent and decrease automobile vehicle miles traveled per capita by 10 percent.
10. Maintain the transportation system in a state of good repair by increasing local road pavement condition index (PCI) to 75 or better; decrease distressed lane-miles of state highways to less than 10 percent of total lane miles, and reduce average transit asset age to 50 percent of useful life.

Schedule

On April 29, 2015, the Metropolitan Transportation Commission (MTC) adopted and posted its guidance for the call for projects. Projects/programs seeking future regional, state or federal funding through the planning horizon year for Plan Bay Area 2040 must be submitted for consideration in the adopted plan. Sponsors of multi-county projects will submit those projects directly to MTC but communication and coordination with CMAs is encouraged. Below is the schedule showing C/CAG's process schedule. MTC anticipates that Plan Bay Area 2040 will be adopted in the summer of 2017.

| Schedule Task | Date |
|--|--|
| Review and Solicit Input on Draft Call for Projects Guidance | MTC PTAC: December 2014 Regional RAWG: March 2015 |
| MTC Issues Call for Projects Guidance Letter to CMAs | April 29, 2015 |
| C/CAG issues a call for projects to all identified project sponsors | May 15, 2015 |
| MTC Opens Web-Based Project Application Form for Use by CMAs/ Project Sponsors | May 18, 2015 |
| C/CAG staff coordination meeting with | May 20, 2015 |

| | |
|---|-------------------------|
| SMCTA/SamTrans/JBP | |
| Web-Based Project Application Workshop for San Mateo County Project Sponsors | May 27, 2015 (10:00 am) |
| C/CAG Board - Outreach and Process Review | June 11, 2015 |
| CMP TAC – Outreach and Process Review | June 18, 2015 |
| CMEQ – Outreach and Process Review (Public Hearing) | June 29, 2015 |
| Deadline for Project Sponsors to submit projects to C/CAG via Web-Based Application | July 3, 2015 |
| C/CAG staff develops draft list of projects based on sponsor submittals | July 24, 2015 |
| CMP TAC –Review of the project list | August 20, 2015 |
| CMEQ – Review of the project list | August 31, 2015 |
| C/CAG Board –Endorsement of the project list | September 10, 2015 |
| Project Submittals Due to MTC | September 30, 2015 |
| MTC Conducts Project-Level Performance Assessment | Winter 2015 |

Outreach

On May 6, 2015 C/CAG staff participated in an MTC open house hosted by MTC in San Mateo.

C/CAG staff initiated the call for projects within San Mateo County on May 15, 2015 with a deadline of project submittals by July 3, 2015. This call for projects was sent to C/CAG Board members, City Managers, Public Works Directors, Planning Directors, the Congestion Management Program Technical Advisory Committee (CMP TAC), the Congestion Management and Environmental Quality (CMEQ) committee, the Bicycle and Pedestrian Advisory Committee (BPAC) committee, the San Mateo County Transportation Authority (SMCTA), SamTrans, Caltrain, the Water Emergency Transportation Authority (WETA), BART, the Golden Gate National Recreation Area (GGNRA), and other interested parties. The call for projects announcement was also posted on the C/CAG website.

On May 22, 2015 C/CAG issued a press release. On May 27, 2015 C/CAG hosted an MTC web-based application workshop for city/ county staff in San Carlos. On June 18, 2015 the Call for Projects process was presented at the CMP TAC. A public hearing notice was published in newspapers and is scheduled to be held at the June 29, 2015 CMEQ meeting. A list of submitted projects will be presented to the CMP TAC and CMEQ in August and presented to the C/CAG Board, for an endorsement, in September 2015.

ATTACHMENTS

1. MTC Plan Bay Area 2014 Key Milestones
2. C/CAG Call for Projects Announcement found online at: <http://ccag.ca.gov/committees/board-of-directors/>
3. C/CAG link to workshop information and the MTC web-based application can be found at: <http://ccag.ca.gov/plan-bay-area-call-for-projects/>

PLAN BAY AREA 101 Key Milestones

Plan
Bay Area
2040

Key Milestones 2014-2017

14 15 16 17

Oct Nov Dec Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr May Jun

Policy Development

Update Goals and Performance Targets for Plan Bay Area 2040 with local governments and public engagement via:

- Public Participation Plan
- Public Workshops



Outcomes:
Goals and Performance Targets

Regional Forecasts

Generate updated Plan Bay Area 2040 regional forecasts for jobs, housing, population, travel demand and transportation revenue by:

- Approving regional forecast approach
- Defining methodology and preliminary forecast
- Generating the final forecast



Outcomes:
Forecast Methodology and
Final Regional Forecasts

Project Analysis / Performance

Assess transportation projects and programs to be included in Plan Bay Area 2040 via:

- Call for projects
- Assess operations and maintenance needs
- Evaluate project performance



Outcomes:
Identify Potential Transportation Projects

Scenario Analysis

Using final forecasts and transportation project recommendations, create and evaluate:

- Alternative scenarios for housing, jobs and transportation investments
- Adopt the preferred scenario



Outcomes:
Scenarios for Bay Area Growth

Draft and Final Plan

Final Plan Bay Area 2040 preparations include:

- Prepare and release Draft Plan and Draft Environmental Impact Report for comment
- Adopt Plan Bay Area 2040 and final EIR



Outcomes:
Plan Bay Area 2040 and EIR



**Public Workshops
and Outreach**

C/CAG AGENDA REPORT

Date: June 29, 2015
To: Congestion Management and Environmental Quality Committee
From: John Hoang
Subject: Receive a presentation on the San Mateo County Safe Routes to School Program

(For further information or response to questions, contact John Hoang at 650-363-4105)

RECOMMENDATION

That the CMEQ Committee receives a presentation on the San Mateo County Safe Routes to School Program.

FISCAL IMPACT

None

SOURCE OF FUNDS

Not Applicable

BACKGROUND

The overall goal of the San Mateo County Safe Routes to School Program (Program) is to enable and encourage children to walk or bicycle to schools by implementing projects and activities to improve health and safety, and also reduce traffic congestion due to school-related travels. The Program, initiated in June 2011, is funded by a combination of federal funds received from the Metropolitan Transportation Commission's (MTC's) Regional Safe Routes to School Program and local Measure M (\$10 Vehicle Registration Fee). In addition to providing student safety education, outreach, encouragement, and evaluation activities, the Program includes performing walk and bike audits to document factors that impacts safe walking and bicycling as well as traffic congestion attributed to school-related travels.

In June 2013, C/CAG entered into a 3-Year funding agreement (FY 2013/14 through FY 2015/16) with the San Mateo County Office of Education (COE) in the amount of \$2,992,000 to serve as the agency managing the day-to-day operations and project implementation activities for the Program. This presentation from the COE provides the Committee an update of the program including performance and accomplishment for Fiscal Year 2014/15.

ATTACHMENTS

None

C/CAG AGENDA REPORT

Date: June 11, 2014
TO: C/CAG Board of Directors
From: Sandy Wong, Executive Director - C/CAG
Subject: Review and approval of Resolution 15-19 approving the C/CAG 2015-16 Program Budget and Fees (Special Voting procedures apply)

(For further information or response to questions, contact Sandy Wong at 650 599-1409)

RECOMMENDATION:

That the C/CAG Board review and approve Resolution 15-19 approving the C/CAG 2015-16 Program Budget and Fees. Special voting procedures apply.

FISCAL IMPACT:

In accordance with the proposed C/CAG 2015-16 Program Budget.

REVENUE SOURCES:

Funding sources for C/CAG include member assessments; cost reimbursement from partners; private and public grants; regional, State, and Federal transportation and other funds; special assessments; Department of Motor Vehicle fees; and interest.

BACKGROUND:

On May 14, 2015, the C/CAG Board reviewed the initial draft and assumptions for the C/CAG 2015-16 Program Budget and Fees. For fiscal year 2015-16, the proposed total C/CAG Member Assessments will be the same as FY 2014-15. However, individual member agency's share is recalculated based on new population data.

Additionally, on May 14, 2015, the C/CAG Board approved Resolution 15-14 reauthorizing the San Mateo County Congestion Relief Plan (CRP) for four years from July 1, 2015 to June 30, 2019. While the countywide total CRP fund for the next four years is the same as the last four year, the new CRP member assessment for each jurisdiction is based on new population and auto trips generated by jurisdictions. Hence, the assessment amount for each jurisdiction would be different from past years.

At the May 14, 2015 C/CAG Board meeting, the Board received a presentation on the Draft Budget. The Board also made a suggestion to consider the establishment of a 5-year fund for Smart Corridor maintenance.

Budget Assumption Highlights (as reported on May 14, 2015):

The following are some highlights on assumptions and issues:

1. Overall member assessments for FY 2015-16 will stay the same as last year.
2. For both FY 2014-15 and FY 2015-16, the ending funding balance has a decrease from the beginning fund balance, largely due to draw down from Smart Corridor and programs funded by the \$4 Vehicle Registration Fee.
3. Administration Service expenses are related to C/CAG Executive Director and Administrative Assistant only.
4. Professional Services expenses are related to all other C/CAG staff and contract staff. C/CAG contracts with many of its member agencies to provide Professional Services including Program Managers, Financial Services, and Legal Counsel Support.
5. Smart Corridor - Segments 2 and 3 construction is largely completed during fiscal year 2014-15. System integration, communication, implementation, maintenance, and training will continue in FY 2015-16.
6. San Mateo Congestion Relief Program assumes \$200,000 in funding for climate action planning. This includes cost for climate action partnerships to assist the cities and County as was done in the past budget cycles.
7. AB 1546 DMV Fee (\$4 Vehicle Registration Fee) Program sunset on January 1, 2013. Cash balance in this fund will continue to be drawn down in accordance with C/CAG Board allocations.
8. San Mateo Energy Watch - Requires \$200,000 transfer from San Mateo County Congestion Relief Fund for Climate Action Planning, (See item 6 above).
9. NPDES (Fund C007) – Part of the revenue and expenditures for Stormwater are shown in Measure M (C010) Fund. In FY 2015-16, it is anticipated the cash balance in this fund will be drawn down significantly. This program will not be able to sustain its current level of service starting in FY 2016-17 without additional sources of revenue.
10. General Fund – Using the same allocation formula as past years, the overhead expenses in General Fund are shared by other funds. The shared costs include: professional services, supplies, conferences and meetings, printing/ postage, publications, bank fee and audit services. The share is based on the proportion of the sum of the administration and professional services to the total for all the funds. The funds that share these General Fund cost are General Fund, Transportation Programs, San Mateo Congestion Relief Program (SMCRP), LGP Energy Watch, Transportation Fund for Clean Air (TFCA), National Pollutant Elimination Discharge System, NPDES, DMV Fee Program, and Measure M.
11. TFCA - Programmed Projects are 100% reimbursed in current and budget year.
12. AVA – The Abandon Vehicle Abatement (AVA) program is practically closed out.
13. During FY 2014-15, one full time position was kept vacant. Hence, Professional Services expenditure was lower in that year.
14. For FY 2015-16, in the NPDES Stormwater program, it is proposed to add one full time staff position by reducing an equivalent amount from consulting services.
15. As discussed with the C/CAG Finance Committee in February 2015, the Reserve Funds in budget year FY 2015-16 have been updated. The total reserve (all funds combined) is proposed to be increased from \$676,112 to \$800,000. The total \$800,000 in reserve is allocated to the individual funds based on the proportion of staffing expenditures. The Smart Corridor, LGP Energy, TFCA, AVA, and \$4 DMV Fee funds have no reserve funds either because revenues are on a reimbursable basis, or granting agency restriction, or the fund is being closed out.

ATTACHMENTS

- Attachment 1 - Resolution 15-19
 - Attachment 2 – Key Budget Definitions/Acronyms
 - Attachment 3 -- FY 2015-16 C/CAG Member Fee, Assessment, and Revenue.
 - Attachment 4 -- C/CAG Projected Statement of Revenues, Expenditures, and Changes in Fund Balance for FY 2014-15 and FY 2015-16.
-
- Detail C/CAG Fiscal Year 2015-16 Program Budget (Provided to members and alternate members. Also available at: <http://ccag.ca.gov/committees/board-of-directors/>)

Key Budget Definitions/ Acronyms

AB 434 - Transportation Fund for Clean Air Program
AB 1546 Program - San Mateo County Environmental/ Transportation Pilot Program
AVA - Abandoned Vehicle Abatement
BAAQMD - Bay Area Air Quality Management District
BPAC - Bicycle and Pedestrian Advisory Committee
Cal PUC - California Public Utilities Commission
C/CAG - City/ County Association of Governments
CMAQ - Congestion Mitigation and Air Quality
CMP - Congestion Management Program
DMV - Department of Motor Vehicles
ECR - El Camino Real
ISTEA - Intermodal Surface Transportation Equity Act (or Federal Transportation Act)
ITS - Intelligent Transportation Study
LGP - Local Government Partnership with PG&E and Cal PUC
Measure A - San Mateo County Sales Tax for Transportation
Measure M - C/CAG \$10 Motor Vehicle Fee
MTC - Metropolitan Transportation Commission
Normalized - Years in a multi-year analysis all referred to a base year.
NPDES - National Pollutant Discharge Elimination System
Peninsula 2020 Gateway Study - San Mateo and Santa Clara County study on Highway 101 and access to the Dumbarton Bridge.
PPM - Planning Programming and Monitoring
PSR - Project Study Report
RWQCB - San Francisco Bay Area Regional Water Quality Control Board
SFIA - San Francisco International Airport
SMCRP - San Mateo Congestion Relief Plan Program
SMCEW - San Mateo County Energy Watch
STIP - State Transportation Improvement Program (State and Federal Transportation Funds)
STOPPP - Storm-water Pollution Prevention Program
STP - Surface Transportation Program (Federal Funds)
TA - San Mateo County Transportation Authority
TAC - Congestion Management Technical Advisory Committee
TDA - Transportation Development Act Article III Funding
TFCA - Transportation Fund for Clean Air (Also known as AB 434)
TLSP - Traffic Light Synchronization Program - Part of Proposition 1B Infrastructure Bond
VTA - Santa Clara Valley Transportation Authority

**Final 2015-2016 C/CAG Member Fee and Assessment -
(Date: June 11, 2015)**

| C/CAG Member FEE FY 2015-2016 | | CONGESTION RELIEF PROGRAM (CRP) ASSESSMENT FY 2015-16 | | | | | | |
|----------------------------------|-----------------------------------|--|------------------|------------------|---------------------|-----------------|-------------------------|----------------------|
| Agency | % Population (as of 1/1/14) | General Fund Fee | Gas Tax Fee | Total Fee | Agency | Population | % of Trip Generation | Congestion Relief |
| Atherton | 0.93% | \$2,437 | \$410,452 | \$672,978 | Atherton | 0.928% | 0.89% | \$16,831 |
| Belmont | 3.56% | \$9,357 | \$3,810 | \$6,247 | Belmont | 3.564% | 3.08% | \$61,473 |
| Brisbane | 0.59% | \$1,561 | \$14,629 | \$23,985 | Brisbane | 0.595% | 0.77% | \$12,626 |
| Burlingame | 3.98% | \$10,458 | \$2,441 | \$4,002 | Burlingame | 3.984% | 5.49% | \$87,639 |
| Colma | 0.20% | \$518 | \$16,350 | \$26,808 | Colma | 0.197% | 0.83% | \$9,546 |
| Daly City | 14.10% | \$37,017 | \$810 | \$1,328 | Daly City | 14.101% | 10.15% | \$224,309 |
| East Palo Alto | 3.88% | \$10,193 | \$57,876 | \$94,893 | East Palo Alto | 3.883% | 2.16% | \$55,876 |
| Foster City | 4.32% | \$11,333 | \$15,937 | \$26,130 | Foster City | 4.317% | 3.99% | \$76,848 |
| Half Moon Bay | 1.57% | \$4,129 | \$17,718 | \$29,051 | Half Moon Bay | 1.573% | 1.77% | \$30,903 |
| Hillsborough | 1.51% | \$3,967 | \$6,456 | \$10,585 | Hillsborough | 1.511% | 1.08% | \$23,994 |
| Menlo Park | 4.41% | \$11,589 | \$6,202 | \$10,169 | Menlo Park | 4.414% | 5.43% | \$91,041 |
| Millbrae | 3.03% | \$7,964 | \$18,119 | \$29,708 | Millbrae | 3.033% | 2.91% | \$54,972 |
| Pacifica | 5.14% | \$13,490 | \$12,451 | \$20,414 | Pacifica | 5.139% | 4.07% | \$85,143 |
| Portola Valley | 0.60% | \$1,578 | \$2,468 | \$4,046 | Portola Valley | 0.601% | 0.58% | \$10,968 |
| Redwood City | 10.84% | \$28,454 | \$44,487 | \$72,941 | Redwood City | 10.839% | 12.62% | \$216,987 |
| San Bruno | 5.80% | \$15,227 | \$23,807 | \$39,034 | San Bruno | 5.800% | 5.80% | \$107,342 |
| San Carlos | 3.92% | \$10,294 | \$16,094 | \$26,387 | San Carlos | 3.921% | 4.19% | \$75,022 |
| San Mateo | 13.43% | \$35,266 | \$55,138 | \$90,405 | San Mateo | 13.434% | 15.47% | \$267,368 |
| South San Francisco | 8.82% | \$23,149 | \$36,193 | \$59,342 | South San Francisco | 8.818% | 8.72% | \$162,255 |
| Woodside | 0.74% | \$1,936 | \$3,027 | \$4,963 | Woodside | 0.738% | 0.77% | \$13,942 |
| San Mateo County | 8.61% | \$22,609 | \$35,349 | \$57,958 | San Mateo County | 8.612% | 9.22% | \$164,916 |
| TOTAL | 100 | \$262,525 | \$410,452 | \$672,978 | TOTAL | 100.000% | 100.0% | \$1,850,000 |

NOTES:
 1. For FY 2015-16, C/CAG member fees (countywide total) is proposed to be the same as FY 14-16: \$262,525 for General Fund and \$410,452 for Gas Tax.
 2. Individual jurisdiction's share will be based on new population data from Department of Finance, 1/1/2014, and adopted by C/CAG Board.

1- Total CRP (countywide total) is the same as prior years at \$1,850,000.
 However, individual agency fees have changed due to new population and trip generation data.
 2- 50% based on trips generated from jurisdiction, 50% based on population.

| C/CAG PROJECTED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE | | | | | | | | | | | |
|--|---------------------------------------|-------------------------|------------------|------------------|------------------|------------------|------------------|-----------------|--------------------|---------------------|--------------------|
| FY 2014-15 | | | | | | | | | | | |
| | Administrative Program (General Fund) | Transportation Programs | SMCRP Program | Smart Corridor | LGP Energy Watch | TFCA | NPDES | AVA | DMV Fee Program | Measure M (DMV Fee) | Total |
| BEGINNING BALANCE | 30,153 | 1,538,313 | 3,141,280 | 1,779,453 | 70,711 | 96,938 | 1,337,624 | 18,709 | 4,053,615 | 6,016,391 | 18,083,187 |
| PROJECTED REVENUES | | | | | | | | | | | |
| Interest Earnings | 154 | 5,977 | 16,000 | 0 | 0 | 1,270 | 6,338 | 100 | 18,315 | 25,944 | 74,097 |
| Member Contribution | 262,525 | 410,452 | 1,850,000 | 0 | 0 | 0 | 118,658 | 0 | 0 | 0 | 2,641,635 |
| Cost Reimbursements-SFIA | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| MTC/ Federal Funding | 0 | 750,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 635,000 | 1,385,000 |
| Grants | 90,931 | 0 | 0 | 0 | 523,600 | 0 | 0 | 0 | 0 | 0 | 614,531 |
| DMV Fee | 0 | 0 | 0 | 0 | 0 | 1,092,837 | 0 | 3,816 | 4,800 | 6,700,000 | 7,801,453 |
| NPDES Fee | 0 | 0 | 0 | 0 | 0 | 0 | 1,348,891 | 0 | 0 | 0 | 1,348,891 |
| TA Cost Share | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Miscellaneous/ SFIA | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Street Repair Funding | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PPM-STIP | 0 | 413,908 | 0 | 740,687 | 0 | 0 | 0 | 0 | 0 | 0 | 1,154,595 |
| Assessment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TLSP | 0 | 0 | 0 | 617,924 | 0 | 0 | 0 | 0 | 0 | 0 | 617,924 |
| | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 353,610 | 1,580,337 | 1,866,000 | 1,358,611 | 523,600 | 1,094,107 | 1,473,887 | 3,916 | 23,115 | 7,360,944 | 15,638,126 |
| TOTAL SOURCES OF FUNDS | 383,763 | 3,118,650 | 5,007,280 | 3,138,064 | 594,311 | 1,191,045 | 2,811,511 | 22,625 | 4,076,730 | 13,377,335 | 33,721,313 |
| PROJECTED EXPENDITURES | | | | | | | | | | | |
| Administration Services | 65,281 | 133,962 | 45,881 | 26,187 | 7,739 | 2,259 | 26,512 | 0 | 7,391 | 35,196 | 350,408 |
| Professional Services | 180,700 | 706,285 | 40,139 | 160,000 | 368,117 | 21,449 | 106,782 | 0 | 7,000 | 152,782 | 1,743,254 |
| Consulting Services | 163,834 | 134,896 | 949,930 | 2,128,125 | 267,750 | 0 | 1,333,374 | 0 | 192,639 | 2,359,179 | 7,529,727 |
| Supplies | 2,493 | 500 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2,993 |
| Prof. Dues & Memberships | 143 | 0 | 0 | 0 | 0 | 0 | 45,120 | 0 | 0 | 0 | 45,263 |
| Conferences & Meetings | 8,156 | 2,000 | 0 | 477 | 10,500 | 0 | 5,000 | 0 | 0 | 0 | 26,133 |
| Printing/ Postage | 14,583 | 0 | 0 | 0 | 0 | 0 | 2,500 | 0 | 0 | 0 | 17,083 |
| Publications | 1,748 | 1,812 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3,560 |
| Distributions | 0 | 70,000 | 395,074 | 0 | 0 | 1,039,500 | 20,000 | 20,586 | 1,234,801 | 4,264,250 | 7,044,211 |
| OPEB Trust | 30,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 30,000 |
| Miscellaneous | 2,731 | 0 | 0 | 4,000 | 0 | 0 | 150 | 0 | 0 | 0 | 6,881 |
| Bank Fee | 2,932 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2,932 |
| Audit Services | 22,500 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 22,500 |
| Project Management | 0 | 0 | 0 | 52,880 | 0 | 0 | 0 | 0 | 0 | 0 | 52,880 |
| Total Expenditures | 495,101 | 1,049,455 | 1,431,024 | 2,371,669 | 654,106 | 1,063,208 | 1,539,438 | 20,586 | 1,441,831 | 6,811,407 | 16,877,825 |
| TRANSFERS | | | | | | | | | | | |
| Transfers In | 0 | 0 | 0 | 200,000 | 200,000 | 0 | 0 | 0 | 0 | 0 | 400,000 |
| Transfers Out | 0 | 0 | 200,000 | 0 | 0 | 0 | 0 | 0 | 0 | 200,000 | 400,000 |
| Administrative Allocation | (184,645) | 93,378 | 9,560 | 0 | 41,770 | 2,635 | 14,813 | 0 | 1,599 | 20,890 | (0) |
| Total Transfers | (184,645) | 93,378 | 209,560 | (200,000) | (158,230) | 2,635 | 14,813 | 0 | 1,599 | 220,890 | (0) |
| NET CHANGE | 43,154 | 437,504 | 225,416 | (813,058) | 27,724 | 28,264 | (80,364) | (16,670) | (1,420,315) | 328,647 | (1,239,699) |
| TRANSFER TO RESERVES | 0 | 0 | 50,000 | 0 | 0 | 0 | 0 | 0 | 0 | 50,000 | 100,000 |
| TOTAL USE OF FUNDS | 310,456 | 1,142,833 | 1,690,584 | 2,171,669 | 495,876 | 1,065,843 | 1,554,251 | 20,586 | 1,443,430 | 7,082,297 | 16,977,825 |
| ENDING FUND BALANCE | 73,307 | 1,975,817 | 3,316,696 | 966,395 | 98,435 | 125,202 | 1,257,260 | 2,039 | 2,633,300 | 6,295,038 | 16,743,488 |
| RESERVE FUND | | | | | | | | | | | |
| Beginning Reserve Balance | 43,346 | 131,863 | 50,000 | 0 | 0 | 0 | 200,903 | 0 | 50,000 | 50,000 | 526,112 |
| Reserve Transfers In | 0 | 50,000 | 50,000 | 0 | 0 | 0 | 0 | 0 | 0 | 50,000 | 150,000 |
| Reserve Transfers Out | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ending Reserve Balance | 43,346 | 181,863 | 100,000 | 0 | 0 | 0 | 200,903 | 0 | 50,000 | 100,000 | 676,112 |

Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance
2- See individual fund summaries and fiscal year comments for details on Miscellaneous expenses.
3- SMCRP - San Mateo Congestion Relief Program; TFCA - Transportation Fund For Clean Air; NPDES - National Pollutant Discharge Elimination System, Abatement.
AVA - Abandoned Vehicle Abatement; DMV - Department of Motor Vehicles.

| C/CAG PROGRAM BUDGET: REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE | | | | | | | | | | | |
|---|---------------------------------------|-------------------------|---------------|----------------|------------------|-----------|-----------|--------|-----------------|---------------------|------------|
| FY 2015-16 | | | | | | | | | | | |
| | Administrative Program (General Fund) | Transportation Programs | SMCRP Program | Smart Corridor | LGP Energy Watch | TFCA | NPDES | AVA | DMV Fee Program | Measure M (DMV Fee) | Total |
| BEGINNING BALANCE | 73,307 | 1,975,817 | 3,316,696 | 966,395 | 98,435 | 125,202 | 1,257,260 | 2,039 | 2,633,300 | 6,295,038 | 16,743,488 |
| PROJECTED REVENUES | | | | | | | | | | | |
| Interest Earnings | 3,260 | 4,890 | 13,040 | 0 | 0 | 4,075 | 10,148 | 0 | 13,040 | 27,710 | 76,163 |
| Member Contribution | 262,525 | 410,452 | 1,850,000 | 0 | 0 | 0 | 121,662 | 0 | 0 | 0 | 2,644,639 |
| Cost Reimbursements-SFIA | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| MTC/ Federal Funding | 0 | 750,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 635,000 | 1,385,000 |
| Grants | 56,000 | 0 | 0 | 0 | 605,000 | 0 | 0 | 0 | 0 | 0 | 661,000 |
| DMV Fee | 0 | 0 | 0 | 0 | 0 | 1,128,241 | 0 | 0 | 2,000 | 6,700,000 | 7,830,241 |
| NPDES Fee | 0 | 0 | 0 | 0 | 0 | 0 | 1,363,877 | 0 | 0 | 0 | 1,363,877 |
| TA Cost Share | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Miscellaneous/ SFIA | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Street Repair Funding | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PPM-STIP | 0 | 353,000 | 0 | 381,272 | 0 | 0 | 0 | 0 | 0 | 0 | 734,272 |
| Assessment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TLSP | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Revenues | 321,785 | 1,518,342 | 1,863,040 | 381,272 | 605,000 | 1,132,316 | 1,495,687 | 0 | 15,040 | 7,362,710 | 14,695,192 |
| TOTAL SOURCES OF FUNDS | 395,092 | 3,494,159 | 5,179,736 | 1,347,667 | 703,435 | 1,257,518 | 2,752,947 | 2,039 | 2,648,340 | 13,657,748 | 31,438,681 |
| PROJECTED EXPENDITURES | | | | | | | | | | | |
| Administration Services | 76,000 | 155,000 | 50,000 | 20,000 | 10,000 | 7,000 | 35,000 | 0 | 1,500 | 30,000 | 384,500 |
| Professional Services | 230,430 | 940,000 | 60,000 | 60,000 | 530,000 | 35,000 | 258,918 | 0 | 3,000 | 158,917 | 2,276,265 |
| Consulting Services | 97,900 | 530,000 | 1,556,810 | 800,000 | 182,500 | 0 | 2,016,665 | 0 | 0 | 2,262,000 | 7,445,875 |
| Supplies | 4,000 | 2,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 6,000 |
| Prof. Dues & Memberships | 1,750 | 1,000 | 0 | 0 | 0 | 0 | 48,099 | 0 | 0 | 0 | 50,849 |
| Conferences & Meetings | 11,000 | 5,000 | 1,000 | 0 | 4,000 | 0 | 5,000 | 0 | 0 | 0 | 26,000 |
| Printing/ Postage | 15,000 | 6,000 | 0 | 0 | 0 | 0 | 2,500 | 0 | 0 | 0 | 23,500 |
| Publications | 6,000 | 3,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 9,000 |
| Distributions | 0 | 70,000 | 1,010,000 | 0 | 0 | 1,073,300 | 31,000 | 0 | 1,968,609 | 4,264,250 | 8,417,159 |
| OPEB Trust | 50,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 50,000 |
| Miscellaneous | 7,000 | 1,000 | 1,000 | 10,000 | 0 | 0 | 1,000 | 0 | 0 | 0 | 20,000 |
| Bank Fee | 3,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3,000 |
| Audit Services | 29,000 | 0 | 0 | 0 | 0 | 0 | 0 | 2,039 | 0 | 0 | 31,039 |
| Project Management | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures | 531,080 | 1,713,000 | 2,678,810 | 890,000 | 726,500 | 1,115,300 | 2,398,182 | 2,039 | 1,973,109 | 6,715,167 | 18,743,187 |
| TRANSFERS | | | | | | | | | | | |
| Transfers In | 0 | 0 | 0 | 200,000 | 200,000 | 0 | 0 | 0 | 0 | 0 | 400,000 |
| Transfers Out | 0 | 0 | 200,000 | 0 | 0 | 0 | 0 | 0 | 0 | 200,000 | 400,000 |
| Administrative Allocation | -241,456 | 116,251 | 11,678 | 0 | 57,330 | 4,459 | 31,204 | 0 | 478 | 20,057 | 1 |
| Total Transfers | -241,456 | 116,251 | 211,678 | -200,000 | -142,670 | 4,459 | 31,204 | 0 | 478 | 220,057 | 1 |
| NET CHANGE | 32,161 | -310,909 | -1,027,448 | -308,728 | 21,170 | 12,557 | -933,699 | -2,039 | -1,958,547 | 427,486 | -4,047,995 |
| TRANSFER TO RESERVES | -3,346 | 218,137 | 20,000 | 0 | 0 | 0 | -80,903 | 0 | -50,000 | 20,000 | 123,888 |
| TOTAL USE OF FUNDS | 286,278 | 2,047,388 | 2,910,488 | 690,000 | 583,830 | 1,119,759 | 2,348,483 | 2,039 | 1,923,587 | 6,955,224 | 18,867,076 |
| ENDING FUND BALANCE | 108,814 | 1,446,771 | 2,269,248 | 657,667 | 119,605 | 137,759 | 404,464 | 0 | 724,753 | 6,702,524 | 12,571,605 |
| RESERVE FUND | | | | | | | | | | | |
| Beginning Reserve Balance | 43,346 | 181,863 | 100,000 | 0 | 0 | 0 | 200,903 | 0 | 50,000 | 100,000 | 676,112 |
| Reserve Transfers In | 0 | 218,137 | 20,000 | 0 | 0 | 0 | 0 | 0 | 0 | 20,000 | 258,137 |
| Reserve Transfers Out | 3,346 | 0 | 0 | 0 | 0 | 0 | 80,903 | 0 | 50,000 | 0 | 134,249 |
| Ending Reserve Balance | 40,000 | 400,000 | 120,000 | 0 | 0 | 0 | 120,000 | 0 | 0 | 120,000 | 800,000 |

Note: 1- Beginning/ Ending Reserve Fund Balance is not included in Beginning/ Ending Fund Balance
2- See individual fund summaries and fiscal year comments for details on Miscellaneous expenses
3- SMCRP - San Mateo Congestion Relief Program, TFCA - Transportation Fund For Clean Air, NPDES - National Pollutant Discharge Elimination System, Abatement
A/A - Abandoned Vehicle Abatement, DMV - Department of Motor Vehicles