

# C/CAG

## CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park • Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

## **AGENDA** **Water Committee**

**Date:** Wednesday, August 17, 2016 at **5:30 p.m.**  
**Place:** **Oak Room, San Mateo Public Library**  
**55 W 3<sup>rd</sup> Ave**  
San Mateo, CA

PLEASE CALL Sandy Wong (599-1409) IF YOU ARE UNABLE TO ATTEND

- |    |  |                                     |               |
|----|--|-------------------------------------|---------------|
| 1. | Public comment on items not on the agenda  | Presentations are limited to 3 mins |               |
| 2. | Approval of minutes of May 4, 2016 meeting   | Action (Nihart)                     | Pages 1 - 4   |
| 3. | Receive an update on stormwater permit compliance effort   | Presentation (Fabry)                | Verbal        |
| 4. | Receive a presentation on sample organization models   | Presentation (Fabry)                | Pages 5 - 8   |
| 5. | Discussion and recommendation on short- and long-term strategies to improve coordination of water-related functions in San Mateo county and next steps | Action (Parks)                      | Page 9        |
| 6. | Confirmation of future committee meeting dates   | Action (Nihart)                     | Pages 10 - 11 |
| 7. | Member comments and announcements  | Information                         |               |
| 8. | Adjournment  | Action                              |               |

**NOTE:** **All items appearing on the agenda are subject to action by the Committee. Actions recommended by staff are subject to change by the Committee.**

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS  
Water Committee**

**MINUTES  
MEETING OF May 4, 2016**

The meeting was called to order by Vice Chair Pine in the BAWSCA conference room at 155 Bovet Road, San Mateo, at 5:35 p.m. Attendance sheet is attached.

**1. Public Comments on items not on the agenda.**

None.

**2. Approval of minutes of April 6, 2016 meeting.**

Member O'Connell (San Bruno) moved to approve the April 6, 2016 minutes, member Aguirre seconded, motion passed unanimously.

**3. Presentation on current efforts in Sea Level Rise (Information).**

Hilary Papendick, San Mateo County staff, provided an overview of sea level rise efforts in the San Mateo County region. Committee members found the handout with a matrix of projects provided very informative. It consisted of projects in local areas handled by single jurisdiction as well as projects led by bay area regional agencies that affect San Mateo County. [*Handout is attached here for convenience.*]

**4. Continued discussion and establishment of committee workplan framework**

The committee conducted a discussion facilitated by Leslie Park. Summary of the discussion is attached and incorporated into the minutes of the meeting. (see Attachment).

The committee decided to continue further on this item at the next meeting to build upon the outcome of this meeting.

**5. Member comments and announcements (information item).**

Public member, Alison Chan of Save the Bay, introduced herself to the committee and expressed interested in opportunities for coordination.

**6. Adjournment.**

Meeting adjourned at 7:25 pm.

### Water Committee Attendance

Name	Agency	Dec 7, 15	Jan 6	Feb 3	Mar 2	Apr 6	May 4
Elizabeth Lewis	Atherton		X	X (5:46 pm)		X(5:35 pm)	
Terry O'Connell	Brisbane	X	X	X (5:40 pm)	X	X	X
Mary Ann Nihart	Pacifica	X	X	X	X	X	
Maryann Derwin	Portola Valley	X		X	X	X	X
Alicia Aguirre	Redwood City				X	X	X
Irene O'Connell	San Bruno	X	X	X	X	X	X (5:39p)
Joe Goethals	San Mateo	X	X	X		X	X
Deborah Gordon	Woodside	X		X	X	X	X
Dave Pine	County of San Mateo	X	X	X	X	X	X
Don Horsley	County of San Mateo	X		X			
Nicole Sandkulla	BAWSCA, General Manager	X	X	X	X	X	
Connie Jackson	San Bruno (City Manager)	X	X	X (5:46 pm)	X	X	X (5:44p)
Larry Patterson	San Mateo (City Manager)	X	X	X	X	X	X
Mike Futrell	SSF (City Manager)	X		X	X	X	X (6:34p)

**Others in attendance:**

Sandy Wong, Matt Fabry	C/CAG staff
JIM PORTER, Hilary	SMC
<del>Donndick</del>	
Brian Perkins	Congresswoman Speier's office
Deborah Hirst	Supervisor Horsley's office
Leslie Parks	consultant
Alison Chan	Save the Bay

C/CAG Water Committee Work Plan  
**Meeting Summary for May 4, 2016**

**Background**

The City/County Association of Governments has established a Water Committee which serves as a forum for discussions regarding water-related issues and advises the C/CAG Board regarding countywide collaboration strategies manage these issues. Recently, this committee was charged with evaluating the potential creation of a new agency or modifying an existing agency in order to achieve consolidation and more efficiently manage regional water-related issues.

Summary of the discussions:

Items 1 through 4 were established at the April 6<sup>th</sup> meeting and reaffirmed at the May 4<sup>th</sup> meeting. Item 5 was established at the May 4<sup>th</sup> meeting.

<b>Develop recommendation(S) that address regional water-related topics for the C/CAG board</b>	
<b>Key Outcomes</b>	
1. Reviewed Guiding Principles	<ul style="list-style-type: none"> <li>• Financially feasible and equitable</li> <li>• Effective use of resources that add value</li> <li>• Fair, balanced regional representation</li> <li>• Results and action oriented</li> <li>• Long-term perspective</li> </ul>
2. Reviewed list of behaviors	<ul style="list-style-type: none"> <li>• Listen attentively</li> <li>• Keep open mind</li> <li>• Believe in climate change and its effect ton water</li> <li>• Cannot bring up something that we’ve moved on from</li> <li>• Encourage different ideas and points of view</li> <li>• Take nothing personally</li> <li>• Collaboration on priority setting</li> </ul>
3. Reviewed priority water-related topics to be addressed by work plan	<ul style="list-style-type: none"> <li>• Storm water</li> <li>• Sea level rise (may include coastal erosion but only got 3 votes from members)</li> <li>• Flood control</li> </ul> <p>Presentation given on sea level rise. Committee members concluded they had solid understanding of other two priority topics and did not need additional information at this time.</p>
4. Reviewed key tasks in the work plan	<ol style="list-style-type: none"> <li>1) Defining and agreeing on priority-water related topics</li> <li>2) Identify and evaluate options/alternatives for governance</li> <li>3) Explore organizational funding for base operations</li> <li>4) What type of organization? (Define key tasks)</li> <li>5) Final recommendations to C/CAG</li> </ol>

5. Discussed priority topic(s) for staff to research	<p>The committee agreed that staff should develop a matrix with the following information to assist the committee to evaluate organizational models:</p> <ol style="list-style-type: none"> <li>1. Sample organization models that are multi-jurisdictional</li> <li>2. Models from Bay Area Nine Counties</li> <li>3. Types of funding sources for programs and administration</li> <li>4. Organizational structure</li> <li>5. Governance model (including how populations are represented)</li> <li>6. Equitable representation</li> <li>7. Key functions</li> </ol> <p>Research findings will be represented and discussed at June 1 meeting.</p>

# C/CAG REPORT

Date: August 17, 2016  
TO: C/CAG Water Committee  
From: Sandy Wong, Executive Director  
Subject: Receive a presentation on sample organization models

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## **Recommendation**

It is recommended the C/CAG Water Committee receive a presentation on sample organization models.

## **Fiscal Impact**

None.

## **Background**

At the April 6 and May 4, 2016 meetings, the committee conducted a facilitated discussions regarding workplan. The committee directed staff to research on sample organization models, providing the below-listed information to assist committee evaluation of organizational models. The attached matrix is a summary of relevant information found. While none of these organizations may be perfect for San Mateo county, they provide a wide range of examples of what are being used by others, and can serve as menu of choices for the Water Committee to consider when selecting key organization features for San Mateo county.

A matrix of information to include:

1. Sample organization models that are multi-jurisdictional
2. Models from Bay Area Nine Counties
3. Types of funding sources for programs and administration
4. Organizational structure
5. Governance model (including how populations are represented)
6. Equitable representation
7. Key functions

## **Attachment**

Sample Agency Matrix.

County	Water Committee Key Function	Organization	Functions	Type of Organization	Governance Structure	Sources of Dedicated Revenue
San Mateo		San Mateo Transportation Authority	Countywide transportation projects and programs	San Mateo County voter-approved independent agency	Seven-member board, consisting of elected officials representing the County, the cities, and the Transit District	Countywide 1/2-cent sales tax (2016-17 revenue: \$87 million)
	Flooding	San Mateo County Flood Control District	Flood control in San Francisquito Creek as part of the JPA, Colma Creek, and San Bruno Creek	State legislature-created special district	Board of Supervisors acts as the governing board of the District	Pre-Proposition 13 property taxes in Colma Creek and San Bruno Creek subzones (Annual revenue for all zones ~\$ 3.08 million).
	Stormwater	City/County Association of Governments of San Mateo County	Countywide stormwater program (San Mateo Countywide Water Pollution Prevention Program)	Joint Powers Agency	21-member board with one elected official from each of the cities and towns as well as the County	Property-related fees, vehicle license fees (annual revenue ~\$2.2 million)
San Mateo/Santa Clara	Flooding	San Francisquito Creek Joint Powers Authority	With the goals of transforming San Francisquito Creek from a divisive liability into a unifying asset—and of addressing the cities’ flooding, environmental and recreational concerns along San Francisco Bay—the SFCJPA plans, designs, and implements projects from the upper watershed to tidal marshes.	Joint Powers Agency	Five-member board of elected officials from the Cities of East Palo Alto, Menlo Park, and Palo Alto, as well as the County of San Mateo and the Santa Clara Valley Water District	Member agency contributions (2016-17 revenue ~\$760K)
Santa Clara	Flooding	Santa Clara Valley Water District	Countywide water supply, flood control, and stream protection	Legislatively created special district	Seven-member board, elected based on districts	Water revenue, parcel tax (1% ad valorem, State Water Project bond indebtedness levies), 2012 voter-approved special parcel tax, 1986 and 1990 benefit assessments for flood control projects. (FY 16-17 revenue ~\$413 million [Water rev: \$187 mil, Prop tax \$114 mil, special tax: \$42 mil, ben. asses: \$15 mil, grants: \$ 2 mil, capital reimbursements: \$47 mil, interest: \$3 mil, other: \$4 mil])
	Stormwater	Santa Clara Valley Urban Runoff Pollution Prevention Program	Countywide stormwater program	Organization of cities, County, and SCVWD	Memorandum of Agreement	Member agency contributions
Alameda	Flooding	Alameda County Flood Control and Water Conservation District	The Alameda County Flood Control and Water Conservation District was created in 1949 when the state legislature passed Act 205 of the California Uncodified Water Code. The Act defines the District’s role in providing for the control and conservation of flood and storm water. Under Act 205, the District is authorized to protect all waterways, watersheds, harbors, and public highways, as well as lives and property, from damage or destruction caused by flood and storm waters throughout the district. The District is also authorized to prevent water waste and diminished water supply, or exportation of water from the district. It may use conserved water—obtained from drainage, storm, flood or other means—for beneficial purposes. Further, Act 205 authorizes the District to sell bonds and to levy and collect taxes and assessments needed to fund its mandate in the district.	State legislature-created special district	Board of Supervisors acts as the governing board of the District	<u>Taxes:</u> The District receives a very small portion of the one-percent countywide property tax annually (2010 revenue: ~\$25 million). <u>Benefit Assessments:</u> The Alameda County Flood Control and Water Conservation District levies benefit assessments to help finance flood control operations. Benefit assessments are proportionate to the stormwater runoff from each parcel of land. Benefit assessments are set annually by the Alameda County Board of Supervisors. They are not property taxes and are not tied to property values. The assessment program applies to all of Alameda County with the exception of the Cities of Alameda, Albany, Berkeley, Piedmont, and the Zone 7 area east of the hills (Livermore-Amador Valley) (2010 Revenue: ~\$9.4 million). <u>Other Revenue:</u> Permitting fees paid by developers and builders, among other small sources of revenue. (2010 Revenue: ~\$1.6 mil) <u>Clean Water Program:</u> The Flood Control District receives a small amount of revenue from assessments on property within unincorporated Alameda County to cover the costs of the clean water program. (2010 Revenue: \$330K)
	Flooding	Zone 7 Water Agency	Flood protection and water resource management in the Livermore-Amador Valley. Water supply and flood control.	State legislature-created, local voter-approved zone of the Alameda County Flood Control and Water Conservation District	Seven-member locally elected Board of Directors	Property tax (~\$25 mil), water sales (~\$47 mil), development drainage impact fees (\$30 mil), quarry reclamation tonnage/recharge fees, water system connection fees, other (~\$8 mil)
	Stormwater	Alameda Countywide Clean Water Program	Countywide stormwater program	Organization of cities, County, ACFCWCD, Zone 7	Memorandum of Agreement	Member agency contributions

County	Water Committee Key Function	Organization	Functions	Type of Organization	Governance Structure	Sources of Dedicated Revenue
Contra Costa	Flooding	Contra Costa County Flood Control and Water Conservation District	Flood protection in Contra Costa County	State legislature-created special district	Board of Supervisors acts as the governing board of the District	Portion of countywide property tax, portion of property tax within specific flood control zones, development drainage impact fees, and special assessments in some Drainage Areas for ongoing maintenance activities.
	Stormwater	Contra Costa Clean Water Program	Countywide stormwater program	Organization of cities, County, CCCFCWCD	Memorandum of Agreement	Property-related fees in 17 of the 19 agency boundaries
Solano	Flooding	Solano County Water Agency	Wholesale water provider, flood control and habitat conservation activities	State legislature-created special district	The SCWA Board of Directors is composed of the five members of the Solano County Board of Supervisors, the seven mayors of the cities in Solano County, and a director from each of the three agricultural districts that provide retail agricultural water supply.	Service charges and property taxes
Napa	Flooding and Stormwater	Napa County Flood Control and Water Conservation District	<p>The Napa County Flood Control and Water Conservation District is the local sponsor for the award-winning Napa River Flood Management Plan and administers water supply contracts, watershed management and stormwater management programs throughout Napa County. The District's mission is the conservation and management of flood and storm waters to protect life and property; the maintenance of the County watershed using the highest level of environmentally sound practices; and to provide coordinated planning for water supply needs for the community.</p> <p>The Napa County Flood Control and Water Conservation District (District) was formed in 1951 with the dual goals of providing flood protection and water conservation to Napa County. Over the years since the District's forming, flood protection and water conservation approaches have evolved, particularly with regard to an increased focus on the protection of natural resources within the District's boundaries. Local streams provide habitat for a range of flora and fauna including certain rare, threatened or endangered species. The District's Stream and Watershed Maintenance Program enables the District at its discretion to attempt to reduce the potential for flood damage and enhance habitat along the riparian corridors on private and public lands throughout Napa County.</p> <p>Also administers the Napa Countywide Stormwater Pollution Prevention Program.</p>	State legislature-created special district	Eleven-member board of elected officials, including the five county supervisors and the the mayors of Napa, St. Helena, American Canyon, Yountville and Calistoga, and one Napa City Council member.	1/2-cent sales tax (~17 million annually), member agency contributions for the Countywide Stormwater Program
Sonoma	Flooding and Stormwater	Sonoma County Water Agency	Flood protection, water supply, wastewater treatment.	The Water Agency was created as a special district in 1949 by the California Legislature to provide flood protection and water supply services. Legislation enacted in 1995 added the treatment and disposal of wastewater to the Water Agency's responsibilities.	The Sonoma County Board of Supervisors acts as the Water Agency's Board of Directors. The Water Agency is a separate legal entity created by State law, having specific limited purposes and powers, and separate sources of funding. The Water Agency is thus different from County departments, which are created by the Board of Supervisors for administrative purposes, but are not separate legal entities.	Wholesale water rates, property taxes, wastewater fees
Marin	Flooding	Marin County Flood Control and Water Conservation District	Reduce the risk of flooding for the protection of life and property while utilizing sustainable practices.	State legislature-created special district	Marin County Board of Supervisors serves as the District's Board of Directors	Ad-valorem property taxes, property-related fees, benefit assessments, and special taxes by zone
	Stormwater	Marin County Stormwater Pollution Prevention Program	Countywide stormwater program	Organization of cities, county, and MCFCWCD	Informal association?	Member agency contributions



County	Water Committee Key Function	Organization	Functions	Type of Organization	Governance Structure	Sources of Dedicated Revenue
Regional	All	Integrated Regional Water Management Plan	The Bay Area Integrated Regional Water Management Plan is a nine-county effort to coordinate and improve water supply reliability, protect water quality, manage flood protection, maintain public health standards, protect habitat and watershed resources, and enhance the overall health of the Bay.	Voluntary group formed to meet the State requirements for Integrated Regional Water Management planning	Voluntary Coordinating Committee	None, exists to enable grant funding, agencies provide contributions to support IRWMP updates and project incorporation/scoring in the Plan.

# C/CAG REPORT

Date: August 17, 2016

TO: C/CAG Water Committee

From: Sandy Wong, Executive Director

Subject: Discussion and recommendation on short- and long-term strategies to improve coordination of water-related functions in San Mateo County and next steps

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## **Recommendation**

It is recommended that the C/CAG Water Committee continue the facilitated discussion and make a recommendation on short- and long-term strategies to improve coordination of water-related functions in San Mateo County and next steps.

## **Fiscal Impact**

The facilitation fee is funded by C/CAG general fund. Funding to implement the recommendation and next steps is unknown.

## **Background**

At the April 6 and May 4, 2016 meetings, the committee conducted a facilitated discussions regarding workplan. The outcomes are summarized as shown in the attachment to the minutes of the May 4, 2016 meeting, and highlighted below. Committee members desired to continue the discussion and build upon the results from previous discussions.

### Guiding Principles:

1. Financially feasible and equitable
2. Effective use of resources that add value
3. Fair, balanced regional representation
4. Results and action oriented
5. Long-term perspective

### Priority water-related topics:

- Stormwater
- Sea level rise (may include coastal erosion)
- Flood control

### The committee was originally established to:

*Serve as a forum for countywide discussion regarding water related issues and to advise the C/CAG Board regarding countywide collaboration strategies relative to water issues, including potential recommendation on the creation of a new agency, or modification of an existing agency to accomplish such collaboration as well as potential funding options. Water related issues may include, but are not limited to: stormwater pollution control, flood control, and sea level rise.*

# C/CAG

## CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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**Date:** August 17, 2016  
**To:** C/CAG Water Committee  
**From:** Sandy Wong  
**Subject:** Future meeting dates

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At the December 7, 2015 meeting, the committee decided on the first Wednesday of each month at 5:15 PM as its regular meeting date/time. At the January 6, 2016 meeting, the committee decided to move future meeting start time to 5:30 PM. Based on those decisions, the regular meeting date/time for the remainder of this calendar year is as follows:

Water Committee
<b>Wednesday at 5:30 PM</b>
September 7
October 5
November 2
December 7

It is recommended the committee either confirm the above meeting dates, or make modifications.

**Attachment:**

June 2016 calendar of various City Council meeting dates (for reference only).

## June 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Atherton	2 Brisbane	3	4
5	6 San Mateo	7 San Bruno	8 SSF, PV	9	10	11
12	13 RWC	14 Woodside	15 Atherton	16 Brisbane	17	18
19 Father's Day	20 San Mateo	21 San Bruno	22 SSF, PV	23	24	25
26	27 RWC	28 Woodside	29	30 Brisbane?		