

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING MINUTES

Meeting No. 281
September 10, 2015

1.0 CALL TO ORDER/ROLL CALL

Chair Nihart called the meeting to order at 6:30 p.m. Roll call was taken.

Elizabeth Lewis – Atherton
David Braunstein – Belmont (arrived 6:37 p.m.)
Terry O’Connell – Brisbane
Terry Nagel – Burlingame
Joseph Silva – Colma
David Canepa - Daly City
Larry Moody – East Palo Alto (arrived 7:00 p.m.)
Art Kiesel – Foster City
Marina Fraser – Half Moon Bay (arrived 7:02 p.m.)
Larry May – Hillsborough
Kristein Keith – Menlo Park
Mary Ann Nihart - Pacifica
Maryann Moise Derwin - Portola Valley
Alicia Aguirre - Redwood City
Irene O’Connell – San Bruno
Bob Grassilli – San Carlos
Don Horsley – San Mateo County
Karyly Matsumoto - South San Francisco (7:05 p.m.)
Deborah Gordon - Woodside

Absent:

San Mateo
Millbrae

Others:

Sandy Wong – Executive Director C/CAG
Justin Mates – C/CAG Legal Counsel
Jean Higaki – C/CAG Staff
Matt Fabry – C/CAG Staff
John Hoang – C/CAG Staff
Mima Guilles – C/CAG Staff

Kim Springer, Susan Wright – San Mateo County Energy Watch
Ellen Barton – County of San Mateo
John Ford – Commute.org
Josh Abrams – Baird + Driskell Community Planning
Adam Kelly – Public
Linda Koelling – Public
Scott Hart – PG&E
John Keener – Pacific City Council
Leo Leon – Public
Mike Ferreira – Public
Chaya Gordon – Public
Hal Bohner – Public
Laurie Goldberg – Public
Mary Keitelman – Public
Mark Stechbarts – Public

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

4.1 Certificate of Appreciation to Onnolee Trapp for her dedicated service to C/CAG

4.2 Presentation on the joint work program of C/CAG and San Mateo County Department of Housing

The 21-Element project is jointly funded by C/CAG and San Mateo County Department of Housing to assist countywide collaboration on housing related issues. Josh Abram of Baird + Driskell Community Planning, a consultant retained by the 21-Element, made a presentation and update on the project and progress to-date.

4.3 Presentation on Commute.org Program Report & FY15-16 Work Plan

John Ford, Executive Director of Commute.org presented a program update as well as the FY 2015-16 Work Plan and new initiatives of the agency. to reduce the number of single occupancy vehicles traveling to, thru or from San Mateo County

5.0 CONSENT AGENDA

Chair Nihart announced paged 8 of the meeting packet, a part of the Minutes of the August 13, 2015 meeting, has been replaced as handed out by staff at each board member's seat.

Board Member Horsley MOVED approval of 5.1, 5.2, 5.3, 5.4, 5.5, 5.5.1, 5.6, 5.6.1, 5.6.2, 5.6.3, 5.6.4, Board Member Canepa SECONDED. **MOTION CARRIED 19-0**

- 5.1 Approval of the minutes of regular business meeting No. 280 dated August 13, 2015. APPROVED
- 5.2 Review and approve of the appointment of Linda Koelling to fill the vacant seat representing business communities on the Congestion Management & Environmental Quality (CMEQ) Committee. APPROVED
- 5.3 Confirm the appointment of Adina Levin to fill the vacant seat representing transportation communities on the Congestion Management & Environmental Quality (CMEQ) Committee. APPROVED
- 5.4 Review and approval of the appointment of Adam Kelly as an Aviation Representative to the Airport Land Use Committee. APPROVED
- 5.5 Receive copy of executed agreement(s) executed by the C/CAG Chair or Executive Director consistent with C/CAG Procurement Policy:
- 5.5.1 Receive a copy of the MOU between C/CAG and Strategic Energy Innovations for Climate Corp Bay Area Fellow Adrian Almaguer to support the San Mateo County Energy Watch Program, executed by the C/CAG Chair consistent with C/CAG Procurement Policy. INFORMATION
- 5.6 Review and approval of amendments to three on-call consultant service agreements for airport/land use consistency review to add an aggregate total amount of \$40,000 to be shared amongst three firms and to extend contract term to September 30, 2017:
- 5.6.1 Review and approval of Resolution 15-41 authorizing the C/CAG Executive Director to issue task orders in full compliance with the terms and conditions of on-call airport/land use consistency review service agreements APPROVED
- 5.6.2 Review and approval of Resolution 15-42 authorizing the C/CAG Chair to execute the first amendment to the agreement with Ricondo & Associates for airport/land use consistency review on-call consultant services to add an aggregate total of \$40,000 to a new total of \$100,000, to be shared amongst three consulting firms and to extend the contract term to September 30, 2017. APPROVED
- 5.6.3 Review and approval of Resolution 15-43 authorizing the C/CAG Chair to execute the first amendment to the agreement with Coffman Associates for airport/land use consistency review on-call consultant services to add an aggregate total of \$40,000 to a new total of \$100,000, to be shared amongst three consulting firms and to extend the contract term to September 30, 2017. APPROVED
- 5.6.4 Review and approval of Resolution 15-44 authorizing the C/CAG Chair to execute the first amendment to the agreement with ESA Airports for airport/land use consistency review on-call consultant services to add an aggregate total of \$40,000 to a new total of \$100,000, to be shared amongst three consulting firms and to extend the contract term to September 30, 2017. APPROVED

6.0 REGULAR AGENDA

- 6.1 Review and approval of C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified).

NO ACTION

Legislative Committee Chair Gordon provided an update from the Legislative Committee meeting. No major transportation funding bill will be passed this year. Two bills that are likely to move forward in the remaining year of the session are AB 194 (Frazier) and SB 705 (Hill). SB 705 provides a specific authorization for San Mateo County to seek a 0.5% sales tax measure for transportation. C/CAG sent a letter of support for this bill.

- 6.2 Receive an update on San Mateo County Energy Watch program efforts to reduce energy use, and Beacon Program Champion to support San Mateo County cities' recognition for climate action initiatives.

INFORMATION

The presentation by Kim Springer and Susan Wright included the following updates:

SMC Energy Watch is on target to exceed its energy savings goals for the 2015 program cycle.

Promotion by cities and elected officials was critical to the success of the "Energy Watch Challenge" promoting SMC Energy Watch's turnkey lighting program to small businesses. The team will build on what was learned as they work on Phase 2, led by a new Climate Corps Bay Area fellow who started in September.

Institute for Local Government is about to announce the winners of the Beacon Award program. SMC Energy Watch expects that the 12 jurisdictions that participated (with C/CAG's assistance) will be recognized for their climate action efforts on October 1 at the League of Cities conference.

- 6.3 Review and approval of Resolution 15-40 endorsing the list of projects to be submitted to MTC for the update of the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) also known as Plan Bay Area 2040 and authorize the Executive Director to modify the list based on final negotiation with the Metropolitan Transportation Commission (MTC).

APPROVED

Public comments were received on the Pacifica Calera Parkway Project from eight individuals. One speaker was in favor of the project, while all other speakers were in opposition.

Board members desired to allow the time necessary for City Council to develop a local decision regarding the project.

Board Member Nagel **MOVED** approval of Item 6.3. Board Member Horsley **SECONDED**.
MOTION CARRIED UNANIMOUSLY 19-0

- 6.4 Review and approval of no change to the C/CAG investment portfolio as recommended by the Finance Committee and accept the Quarterly Investment Report as of March 31, 2015 and June 30, 2015. APPROVED

Staff member Jean Higaki reported the Finance Committee met on May 20, 2015, but did not achieve a quorum. On August 27, 2015, the Committee met and recommended no change to the C/CAG investment portfolio.

Board Member O'Connell (San Bruno) MOVED approval of Item 6.4. Board Member Canepa SECONDED. **MOTION CARRIED UNANIMOUSLY 19-0**

- 6.5 Receive presentation on 2014-15 Countywide Water Pollution Prevention Program accomplishments and information on draft Municipal Regional Permit. INFORMATION

Staff member Matt Fabry provided a presentation on the Fiscal Year 2014-15 highlights for the Countywide Water Pollution Prevention Program in assisting C/CAG's member agencies in meeting municipal stormwater pollution prevention requirements. Fabry also summarized remaining challenges with the draft revised Municipal Regional Permit and encouraged Board member participation at the November 18, 2015 adoption hearing.

7.0 COMMITTEE REPORTS

7.1 Committee Reports (oral reports).

7.2 Chairperson's Report

7.3 Board Member Reports

8.0 EXECUTIVE DIRECTOR'S REPORT

Sandy Wong, C/CAG Executive Director, informed the Board there will be a meeting on September 15th regarding Highway 101 corridor congestion. The meeting will be chaired by Assemblyman Mullin, and will be participated by executive level staff from C/CAG, SMCTA, SamTrans, MTC, Caltrans, and the Bay Area Council. Vice Chair Aguirre mentioned she along with Supervisor Tissier (MTC Commissioner) will be working on obtaining local input regarding carpool lane/express lane solutions.

9.0 COMMUNICATIONS - Information Only

Copies of communications are included for C/CAG Board Members and Alternates only. To request a copy of the communications, contact Mima Guilles at 650 599-1406 or mguilles@smcgov.org or download a copy from C/CAG's website – www.ccag.ca.gov.

- 9.1 Letter from Mary Ann Nihart, C/CAG Chair, to Governor Jerry Brown, Senate President pro Tempore Kevin de Leon, dated 8/13/15. RE: SUPPORT for Coalition Framework to Increase Funding for Transportation in Special Session

- 9.2 Letter from Mary Ann Nihart, C/CAG Chair, to The Honorable Jim Beall, Chair, Senate Transportation and Infrastructure Development Committee, dated 8/13/15. RE: SUPPORT for SBX1 1 (Beall)
- 9.3 Letter from Mary Ann Nihart, C/CAG Chair, to The Honorable Jim Beall, Chair, Senate Transportation and Infrastructure Development Committee, dated 8/13/15. RE: SUPPORT for SBX1 8 (Hill)
- 9.4 Letter from Mary Ann Nihart, C/CAG Chair, to Senator Ricardo Lara, Chair, Senate Appropriations Committee, dated 8/13/15. RE: SUPPORT for Assembly Bill 516 (Mullin)
- 9.5 Letter from Mary Ann Nihart, C/CAG Chair, to Senator Ricardo Lara, Chair, Senate Appropriations Committee, dated 8/13/15. RE: SUPPORT for Assembly Bill 194 (Frazier)
- 9.6 Letter from Mary Ann Nihart, C/CAG Chair, to Assembly Member Jim Frazier, Chair, Assembly Transportation and Infrastructure Development Committee, dated 8/13/15. RE: SUPPORT for ABX1 7 (Nazarian)
- 9.7 Letter from Mary Ann Nihart, C/CAG Chair, to The Honorable Jerry Hill, California State Senator, dated 9/2/15. RE: SUPPORT for Senate Bill 705 (Hill) – Local Sales Tax Cap Exemption for Transportation Measures: San Mateo County
- 10.0 CLOSED SESSION (Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code Section. 54956.9)
- 11.0 RECONVENE OPEN SESSION
- 11.1 Report on Closed Session
No reportable action was taken.
- 12.0 ADJOURN
Meeting adjourned 8:21 p.m.