

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS COMMITTEE ON CONGESTION
MANAGEMENT AND ENVIRONMENTAL QUALITY (CMEQ)**

**MINUTES
MEETING OF January 25, 2016**

The meeting was called to order by Chair Garbarino in Conference Room C at City Hall of San Mateo at 3:00 p.m. Attendance sheet is attached.

1. Public comment on items not on the agenda.

None.

2. Issues from the December 2015 C/CAG Board meeting.

C/CAG Staff Jeff Lacap provided updates on items that were previously brought to the CMEQ committee and been brought to the Board meeting thereafter. He also introduced Douglas Kim and Elizabeth Scanlon as the SamTrans and JPB representatives, respectively, to the CMEQ Committee. C/CAG Staff Eliza Yu provided an update to the ramp metering pilot program introduced to the CMEQ Committee at the November 20, 2015 meeting.

3. Approval of minutes of November 30, 2015 meeting.

*Motion: To approve the Minutes of the November 30, 2015 meeting, Koelling/ O'Connell.
Motion carried unanimously.*

4. Review and recommend approval of the Alternative Fuel Readiness Plan for San Mateo County (Action).

C/CAG Staff John Hoang provided a presentation to review and recommend approval of the Alternative Fuel Readiness Plan (AFRP) for San Mateo County. The draft AFRP and Summary Report was provided to the CMEQ Committee at this time for review and comments. It is anticipated that the document will continue to be revised and edited before a final report is presented to the Board for adoption. Staff also showed a promotional video to the CMEQ Committee to be used to give cities and the public an introduction to alternative fuels in San Mateo County.

*Motion: To recommend approval of the Alternative Fuel Readiness Plan, O'Neil/Koelling.
Motion carried unanimously.*

5. Review and recommend approval of the Fiscal Year 2016/17 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) County Program Manager Fund for San Mateo County (Action).

C/CAG Staff John Hoang presented the proposed TFCA expenditure plan for FY 2016/17 which includes funding in the amounts of \$200,000 to SamTrans for BART shuttle services; \$525,000 to Commute.org for the Voluntary Trip Reduction Program; and \$500,000 to a new Alternative Fuel Vehicles category. CMEQ members suggested that consideration and preference should be made for other eligible project types such as more alternative fuel

infrastructure projects. Staff will continue to explore project options and report back to the CMEQ Committee at the next meeting with additional information. It was noted that based on the programming schedule, all projects should be determined by June 2016.

Motion: To recommend approval of the Fiscal Year 2015/16 Expenditure Plan for the TFCA County Program Manager Fund for San Mateo County, O'Connell/Aguirre. Motion carried unanimously.

6. Receive an update on the MTC One Bay Area Grant 2 (OBAG 2) program (Information).

C/CAG Staff Jean Higaki provided an update of the OBAG 2 program highlighting changes from OBAG 1 including a decrease of 3% in funds, changes to the distribution formula, shifting of regional programs to the county, update of Complete Streets requirements, housing element adoption requirements, and anti-displacement policy. Chair Garbarino had a question regarding a table provided by MTC regarding median salary per county. Staff would look into this discrepancy and update CMEQ members. Staff is developing the program framework and will present to the CMEQ Committee at a future meeting. The total amount available is \$30 million over 5 years.

7. Nominations and elections of CMEQ Chair and Vice Chair (Action).

Motion: To nominate and elect Richard Garbarino as the Chair and Mike O'Neill as the Vice Chair of the CMEQ Committee, OConnell/Stone. Motion carried unanimously.

8. Executive Director Report (Information).

Sandy Wong, C/CAG Executive Director, provided the following update:

1. Sandy provided an update regarding the 2016 State Transportation Improvement Program (STIP) reduction, impacts to San Mateo County, and potential actions. She will update the CMEQ Committee once additional information is received at a future meeting.

9. Member comments and announcements (Information).

Member Koelling informed the Committee the City of Foster City in conjunction with the Chamber of Commerce sent a letter to C/CAG regarding the important dates of the Call for Projects for the C/CAG and San Mateo County Transportation Authority Shuttle Program. The letter asked C/CAG to reconsider the schedule of when applications need to be submitted due to the changeover in elected officials.

Member Levin had a question/comment regarding the new CEQA guidelines regarding how land use and transportation projects will be analyzed using new methodology involving vehicles miles travelled (VMT) and how the County will handle the new guidelines during the two year opt-in period.

10. Adjournment and establishment of next meeting date.

The meeting adjourned at 3:58 pm.

The next regular meeting was scheduled for February 29, 2016.