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AGENDA

Congestion Management & Environmental Quality (CMEQ) Committee

Date: Monday, February 26, 2018
Time: 3:00 p.m.
Place: San Mateo City Hall
330 West 20th Avenue, San Mateo, California
Conference Room C (across from Council Chambers)

PLEASE CALL Jeff Lacap (650-599-1455) IF YOU ARE UNABLE TO ATTEND

- | | | |
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| 1. Public comment on items not on the agenda. | Presentations are limited to 3 mins | |
| 2. Issues from the February 2018 C/CAG Board meeting: <ul style="list-style-type: none">• Approved – Reallocation of TDA Art. 3 funds for SSF Linden Ave. Complete Streets Safety Project• Approved – Amendment #1 with SMCOE to at \$10,104 unspent fund from previous agreement for a new total of \$927,204• Adopted – Final 2017 Congestion Management Program (CMP) | Information (Lacap) | No Materials |
| 3. Approval of minutes of January 29, 2017 meeting | Action (Garbarino) | Pages 1 – 3 |
| 4. Review and recommend approval of Fiscal Year 2018/19 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) County Program Manager Fund for San Mateo County | Action (Hoang) | Pages 4 - 6 |
| 5. Receive information on issues to consider for the US 101 Managed Lane toll operator options | Information (Wong) | Page 7 - 9 |
| 6. Nomination/Election of Chair and Vice Chair | Action (Lacap) | Page 10 |
| 7. Executive Director Report | Information (Wong) | No Materials |
| 8. Member comments and announcements | Information (Garbarino) | |
| 9. Adjournment and establishment of next meeting date:
March 26, 2018 | Action (Garbarino) | |

NOTE: All items appearing on the agenda are subject to action by the Committee. Actions recommended by staff are subject to change by the Committee.

NOTE: Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Mima Guilles at 650 599-1406, five working days prior to the meeting date.

Other enclosures/Correspondence - None

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS COMMITTEE ON CONGESTION
MANAGEMENT AND ENVIRONMENTAL QUALITY (CMEQ)**

**MINUTES
MEETING OF January 29, 2018**

The meeting was called to order by Vice Chair O'Neill in Conference Room C at City Hall of San Mateo at 3:04 p.m. Attendance sheet is attached.

1. Public comment on items not on the agenda.

None.

2. Issues from the November 2017 C/CAG Board meeting

C/CAG Staff Jeff Lacap provided updates on items that were previously brought to the CMEQ committee and been brought to the Board meeting thereafter.

3. Approval of minutes of November 27, 2017 meeting (Action)

*Motion: To approve the minutes of the November 27, 2017 meeting, O'Connell/Koelling.
Motion passes unanimously.*

4. Receive an update on the Carpool Incentive Program (Information)

C/CAG Staff John Hoang and Sara Muse presented an update to the "Carpool in San Mateo County!" program. Staff is currently working to get Waze Carpool on board as another provider together with Scoop. Staff has also reached out to neighboring counties to discuss the program and to see if other counties are interested in partnering on future incentives or continuing the carpool program once it ends in San Mateo County.

Results for October through December shows an increase in the total number of registered users from month to month. The number of one-way trips taken has decreased from October to December due to the numerous holidays in November and December. Sara also presented data that shows many trips originating outside of the county (notably San Francisco, Santa Clara, and Alameda County).

Committee members had questions on marketing the program, obtaining additional rider data, and how the ridership/population data presented is correlated to access to public transportation.

5. Update on San Mateo County Energy Watch 2016-2018 calendar year program cycle (Information)

Kim Springer, San Mateo County Energy Watch staff, provided an update on the San Mateo County Energy Watch (SMCEW) program. Kim presented the highlights of the program in 2016-2017 which includes exceeding or nearing energy savings goals of kilowatt-hours, and kilowatts through various projects at various local governments, business facilities, and schools in San Mateo County. Other highlights included RICAPS and Beacon Awards and the newly launched, Municipal Energy Efficiency Call for Projects. The 2018-2019 Program Transition including the CPUC business plan and future strategies were discussed.

6. Review and recommend approval of the Final 2017 Congestion Management Program (CMP) and Monitoring Report (Action)

C/CAG Staff Jeff Lacap provided a presentation on the Final 2017 CMP and monitoring report since the report was released for public review back in December. He reported that staff took public comments into consideration and incorporated them into the Draft Final 2017 CMP as feasible. The Final 2017 CMP will be brought back to the C/CAG Board for a public hearing and adoption in February.

Motion: To review and recommend approval of the Final 2017 Congestion Management Program (CMP) and Monitoring Report, Masur/O'Connell. Motion passes unanimously.

7. Executive Director Report (Information).

C/CAG Executive Director Sandy Wong announced the upcoming conference “*Floods, Drought, Rising Seas, OH MY!*” event scheduled for March 30, 2018 at Cañada College, hosted by C/CAG and the County of San Mateo. Sandy provided an update to the San Mateo Countywide Transportation Plan 2040 Follow-up Working Group. The group has met twice to discuss four key topics: equity, performance measures, aligning funding with leads in transportation, and public outreach. Lastly, the comment period for the US-101 Managed Lane project EIR has closed and the project team is working on addressing the comments received. Member Levin had a question regarding information on the US-101 express bus study.

8. Member comments and announcements (Information).

None.

9. Adjournment and establishment of next meeting date.

The meeting adjourned at 3:58 pm.

The next regular meeting was scheduled for February 26, 2018

2018 C/CAG Congestion Management & Environmental Quality (CMEQ) Committee Attendance Report													
Agency	Representative	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Metropolitan Transportation Commission	Alicia Aguirre	x											
City of Redwood City	Shelly Masur	x											
Town of Atherton	Elizabeth Lewis												
City of San Bruno	Irene O'Connell	x											
City of Burlingame	Emily Beach	x											
Environmental Community	Lennie Roberts	x											
City of Pacifica	Mike O'Neill	x											
City of South San Francisco	Richard Garbarino												
Public	Josh Powell	x											
City of Millbrae	Wayne Lee												
City of San Mateo	Rick Bonilla	x											
City of Pacifica	John Keener	x											
Agencies with Transportation Interests	Adina Levin	x											
Business Community	Linda Koelling	x											
Peninsula Corridor Joint Powers Board (Caltrain)	Dave Pine												
San Mateo County Transit District (SamTrans)	Pete Ratto	x											

Staff and guests in attendance for the January 29, 2018 CMEQ Meeting:
Sandy Wong, John Hoang, Jeff Lacap, Susy Kalkin, Sara Muse, Kim Springer - C/CAG Staff
David Burruto - San Mateo County BOS

C/CAG AGENDA REPORT

Date: February 26, 2018

To: Congestion Management and Environmental Quality (CMEQ) Committee

From: John Hoang

Subject: Review and recommend approval of Fiscal Year 2018/19 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) County Program Manager Fund for San Mateo County

(For further information or questions contact John Hoang at 363-4105)

RECOMMENDATION

That the TAC review and recommend approval of the Fiscal Year 2018/19 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) County Program Manager Fund for San Mateo County.

FISCAL IMPACT

The total amount available is \$1,141,094 (Admin. - \$56,094; Projects - \$1,085,000)

SOURCE OF FUNDS

The Bay Area Air Quality Management District (BAAQMD) is authorized under Health and Safety code Section 44223 and 44225 to levy a fee on motor vehicles. Funds generated by the fee are referred to as the Transportation Fund for Clean Air (TFCA) funds and are used to implement projects to reduce air pollution from motor vehicles. Health and Safety Code Section 44241(d) stipulates that forty percent (40%) of funds generated within a county where the fee is in effect shall be allocated by the BAAQMD to one or more public agencies designated to receive the funds, and for San Mateo County, C/CAG has been designated as the County Program Manager to receive the funds.

BACKGROUND

The BAAQMD County Program Manager Fund Expenditure Plan Guidance for TFCA (Guidance) for Fiscal Year 2019 is utilized for the FY 2018/19 Program. Cost Effectiveness (C-E), as defined in the Guidance, is used as screening criteria for all projects considered for allocation under the TFCA program. For instance, ridesharing projects must result in a C-E of less than \$150,000 per weighted ton of reduced emissions. Existing Shuttle/Feeder bus Service must show a C-E of less than \$200,000 per weighted ton of reduced emissions and alternative fuel vehicles must have a maximum C-E of \$250,000.

For the past several years, C/CAG has allocated the TFCA funds to projects implemented by the San Mateo County Transit District (SamTrans) and Commute.org. Funds provided to SamTrans historically help fund the SamTrans Shuttle Program for the BART shuttles, which provide peak commute period shuttle service from BART stations to employment sites in San Mateo County. Funds provided to Commute.org help fund the Countywide Voluntary Trip Reduction Program, which is a program that provides incentives to reduce single occupant vehicle trips and includes carpool/vanpool/school incentives as well as the addition of the countywide Guaranteed Ride Home program for the upcoming year. Commute.org also manages shuttles on behalf of member cities.

In FY 2017/18, as summarized in the table below, in addition to the Voluntary Trip Reduction Program and SamTrans Shuttle Program, funds were distributed to one-time new projects including: SamTrans Signal Prioritization for Buses on El Camino and the C/CAG Countywide Carpooling Incentives Program. Please note that the increase in amount available was due to the inclusion of unspent funds rolled over from the previous cycle.

	<u>TFCA Funds FY 2017/18</u>
Administration	\$54,654
Commute.org	\$600,000
SamTrans - BART Shuttle	\$110,000
SamTrans – Signal Prioritization on El Camino Real	\$79,000
C/CAG Countywide Carpooling Incentives Program	<u>\$700,000</u>
Total	\$1,543,654

FY 2018/19 Funding Recommendations

There is a total of \$1,141,094 available for FY 2018/19. The estimated administration budget is \$56,094 (approx. 5%) with the remaining \$1,085,000 proposed to be available for projects. For each funding cycle, staff consults with SamTrans and Commute.org to identify projects that are deemed most cost-effective in achieving the TFCA program objectives.

For this cycle, it is recommended that the SamTrans Shuttle Program receive an allocation of \$110,000 for the BART Shuttle Program. It is also recommended that Commute.org receive an allocation of \$600,000 for the Countywide Trip Reduction Program. These amounts are at the same level as the previous year’s figures. The remaining \$375,000 is recommended to be allocated towards continuing the C/CAG Countywide Carpooling Incentive Program. These funding recommendations are subject to submission of an acceptable work plan and C-E calculations to qualify for use of the funds.

A summary of the recommended Fiscal Year 2018/19 TFCA County Program Manager fund is shown below:

	<u>TFCA Funds FY 2018/19</u>
Administration	\$56,094
Commuter.org	\$600,000
SamTrans BART Shuttle	\$110,000
C/CAG Countywide Carpooling Incentives Program for San Mateo County Commuters	\$375,000
Total	<u>\$1,141,094</u>

ATTACHMENTS

None.

C/CAG AGENDA REPORT

Date: February 26, 2018
To: Congestion Management & Environmental Quality (CMEQ) Committee
From: Sandy Wong, Executive Director
Subject: Receive information on issues to consider for the US 101 Managed Lane toll operator options

(For further information or questions contact Sandy Wong at (650) 599-1409)

RECOMENDATION

That the CMEQ committee receive information on issues to consider for the US 101 Managed Lane toll operator options.

FISCAL IMPACT

This is an information item.

BACKGROUND

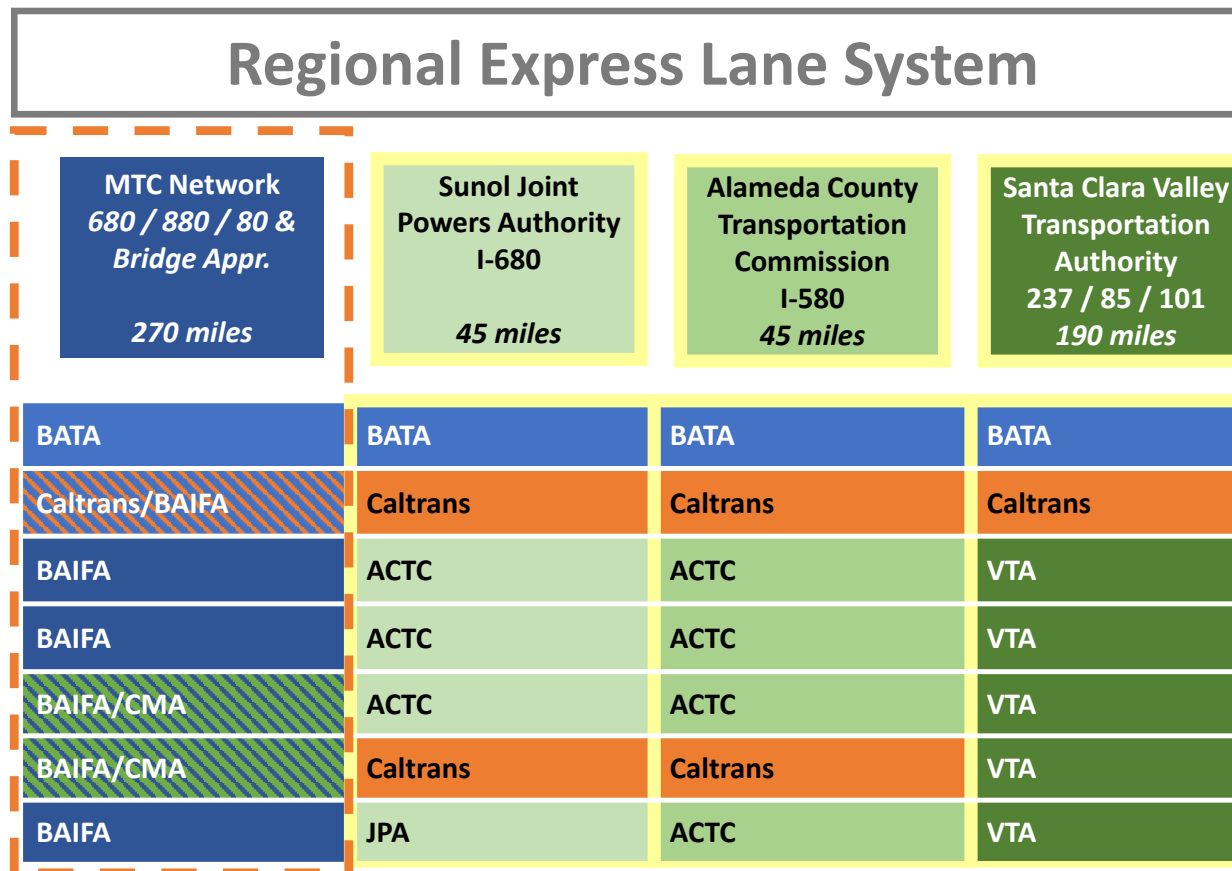
The Draft Environmental Document for the US 101 Managed Lanes project proposes to provide express lane in both the northbound and southbound directions adjoining from the Santa Clara county express lane to I-380. Express lane is defined such that qualified vehicles can use for free, while others can use by paying a fee. Tolling charges will be done electronically, administered and operated by a designated toll operator.

A verbal discussion will be provided at this meeting to highlight information regarding potential toll operators.

ATTACHMENT

1. Existing Bay Area Toll Operators.
2. Discussion Points

Existing Bay Area Toll Operators: Roles and Responsibilities



Discussion Points

Definition:

- Toll Authority – Adopts toll facility ordinance and/or toll policies.
- BATA – Bay Area Toll Authority is the agency set up to operate the bay area toll bridges. It is also the designate entity to collect tolls in the entire bay area.
- FasTrak system – Electronic toll collection system administered by BATA for all toll facilities.
- BAIFA – Bay Area Infrastructure Financing Authority, a joint exercise of powers agency. It is the policy board for the express lanes it operates. It can operate toll facilities anywhere in the bay area, subject to approval by the California Transportation Commission (CTC). BAIFA Board currently consists of 5 voting members: including the Chair and Vice Chair of MTC, one member from each County Board of Supervisor for each participating county.
- VTA – Santa Clara Valley Transportation Authority. It has legislative authority to operate toll facility in Santa Clara county. SB 595 also authorized VTA to operate toll facility in San Mateo County in coordination with C/CAG and SMCTA.

Toll Policy Related Matters:

- Hours of operation
- Toll rate per mile or per zone
- Maximum or minimum toll under
- Discount rates to given to 2+ carpool, clean air vehicles, etc.
- Penalties for violators
- Etc.

Facility and Equipment Related Matters:

- Maintenance of tolling associated equipment (hardware, software, communication devices, message signs, etc).
- Replacement and upgrade of equipment.
- Formal agreement with Caltrans (for maintenance and reporting).
- Formal agreement with CHP (for enforcement).
- Formal agreement with BATA (for toll collection administration).
- Etc.

Expenditure Plan Related Matters:

- Administration
- O&M
- Debt financing
- Enforcement
- State of good repair
- Corridor improvements, improvement of transit service in the corridor.
- Etc.

C/CAG AGENDA REPORT

Date: February 26, 2018
To: Congestion Management and Environmental Quality (CMEQ) Committee
From: Jeff Lacap, Transportation Program Specialist
Subject: Nomination/Election of Chair and Vice Chair

(For further information or response to questions, contact Jeff Lacap at 650-599-1455)

RECOMMENDATION

That the CMEQ Committee nominate and elect a Chair and a Vice Chair to serve for the year.

FISCAL IMPACT

None.

SOURCE OF FUNDS

N/A.

BACKGROUND

Each year, the CMEQ Committee selects a Chair and a Vice Chair to lead the Committee for the year. Member Richard Garbarino currently serves as the Chair, and Member Mike O'Neill currently serves as the Vice Chair. Member Garbarino was elected Chair at the January 28, 2013 CMEQ meeting, and Member O'Neill was elected Vice Chair at the January 26, 2015 CMEQ meeting. Both are eligible to continue serving in their respective roles if elected by the Committee.

ATTACHMENTS

None.