

City/County Association of Governments
of San Mateo County (C/CAG)

Bicycle and Pedestrian Advisory Committee (BPAC)
Meeting Minutes
March 26, 2015

Members present:

Marge Colapietro	Eric Reed
Don Horsley	Karen Ervin
Karyl Matsumoto	Julia Dzierwa
Andrew Boone	Daina Lujan
Frank Markowitz	Matthew Self
Jeffrey Tong	Marina Fraser

Members absent:

Lawrence May	Ken Ibarra
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Public Attendees:

Emma Shlaes, Silicon Valley Bicycle Coalition.
Mario Ung, City of San Mateo
Van Ocampo, City of Pacifica
Paul Krupka, City of Redwood City
Cecily Harris, San Mateo County Parks Department
Bob Page, Resident
Ryan Marquez, City of Pacifica

Staff Attending:

Ellen Barton, C/CAG
Tom Madalena, C/CAG
Sandy Wong, C/CAG

1. Call to Order

Chair Horsley called the meeting to order at 7:04 pm.

2. Public Comment On Items Not On the Agenda

There were no public comments.

3. Minutes of the February 26, 2015 Meeting

Motion: Member Lujan moved/member Self seconded approval of the February 26, 2015 minutes. Motion carried unanimously.

4. Highway 101/ Woodside Road Interchange Project Presentation

Paul Krupka, representing the City of Redwood City, presented information about the bicycle and pedestrian elements included in the proposed re-design of the Highway 101 and Woodside Road interchange. Redwood City is the project sponsor and is currently in the project approval

and environmental document phase. Release of the environmental document is expected in September 2015. The consultant developed about a dozen design concepts for consideration. With public input, the City has narrowed the designs under consideration to two basic alternatives (Alternative 3 and Alternative 8) with variations on those (Alternative 3A, 3B, and 8A). The current interchange has no facilities for walking or bicycling access. Alternatives under consideration for the re-designed interchange all incorporate a separate multi-use trail facility on a former rail right-of-way from Broadway to Bloomquist along with other facilities for walking and cycling.

Sidewalks are to be included on all of the re-designed Woodside Road segments. Bike lanes or shoulders are included to create a connected route through the interchange. Alternatives include either a round-about or a diverging diamond interchange design. The diverging diamond concept is relatively new and is designed to direct motor traffic flows to stop at two new signalized intersections in order to allow traffic to cross over opposing traffic and flow more directly onto on-ramps. Pedestrian travelers are directed to a walkway located in the median between the traffic lanes, accessed via signalized crosswalks at either end. The roundabout design includes crosswalks.

This information is provided to the BPAC in order to ensure that bicycle and pedestrian interest groups understand the project elements that serve walking and cycling trips, and have an opportunity to comment.

5. Transportation Development Act Article 3 FY 15/16 Project Scoring

The committee members were asked to provide scores for each of the projects for tabulation and averaging. Prior to beginning the scoring process, committee members requested clarification on two questions:

1. The committee was asked to decide whether the scores of an absent member should be included in the tabulation. Lawrence May was unable to attend the meeting but submitted his scores prior to the meeting. By a show of hands, the members decided not to include the scores of absent members.
2. The committee asked for clarification on the eligibility of projects which had not completed the California Environmental Quality Act (CEQA) documentation. C/CAG staff clarified that proposals requesting funding for the design phase of a construction project are eligible for funding according to Metropolitan Transportation Commission (MTC) guidelines, and design-phase projects are not required to have CEQA documentation.
3. The committee was asked to decide whether to consider a project which has not secured the required cash match. Committee members agree to score the project and require the applicant to provide documentation of cash match prior to the C/CAG Board meeting. In the event that documentation is not provided, the funds would be made available to the next highest scoring project.

Committee members had an opportunity to discuss each project and to adjust their scores if desired. Based on the total and average of all scores, a ranked list of projects was created (see table below). The four highest-scoring capital projects were fully funded and the fifth project was partially funded, The one bicycle education project was conditionally funded from the planning/education set-aside funds, provided that match documentation was forthcoming.

TDA Article 3 Program Fiscal Year 2015/2016 Project Scoring
 from BPAC as of March 26, 2015 (subject to C/CAG Board approval)

Rank	Score	Jurisdiction	Capital Project Description	Funding Request	Funding Recommendation	Project Type
1	81.1	City of San Mateo	San Mateo Drive Ped and Bike Improvement Project	\$400,000	\$400,000	Capital
2	73.5	City of San Carlos	Highway 101 Pedestrian and Bicycle Overcrossing	\$400,000	\$400,000	Capital
3	72.2	City of South San Francisco	Linden Avenue Complete Streets Pedestrian and Bicycle Safety	\$400,000	\$400,000	Capital
4	70.8	Town of Atherton	Middlefield Road and Oak Grove Avenue Complete Streets	\$124,200	\$124,200	Capital
5	70	City of Daly City	Westmoor Avenue to Guadalupe Parkway Bicycle and Pedestrian Improvements	\$277,000	\$154,750	Capital*
6	70	City of South San Francisco	Hickey Boulevard and Junipero Serra Boulevard Pedestrian Improvements	\$100,000	\$0	Capital
7	68.8	County of San Mateo - Parks	Complete the Gap Crystal Springs Regional Trail	\$100,000	\$0	Capital
8	64.4	City of East Palo Alto	Garden Street Safe Routes to School Improvements	\$332,550	\$0	Capital
9	64.3	Town of Atherton	City-wide Class III Bike Routes	\$50,000	\$0	Capital
10	62.58	County of San Mateo - Public Works	Sand Hill Road/ I-280 Bicycle Lane Improvements	\$150,000	\$0	Capital
11	59.9	City of Pacifica	Rockaway Beach to Pacifica State Beach Class 1 Multi-purpose Trail Rehabilitation Project	\$250,000	\$0	Capital
12	55.8	Town of Woodside	Woodside School Multi-use Pathway	\$195,000	\$0	Capital
13	50.8	Town of Hillsborough	Eucalyptus Trail Project	\$400,000	\$0	Capital
Rank	Score	Jurisdiction	Planning/Education Project Description	Funding Request	Funding Recommendation	Project Type
1	67.2	County of San Mateo - Sustainability	Bicycle Routes and Rules	\$21,050	\$21,050	Education**
Total Amount Requested				\$3,199,800		
Total Funding Recommendation					\$1,500,000	

* Partially Funded

** Conditionally recommended *Note: The BPAC recommended funding for this project contingent on the County securing the required cash match for the grant funds.*

Motion: Member Colapietro moved/member Fraser seconded approval of the TDA3 Recommended Project List. Motion carried unanimously.

6. Member Communications

C/CAG staff reported that the state has released the call for projects for the Active Transportation Program Cycle 2 grant program. A total of \$360 million is available; \$180 million of that total is competitive statewide while \$30 million will be available for a regional competitive call. The state and regional calls are concurrent with applications due postmarked on June 1, 2015.

7. Adjournment

Motion: Member Lujan moved/Member Matsumoto seconded; the motion to adjourn was approved unanimously. The meeting was adjourned at 9:07pm.