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Date: March 13, 2017

To: Council Members from San Mateo County Cities and Towns, and Members of the San Mateo County Board of Supervisors  
All City/County Managers

From: Alicia C. Aguirre, C/CAG Chair

Subject: **Solicitation of an Elected Official to Serve on C/CAG's Congestion Management and Environmental Quality Committee (CMEQ)**

The City/County Association of Governments of San Mateo County (C/CAG) has one (1) vacant seat on the Congestion Management and Environmental Quality (CMEQ) Committee for elected officials of City Councils and/or the Board of Supervisors. Individuals must be an elected official on one of the twenty City and Town Councils in San Mateo County or an elected official on the San Mateo County Board of Supervisors.

Individuals wishing to be considered for appointment of this committee should send a letter of interest to:

Sandy Wong, C/CAG Executive Director  
City/County Association of Governments  
555 County Center, 5<sup>th</sup> Floor  
Redwood City, CA 94063  
Or E-Mail to: [slwong@smcgov.org](mailto:slwong@smcgov.org)

About the **Congestion Management and Environmental Quality Committee (CMEQ):**

The CMEQ provides advice and recommendations to the full C/CAG Board on all matters relating to transportation planning, congestion management, travel demand management, coordination of land use and transportation planning, mobile source air quality programs, energy resources and conservation, and other environmental issues facing local jurisdictions in San Mateo County. The role of the CMEQ Committee also includes making recommendations to the C/CAG Board on the allocation of funding for specific projects and activities addressing these programmatic areas. The Committee meets on the last Monday of each month from 3:00 to 5:00 p.m. in San Mateo City Hall.

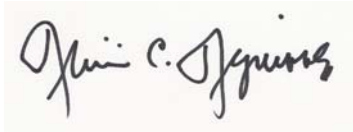
If you would like to be considered for the CMEQ Committee, please submit your letter of interest **no later than 5 p.m. on Friday, April 21, 2017**. Appointments will be considered at the May 11, 2017 C/CAG Board of Directors meeting. If there is still a vacancy after the April 21st deadline, this recruitment may be extended to Friday, May 26, 2017 for appointments to be considered at the June 8, 2017 C/CAG Board of Directors Meeting.

If you have any questions about the CMEQ committee or this appointment process, please feel free to contact the following C/CAG Staff:

Jeff Lacap  
650-599-1455  
[jlacap@smcgov.org](mailto:jlacap@smcgov.org)

Thank you for your consideration of this request.

Sincerely,

A handwritten signature in black ink on a light beige background. The signature reads "Alicia C. Aguirre" in a cursive script.

Alicia C. Aguirre  
C/CAG Chair