

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING MINUTES

Meeting No. 298

May 11, 2017

1.0 CALL TO ORDER/ROLL CALL

Chair Alicia Aguirre called the meeting to order at 6:30 p.m. Roll call was taken.

Cliff Lentz	– Brisbane (arrive 6:35 p.m.)
Ricardo Ortiz	– Burlingame
Diana Colvin	– Colma
Judith Christensen	– Daly City
Lisa Gauthier	– East Palo Alto (arrive 6:35 p.m.)
Herb Perez	– Foster City (arrive 7:00 p.m.)
Marie Chuang	– Hillsborough
Catherine Carlton	– Menlo Park
Gina Papan	– Millbrae (depart 8:12 p.m.)
Mike O’Neill	– Pacifica
Maryann Moise Derwin	– Portola Valley
Alicia Aguirre	– Redwood City
Irene O’Connell	– San Bruno
Mark Olbert	– San Carlos
David Canepa	– San Mateo County
Karyl Matsumoto	– South San Francisco, SamTrans & TA

Absent:

Atherton
Belmont
Half Moon Bay
San Mateo
Woodside

Others:

Sandy Wong	– C/CAG Executive Director
Nirit Eriksson	– C/CAG Legal Counsel
Mima Guilles	– C/CAG Staff
Jean Higaki	– C/CAG Staff
Matt Fabry	– C/CAG Staff
John Hoang	– C/CAG Staff
Jeff Lacap	– C/CAG Staff
Eliza Yu	– C/CAG Staff

- Reid Bogert – C/CAG Staff
- Matt Robinson – Shaw/Yoder/Antwih
- Josh Abram – Baird + Driskell
- Kim Springer – San Mateo County OOS
- Sue Vaterlaus – Pacifica
- Shelly Masur – Redwood City
- Peter Ratto – SamTrans
- Stephanie Owens – Menlo Atherton High School
- Veronica Heintz – Carlmont High School
- Menlo Atherton High School Students – Public
- Carlmont High School Students – Public

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

- 4.1 A presentation was provided by Kim Springer on San Mateo County Energy Watch-funded “Check it Out” Energy and Water Conservation Kits distributed to public libraries in San Mateo County for Earth Day 2017.
- 4.2 Presentations were given from 1st and 2nd Place High School Green Infrastructure Contest Winners from Menlo-Atherton High School (Atherton) and Carlmont High School (Belmont).

5.0 CONSENT AGENDA

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

Board Member Chuang MOVED approval of Items 5.1, 5.2.1, 5.2.2, 5.3, 5.4, 5.5, 5.6 and 5.8. Board Member Gauthier SECONDED. **MOTION CARRIED 15-0-0**

- 5.1 Approval of the minutes of regular business meeting No. 297 dated March 9, 2017. APPROVED
- 5.2 Receive copy of agreement(s) executed by the C/CAG Chair or Executive Director consistent with C/CAG Procurement Policy:
 - 5.2.1 Receive a copy of Amendment No. 1 to the agreement with Michael Baker International (formerly PMC) for time extension on website services for the San Mateo County Energy Watch Program, executed by the Executive Director in accordance with procurement policy. APPROVED
 - 5.2.2 Receive a copy of agreement with AM Conservation for the procurement of energy and water saving equipment for the San Mateo County Energy Watch program in an amount not to exceed \$25,000 through December 31, 2018, executed by Executive Director in accordance with procurement policy. APPROVED
- 5.3 Review and approval of Resolution 17-11 authorizing the C/CAG Chair to execute an agreement between C/CAG and the County of San Mateo Office of Sustainability for an amount not to exceed

\$40,000 for staff services for the Resource Management and Climate Protection Committee and the Local Task Force for fiscal year 2017-18. APPROVED

5.4 Review and Approval of the Transportation Development Act (TDA) Article 3 Pedestrian and Bicycle Program Call for Projects for the FY 2017/2018 Cycle. APPROVED

5.5 Review and approval of Resolution 17-12 approving the population data to be used by C/CAG. APPROVED

5.6 Review and approval of Resolution 17-14 authorizing the adoption of the Fiscal Year 2017/18 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) County Program Manager Fund for San Mateo County. APPROVED

5.8 Review and approval of the appointments of Shelly Masur (Redwood City), Peter Ratto (SamTrans), and Dave Pine (JPB) to the Congestion Management & Environmental Quality (CMEQ) Committee. APPROVED

Item 5.7 was removed from the Consent Calendar.

5.7 Review and approval of Resolution 17-15 authorizing the C/CAG Chair to execute an agreement with Aegis ITS to provide Smart Corridor System Maintenance Services in an amount not to exceed \$584,000 over three years. APPROVED

Board Member Olbert inquired on the usage of Smart Corridor equipment.

Board Member O'Connell MOVED to approve item 5.7. Board Member Gauthier SECONDED. **MOTION CARRIED 14-1-0.** Board Member Olbert OPPOSED.

REGULAR AGENDA

6.1 Review and approval of C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified).

Legislative Committee made a recommendation to the Board to support AB 733 on April 13, 2017. Board Member Moise Derwin MOVED to support AB 733 (Berman). Board Member Lentz SECONDED. **MOTION CARRIED 16-0-0**

Legislative Committee made a recommendation to the Board to support SCA 6 on April 13, 2017. Board Member G. Papan (Millbrae) MOVED to support SCA 6 (Weiner). Board Member Lentz SECONDED. **MOTION CARRIED 14-2-0.** Board Members Ortiz and Carlton OPPOSED

Legislative Committee made a recommendation to the Board to support ACA 5 on May 11, 2017. Board Member Carlton MOVED to support ACA 5 (Frazier and Newman). Board Member Chuang SECONDED. **MOTION CARRIED 16-0-0**

Legislative Committee did not make a recommendation to the Board on SB 595. Board Member G. Papan MOVED to table SB 595 (Beall) until June 2017. Board Member Ortiz SECONDED. **MOTION CARRIED 12-4-0.** Board Members O'Connell, Olbert, Aguirre and Moise Derwin OPPOSED.

6.2 Review and approval of an appointment to the Legislative Committee.

APPROVED

C/CAG staff Jean Higaki provided the background of one vacant seat on the Legislative committee, and letters of interest were received from Councilmember Shelly Masur of Redwood City and Councilmember Sue Vaterlaus of Pacifica. Both candidates provided a brief presentation to the C/CAG Board.

Board Members conducted two rounds of balloted votes. Both time resulted in a tie, announced at the meeting as follows:

<u>Sue Vaterlaus – City of Pacifica (8 Votes)</u>		<u>Shelly Masur – Redwood City (8 Votes)</u>	
Herb Perez	– Foster City	Cliff Lentz	– Brisbane
Catherine Carlton	– Menlo Park	Ricardo Ortiz	– Burlingame
Gina Papan	– Millbrae	Diana Colvin	– Colma
Michael O’Neill	– Pacifica	Judith Christensen	– Daly City
Maryann Moise Derwin	– Portola Valley	Lisa Gauthier	– East Palo Alto
Irene O’Connell	– San Bruno	Marie Chuang	– Hillsborough
Dave Canepa	– San Mateo County	Mark Olbert	– San Carlos
Karyl Matsumoto	– South San Francisco	Alicia Aguirre	– Redwood City

Absent: Atherton, Belmont, Half Moon Bay, San Mateo and Woodside

Chair Aguirre stated it is acceptable to appoint both candidates to the committee if that is the C/CAG Board pleasure.

Board Member Canepa MOVED to appoint both Sue Vaterlaus and Shelly Masur to the Legislative committee. Board Member Gauthier SECONDED. **MOTION CARRIED 16-0-0.**

6.3 Review and approval of Resolution 17-16 for the One Bay Area Grant 2 (OBAG 2) Local Street and Roads Rehabilitation Program and Federal-Aid Secondary (FAS) list of projects and augmentation of planning funds for submission to Metropolitan Transportation Commission (MTC). APPROVED

Board Member O’Connell MOVED to approve item 6.3. Board Member G. Papan (Millbrae) SECONDED. **MOTION CARRIED 16-0-0.**

6.4 Review and approval of the updated San Mateo County Priority Development Area (PDA) Investment & Growth Strategy. APPROVED

A presentation on the update of the San Mateo County Priority Development Area (PDA) Investment and Growth Strategy was provided by Josh Abram of Baird + Driskell.

Board Member Canepa MOVED to approve item 6.4. Board Member Chuang SECONDED. **MOTION CARRIED 16-0-0**

6.5 Review and comment on the candidate project list for Regional Measure 3 (RM3). APPROVED

Board Member Gauthier MOVED to approve item 6.5. Board Member Ortiz SECONDED. **MOTION CARRIED 15-0-0**

6.6 Initial draft, assumptions, and input on the C/CAG 2017-18 Program Budget and Member Fees.
APPROVED

Sandy Wong, Executive Director of C/CAG, provided a presentation on the Draft 2017/18 Budget.

Board Member O’Connell MOVED to approve item 6.6. Board Member Gauthier SECONDED.
MOTION CARRIED 15-0-0

7.0 COMMITTEE REPORTS

7.1 Committee Reports (oral reports)

7.2 Chairperson’s Report

7.3 Board Members Report/ Communication

8.0 EXECUTIVE DIRECTOR’S REPORT

9.0 COMMUNICATIONS - Information Only

9.1 Letter from Alicia Aguirre, Chair, City/County Association of Governments, to Bijan Sartipi, District Director, Caltrans District 4, dated 3/16/17. RE: Thank you – District 4 Office of Planning and Project Management.

9.2 Letter from Sandy Wong, Executive Director, City/County Association of Governments, to all San Mateo County City Managers/County Manager and Public Works Directors, dated 4/14/17. RE: Funding Allocation for Local Share under Measure M (\$10 Vehicle Registration Fee) – Fiscal Year 2016/17 (1st half).

10.0 ADJOURNMENT – 8:30 p.m.

Next scheduled meeting June 8, 2017