

**City/County Association of Governments**  
of San Mateo County (C/CAG)

**Bicycle and Pedestrian Advisory Committee (BPAC)**  
**Meeting Minutes**  
**October 22, 2015**

*Members present:*

Marge Colapietro	Marina Fraser
Don Horsley	Karen Ervin.
Karyl Matsumoto	Julia Dzierwa.
Frank Markowitz	Daina Lujan.
Jeffrey Tong	Matthew Self.
Ken Ibarra	

*Members absent:*

Eric Reed	Andrew Boone
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*Public Attendees:*

Emma Shlaes, Silicon Valley Bicycle Coalition.

*Staff Attending:*

Ellen Barton, C/CAG  
Sandy Wong, C/CAG

**1. Call to Order**

Chair Horsley called the meeting to order at 7:00 pm.

**2. Public Comment On Items Not On the Agenda**

There were no public comments.

**3. Minutes of the March 26, 2015 Meeting**

Vice Chair Colapietro requested clarification on whether the County of San Mateo had provided cash match for the Transportation Development Act Article 3 grant funds that had been conditionally awarded. Chair Horsley confirmed that the County had provided the required match funds.

*Motion: Vice Chair Colapietro moved/member Lujan seconded approval of the March 26, 2015 minutes. Motion carried unanimously.*

**4. Vision Zero Initiative Presentation by Silicon Valley Bicycle Coalition**

Emma Schlaes, Policy Manager for Silicon Valley Bicycle Coalition, presented information about the Vision Zero initiative. Vision Zero is an international initiative to encourage jurisdictions to adopt policies and action plans to eliminate traffic deaths within a target time frame. Vision Zero began in Sweden in 1997 and has reduced traffic fatalities by 50% since that time. The cities of San José and San Mateo have adopted Vision Zero policies in 2015.

Bicycling and walking represent 1% to 3% of all commute trips in San Mateo County, but make up 7% to 8% of all traffic fatalities and injuries. Nationally, 12% of all trips are by foot or on bike, but make up 18% of all traffic fatalities, while 1% of Federal Highway funds are dedicated to walking and bicycling. Statewide traffic reports show that pedestrian injuries and fatalities are over-represented along El Camino Real. El Camino Real represents only 1% of the roadway mileage in the County, but accounts for 40% of all reported collisions with pedestrians.

The Silicon Valley Bicycle Coalition has published a *Vision Zero Toolkit* to assist jurisdictions and residents to take steps toward adoption of Vision Zero policies. The toolkit is available as a printed booklet or on-line at the website: [www.bikesiliconvalley.org](http://www.bikesiliconvalley.org). Staff from Silicon Valley Bicycle Coalition are available to make presentations on Vision Zero to jurisdictions. The presentation slides were posted to the BPAC website.

Member Fraser requested that Silicon Valley Bicycle Coalition provide her with information on the cost to contract for bicycle safety education classes for her community.

#### **5. Nomination and appointment of a BPAC member to the San Mateo County Transportation Authority Measure A Bicycle and Pedestrian Program evaluation panel**

The committee members were asked to appoint a BPAC member to participate on the evaluation panel for the Transportation Authority (TA) Measure A bicycle and pedestrian grant program. Member Matthew Self indicated interest in serving on this panel. Member Fraser requested that a second member be selected to serve as a back-up. Member Lujan agreed to serve as a back-up.

*Motion: Vice Chair Colapietro moved/member Ibarra seconded appointment of Matthew Self to serve on the evaluation panel with Daina Lujan as a back-up. Motion carried unanimously.*

#### **6. Update on the Metropolitan Transportation Commission (MTC) One Bay Area Grant program - Cycle 2**

C/CAG Executive Director Sandy Wong presented information on the One Bay Area Grant (OBAG) Program. Guidelines for the grant program will be released in November, 2015.

Funds are awarded according to a formula based on population and housing production and other factors. As of October, 2015, MTC had not finalized some aspects of the formula determining the degree of emphasis to be given to affordable housing and future production. In OBAG Cycle 1, San Mateo County received 8% of the total funding. Of the estimated total \$790 million OBAG Cycle 2 funds, approximately \$354 million is expected to be available to the nine counties through a competitive call for projects. C/CAG will issue a call for projects in spring 2016.

#### **7. Update on Plan Bay Area**

Sandy Wong presented information on the update of Plan Bay Area 2040. The plan is updated every four years and includes a comprehensive list of all transportation projects expected to be initiated in the nine county Bay Area. Projects must be listed in the plan in order to be eligible for state or federal funding, and in order to comply with environmental processes. The C/CAG Board approved a list of projects to be added for San Mateo County jurisdictions.

MTC will evaluate the projects according to the thirteen performance criteria similar to the process used in the previous Plan Bay Area. New performance criteria may be added for issues such as transit crowding, and climate adaptation. A Regional Advisory Working Group will evaluate the plan according to three different land use scenarios, representing three differing options for how

the Bay Area will grow in the coming 25 years. The final plan is expected to be adopted in 2017.

## **8. Update on the statewide and regional Active Transportation Program – Cycle 2 Grant Program**

Ellen Barton presented information about the state and MTC recommendations for funding for the Active Transportation Program. Nine projects were submitted from jurisdictions in San Mateo County, and of those, three were recommended for funding in the statewide competitive process. No projects were awarded for San Mateo County jurisdictions in the Regional process. The California Transportation Commission voted on October 22 to approve the recommended funding list.

The next call for projects for Active Transportation Program funding may be released in spring of 2016.

## **9. Establishment of a San Mateo County Bicycle and Pedestrian Advisory Committee**

Ellen Barton presented information about the establishment of a San Mateo County Bicycle and Pedestrian Advisory Committee (BPAC), a duty that had been assigned to the County Parks and Recreation Commission on an interim basis. In August, 2015, the County Parks and Recreation Commission voted to recommend that the Board of Supervisors establish a separate BPAC. In September, 2015, the Board of Supervisors voted to approve the establishment of a stand-alone BPAC to be staffed by the Active Transportation Coordinator of the Office of Sustainability. The process for a call for applicants is being planned.

The committee will include representatives of three interest areas: Safe Routes to School, Older Adults, and Bicycling. Two additional representatives will be appointed at-large.

## **10. Member Communications**

Member Dzierwa requested that a future agenda include an opportunity for her to present information on the issue of “door zones.” The door zone is the area adjacent to a parked car where a car door could be opened into traffic, potentially into the path of a person riding a bicycle. Chair Horsley requested staff to add this to the January agenda.

Member Colapietro was commended and thanked for her years of service on the committee.

## **11. Adjournment**

*Chair Horsley adjourned the meeting at 8:35 pm.*