

**CITY/COUNTY ASSOCIATION  
OF GOVERNMENTS  
OF SAN MATEO COUNTY, CALIFORNIA**

**ABANDONED VEHICLE ABATEMENT PROGRAM FUND**

**FINANCIAL STATEMENTS**

**FISCAL YEAR ENDED JUNE 30, 2015**

CITY/COUNTY ASSOCIATION  
OF GOVERNMENTS  
OF SAN MATEO COUNTY, CALIFORNIA

ABANDONED VEHICLE ABATEMENT PROGRAM FUND

FINANCIAL STATEMENTS

FISCAL YEAR ENDED JUNE 30, 2015

CITY/COUNTY ASSOCIATION OF GOVERNMENTS  
OF SAN MATEO COUNTY, CALIFORNIA

ABANDONED VEHICLE ABATEMENT FUND  
FINANCIAL STATEMENTS

JUNE 30, 2015

TABLE OF CONTENTS

	<u>Page Number</u>
Independent Auditors' Report .....	1
Financial Statements	
Statement of Net Position and Governmental Fund Balance Sheet .....	3
Statement of Activities and Governmental Fund Revenues, Expenditures and Changes in Fund Balance .....	4
Notes to Financial Statements .....	5
Independent Auditors' Report on Compliance with Applicable Requirements and on Internal Control Over Compliance .....	10

## INDEPENDENT AUDITORS' REPORT

Governing Board of City/County Association  
of Governments of San Mateo County  
San Mateo, California

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the Abandoned Vehicle Abatement Program Fund of the City/County Association of Governments of San Mateo County, (C/CAG) as of and for the year ended June 30, 2015, and the related notes to the financial statements.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to C/CAG's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the C/CAG's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.



Governing Board of City/County Association  
of Governments of San Mateo County  
San Mateo, California

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Abandoned Vehicle Abatement Program Fund of the City/County Association of Governments of San Mateo County, as of June 30, 2015, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Emphasis of a Matter**

As described in Note 1 to the financial statements, the financial statements are prepared in accordance with California Vehicle Code Section 22710 which requires financial statements that present only the Abandoned Vehicle Abatement Program Fund and do not purport to, and do not, present fairly the financial position of the C/CAG as of June 30, 2015, and the changes in its financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

### **Other Matters**

#### *Required Supplementary Information*

Management has elected not to do the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this information.

### **Restriction of Use**

Our report is intended solely for the information and use of the C/CAG and is not intended to be and should not be used by anyone other than these specified parties.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 11, 2015 on our consideration of the C/CAG's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the C/CAG's internal control over financial reporting and compliance.

Brea California  
December 11, 2015

CITY/COUNTY ASSOCIATION OF GOVERNMENTS  
OF SAN MATEO COUNTY

ABANDONED VEHICLE ABATEMENT PROGRAM FUND  
STATEMENT OF NET POSITION AND GOVERNMENTAL FUND BALANCE SHEET  
JUNE 30, 2015

	Abandoned Vehicle Abatement Fund	Adjustments	Statement of Net Position
<b>Assets:</b>			
Cash and investments	\$ 2,710	\$ -	\$ 2,710
<b>Total Assets</b>	<b>\$ 2,710</b>	<b>-</b>	<b>2,710</b>
<b>Fund Balance:</b>			
Restricted for abandoned vehicle abatement	\$ 2,710	(2,710)	-
<b>Total Fund Balance</b>	<b>\$ 2,710</b>	<b>(2,710)</b>	<b>-</b>
<b>Net Position:</b>			
Restricted for abandoned vehicle abatement		2,710	2,710
<b>Total Net Position</b>		<b>\$ -</b>	<b>\$ 2,710</b>

CITY/COUNTY ASSOCIATION OF GOVERNMENTS  
OF SAN MATEO COUNTY

ABANDONED VEHICLE ABATEMENT PROGRAM FUND  
STATEMENT OF ACTIVITIES AND GOVERNMENTAL FUND REVENUES,  
EXPENDITURES AND CHANGES IN FUND BALANCE  
YEAR ENDED JUNE 30, 2015

	<u>Abandoned Vehicle Abatement Fund</u>	<u>Adjustments</u>	<u>Statement of Activities</u>
<b>Revenues:</b>			
Abandoned vehicle program	\$ 4,586	\$ -	\$ 4,586
<b>Total Revenues</b>	<b>4,586</b>	<b>-</b>	<b>4,586</b>
<b>Expenditures:</b>			
Distributions	20,586	-	20,586
<b>Total Expenditures</b>	<b>20,586</b>	<b>-</b>	<b>20,586</b>
Net Change in Fund Balance	(16,000)	-	(16,000)
Fund Balance/Net Assets at Beginning of Year	18,710	-	18,710
<b>Fund Balance/Net Assets at End of Year</b>	<b>\$ 2,710</b>	<b>\$ -</b>	<b>\$ 2,710</b>

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS  
OF SAN MATEO COUNTY**

**ABANDONED VEHICLE ABATEMENT PROGRAM FUND  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2015**

---

**Note 1: Summary of Significant Accounting Policies**

**a. Reporting Entity**

The City/County Association of Governments of San Mateo County (C/CAG) Vehicle Abatement Program Fund (the "Fund") is used to account for the Vehicle Abatement Fund's activities.

The Abandoned Vehicle Abatement Program (Program) is a statewide program administered by the California Highway Patrol (CHP). The C/CAG administers and operates the local vehicle abatement program pursuant to Section 22710 of the Vehicle Code and the Abandoned Vehicle Program and Plan. Section 9250.7 of the Vehicle Code established the funding source for the abatement of abandoned vehicles by a county-based Service Authority (Authority), pursuant to the provisions of Section 22710 of the Vehicle Code.

The Vehicle Code imposes a service fee of one dollar (\$1) on vehicles registered to an owner with an address in the county that establishes the Authority. The fee is paid to the Department of Motor Vehicles (DMV) at the time of registration. The DMV, after deducting its administrative costs, at least quarterly transmits the net amount collected to the State Controller's Office (SCO) for deposit in the Abandoned Vehicle Trust Fund. All money in the fund is continuously appropriated to the SCO for allocation to an Authority that has an approved Program pursuant to Section 22710 of the Vehicle Code, and for payment of the administrative costs of the SCO. C/CAG distributes Program funds to participating entities based on the allocations determined in the Vehicle Abatement Services Agreement. The revenue and expenditures of the fund are included in C/CAG's basic financial statements. The program expired in May 2013 and has no more funding sources allocated to the program. The program will be closed after distributing residual fund balance in the program.

The accompanying financial statements are for the Abandoned Vehicle Abatement Program Fund only and are not intended to fairly present the financial position of the City/County Association of Governments of San Mateo County of the results of its operations.

**b. Basis of Presentation – Government-Wide Financial Statements**

While separate government-wide and fund financial statements are presented, they are interrelated. The governmental activities column incorporates data from governmental funds. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

**c. Basis of Presentation – Fund Financial Statements**

The fund financial statements provide information about the government's funds. The emphasis of fund financial statements is on major funds. The government reports the following major governmental funds:

The Abandoned Vehicle Abatement Program Fund (the "Fund") is the primary operating fund. It accounts for all financial resources.

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS  
OF SAN MATEO COUNTY**

**ABANDONED VEHICLE ABATEMENT PROGRAM FUND  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2015**

---

**Note 1: Summary of Significant Accounting Policies (Continued)**

**d. Measurement Focus and Basis of Accounting**

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as current financial resources or economic resources. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues susceptible to accrual consist of grants and interest. Grants collected within 365 days after year end are accrued as revenue. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

**e. Assets, Liabilities and Net Position or Equity**

**Cash and Investments**

The Fund's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

Investments for the Fund are reported at fair value. The State Treasurer's Investment Pool operates in accordance with appropriate state laws and regulations. The reported value of the pool is the same as the fair value of the pool shares.

The fund pools its cash and investments with the City/County Association of Governments of San Mateo County (C/CAG).

**Receivables and Payables**

All receivables are shown net of an allowance for uncollectibles.

Activity between C/CAG funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds."

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS  
OF SAN MATEO COUNTY**

**ABANDONED VEHICLE ABATEMENT PROGRAM FUND  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2015**

---

**Note 1: Summary of Significant Accounting Policies (Continued)**

Deferred Outflows and Inflows of Resources

In addition to assets, the statement of financial position and governmental fund balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position or fund balance that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Fund has no items that qualify for reporting in this category.

In addition to liabilities, the statement of financial position and governmental fund balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position or fund balance that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Fund has no items that qualify for reporting in this category.

Fund Equity

The Fund reports a restricted fund balance which include amounts that are constrained on the use of resources by either (a) external creditors, grantors, contributors, or laws or regulations of other governments or (b) by law through constitutional provisions or enabling legislation.

Net Position

Net position is the excess of all of the Fund's assets over all its liabilities. Net position is restricted as to use by the terms and conditions of agreements with outside parties, governmental regulations, laws, or other restrictions which the government cannot unilaterally alter.

Sometimes the Fund will fund outlays for a particular purpose from both restricted and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Fund's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, revenues and expenses. Actual results could differ from those estimates.

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS  
OF SAN MATEO COUNTY**

**ABANDONED VEHICLE ABATEMENT PROGRAM FUND  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
YEAR ENDED JUNE 30, 2015**

---

**Note 1: Summary of Significant Accounting Policies (Continued)**

Budget Policy

C/CAG's Governing Board adopts an annual operating budget on or before June 30 for the ensuing fiscal year for all funds. C/CAG follows a budgeting process in which C/CAG plans and objectives are outlined and budgeted. From the effective date of the budget, the amounts stated therein as proposed expenditures become appropriations to the various funds.

C/CAG's Governing Board may amend the budget by resolution during the fiscal year. For the year ended June 30, 2015, C/CAG did not adopt a budget for the Vehicle Abatement Program Fund due to the \$1 fee added onto motor vehicle registrations to fund this program expired in May 2013.

**Note 2: Cash and Investments**

Cash and investments as reported in the accompanying financial statements consisted of the following:

Cash and investments	\$ 2,710
Total	<u>\$ 2,710</u>

The fund's cash and investments are pooled with C/CAG's cash and investments in order to generate optimum interest income. Each fund's share of the pooled cash account is separately accounted for, and investment income is allocated to all participating funds based on the relationship of their average daily cash balances to the total of the pooled cash and investments. Information regarding the authorized types of deposits and investments, the type of risks (i.e. credit, interest rate, custodial, etc.) and other disclosures associated with the fund's pooled cash and investments is included in the C/CAG's basic financial statements, which are available at 555 County Center Fifth Floor, Redwood City, CA 94063.

**Note 3: Commitments and Contingent Liabilities**

The fund is subject to litigation arising in the normal course of business. In the opinion of legal counsel there is no pending litigation, which is likely to have a material adverse effect on the financial position of the fund.

**Note 4: Risk Management**

C/CAG is covered under the County of San Mateo's insurance policies. Therefore, the limitations and self-insured retentions applicable to the County also apply to C/CAG. Additional information on coverage and self-insured retentions can be obtained by contacting the County of San Mateo.

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH APPLICABLE  
REQUIREMENTS AND ON INTERNAL CONTROL OVER COMPLIANCE

Governing Board of City/County Association  
of Governments of San Mateo County  
San Mateo, California

**Report on Compliance**

We have audited the compliance of the Abandoned Vehicle Abatement Fund of the City/County Association of Governments of San Mateo County, California (the "C/CAG") with the types of compliance requirements described in California Vehicle Code Section 22710 for the year ended June 30, 2015.

***Management's Responsibility***

Management is responsible for compliance with the requirements of California Vehicle Code Section 22710.

***Auditor's Responsibility***

Our responsibility is to express opinions on compliance with the requirements of California Vehicle Code Section 22710 based on our audit. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in the *Government Auditing Standards*, issued by the Comptroller General of the United States, and California Vehicle Code Section 22710. Those standards and California Vehicle Code Section 22710 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a material effect on the Abandoned Vehicle Abatement Fund of C/CAG. An audit includes examining, on a test basis, evidence about the C/CAG's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance. However, our audit does not provide a legal determination of the C/CAG's compliance with those requirements.

***Opinion***

In our opinion, the C/CAG complied, in all material respects, with the requirements referred to above that are applicable to the Abandoned Vehicle Abatement Fund for the year ended June 30, 2015.



Governing Board of City/County Association  
of Governments of San Mateo County  
San Mateo, California

### Report on Internal Control Over Compliance

The management of the C/CAG is responsible for establishing and maintaining effective internal control over compliance with the type of compliance requirements referred to above. In planning and performing our audit, we considered the C/CAG's internal control over compliance to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the C/CAG's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of California Vehicle Code Section 22710 on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that a material noncompliance will not be prevented, or detected and corrected on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of California Vehicle Code Section 22710. Accordingly, this communication is not suitable for any other purpose.

*Lance, Soll & Loughard, LLP*

December 11, 2015