

# C/CAG

## CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park  
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

### BOARD MEETING MINUTES

Meeting No. 297

March 9, 2017

#### 1.0 CALL TO ORDER/ROLL CALL

Chair Maryann Moise Derwin called the meeting to order at 6:30 p.m. Roll call was taken.

Cary Wiest – Atherton  
 Doug Kim – Belmont  
 Cliff Lentz - Brisbane  
 Ricardo Ortiz – Burlingame  
 Diana Colvin – Colma  
 Judith Christensen – Daly City  
 Lisa Gauthier - East Palo Alto (arrive 6:40 p.m.)  
 Herb Perez – Foster City (arrive 6:52 p.m.)  
 Debbie Ruddock – Half Moon Bay  
 Marie Chuang - Hillsborough  
 Catherine Carlton – Menlo Park  
 Gina Papan – Millbrae  
 Sue Vaterlaus – Pacifica  
 Maryann Moise Derwin – Portola Valley  
 Alicia Aguirre – Redwood City  
 Irene O’Connell – San Bruno  
 Mark Olbert – San Carlos  
 Diane Papan – San Mateo (arrive 6:33 p.m.)  
 David Canepa – San Mateo County  
 Karyl Matsumoto – South San Francisco, SamTrans & TA  
 Deborah Gordon - Woodside

#### Others:

Sandy Wong –C/CAG Executive Director  
 Nirit Eriksson – C/CAG Legal Counsel  
 Mima Guilles – C/CAG Staff  
 Jean Higaki – C/CAG Staff  
 Matt Fabry – C/CAG Staff  
 John Hoang – C/CAG Staff  
 Jeff Lacap – C/CAG Staff  
 Eliza Yu – C/CAG Staff  
 Reid Bogert – C/CAG Staff  
 Matt Robinson – Shaw/Yoder/Anhwit  
 Kim Springer – San Mateo County OOS  
 Adina Levin – Friends of CalTrain  
 Deirdre Martin – City of Pacifica

Matt Jones – City of San Bruno  
Michelle Chan – Brisbane School District  
Rene Marmion. – City of Bisbane  
Karen Kinser – City of Brisbane  
Jessica Garner – San Mateo County Government Health  
Chris Lepe - Transform

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

*Note: Public comment is limited to two minutes per speaker.*

4.0 PRESENTATIONS/ ANNOUNCEMENTS

5.0 CONSENT AGENDA

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

Board Member Carlton MOVED approval of Items 5.1, 5.2.1, 5.2.2, 5.2.3, 5.3, 5.4, 5.5, 5.6, 5.7, 5.8 and 5.9. Board Member O’Connell SECONDED. **MOTION CARRIED 18-0-0**

Public comments were received from the members of the public on Item 5.8:

Deirdre Martin – City of Pacifica

- 5.1 Approval of the minutes of regular business meeting No. 296 dated February 9, 2017. APPROVED
- 5.2 Receive copy of agreement(s) executed by the C/CAG Chair or Executive Director consistent with C/CAG Procurement Policy:
- 5.2.1 Receive a copy of agreement between C/CAG and Alexis Putru executed by Executive Director for consulting services for the San Mateo County Energy Watch Program in an amount not to exceed \$20,000. APPROVED
- 5.2.2 Receive a copy of the executed agreement with Iteris for development of the Project Study Report Equivalent for the San Mateo County Smart Corridor Expansion - South San Francisco Segment in an amount not to exceed \$45,547.12, as executed by the C/CAG Chair consistent with the C/CAG Procurement Policy. APPROVED
- 5.2.3 Receive a copy of the executed agreement with Baird + Driskell Community Planning for the update of the Priority Development Area (PDA) Investment and Growth Strategy in an amount not to exceed \$23,400, as executed by the Executive Director consistent with the C/CAG Procurement Policy. APPROVED
- 5.3 Review and approval of the Finance Committee’s recommendation to the C/CAG investment portfolio and accept the Quarterly Investment Report as of December 30, 2016. APPROVED
- 5.4 Review and approval of Resolution 17-06 authorizing the C/CAG Chair to execute Amendment No.2 to the Agreement with the Santa Clara Valley Transportation Authority for Countywide Transportation Model. APPROVED

- 5.5 Review and approval of Resolution 17-07 authorizing the C/CAG Chair to execute an agreement with CoPLAN to provide traffic monitoring service for the 2017 Congestion Management Program (CMP) update in an amount not to exceed \$57,257. APPROVED
- 5.6 Review and approval of Resolution 17-08 authorizing the C/CAG Chair to execute an agreement with Iteris to develop a Project Approval and Environmental Document (PA&ED) for the San Mateo County Smart Corridor - South San Francisco Segment in an amount not to exceed \$94,505. APPROVED
- 5.7 Review and approve the appointment of Eunejune Kim from the City of South San Francisco to the Congestion Management Program Technical Advisory Committee (CMP TAC) and Stormwater Committee. APPROVED
- 5.8 Review and approval of Councilmember Ann Wengert (Portola Valley) and Council Member Dierdre Martin (Pacifica) to be appointed to the Bicycle and Pedestrian Advisory Committee (BPAC) to fill two vacant seats for elected officials. APPROVED
- 5.9 Review and approve the appointment of John Fuller, Public Works Director, to C/CAG's Stormwater Committee on behalf of the City of Daly City. APPROVED
- 6.0 REGULAR AGENDA
- 6.1 Review and approval of C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified). APPROVED

Matt Robinson from Shaw, Yoder, Antwih Inc. provided a legislative update. The house and senate are currently working together on a comprehensive transportation funding bill. The Legislative Committee recommended that the Board support SB 231 regarding Prop 218 storm water clarifications.

Board Member Gordon MOVED approval to support SB 231. Board Member Lewis SECONDED. **MOTION CARRIED 21-0-0.**

Board Member Aguirre invites C/CAG Board Members to apply for the Legislative Committee vacancy.

Board Member Gordon announced one vacant seat on the Legislative Committee.

- 6.2 Review and approval of Resolutions 17-09 and 17-10 approving the One Bay Area Grant 2 (OBAG 2) Transportation for Livable Communities (TLC) and Bicycle Pedestrian Improvement Program (BPIP) list of projects for submission to Metropolitan Transportation Commission (MTC). APPROVED

Board Member G. Papan (Millbrae) MOVED approval of Resolution 17-09 (TLC) and 17-10 (BPIP), including funding the Brisbane BPIP project at \$885,000. Board Member Ortiz SECONDED. **MOTION CARRIED 17-3-0.** Board Members O'Connell, Matsumoto and Vaterlaus OPPOSE. Board Member Ruddock RECUSED

Public comments were received from the members of the public in support of the Brisbane project:

Adina Levin – Friends of Caltrain  
Karen Kinser – City of Brisbane  
Michelle Chan – Brisbane School District  
Rene Marmion. – City of Bisbane

- 6.3 Review and approval of Resolution 17-02, authorizing the C/CAG Chair to execute a two-year agreement with the Bay Area Stormwater Management Agencies Association (BASMAA) in an amount not to exceed \$282,426 for implementing regional stormwater projects in accordance with Municipal Regional Permit requirements for fiscal years 2016/17 and 2017/18, subject to C/CAG annual budget approval. APPROVED

Board Member D. Papan (San Mateo) MOVED approval of Item 6.3. Board Member Canepa SECONDED. **MOTION CARRIED 21-0-0.**

- 6.4 Presentation on member agency progress toward meeting trash load reduction requirements in the Municipal Regional Permit. INFORMATION

C/CAG staff Matt Fabry provided a presentation on progress toward meeting trash load reduction requirements in the Municipal Regional Permit.

- 6.5 Receive information on potential Bay Area Regional Measure 3. INFORMATION

Sandy Wong, Executive Director of C/CAG, provided information on the potential Bay Area Regional Measure 3.

Public comments were received from the members of the public:

Adina Levin – Friends of Caltrain

- 6.6 Receive a list of “next-steps” items post-adoption of the San Mateo Countywide Transportation Plan 2040 (SMCTP 2040). INFORMATION

John Hoang gave an update on “next-steps” items post-adoption of the San Mateo Countywide Transportation Plan 20140 (SMCTP 20140)

Public comments were received from the members of the public:

Adina Levin – Friends of Caltrain  
Chris Lepe - TransForm

- 6.7 Election of a C/CAG Chairperson and a C/CAG Vice Chairperson. APPROVED

Board Member Gordon MOVED to elect Alicia Aguirre as C/CAG Chairperson. Board Member Gauthier SECONDED. **MOTION CARRIED 21-0-0**

Board Member Gordon MOVED to elect Maryann Moise Derwin as C/CAG Vice Chairperson. Board Member Gauthier SECONDED. **MOTION CARRIED 21-0-0**

- 7.0 COMMITTEE REPORTS

- 7.1 Committee Reports (oral reports)

7.2 Chairperson's Report

Chair Aguirre received the 2017 US EPA Climate Leadership Award on behalf of C/CAG on March 2, 2017.

7.3 Board Members Report/ Communication

Council Member Gordon announced her granddaughter is representing San Mateo County in the National Math Competition.

7.0 EXECUTIVE DIRECTOR'S REPORT

Sandy Wong announced Tom Madalena's departure from C/CAG as of February 2017.

9.0 COMMUNICATIONS - Information Only

9.1 Letter from Alicia Aguirre, Chair, City/County Association of Governments, to The Honorable Jim Beall, Chair, Senate Transportation and Housing Committee, dated 2/10/17. RE: SUPPORT for SB 1 (Beall).

9.2 Letter from Alicia Aguirre, Chair, City/County Association of Governments, to The Honorable Jim Frazier, Chair, Assembly Transportation Committee, dated 2/10/17. RE: SUPPORT for AB 1 (Frazier).

9.3 Letter from Alicia Aguirre, Chair, City/County Association of Governments, to Valarie Smith, Caltrans District 4, dated 2/23/17. RE: Section 5310 Enhanced Mobility for Seniors & Individuals with Disabilities Grant Program – Taxi Voucher/Subsidy Pilot Program.

10.0 ADJOURNMENT – 8:51 p.m.

Next scheduled meeting May 11, 2017