

# C/CAG

## CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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### **MEETING AGENDA** **San Mateo Countywide Water Coordination** **(SMCWCC) Committee**

**Date:** Wednesday, June 14, 2017  
7:30 a.m. to 9:00 a.m.  
**Place:** San Mateo City Hall  
Conference Room C (across from Council Chamber)  
330 West 20<sup>th</sup> Avenue  
San Mateo, CA

PLEASE CALL Sandy Wong (599-1409) IF YOU ARE UNABLE TO ATTEND

- |    |   |                                     |              |
|----|---|-------------------------------------|--------------|
| 1. | Public comment on items not on the agenda                       | Presentations are limited to 3 mins |              |
| 2. | Approval of minutes from the May 17, 2017 meeting               | Action (Pine)                       | Pages 1 - 3  |
| 3. | Receive an update on “Resilient By Design – Bay Area Challenge” | Information (Staff)                 | Presentation |
| 7. | Develop committee workplan and direct staff on next-steps       | Action (Pine)                       | Page 4 - 5   |
| 8. | Adjustment to committee meeting calendar for 2017               | Action (Pine)                       | Page 6       |
| 9. | Member comments and announcements                               | Information                         |              |
| 10 | Adjournment   | Action                              |              |
| .  |   |                                     |              |

**NOTE:** All items appearing on the agenda are subject to action by the Committee. Actions recommended by staff are subject to change by the Committee.

**NOTE:** Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Mima Guilles at 650 599-1406, five working days prior to the meeting date.

# Countywide Water Coordination Committee

## MINUTES MEETING OF MAY 17, 2017

The kick-off meeting started at 7:40 am at the San Mateo City Hall. Before a Chair and a Vice Chair were elected, Sandy Wong, Executive Director of C/CAG, welcomed everyone and asked for self-introduction. Attendance sheet is attached.

### **1. Public Comments on items not on the agenda.**

None.

### **2. Nomination and election of a Chair and a Vice Chair.**

*Motion: Member Addiego moved to **nominate and elect Dave Pine as the Chair**; member Papan seconded; Motion carried unanimously.*

*Motion: Member Addiego moved to **nominate and elect Lisa Gauthier as the Vice Chair**; member Papan seconded; Motion carried unanimously.*

### **3. Receive committee background information**

Supervisor Pine and Sandy Wong, Executive Director of C/CAG, provided brief background information regarding the origin of this committee. Committee members also received that information in the staff report for this item.

### **4. Receive a presentation from the Countywide Water Pollution Prevention Program (information item).**

Matt Fabry, C/CAG Stormwater Program Manager, provided a presentation on the countywide stormwater program. The program aims to assist local jurisdictions to comply with requirements set forth by the San Francisco Bay Regional Water Board Municipal Regional Permit, relative to the reduction of pollutants of trash, pesticides, mercury, PCB, vehicle-related oil and metals, etc.

Cross-discipline collaboration between stormwater, flood control, and sea level rise planning will enhance the competitiveness of large “green infrastructure” projects to compete for regional, state, or federal funds because of potential multiple benefits.

### **5. Receive a presentation on Sea Level Rise Vulnerability Assessment and related efforts (information item).**

Hilary Papendick, San Mateo County Resiliency Program Manager, provided a presentation on the San Mateo County Sea Level Rise Initiative, including background from science report of likely range as well as the full range of sea rise in future years. San Mateo County is leading the sea level rise initiative by first conducting the Vulnerability Assessment, its Draft document has been made available for public review. Further outreach to city councils will be conducted

in the summer. The Vulnerability Assessment evaluated 30 case studies throughout San Mateo County. Hilary provide a topline overview of assets and people at risk based on 3.3 feet of sea level rise and 1% annual chance storm.

The next phase of effort will be in resilience planning. Opportunities in cross-discipline collaboration include having consistent information for decision making, sharing outreach support and technical assistance relative to land use/zoning planning, capital projects, flood preparedness, and shoreline improvements.

**6. Receive a presentation on County of San Mateo flood control projects. (information item)**

Erika Powell, San Mateo County Flood Control Program Manager, provided a presentation on the San Mateo County flood control (flood resilience) program history, its current strategies and projects. Recently, the County Board of Supervisors approved funding for a three-year program providing resources to develop and prioritize projects, collaboration with local and other agencies on flood resilience. Projects such as the Bayfront Canal, Belmont Creek, and the South San Francisco/San Bruno are currently in the works.

Committee member Gauthier thanked the San Francisquito Creek JPA for doing good work that benefits the City of East Palo Alto.

**7. Discussion on future topics (Action).**

At the recommendation of Chair Pine, the committee agreed to conduct a focus discussion on its short- and long-term goals at the next meeting.

**8. Adoption of committee meeting calendar for 2017 (Action).**

The committee has decided on its meeting calendar for 2017 as follows.

June 14, 2017  
July 19, 2017 (as needed)  
August 16, 2017 (as needed)  
November 15, 2017

At 7:30 AM at San Mateo City Hall.

**9. Member comments and announcements (information item).**

None.

**9. Adjournment.**

| <b>Countywide Water Coordination Committee Attendance</b> |   |                  |                  |  |  |
|---|---|------------------|------------------|--|--|
| <b>Committee Member</b>                                   | <b>Agency</b>                               | <b>5/17/2017</b> | <b>6/14/2017</b> |  |  |
| Dave Pine (Chair)   | County of San Mateo                         | X                |                  |  |  |
| Lisa Gauthier (Vice Chair)                                | East Palo Alto                              | X                |                  |  |  |
| Sue Vaterlaus   | Pacifica                                    | X                |                  |  |  |
| Diane Papan   | San Mateo                                   | X                |                  |  |  |
| Mark Addiego  | South San Francisco                         | X                |                  |  |  |
|   |   |                  |                  |  |  |
| <b>Others in attendance (May 17, 2017):</b>               |   |                  |                  |  |  |
| Sandy Wong  | C/CAG                                       |                  |                  |  |  |
| Matt Fabry  | C/CAG                                       |                  |                  |  |  |
| Reid Bogert   | C/CAG                                       |                  |                  |  |  |
| Hilary Papendick  | San Mateo County (Office of Sustainability) |                  |                  |  |  |
| Kim Springer  | San Mateo County (Office of Sustainability) |                  |                  |  |  |
| Erika Powell  | San Mateo County (Public Works)             |                  |                  |  |  |
| Jim Porter  | San Mateo County (Public Works)             |                  |                  |  |  |
| Azalea Mitch  | City of Menlo Park                          |                  |                  |  |  |
| Len Matterman   | San Francisquito Creek JPA                  |                  |                  |  |  |

## C/CAG REPORT

Date: June 14, 2017  
To: San Mateo Countywide Water Coordination Committee  
From: Sandy Wong, Executive Director of C/CAG  
Subject: Develop committee workplan and direct staff on next-steps

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### **Recommendation:**

That the San Mateo Countywide Water Coordination Committee develop a committee workplan and direct staff on next-steps.

### **Fiscal Impact:**

Staff time. May require consultant support, to be determined.

### **Background:**

At the May 17, 2017 meeting, the committee tabled the discussion on workplan with the expectation of having a more in-depth discussion at the June 14, 2017 meeting.

As approved by the C/CAG Board in 2016, committee roles and responsibilities are:

1. Provide a forum for members to share information and conduct joint outreach, education and stakeholder engagement efforts.
2. Compile and disseminate information on funding opportunities.
3. Advocate for/seek out, and help members to advocate for/seek out, federal, state, regional, and private funds.
4. Compile, share, and be a central repository for, information concerning stormwater, flood control, and sea level rise projects in the county. Make use of existing information resources as much as possible.
5. Assist member agencies to collaborate and/or conduct joint planning, studies, and projects.
6. Develop, and/or assist member agencies to develop, planning policies and guidelines related to stormwater, flood control, and sea level rise.
7. Conduct research and analysis to inform member agencies.

As contextual background information for workplan discussion, at the May 17<sup>th</sup> meeting, the committee received three presentations regarding the program areas of A) Stormwater Management; B) Sea Level Rise Initiative; C) Flood Resilience. Those presentations are also posted on the committee information website (shown as May 17, 2017 Meeting Presentations): <http://ccag.ca.gov/committees/water-committee/>

On June 7, 2017, staff from the stormwater, sea level rise initiative, and flood management programs met and brainstormed potential ideas to assist the committee's upcoming discussion. Potential ideas are:

Focus Area 1 – Educate and share information:

1. Be the point of communication to share and exchange information on the three program areas.
2. Help identify and prioritize educational efforts to inform elected officials, municipal staff, business communities, and the public regarding these water issues facing San Mateo County.
3. Conduct “mini symposiums or seminars” to share knowledge, educate, and build alliances, including expert guest speakers from subject areas.
4. Prepare and share map(s) with layers of relevant data such as watersheds, flood risks, shoreline risks, sea level rise effects, and stormwater requirements.
5. Develop a database of on-going projects to inform who is doing what.

Focus Area 2 – Prioritize problem areas and select projects to intensify multi-discipline collaboration.

There are many on-going projects under different departments/agencies. These projects may overlap one another in terms of jurisdictions, physical boundaries, stakeholders, benefits, as well as potential funding sources. Prioritize a few projects to focus (enhance) collaboration. Analyze:

- Where are known problems and/or high risk areas in the county.
- What additional information is needed to prioritize projects to move forward.
- What are overlap areas.
- Who are key players.
- How to gain collaboration willingness from jurisdictions and key players.
- How to educate
- How to share stakeholder engagement
- How to “piggyback” on each other
- How to support each other
- Etc.

Focus Area 3 – Funding

- Share knowledge of funding opportunities.
- Explore funding options for coordinated approaches.
- Mutual support on obtaining external funds.
- Potential joint funds.
- Educate on potential new fund sources.

Focus Area 4 – Longer term planning.

- Develop collaboration models.
- TBD.

Committee may also consider support structure of:

- A) “Working Group” consists of: County Flood Control Manager, County SLR Program Manager, CCAG Stormwater Pollution Prevention Manager, City Manager representative(s), etc.
- B) “Resource team” consists of: Representatives from the San Francisquito Creek Joint Powers Authority, BAWSCA, Chambers of commerce, special districts, community based organizations, city/town/county staff, C/CAG Stormwater Committee, etc.

**Attachment:** None.

## C/CAG AGENDA REPORT

**Date:** June 14, 2017  
**To:** San Mateo Countywide Water Coordination Committee  
**From:** Sandy Wong, Executive Director of C/CAG  
**Subject:** Adjustment to committee meeting calendar for 2017

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**Recommendation:**

It is recommended the committee adjust its meeting calendar for 2017. This committee was set up to meet on a quarterly basis, on the 3<sup>rd</sup> Wednesday of a month. At its kick-off meeting on May 17, 2017, the committee decided to conduct its next meeting on June 14, 2017. The committee further decided to defer the adoption of its future meeting dates until after its discussion on workplan.

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| <b>Wednesday from 7:30 A.M. to 9:30 A.M.</b> |
| Potential meeting dates are:                 |
| July 19, 2017 (if needed)                    |
| August 16, 2017 (if needed)                  |
| September 20, 2017 (if needed)               |
| November 15, 2017                            |

Meetings will be held in the San Mateo City Hall, Conference Room C (located across from the Council Chamber), 330 West 20<sup>th</sup> Street, San Mateo, CA, unless otherwise noticed.