

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS COMMITTEE ON CONGESTION
MANAGEMENT AND ENVIRONMENTAL QUALITY (CMEQ)**

**MINUTES
MEETING OF April 25, 2016**

The meeting was called to order by Chair Garbarino in Conference Room C at City Hall of San Mateo at 3:00 p.m. Attendance sheet is attached.

1. Public comment on items not on the agenda.

None.

2. Approval of minutes of March 28, 2016 meeting.

Motion: To approve the Minutes of the March 28, 2015 meeting, Koelling/Bonilla. Motion carried unanimously.

3. Review and recommend approval of the Proposed One Bay Area Grant 2 (OBAG 2) Framework (Action).

C/CAG Staff Jean Higaki presented the proposed framework of the OBAG 2 program highlighting changes from OBAG 1 including shifting of regional programs to the county, update of Complete Streets requirements, housing element adoption requirements, and anti-displacement policy.

Under this framework, the proposed allocation of funding for Local Street and Roads (LSR) Program would be on a formula basis utilizing population data and road miles rather than a competitive call for projects done in past cycles. Public Works staff prefers the formula basis for LSR allocation funding under OBAG 2. The Transportation for Livable Communities (TLC) and Bicycle and Pedestrian Improvement Program would continue to be a competitive call for projects.

Committee members had questions regarding an anti-displacement requirement that MTC is still working on and delaying the release of call for projects of OBAG 2 programs. Member Aguirre responded by saying jurisdictions will be required to create a policy that will have to address the issue of anti-displacement within their own plans. Other committee members had questions regarding technical issues under the Bicycle and Pedestrian Improvement Program and clarification of what types of projects are applicable under the TLC program.

Motion: To approve the of the Proposed One Bay Area Grant 2 (OBAG 2) Framework, Stone/O'Connell. Motion carried unanimously.

4. Review and recommend approval of the Measure M 5-Year Implementation Plan (Fiscal Year 2017- 2021) (Action).

C/CAG Staff John Hoang presented information on the revised proposed framework for the Measure M – 5-Year Implementation Plan indicating that all the allocations will remain the same from the original 5-Year Plan including the Transit Operations/Senior Mobility program that would remain the same at 22%.

Committee members had questions regarding local shuttles, enforcement of discharge from mobile carwashes and concrete trucks, and program metrics of Traffic Congestion Management and Stormwater Pollution Prevention.

Motion: To approve the Measure M 5-Year Implementation Plan, Lewis/O’Connell. Motion carried unanimously.

5. Review and recommend approval of the project list for funding under the C/CAG and San Mateo County Transportation Authority Shuttle Program for FY 2016/2017 and FY 2017/2018 (Action).

C/CAG Staff Tom Madalena presented the project list of the FY 16/17 & FY 17/18 cycle of the San Mateo County Transportation Authority (TA) and C/CAG Shuttle Program. Staff received applications from 11 sponsors which encompass 40 separate shuttles. The total amount requested was approximately \$9,300,000 of the available \$10,000,000. Staff convened a Shuttle Evaluation Panel on March 17, 2016 to evaluate and score the shuttle program applications.

There are two projects that are on the project list that are being deferred at this time. The Coastside Beach Shuttle is being deferred due to a request from the sponsor, the County of San Mateo, so that they can better coordinate the route and schedule with existing transit service and the community. The Millbrae Shuttle was not recommended for funding by the Shuttle Evaluation Panel due to significant overlap with SamTrans bus service and not meeting the minimum program requirements.

Tom concluded by mentioning that leftover money from this cycle will be carried forward to the following cycle in two years.

Motion: To approve the project list for funding under the C/CAG and San Mateo County Transportation Authority Shuttle Program for FY 2016/2017 and FY 2017/2018, Bonilla/Stone. Motion carried unanimously.

6. Receive information on the San Mateo Countywide Transportation Plan development (Information).

C/CAG Staff John Hoang presented the San Mateo Countywide Transportation Plan (CTP) development. In February 2016, C/CAG executed a Memorandum of Understanding with project partners San Mateo County Transportation Authority and SamTrans to complete the San Mateo Countywide Transportation Plan. DKS Associates has been retained to complete the CTP. In addition to the Project Team, a Policy Advisory Committee (PAC) would also be established. It was determined that the CMEQ Committee would assume the role of the PAC.

John introduced Bill Loudon and Robert Vance from DKS Associates to present the project objectives, CTP visions and goals, project schedule, and future tasks to complete the CTP.

Members had questions regarding how to provide comments to the DKS Associates and C/CAG staff. All comments received throughout the CTP development process will be recorded in a master list. Responses will be provided for each comment and the master list will be made available to the full PAC for follow up discussions, as appropriate.

7. Receive information on the Active Transportation Program (ATP) Cycle 3 (Information).

C/CAG Staff Eliza Yu presented information on the Active Transportation Program (ATP) Cycle 3. On April 15, 2016, the ATP Call for Projects was issued concurrently for both the statewide and regional program where CTC released the Final Adopted ATP Cycle 3 Guidelines, Application and Evaluation Scoring Rubric. Applications at the statewide and regional level are both due on June 15, 2016.

8. Executive Director Report (Information).

Sandy Wong, C/CAG Executive Director, provided the following update:

1. US-101 Carpool/Express Lane Project – the project is currently gaining momentum and will start the formal environmental process soon. Private partners are working with public agencies on the donation of \$3 million dollars to help supplement the funding for the environmental phase.
2. STIP Update – CTC is scheduled to adopt the 2016 STIP at their May meeting. Staff has received information that CTC will not recommend any new projects. The US-101 Carpool/Express Lane Project is considered a new project. C/CAG has sent a letter to CTC to reconsider the project status of the US-101 Carpool project. Two additional projects that have been affected by the STIP are the Willow/101 Interchange project and the El Camino Real/92 Intersection project. Both projects are ready to go to construction, but cannot move forward due to reduction in the STIP.

9. Member comments and announcements (Information).

Member Lewis has informed the Committee that the Town of Atherton will begin work on the Marsh Road Channel project in May and will take 8-12 weeks to complete.

10. Adjournment and establishment of next meeting date.

The meeting adjourned at 4:06 pm.

The next regular meeting was scheduled for May 23, 2016.

2016 C/CAG Congestion Management & Environmental Quality (CMEQ) Committee Attendance Report													
Agency	Representative	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Metropolitan Transportation Commission	Alicia Aguirre	•			•								
City of Belmont	Charles Stone	•			•								
Town of Atherton	Elizabeth Lewis			•	•								
City of San Bruno	Irene O'Connell	•		•	•								
City of Burlingame	Emily Beach	(n/a)		•	•								
Environmental Community	Lennie Roberts			•	• (3:03pm)								
City of Pacifica	Mike O'Neill	•		•	•								
City of South San Francisco	Richard Garbarino	•		•	•								
Public	Steve Dworetzky	• (3:18pm)											
City of Millbrae	Wayne Lee			•									
City of San Mateo	Rick Bonilla			•	•								
City of Pacifica	John Keener	•		•	•								
Agencies with Transportation Interests	Adina Levin	•			•								
Business Community	Linda Koelling	•		•	•								
Peninsula Corridor Joint Powers Board (Caltrain)	Liz Scanlon	•		•									
San Mateo County Transit District (SamTrans)	Doug Kim	•		•									

Staff and guests in attendance for the April 25, 2016 meeting:

Sandy Wong, John Hoang, Jean Higaki, Eliza Yu, Tom Madalena, Jeff Lacap - C/CAG Staff
 Bill Loudon, Robert Vance - DKS Associates