



Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park  
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside

## AGENDA

### Congestion Management & Environmental Quality (CMEQ) Committee

**Date:** Monday, January 29, 2018  
**Time:** 3:00 p.m.  
**Place:** San Mateo City Hall  
330 West 20th Avenue, San Mateo, California  
Conference Room C (across from Council Chambers)

PLEASE CALL Jeff Lacap (650-599-1455) IF YOU ARE UNABLE TO ATTEND

- |    |   |                                     |              |
|----|---|-------------------------------------|--------------|
| 1. | Public comment on items not on the agenda.  | Presentations are limited to 3 mins |              |
| 2. | Issues from the November 2017 C/CAG Board meeting: <ul style="list-style-type: none"> <li>• Approved – Res. 17-58 authorizing the filing of a joint application for \$22M in funding from the TA Measure A Highway Program for US-101 Managed Lane project (Design &amp; ROW)</li> <li>• Approved – Agreement with SMCOE to manage the SRTS Program for FY 17/18 &amp; FY 18/19 for \$917,000</li> <li>• Approved – Joint CFP for CCAG-TA Shuttle Program for FYs 2018/19-19/20</li> <li>• Approved – Award of the SRTS/GI Pilot Projects to then jurisdictions for a total of \$2,112,863</li> <li>• Approved – Release of Draft 2017 CMP for distribution and comments</li> </ul> | Information (Lacap)                 | No Materials |
| 3. | Approval of minutes of November 27, 2017 meeting  | Action (Garbarino)                  | Pages 1 – 4  |
| 4. | Receive an update on the Carpool Incentive Program  | Information (Hoang)                 | No Materials |
| 5. | Update on San Mateo County Energy Watch 2016-2018 calendar year program cycle   | Information (Springer)              | Pages 5-12   |
| 6. | Review and recommend approval of the Final 2017 Congestion Management Program (CMP) and Monitoring Report   | Action (Lacap)                      | Pages 13-15  |
| 7. | Executive Director Report   | Information (Wong)                  | No Materials |
| 8. | Member comments and announcements   | Information (Garbarino)             |              |
| 9. | Adjournment and establishment of next meeting date:<br><b>February 26, 2018</b>   | Action (Garbarino)                  |              |

NOTE: All items appearing on the agenda are subject to action by the Committee. Actions recommended by staff are subject to change by the Committee.

NOTE: Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Mima Guilles at 650 599-1406, five working days prior to the meeting date.

Other enclosures/Correspondence - None

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS COMMITTEE ON CONGESTION  
MANAGEMENT AND ENVIRONMENTAL QUALITY (CMEQ)**

**MINUTES  
MEETING OF November 27, 2017**

The meeting was called to order by Member Aguirre in Conference Room C at City Hall of San Mateo at 3:00 p.m. Attendance sheet is attached.

**1. Public comment on items not on the agenda.**

None.

**2. Issues from the November 2017 C/CAG Board meeting**

C/CAG Staff Jeff Lacap provided updates on items that were previously brought to the CMEQ committee and been brought to the Board meeting thereafter.

**3. Approval of minutes of October 30, 2017 meeting (Action)**

*Motion: To approve the minutes of the October 30, 2017 meeting, O'Connell/Lee. Motion passes unanimously.*

**4. Review and approval of the 2018 CMEQ meeting calendar (Action)**

*Motion: To approve the 2018 CMEQ meeting calendar, O'Connell/Bonilla. Motion passes unanimously.*

**5. Receive a presentation on the San Mateo County Safe Routes to School 16-17 Annual Report (Information)**

Theresa Vallez-Kelly, San Mateo County Safe Routes to School Program Coordinator with the San Mateo County Office of Education, provided a presentation about the San Mateo County Safe Routes to School Program. The presentation offered an update on the program's progress during the 2016-2017 school year as well as background on the program's goals, structure, and approaches. Program performance through a more robust data collection effort, an equity analysis, and future goals for the program was the key focus of the presentation.

**6. Review and recommend approval of the Draft 2017 Congestion Management Program (CMP) and Monitoring Report (Action)**

Jeff Lacap, C/CAG staff, provided a presentation on the Draft 2017 CMP and monitoring report. As the Congestion Management Agency, C/CAG is responsible for the update of CMP every two years. The Draft 2017 CMP will be submitted to the C/CAG Board in December, and then released for public comments. Staff prepared the Draft based on input and guidelines issued by the MTC. The monitoring report provides performance measurements on traffic congestion and travel time analysis of various travel modes. Final draft 2017 CMP will be brought back to CMEQ committee for review in January. Committee members had questions regarding the travel time methodology and commented on the lack of other major arterials in the county not included in the monitoring analysis.

*Motion: To review and recommend approval of the Draft 2017 Congestion Management Program (CMP) and Monitoring Report, Lewis/O'Connell. Motion passes unanimously.*

**7. Review and recommend approval of the Call for Projects for the C/CAG and San Mateo County Transportation Authority Shuttle Program for Fiscal Year 18/19 and Fiscal Year 19/20 (Action)**

Susy Kalkin, C/CAG staff, presented the Call for Projects for the C/CAG and San Mateo County Transportation Authority Shuttle Program. The \$10 million in funding for the two-year program is provided by C/CAG Congestion Relief Plan Program funds, which provides \$1,000,000 (\$500,000 for FY 18/19 and \$500,000 for FY 19/20), and San Mateo County Transportation Authority Measure A Program funds, which provide approximately \$9 million for the two-year funding cycle. The C/CAG funding will be predicated on the C/CAG Board of Directors approving shuttle funding in the amount of \$500,000 for each fiscal year through the budget adoption process. Once proposed projects have been scored they will be brought to each respective Board of Directors for the funding allocation from the respective agency. Staff will work to try to issue only one source of funds (C/CAG or TA) for each shuttle program sponsor.

Sponsors of new shuttles as well as sponsors of existing shuttles that fall below the established operating cost per passenger or passenger per service hour benchmarks will be required to consult with SamTrans operations planning staff for shuttle technical assistance prior to the submittal of an application and are encouraged to continue to seek assistance as needed during the current shuttle funding cycle.

*Motion: To review and recommend approval of the Call for Projects for the C/CAG and San Mateo County Transportation Authority Shuttle Program for Fiscal Year 18/19 and Fiscal Year 19/20, Lewis/O'Connell. Aguirre, Keener, Lee, Bonilla, Powell, Masur, and Beach approve. Powell abstained.*

**8. Review and recommend approval of the proposed project funding list under the Safe Routes to School/Green Street Infrastructure Pilot Program (Action)**

C/CAG Staff Reid Bogert presented the proposed project funding list for the Safe Routes to School/Green Street Infrastructure Pilot Program. The purpose of the Pilot Program is to demonstrate an integrated approach to building infrastructure that makes it safer for walking and biking to school while simultaneously addressing the capture and cleaning of stormwater runoff. Specifically, the Pilot Program is intended to fund integrated improvements at intersections and mid-block crossings near schools. Of the 15 eligible projects submitted, nine are recommended for full funding and one for partial funding, totaling \$2,000,000. Committee members had questions regarding scoring of specific proposed projects.

*Motion: To review and recommend approval of the proposed project funding list under the Safe Routes to School/Green Street Infrastructure Pilot Program, Lee/Masur. Motion passes unanimously.*

**9. Executive Director Report (Information).**

C/CAG Executive Director Sandy Wong asked Committee members to help promote the upcoming public meetings for the US-101 Managed Lane project. Sandy also provided updates to the CTP 2040 Working Group, which will have their first meeting in early December.

**10. Member comments and announcements (Information).**

None.

**11. Adjournment and establishment of next meeting date.**

The meeting adjourned at 4:18 pm.

The next regular meeting was scheduled for January 29, 2018.

2017 C/CAG Congestion Management & Environmental Quality (CMEQ) Committee Attendance Report													
Agency	Representative	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Metropolitan Transportation Commission	Alicia Aguirre	x			x				x		x	x	
City of Redwood City	Shelly Masur	n/a	n/a		n/a		x		x		x	x	
Town of Atherton	Elizabeth Lewis	x	x		x				x		x	x	
City of San Bruno	Irene O'Connell		x		x		x				x	x	
City of Burlingame	Emily Beach	x	x		x		x		x		x	x	
Environmental Community	Lennie Roberts	x	x								x	x	
City of Pacifica	Mike O'Neill	x	x		x		x		x				
City of South San Francisco	Richard Garbarino	x	x		x				x		x		
Public	Josh Powell	x	x		x		x				x	x	
City of Millbrae	Wayne Lee	x	x		x				x		x	x	
City of San Mateo	Rick Bonilla	x	x		x		x		x		x	x	
City of Pacifica	John Keener	x	x		x		x		x		x	x	
Agencies with Transportation Interests	Adina Levin	x	x		x		x		x		x		
Business Community	Linda Koelling	x			x		x		x		x	x	
Peninsula Corridor Joint Powers Board (Caltrain)	Dave Pine	n/a	n/a		n/a				x		x		
San Mateo County Transit District (SamTrans)	Pete Ratto	n/a	n/a		n/a		x		x		x	x	

**Staff and guests in attendance for the November 27, 2017 meeting:**

Sandy Wong, John Hoang, Jeff Lacap, Susy Kalkin - C/CAG Staff

Theresa Vallez-Kelly - SMCOE

Joel Slavitt - SMCTA

David Burruto - San Mateo County BOS

## C/CAG AGENDA REPORT

**Date:** January 29, 2018  
**To:** Congestion Management and Environmental Quality (CMEQ) Committee  
**From:** Kim Springer, County staff to RMCP Committee  
**Subject:** Update on San Mateo County Energy Watch 2016-2018 calendar year program cycle.  
  
(For further information contact Kim Springer at 650-599-1412)

---

### RECOMMENDATION

Receive an update on the San Mateo County Energy Watch 2016-2018 calendar year program cycle.

### FISCAL IMPACT

None. SMCEW program staff costs are paid for by funding under the C/CAG – PG&E Local Government Partnership (LGP) agreement.

### BACKGROUND/DISCUSSION

#### Energy-Savings Goal

The SMCEW Program is currently in a three-year program cycle, for calendar years 2016-2018. Past program cycles, 2009, 2010-2012, 2013-2014, and 2015, contracts have included goals set by PG&E for energy-savings outcomes (kW, kWh, and Therms). For this program cycle, 2016-2018, the contract does not specify exact energy-savings goals, however, PG&E has suggested we use past (2015) savings goals, since the current program cycle funding, annualized, is consistent with that year. Program cycle to date (January 2016 through November 2017), the following energy-savings results have been achieved for peak kilowatts (kW) and kilowatt hours (kWh).

#### **kW**

	<b>Cumulative kW (up to November 2017)</b>	<b>Program Cycle Goals (2016-2019)</b>	<b>% of Goal</b>
<b>Overall (DI + Calculated + Streetlights)</b>	<b>882 kW</b>	<b>1405 kW</b>	<b>63%</b>
<b>DI</b>	782 kW	1129 kW	69.3%
<b>Calculated + Streetlights</b>	100 kW	276 kW	36.3%

## kWh

	<b>Cumulative kWh (up to November 2017)</b>	<b>Program Cycle Goals (2016-2019)</b>	<b>% of Goal</b>
<b>Overall (DI + Calculated + Streetlights)</b>	<b>5,636,305 kWh</b>	<b>7,402,865 kWh</b>	<b>76%</b>
<b>DI</b>	4,668,025 kWh	6,160,946 kWh	75.8%
<b>Calculated + Streetlights</b>	968,280 kWh	1,241,919 kWh	78%

In addition, through November 2017, the program has achieved a net reduction of 5,907 Therms. The Therms goal is to remain neutral in the face of interactive effects caused by indoor lighting. Positive Therms means we are above goal. In 2017, the program completed 67 energy-saving projects in San Mateo County.

Energy-savings charts for January 2016 through November 2017 are provided as attachments to this staff report.

### Call for Projects

The SMCEW program launched a Municipal Energy Efficiency Call for Projects for C/CAG member agencies, with the final guidelines approved by the C/CAG Board on October 12, 2017. SMCEW staff released a Call for Projects on October 20, 2017. A pre-application workshop was held on November 6, 2017 for interested local governments. The application due date was December 15, 2017. Staff received proposals from 12 member agencies, which have been reviewed. Grant contracts are pending approval by the C/CAG Board on February 8, 2018. Staff will provide a short presentation about the types of projects proposed by cities, costs, and the timeline for this effort.

### Library Kits

The SMCEW program launched a “Check It Out! Home Energy and Water Saving Toolkit” program at all the libraries in San Mateo on Earth Day 2017. To date there have been 387 check outs of the tool kits. The libraries have also been supplied instruction booklets in Spanish and Mandarin.

### Other Program Elements

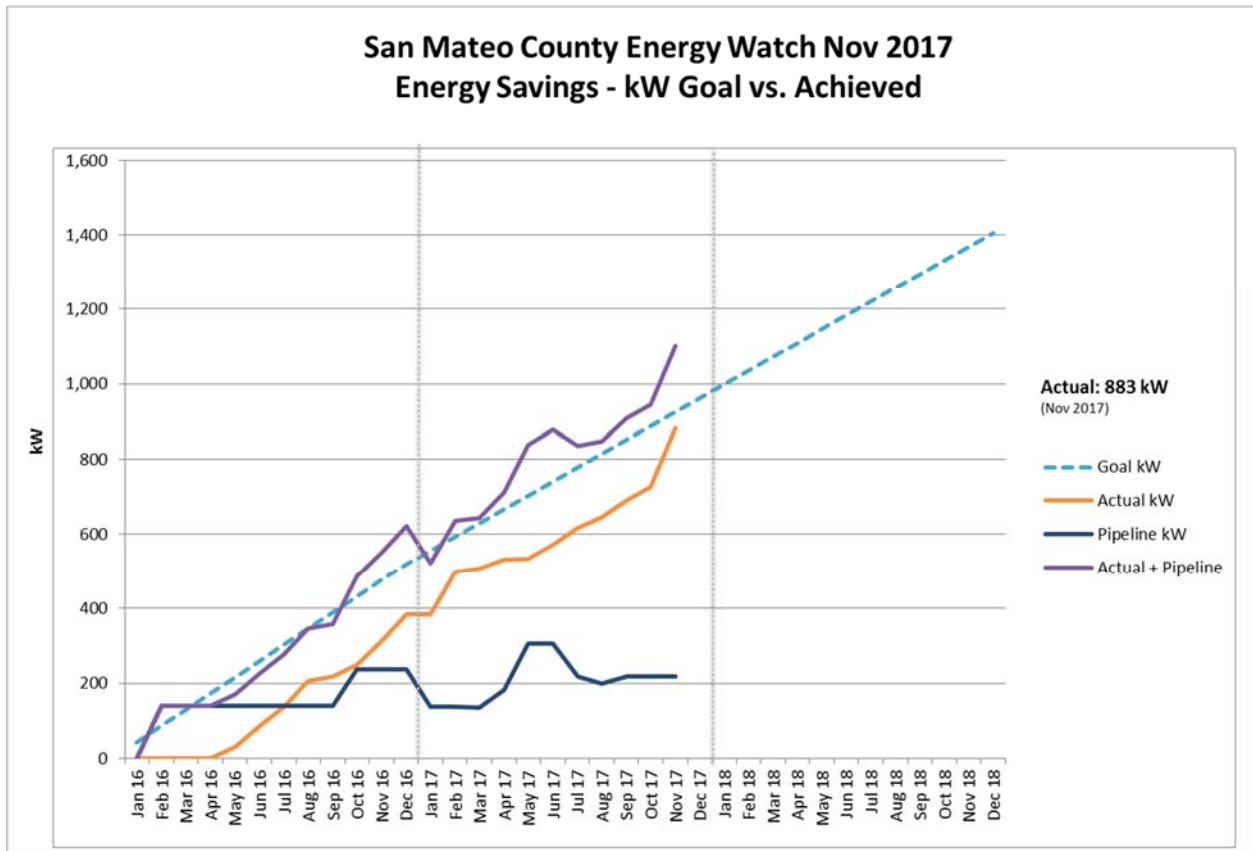
The program continues to send out two newsletters per month and maintain the SMCEW website. In 2018, the program will update the website, both content and platform.

Staff will update the CMEQ Committee on these and other program elements.

### **ATTACHMENT**

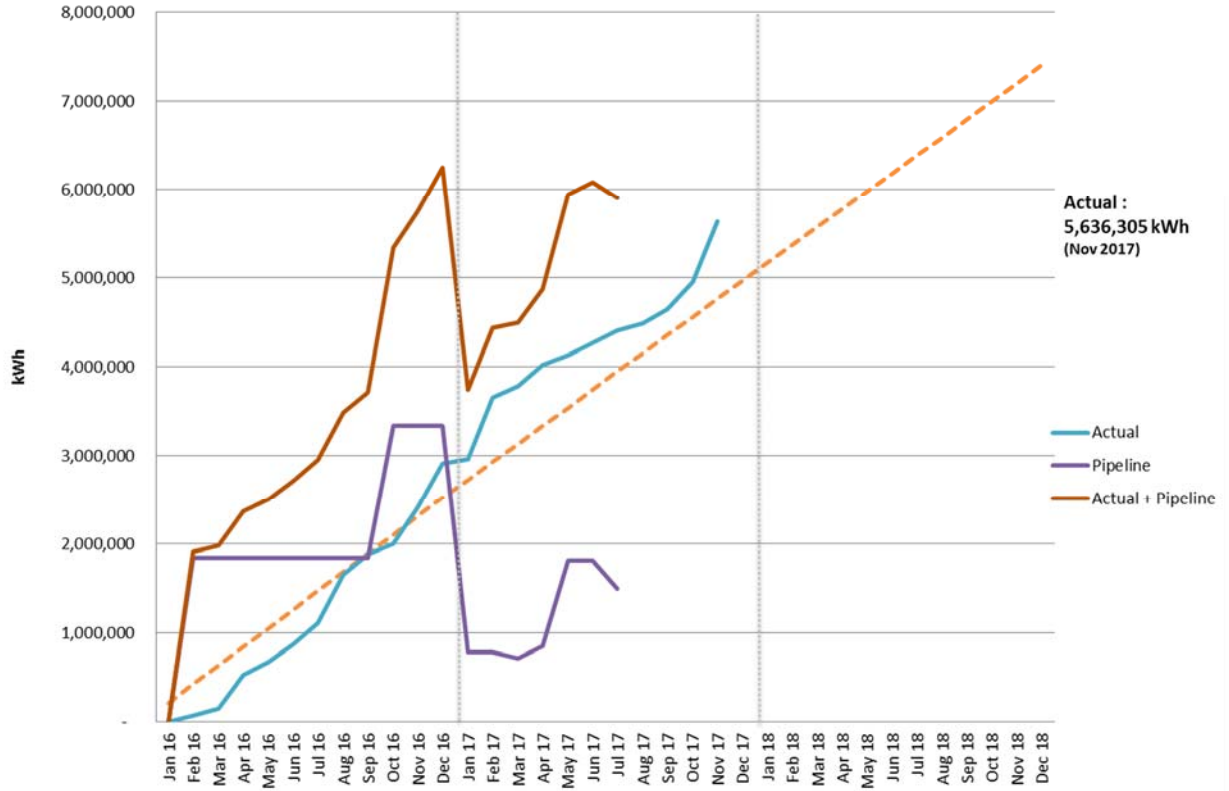
- SMCEW Energy-Savings Charts – January 2016 through November 2017
- Draft Guidelines – Call for Projects

# SMCEW Energy-Savings Charts – January 2016 through November 2017

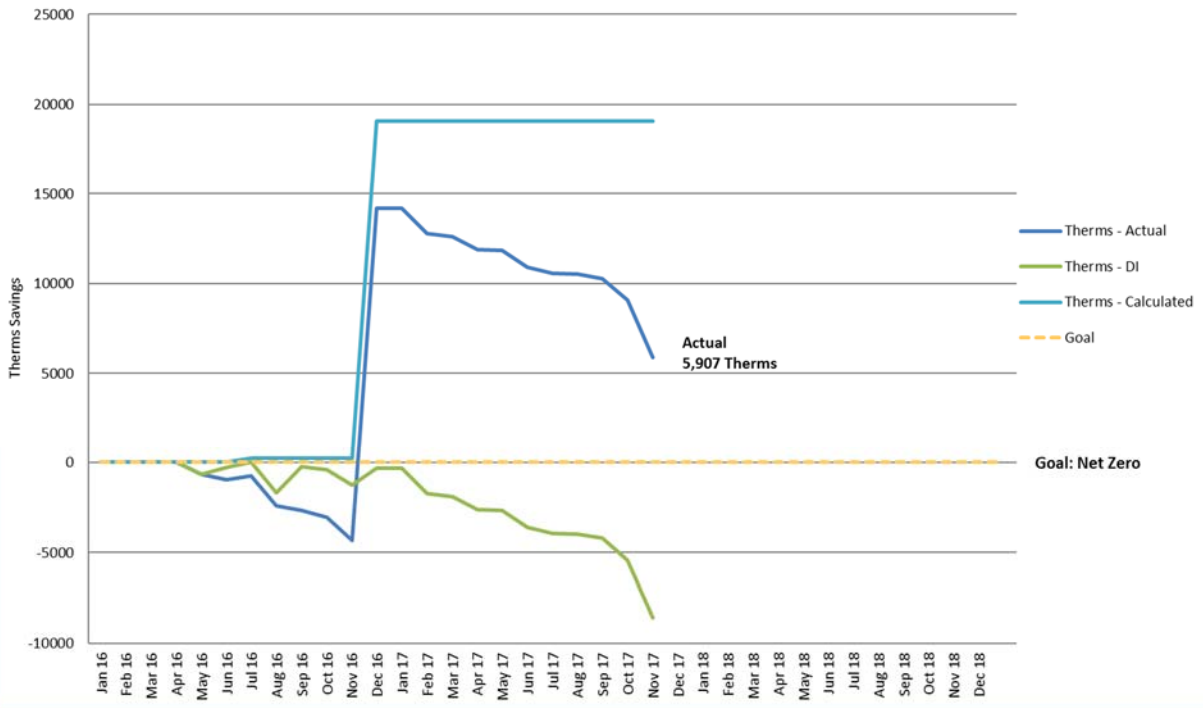




### San Mateo County Energy Watch Nov 2017 Energy Savings- kWh Goal vs. Achieved



### San Mateo County Energy Watch 2017 Energy Savings - Therms Goal vs. Achieved





*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park  
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

## **Funding Guidelines for the San Mateo County Energy Watch (SMCEW) Municipal Energy Efficiency Call for Projects**

### **Background**

The City/County Association of Governments of San Mateo County (C/CAG) is a joint powers agency whose members are the County and the 20 cities and towns in San Mateo County. Its primary role is a Congestion Management Agency, but it also administers the San Mateo County Energy Watch (SMCEW), a PG&E ratepayer-funded program that provides no-cost energy audits, benchmarking, and climate action planning services. As part of the SMCEW program, the Municipal Energy Efficiency Call for Projects is funded by California utility customers and administered by PG&E under the auspices of the California Public Utilities Commission (CPUC). C/CAG contracts with County of San Mateo Office of Sustainability to administer the program.

### **Project Goals**

The goal of the Municipal Energy Efficiency Call for Projects is to support local governments (cities, towns, and the County) in San Mateo County in the identification and implementation of energy efficiency projects at their facilities. The Municipal Energy Efficiency Call for Projects is intended to fund local government staff time spent on activities related to energy efficiency project implementation. There are two tiers of funding available to jurisdictions. The first tier is for jurisdictions that identify an energy efficiency project and demonstrate commitment to complete that project, but the project completion date is beyond 2018 calendar year. The second tier is for jurisdictions that successfully identify and complete an energy efficiency project within the 2018 calendar year. See the Funding Details section for more information.

### **Eligible Applicants**

Only local governments (cities, towns, and County) in San Mateo County are eligible applicants for funding through the Call for Projects.

### **Eligible Projects**

Projects should demonstrate a reasonable commitment to the implementation of energy efficiency retrofits at the jurisdiction's facilities. Eligible energy efficiency projects may include interior or exterior lighting, HVAC, controls, and other measures which will generate CPUC-approved<sup>1</sup> energy savings for the local government, and which can be supported through an existing PG&E energy efficiency program. The grant funding must be in support of energy efficiency that is tied to a facility upgrade (e.g., lighting or HVAC) or facility program (e.g., retro-commissioning). The grant cannot fund renewable energy projects (e.g., solar or electric vehicle charging stations). The Municipal Energy Efficiency Call for Projects will encourage multiple measures in a building or

---

<sup>1</sup> CPUC ratepayer programs are funded through a public goods charge collected by the investor-owned utility (IOU) programs on customer bills. Both SMCEW and this grant program are funded by California utility customers and administered by PG&E under the auspices of the CPUC. PG&E supports a range of CPUC-approved energy efficiency programs aimed at promoting increased and persistent energy savings in local government facilities.

buildings, as is already encouraged through our Comprehensive Energy Recommendations efforts.

**Eligible Activities**

Grants will fund local government staff (including consultant staff) work on energy efficiency project implementation. Local governments should leverage the SMCEW program and the no-cost services available for energy efficiency work. The SMCEW program is available to support local governments throughout a comprehensive energy recommendation process and/or direct install implementation. The SMCEW team will meet with local government staff to help identify the greatest energy saving opportunities. Guided by local government staff, an SMCEW engineer will audit selected facilities and then present findings to key staff. Furthermore, the SMCEW team can assist staff in preparing bid documents, contractor procurement, and applications for incentives and loans.

The goal of this Municipal Energy Efficiency Call for Projects is to fund local government staff work with SMCEW and to leverage the no-cost services stated above. Grants will fund local government staff work on the facility audit, audit findings review meetings, analyzing financing options, presentations to the City or Town Council, developing or reviewing provided equipment specifications, procuring contractors, and more. This grant is focused on the “soft costs” of energy efficiency project implementation and cannot fund the hard costs (i.e., equipment).

**Funding Details**

There is up to \$400,000 in Implementation funds in the SMCEW program budget for the Municipal Energy Efficiency Call for Projects. Local governments may be awarded a maximum of \$50,000 and are limited to submitting one application per jurisdiction. The grant contract will be between the local government and C/CAG. Grant funds will be awarded as milestones are completed.

Local governments will need to reach project milestones to receive “progress payments” of grant funds. There are two tiers of funding available to jurisdictions. The first tier is for jurisdictions that identify an energy efficiency project and demonstrate commitment to complete that project, but the project completion date is beyond 2018 calendar year. The second tier is for jurisdictions that successfully identify and complete an energy efficiency project within the 2018 calendar year. See the Funding Details section for more information. Jurisdictions are eligible for both progress payments if they are able to achieve both milestones.

<b>Tier</b>	<b>Milestone</b>	<b>Progress Payment</b>
Tier 1	Identification of and commitment to complete an energy efficiency project by December 31, 2018 (e.g., approval by City Council or City Manager). To meet this milestone, agencies do not have to complete the project by December 31, 2018.	\$20,000
Tier 2	Completion of energy efficiency project by December 31, 2018.	\$30,000

**Timely Use of Funds**

Progress payments will be made as milestones are met. If a milestone is not met funding for that tier will be forfeited. Final invoices for eligible reimbursement must be submitted by December 31, 2018.

### Required Application Elements

- Local government agency name, address, point of contact
- Names and position titles of responsible staff
- Inventory of proposed project locations, including location, square footage, and potential energy saving measures
- Energy audit results/analysis (if applicable)
- Previous energy efficiency retrofits completed through PG&E incentive programs for the identified locations (if applicable)
- Estimate of capital investment available to complete projects
- Interest in pursuing PG&E's 0% On-Bill Financing program ([https://www.pge.com/en\\_US/business/save-energy-money/financing/energy-efficiency-financing/energy-efficiency-financing.page](https://www.pge.com/en_US/business/save-energy-money/financing/energy-efficiency-financing/energy-efficiency-financing.page)), or other financing programs.

### Evaluation Criteria

Evaluation Criteria	Description	Max Points
Proposed Project	Project identifies key opportunities at facilities for energy efficiency work.	40
Project Timeline	Preliminary project timeline, is realistic for project scope, and fits within grant deadline.	30
Funding	Application demonstrates identification of appropriate staff, capital funding, and/or willingness to leverage PG&E's On-Bill Financing program.	30
Total		100

### Application Submission

Applicants should submit electronic copies of the completed application along with any supporting documents by December 15, 2017. A workshop for prospective applicants will be held on November 6, 2017 at 2:00pm in the San Carlos City Hall (Enterprise Room).

Please submit applications to:

Andrea Chow

[achow@smcgov.org](mailto:achow@smcgov.org)

### **Tentative Schedule for SMCEW Municipal Energy Efficiency Call for Projects**

<b>Event</b>	<b>Date</b>
Call for Projects Issued	October 20, 2017
Application Workshop	November 6, 2017 at 2:00pm San Carlos City Hall (Enterprise Room)
Applications Due	December 15, 2017
Evaluation Panel Review	December 2017
C/CAG Board Approves Evaluation Results	January 2017
Execute Funding Agreements with Project Sponsors for Awarded Projects	By March 1, 2018
Final Reimbursement Requests Due	December 31, 2018

For any questions regarding the program or application process, please contact Andrea Chow at [achow@smcgov.org](mailto:achow@smcgov.org) or 650-363-4125.

## C/CAG AGENDA REPORT

**Date:** January 29, 2018

**To:** Congestion Management and Environmental Quality Committee (CMEQ)

**From:** Jeff Lacap

**Subject:** Review and recommend approval of the Final 2017 Congestion Management Program (CMP) and Monitoring Report

(For further information, contact Jeff Lacap at 650-599-1455)

---

### RECOMMENDATION

That the CMEQ Committee review and recommend approval of the Final 2017 Congestion Management Program (CMP) and Monitoring Report

### FISCAL IMPACT

It is not anticipated that the changes in the 2017 CMP will result in any increase in the current fiscal commitment that C/CAG has made to the Program.

### BACKGROUND

#### *Overview*

Every two years, C/CAG as the Congestion Management Agency for San Mateo County, is required to prepare and adopt a Congestion Management Program (CMP) for San Mateo County. The CMP is prepared in accordance with state statutes, which also establish requirements for local jurisdictions to receive certain gas tax subvention funds. The CMP's conformance with regional goals enable San Mateo County jurisdictions to qualify for state and federal transportation funding.

The Metropolitan Transportation Commission (MTC) also provides guidance for consistency and compatibility with the Regional Transportation Plan (RTP). MTC's findings for the consistency of CMPs focus on five areas:

- Goals and objectives established in the RTP,
- Consistency of the system definition with adjoining counties,
- Consistency with federal and state air quality plans,
- Consistency with the MTC travel demand modeling database and methodologies; and
- RTP financial assumptions.

### ***2017 Final CMP Update***

On November 16, 2017, the C/CAG Congestion Management Program Technical Advisory Committee recommended approval of the 2017 Draft CMP. It was further recommended that staff list the 12 deficient CMP roadway segments in the report and provide detail on the methodology in calculating the travel time.

The C/CAG Congestion Management and Environmental Quality Committee (CMEQ) also recommended approval at their meeting on November 27, but had questions regarding the travel times reported in the monitoring report and asked staff to provide further clarification. (The general-purpose lane travel times presented in the LOS monitoring report are the result of a 2-month average between all Tuesdays, Wednesday, and Thursdays in April and May 2017 during the 7-9am and 4-7pm peak hours. The travel times reported represent the calculated INRIX travel time using the average speed over each CMP roadway segment for each 5-minute interval during each respective AM and PM peak period. Because of the multitude of data points, there is a variability of travel times in the dataset, which affects the overall reported average travel time. For example, the average speed in the southbound US 101 segment between SR 92 and Whipple varies from 70 mph to 30 mph during the AM peak period. For the PM period, the average speed varies from 70 mph to 20 mph.)

The C/CAG Board approved the Draft 2017 CMP on December 14, 2017 and authorized its release for review and comments. The Draft 2017 CMP and the notices of its availability for review were issued on December 22, 2017 to all interested parties including local and regional transportation agencies and local jurisdictions. Comments are due by January 22, 2018. Staff received comments from San Mateo County Public Works. All pertinent comments have been incorporated in the proposed 2017 Final CMP. Comments received between now and the CMEQ meeting will be provided to the CMEQ members.

Since the draft version was presented to the CMEQ in November, minor grammatical and editorial changes were made to the 2017 Final CMP and appendices in addition to the following items:

- The 12 deficient CMP roadway segments have been extracted from the body of the monitoring report and listed in the Executive Summary for easy reference.
- More detail about the travel time methodology has been reported in the LOS Monitoring Report (Appendix F).

### ***SB 743***

Senate Bill 743 was signed into law in 2013 and aimed to replace the metric used to measure the transportation impact assessment in the California Environmental Quality Act (CEQA) process from a delay based metric such as traffic level of service (LOS) to another metric such as vehicle miles traveled (VMT).

The Governor's Office of Planning and Research (OPR) is responsible for identifying the alternative metric and updating the CEQA Guidelines on transportation impact analysis. OPR has identified VMT as the new metric but is currently still finalizing the technical guidance for impact analysis.

Since current CMP legislation requires the use of LOS metric, the Draft 2017 CMP has been prepared following current CMP guidelines. C/CAG did not do any major updates to the CMP and only made focused changes during this update to report on the work performed and progress made in implementing the CMP elements (Roadway System, Traffic LOS Standards, Performance Element, Trip Reduction and Travel Demand Element, Land Use Impact Analysis Program, and Seven-Year Capital Improvement Program) since the last update in 2015.

It is anticipated when SB 743 implementation guidelines are fully adopted by OPR or any other legislative efforts to amend the CMP legislation occur, C/CAG, in coordination with the Metropolitan Transportation Commission and other Congestion Management Agencies in the Bay Area, will evaluate and recommend performance metrics for future CMP updates.

***2017 CMP Approval Schedule (Tentative)***

<u>Date</u>	<u>Activity</u>
January 18, 2018	Final CMP to TAC
January 29, 2018	Final CMP to CMEQ
February 8, 2018	Final CMP to Board
March 2018	Final CMP to MTC

The Congestion Management Program Technical Advisory Committee (CMP TAC) recommended adoption of the Final 2017 CMP at their January 18<sup>th</sup> meeting.

Staff requests that the CMEQ Committee recommend adoption of the Final 2017 CMP and allow staff to incorporate any additional comments received prior to presenting to the Board for adoption in February.

Since most of the CMP document remains unchanged, only electronic versions of the documents are being provided to the CMEQ. The Final 2017 CMP and Appendix are provided electronically only and can also be downloaded from the following webpage:

*<http://ccag.ca.gov/committees/congestion-management-program-technical-advisory-committee/>*

**ATTACHMENT**

- Final 2017 San Mateo County CMP & Appendix (*Available for download at:*  
*<http://ccag.ca.gov/committees/congestion-management-and-environmental-quality-committee/>*)