

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS  
FINANCE COMMITTEE  
MEETING MINUTES  
August 23, 2017**

**Committee Members Attending:**

Maryann Moise Derwin (Town of Portola Valley)  
Alicia Aguirre (City of Redwood City)  
Bob Grassilli (City of San Carlos)  
Ann Wengert (Town of Portola Valley)

**Guests or Staff Attending:**

Sandy Wong, Jean Higaki - C/CAG Staff  
Carrie Tam - San Carlos Financial Services Manager  
Beverly Correas – JP Morgan

**1. Call to order**

At 12:05 P.M. Finance Committee meeting was called to order.

**2. Public comment on related items not on the agenda.**

None

**3. Approval of minutes of May 24, 2016 meeting. (Action)**

Member Wengert moved and member Moise Derwin seconded approval of the minutes. Motioned passed unanimously.

**4. Receive copies of monthly investment statements for April, May, and June 2017. (Information)**

Finance committee members reviewed the investment statements and cash flow reports.

**5. Review of the quarterly investment report and recommend modifications to the C/CAG investment portfolio as needed. (Action)**

Staff notified the committee that there was a suggestion by a few Board members that the Finance Committee should consider the risk and benefit of increasing C/CAG's investment in COPOOL fund to seek higher yield.

Committee discussion included the risk and perceived risk of COPOOL resulting from the lost affected by the Lehman Brothers bankruptcy, as well as the level of confidence that has been

restored since then. Discussion also included the possible options of A) 50/50 split between COPOOL and LAIF, or B) 60/40 split between COPOOL and LAIF, to boost overall yield. While the Finance Committee did not recommend a change to the investment portfolio at the time, staff was directed to investigate the possibility of using an outside firm to perform a risk analysis, but be mindful that any additional gain not be offset by the cost to do the risk analysis.

Member Aguirre moved to have staff report back on a risk analysis, accept the report, and recommend to the Board no change to the portfolio. Member Wengert seconded. Motioned passed unanimously.

#### **6. Review and Approval of the C/CAG Investment Policy Update. (Action)**

Updates to the annual update of the C/CAG Investment Policy was presented by Carrie Tam. Changes to the policy was minor and made to incorporate state changes to the boiler plates.

Member Moise Derwin moved and member Aguirre seconded a recommendation to approve the C/CAG Investment Policy Update. Motioned passed unanimously.

#### **7. Adjournment**

The meeting adjourned at approximately 12:35 P.M.