

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS COMMITTEE ON CONGESTION  
MANAGEMENT AND ENVIRONMENTAL QUALITY (CMEQ)**

**MINUTES  
MEETING OF September 26, 2016**

The meeting was called to order by Vice Chair O'Neill in Conference Room C at City Hall of San Mateo at 3:00 p.m. Attendance sheet is attached.

**1. Public comment on items not on the agenda.**

Vice Chair O'Neil welcomed and introduced new CMEQ member Josh Powell.

**2. Issues from the September 2016 C/CAG Board meeting.**

C/CAG Executive Director Sandy Wong provided updates on items that were previously brought to the CMEQ committee and been brought to the Board meeting thereafter.

**3. Approval of minutes of August 29, 2016 meeting.**

*Motion: To approve the minutes of the August 29, 2016 meeting, O'Connell/Keener. Aguirre, Stone, Beach, O'Neill, Lee, Bonilla, and Levin. Powell and Koelling abstain.*

**4. Receive an update on San Mateo County Energy Watch progress toward energy-savings goals and Proposition 39 funding for San Mateo County public schools.**

Kim Springer, San Mateo County Energy Watch staff, provided an update on the San Mateo County Energy Watch (SMCEW) program. Kim presented the annual savings goals for the program. The overall annual goals are a combination of the Direct Install efforts of Ecology Action, contracted directly by PG&E for San Mateo County, and various types of calculated savings projects lead by SMCEW staff. The SMCEW program is also working with the school districts in San Mateo County to help ensure that they maximize use of funding allocated to them from the California Energy Commission (CEC) through Prop 39 funding.

**5. Review and recommend approval of the C/CAG Priority Development Area Parking Policy Technical Assistance Program additional list of projects.**

C/CAG Staff, Tom Madalena, presented the proposed C/CAG Priority Development Area Parking Policy Technical Assistance Program additional list of projects  
In October 2014, the C/CAG Board approved the establishment of a PDA Parking Policy Technical Assistance Program with funds that remained from the C/CAG PDA Planning Program. The aim of the program is to provide consultant technical support to jurisdictions to complete planning projects that facilitate the implementation of parking management strategies. The C/CAG Board of Directors approved the first recommended project list, with one project submitted by the City of South San Francisco, which was awarded \$97,000

Tom described the structure of the program by explaining that staff issued a Request for Qualifications (RFQ) to consultants to provide the technical assistance to projects awarded through the program. CDM Smith was chosen as the on-call consultant for this program and receives task orders through C/CAG to do the work.

In early 2016, C/CAG Staff reached out to the larger cities in the county to inform them that funding was still available. Staff received three applications which included the City of San Bruno with a Downtown Parking Plan Project, City of Redwood City with a TDM Plan for the Downtown Area, and City of San Mateo with 25<sup>th</sup> Avenue Parking Strategies. The total funding recommendation for this current project list is \$238,000.

The second part of the recommendation for approval is the additional budget amount for the City of South San Francisco project. After South San Francisco and CDM Smith staff finalized the scope and budget, an additional amount of \$6,950 was determined to be needed to complete the final report, increasing the requested amount from \$97,000 to \$103,950.

***Motion: To recommend approval of the C/CAG Priority Development Area Parking Policy Technical Assistance Program additional list of projects, Bonilla/Stone. Motion carried unanimously.***

**6. Review and recommend approval of the funding recommendation for the County of San Mateo Coastside Beach Shuttle for FY 16/17 and FY 17/18 in an amount of \$78,563 in Measure A Transportation funds through the San Mateo County Shuttle Program Joint Call for Projects.**

C/CAG Staff Tom Madalena presented the proposed funding recommendation for the County of San Mateo Coastside Beach Shuttle for FY 16/17 and FY 17/18.

The proposed Coastside Beach Shuttle will serve as a weekend only shuttle from 9:30 a.m. to 5:00 p.m. that provides a transportation option for those that would like to visit local beaches in the Half Moon Bay area. The County of San Mateo submitted a revised application which includes a service plan that will utilize a shuttle vendor, through the Commute.org agreement with MV Transportation, to provide the service. If approved this shuttle would be funded by the San Mateo County Transportation Authority through the Measure A Transportation funds. Committee members had questions regarding the marketing, promotion, and performance evaluation of the proposed route. C/CAG Executive Director Sandy Wong suggested that C/CAG will work with the San Mateo County Transportation Authority on providing additional guidance to project sponsors to prepare for the next joint call for projects.

***Motion: To recommend approval of the funding recommendation for the County of San Mateo Coastside Beach Shuttle for FY 16/17 and FY 17/18 in an amount of \$78,563 in Measure A Transportation funds through the San Mateo County Shuttle Program Joint Call for Projects, Stone /Bonilla. Aguirre, O'Connell, Beach, O'Neill, Lee, Keener, Levin, and Koelling approve. Powell opposes.***

**7. Receive an update of the US 101 Managed Lane Project.**

C/CAG Executive Director Sandy Wong presented an update on the US101 Managed Lane Project. The project has officially started the environmental process. Caltrans will serve as the CEQA and NEPA lead agency for the environmental process and C/CAG and the TA are co-sponsors on the project. Sandy noted that there are various projects alternatives still in consideration. Furthermore, as the project progresses, the technical staff comprised of Caltrans staff and engineering consultants will make presentations to the CMEQ Committee, other C/CAG Committees, and the C/CAG Board.

**8. Executive Director Report (Information).**

Sandy Wong invited CMEQ members to the public workshops on September 27, 28, and 29 at various locations around the county for the San Mateo Countywide Transportation Plan 2040. The workshops will provide an opportunity to learn more about the plan, ask questions, and offer feedback.

**9. Member comments and announcements (Information).**

None.

**10. Adjournment and establishment of next meeting date.**

The meeting adjourned at 4:07 pm.

The next regular meeting was scheduled for October 31, 2016.