

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING MINUTES

Meeting No. 278

May 14, 2015

1.0 CALL TO ORDER/ROLL CALL

Chair Nihart called the meeting to order at 6:30 p.m. Roll call was taken.

Elizabeth Lewis – Atherton
David Braunstein - Belmont
Terry O’Connell - Brisbane
Joseph Silva – Colma
David Canepa - Daly City
Lisa Gauthier – East Palo Alto
Art Kiesel – Foster City
Marina Fraser – Half Moon Bay
Mary Ann Nihart - Pacifica
Maryann Moise Derwin - Portola Valley
Alicia Aguirre - Redwood City
Mark Olbert - San Carlos
Joe Goethals - San Mateo
Karyl Matsumoto - South San Francisco
Deborah Gordon - Woodside

Absent:

Burlingame
Hillsborough
Menlo Park
Millbrae
San Bruno
San Mateo County

Others:

Sandy Wong, Executive Director C/CAG
Nirit Eriksson, C/CAG Legal Counsel
Tom Madalena, C/CAG Staff
Jean Higaki, C/CAG Staff
Matt Fabry, C/CAG Staff
John Hoang, C/CAG Staff

Mima Guilles, C/CAG Staff
Ellen Barton, County of San Mateo
Joe La Mariana, Kim Springer, Susan Wright, SMCEW
Scott Hart, PG&E, Local Government Relations Representative
Jim Bigelow, RWC/San Mateo County Chamber, CMEQ member
Dave Pine, San Mateo County Supervisor
Jim Porter, Jim Eggemeyer, Michael Barber, San Mateo County
Nick Pegueros, Portola Valley
Jim Bigelow, RWC/San Mateo County Chamber, CMEQ member

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker.

Scott Hart, PG&E, invitation to tour gas control center in San Ramon has been postponed to June/July. Completed two day companywide exercise in simulating a 7.2 magnitude earthquake to prepare for what will be the next big one.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

Information on the small and medium business campaign and the Zero Net Energy Workshop of the San Mateo County Energy Watch program, presented by Kim Springer.

5.1 CONSENT AGENDA

Vice Chair Aguirre MOVED approval of 5.1, 5.2, 5.3.1, 5.3.2, 5.4, 5.5, 5.6, 5.7, 5.8, 5.9. Board Member Lewis SECONDED. **MOTION CARRIED 15-0**

5.2 Approval of the minutes of regular business meeting No. 277 dated April 9, 2015. APPROVED

5.3 Review and approval of Resolution 15-12 authorizing the adoption of the San Mateo County Transportation Development Act Article 3 Program for Fiscal Year 2015/2016 for \$1,500,000. APPROVED

5.4 Receive copies of agreements executed by the C/CAG Chair as authorized by the C/CAG Board on August 9, 2012 (C/CAG Resolution 12-46): APPROVED

5.4.1 Copy of the executed Memorandum of Understanding (MOU) with the San Mateo County Transportation Authority (SMCTA) for the US 101/ SR 92 Interchange Area Preliminary Planning Study. INFORMATION

5.4.2 Copy of the executed Memorandum of Understanding (MOU) with the San Mateo County Transportation Authority (SMCTA) for the SR 92/ Delaware Interchange Area Preliminary Planning Study. INFORMATION

- 5.5 Receive information regarding the Plan Bay Area Update Call for Projects - Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS). APPROVED
- 5.6 Review and approval of Resolution 15-13 authorizing the C/CAG Chair to execute an agreement with CDM Smith for on-call consultant services for the Priority Development Area Parking Policy Technical Assistance Program in an amount not to exceed \$342,000 APPROVED
- 5.7 Receive copy of agreement executed by the C/CAG Executive Director consistent with C/CAG Procurement Policy: APPROVED
- 5.7.1 Receive a copy of executed agreement between C/CAG and Pixel Gym for graphic design services for the San Mateo County Energy Watch Program in an amount not to exceed \$15,000. INFORMATION
- 5.8 Review and approval of Resolution 15-16 authorizing the C/CAG Executive Director to execute an agreement with PMC for website services for the San Mateo County Energy Watch in an amount not to exceed \$20,000 for two years. APPROVED
- 5.9 Review and approve Resolution 15-17 authorizing the C/CAG Chair to execute Amendment Number 1 to the funding agreement with the Bay Area Water Supply and Conservation Agency, (BAWSCA) extending the term through June 30, 2016 for an additional cost not to exceed \$25,000 for rain barrel rebates in San Mateo County. APPROVED
- 5.10 Review and approval of Resolution 15-18 authorizing the C/CAG Chair to execute Amendment No. 3 to the agreement between C/CAG and the City of San Carlos to provide financial to C/CAG for an amount not to exceed \$80,430 for FY 2015-16. APPROVED
- 6.1 REGULAR AGENDA
- 6.2 Receive a presentation from the County of San Mateo regarding a potential Countywide Water Management Agency and discuss potential C/CAG involvement. APPROVED
- Supervisor Dave Pine along with San Mateo County Public Works Director Jim Porter provided a presentation on the potential countywide water management agency. Questions and answers ensued. C/CAG board members agreed that this is an important regional issue having impact on many, if not all, jurisdictions.
- Board Member Gordon MOVED to assemble a C/CAG Ad Hoc group to analyze this issue and to recommend the best course of action to the C/CAG Board. Board Member Moise Derwin SECONDED. **MOTION CARRIED UNANIMOUSLY 15-0.**
- 6.3 Review and approval of C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified)
- APPROVED

Jean Higaki presented an update from the May 14, 2015 Legislative Committee meeting. The Legislative Committee recommended that the C/CAG Board send letters of support for AB 194 (Frazier), AB 464 (Mullin), ACA 4 (Frazier), SB 16 (Beall), and SB 321 (Beall) with a correction to the AB 464 letter, and adding a statement to all the letters, specifying that support is for the bills as written on May 14, 2015.

Board Member Gordon MOVED that the C/CAG Board send letters of support for AB 194 (Frazier), AB 464 (Mullin), ACA 4 (Frazier), SB 16 (Beall), and SB 321 (Beall) with modifications recommended by the Legislative Committee. Board Member Goethals SECONDED. **MOTION CARRIED UNANIMOUSLY 15-0.**

- 6.4 Review and approval of Resolution 15-14 reauthorizing the San Mateo County Congestion Relief Plan for four years from July 1, 2015 to June 30, 2019 (Special voting procedures apply). APPROVED

Board Member Lewis MOVED approval of Resolution 15-14 reauthorizing the San Mateo County Congestion Relief Plan for four years from July 1, 2015 to June 30, 2019. Board Member Aguirre SECONDED. **MOTION CARRIED UNANIMOUSLY 15-0.**

- 6.5 Review and Approval of Resolution 15-15 authorizing the C/CAG Chair to execute a funding agreement between C/CAG and SamTrans for the Allocation of Measure M Funds in the amount of \$1,400,000 for Fiscal Year 2015-16. APPROVED

Board Member Braunstein MOVED approval of Item 6.4. Board Member Gauthier SECONDED. **MOTION CARRIED UNANIMOUSLY 15-0.**

- 6.6 Initial draft, assumptions, and input on the C/CAG 2015-16 Program Budget and Member Fees.

Sandy Wong made a presentation on the Draft C/CAG FY 2015-16 program budget and member fees, budget assumptions, and proposed changes in the amount of reserve funds. Board members provided comments. No action was taken.

7.1 COMMITTEE REPORTS

- 7.2 Committee Reports (oral reports).

- 7.3 Chairperson's Report

Chair Nihart announced both Chair and Vice Chair will be absent from the June 11, 2015 C/CAG Board meeting. Board Member Braunstein MOVED to nominate Board Member Deborah to Chair the June 11, 2015 meeting. Board Member Goethals SECONDED. **MOTION CARRIED UNANIMOUSLY 15-0.**

- 7.4 Board Member Reports

Board Member Matsumoto thanked the C/CAG Board for the letter of support for the South San Francisco project submitted for Cap & Trade Affordable Housing and Sustainable Communities Program funding.

Member Fraser reported she attended the Energy Workshop presented by the C/CAG SMCEW program and encouraged others to participate.

8.0 EXECUTIVE DIRECTOR'S REPORT

Executive Director Sandy Wong reported:

The Project Study Report (PSR) for the US 101 carpool lanes project from Whipple Ave to I-380 has been approved by Caltrans. There is a cost-saving from Measure A funding as a result of the completion of the PSR. The San Mateo County Transportation Authority has approved to use the cost-saving to conduct additional technical study for that same project.

C/CAG staff has been looking into innovative solutions for traffic congestion relief, and have brainstormed with Commute.org staff to develop potential solutions including the possibility of leveraging private transit providers. In addition, C/CAG member Terry Nagel has communicated potential ideas with the Chair and Executive Director on using technology as well as outreach to employers to collaborate on solutions. Member Nagel would like to urge board members to share other potential ideas with the Executive Director.

9.1 COMMUNICATIONS - Information Only

Copies of communications are included for C/CAG Board Members and Alternates only. To request a copy of the communications, contact Mima Guilles at 650 599-1406 or mguilles@smcgov.org or download a copy from C/CAG's website – www.ccag.ca.gov.

9.2 Letter from Mary Ann Nihart, C/CAG Chair, to Claudia Cappio, Director of California Department of Housing and Community Development, dated 4/9/15. RE: Support for the City of South San Francisco's application for Affordable Housing and Sustainable Communities program funding for the South San Francisco Complete Streets to Transit and Employment: Pedestrian and Bicycle Safety Improvement Project.

9.3 Letter via email from Sandy Wong, C/CAG Executive Director, to all Elected Officials and City/County Managers, dated 4/6/15. RE: The San Mateo County Watch (a C/CAG program to provide energy efficiency services) that has developed an outreach campaign for small businesses.

9.4 Letter from Sandy Wong, C/CAG Executive Director, to Joel Slavitt, San Mateo County Transportation Authority, dated 4/6/15. RE: Remaining Funds from the allocated Staged US 101 HOV Lane Project (Whipple to San Bruno).

9.5 Letter from Mary Ann Nihart, C/CAG Chair, to Strategic Growth Council, dated 4/9/15. RE: Support of Caltrain's Affordable Housing Sustainable Communities (AHSC) grant application for the South San Francisco Caltrain Station Access and Improvement Project.

10.0 ADJOURN

Meeting adjourned 8:30 p.m.