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## AGENDA

### Congestion Management & Environmental Quality (CMEQ) Committee

**Date:** Monday, April 30, 2018

**Time:** 3:00 p.m.

**Place:** San Mateo City Hall

330 West 20th Avenue, San Mateo, California

Conference Room C (across from Council Chambers)

PLEASE CALL Jeff Lacap (650-599-1455) IF YOU ARE UNABLE TO ATTEND

- |    |  |                                     |                            |
|----|--|-------------------------------------|----------------------------|
| 1. | Public comment on items not on the agenda.   | Presentations are limited to 3 mins |                            |
| 2. | Issues from the March and April 2018 C/CAG Board meeting: <ul style="list-style-type: none"><li>• Approved – Election of Maryann Moise Derwin (Portola Valley) as C/CAG Chair and Election of Marie Chuang (Hillsborough) as C/CAG Vice-Chair</li><li>• Approved - MOU with SMCTA for co-sponsoring design/ROW phase for the US 101 Managed Lane Project (SC Co line to I-380)</li><li>• Approved – Coop Agmt with Caltrans and SMCTA for the design/ROW phase for the 101 Managed Lane Project (SC Co line to I-380)</li><li>• Approved – MOU with SMCTA to co-sponsor the PSR for US 101 Managed Lane Project north of I-380.</li><li>• Approved – FY 2019 TFCA Expenditure Plan</li></ul> | Information (Lacap)                 | No Materials               |
| 3. | Approval of minutes of February 26, 2018 meeting   | Action (Garbarino)                  | Pages 1 – 4                |
| 4. | Receive a presentation on the South San Francisco Downtown Parking Study   | Information (Lacap)                 | Page 5                     |
| 5. | Review and recommend approval of projects to be funded by the Metropolitan Transportation Commission (MTC) under the Cycle 5 Lifeline Transportation Program Cycle 5 for a total amount of \$1,742,843   | Action (Lacap)                      | Page 6 - 9<br>Page 10 - 13 |
| 6. | Review and recommend approval of the project list for funding under the C/CAG and San Mateo County Transportation Authority Shuttle Program for FY 2018/2019 and FY 2019/2020  | Action (Kalkin)                     |                            |
| 7. | Executive Director Report  | Information (Wong)                  | No Materials               |
| 8. | Member comments and announcements  | Information (Garbarino)             |                            |
| 9. | Adjournment and establishment of next meeting date:<br><b>May 21, 2018</b>   | Action (Garbarino)                  |                            |

NOTE: All items appearing on the agenda are subject to action by the Committee. Actions recommended by staff are subject to change by the Committee.

NOTE: Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Mima Guilles at 650 599-1406, five working days prior to the meeting date.

Other enclosures/Correspondence - None

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS COMMITTEE ON CONGESTION  
MANAGEMENT AND ENVIRONMENTAL QUALITY (CMEQ)**

**MINUTES  
MEETING OF February 26, 2018**

The meeting was called to order by Vice Chair O'Neill in Conference Room C at City Hall of San Mateo at 3:00 p.m. Attendance sheet is attached.

**1. Public comment on items not on the agenda.**

None.

**2. Issues from the February 2018 C/CAG Board meeting**

C/CAG Staff Jeff Lacap provided updates on items that were previously brought to the CMEQ committee and been brought to the Board meeting thereafter.

**3. Approval of minutes of January 29, 2018 meeting (Action)**

Member Beach suggested the following addition to Item 5 of the January 29, 2018 minutes: "The committee suggested re-calibrating future goals and setting new benchmarks to promote continuous improvement."

*Motion: To approve the minutes of the January 29, 2018 meeting, with amendment, Bonilla/Roberts. Garbarino, Koelling, Keener, Beach, Lewis, O'Neill, and O'Connell approve. Lee abstained.*

**4. Review and recommend approval of Fiscal Year 2018/19 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) County Program Manager Fund for San Mateo County (Action)**

C/CAG Staff John Hoang presented the proposed revised list of projects for the FY18/19 TFCA funds which includes Commute.org funding, SamTrans BART Shuttle, and C/CAG Countywide Carpooling Incentives Program for San Mateo County Commuters.

Committee members had questions about the difference between the various shuttles provided by Commute.org and SamTrans, the possibility of doing a call for projects with this funding, the cost effectiveness criteria, and administrative fees of the program.

*Motion: To recommend approval of the Fiscal Year 2018/19 TFCA County projects, Lewis/O'Connell. Motion passes unanimously.*

**5. Receive information on issues to consider for the US 101 Managed Lane toll operator options (Information)**

Sandy Wong, C/CAG Executive Director, presented information on issues to consider for the US 101 Managed Lane toll operator options. Santa Clara Valley Transportation Authority (VTA) and the Bay Area Infrastructure Financing Authority (BAIFA) are potential operators. This is a preliminary informational item. It is anticipated further information will be presented to CMEQ in upcoming meeting(s) for further discussion.

Committee members provided the following comments/questions about selecting a toll operator for the US 101 Managed Lanes:

- Should consider using excess revenue to support transit.
- Should consider equity programs that support low income communities that would possibly use the toll facility.
- VTA is going through budget and service cuts, and may have financial risk.
- Set toll rate to ensure travel speed for the express lanes. The maximum toll that would be set would be crucial for this effort. For example, setting a toll to guarantee a minimum speed 45 mph in the express lane.
- What are the respective administrative costs for VTA or BAIFA to operate the facility?
- Regardless who we choose to operate the facility, can we specify that they hire San Mateo County residents to do any additional work?
- It makes sense to operate the express lanes 24 hours a day.
- Have we conducted a study to forecast toll revenue?
- San Mateo County should have its own toll authority.
- Need to know the financial implication for either VTA or BAIFA as the toll authority before making any recommendations.
- San Mateo County doesn't necessary need to create its own toll authority.
- We don't have a seat on VTA Board amongst other governance issues.
- Enforcement is important.
- The express lane can potentially be lucrative. Because of the many entities that have invested in this project, we have a responsibility to have control over policy and revenue decisions, as opposed to signing it away to others.
- Total control without having "too many chefs in the kitchen" regarding toll authority
- What are the legacy costs of setting up a separate toll authority?
- Since SB 595 stipulates that San Mateo County (CCAG and SMCTA) is responsible to adopt Expenditure Plan, it appears that we don't need to create a new entity.
- Customer interface and easy to use is important. Don't want to end up with the need for two Fasstrak devices.
- Need to have San Mateo County representation on the governing Board of the authority based on how much revenue is generated in the county.

#### **6. Nomination/Election of Chair and Vice Chair (Action)**

*Motion: To nominate and elect Richard Garbarino as the Chair and Mike O'Neill as the Vice Chair of the CMEQ Committee, O'Connell/Lee. Motion carried unanimously.*

#### **7. Executive Director Report (Information).**

C/CAG Executive Director Sandy Wong announced the upcoming conference "Floods, Drought, Rising Seas, OH MY!" event scheduled for March 30, 2018 at Cañada College, hosted by C/CAG and the County of San Mateo.

**8. Member comments and announcements (Information).**

Member Lee and Bonilla announced the 101st Airborne Homecoming event scheduled for March 23-25, 2018. Member Levin commented on a proposed roadway project in Union City.

**9. Adjournment and establishment of next meeting date.**

The meeting adjourned at 4:02 pm.

The next regular meeting was scheduled for March 26, 2018

2018 C/CAG Congestion Management & Environmental Quality (CMEQ) Committee Attendance Report													
Agency	Representative	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Metropolitan Transportation Commission	Alicia Aguirre	x											
City of Redwood City	Shelly Masur	x		x									
Town of Atherton	Elizabeth Lewis			x									
City of San Bruno	Irene O'Connell	x		x									
City of Burlingame	Emily Beach	x		x									
Environmental Community	Lennie Roberts	x		x									
City of Pacifica	Mike O'Neill	x		x									
City of South San Francisco	Richard Garbarino			x									
Public	Josh Powell	x											
City of Millbrae	Wayne Lee			x									
City of San Mateo	Rick Bonilla	x		x									
City of Pacifica	John Keener	x		x									
Agencies with Transportation Interests	Adina Levin	x		x (3:19p m)									
Business Community	Linda Koelling	x		x									
Peninsula Corridor Joint Powers Board (Caltrain)	Dave Pine												
San Mateo County Transit District (SamTrans)	Pete Ratto	x		x (3:20p m)									

**Staff and guests in attendance for the February 26, 2018 CMEQ Meeting:**  
Sandy Wong, John Hoang, Jeff Lacap, Susy Kalkin, Sara Muse - C/CAG Staff

## **C/CAG AGENDA REPORT**

Date: April 30, 2018  
To: Congestion Management and Environmental Quality (CMEQ) Committee  
From: Justin Lovell, South San Francisco  
Subject: Receive a presentation on the South San Francisco Downtown Parking Study

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### **RECOMMENDATION**

That the CMEQ Committee receives a presentation on the South San Francisco Downtown Parking Study

### **BACKGROUND**

No attachment.

## **C/CAG AGENDA REPORT**

Date: April 30, 2018

To: Congestion Management and Environmental Quality (CMEQ) Committee

From: Jeff Lacap, Transportation Program Specialist

Subject: Review and recommend approval of projects to be funded by the Metropolitan Transportation Commission (MTC) under the Lifeline Transportation Program Cycle 5 for a total amount of \$1,742,843.

(For further information or questions, contact Jeff Lacap at 650-599-1455)

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### **RECOMMENDATION**

That the TAC review and recommend approval of the projects to be funded by the Metropolitan Transportation Commission (MTC) under the Lifeline Transportation Program Cycle 5 for a total amount of \$1,742,843.

### **FISCAL IMPACT**

This program will have \$1,742,843 in state and federal funds available for San Mateo County from Fiscal Year 18/19 to 19/20.

### **SOURCE OF FUNDS**

\$1,191,532 in State Transit Assistance (STA) and \$551,311 in Federal Transit Administration (FTA) Section 5307 Urbanized Area Formula funds, for a total of \$1,742,843.

### **BACKGROUND**

The Lifeline Transportation Program is a Metropolitan Transportation Commission (MTC) program that C/CAG administers for San Mateo County. The purpose of the program is to fund projects, identified through the community-based transportation planning (CBTP) process, which improves the mobility of low-income residents. A call for projects was issued on February 9, 2018, an applicant workshop was held on February 15, 2018, and applications were due on March 23, 2018.

Per MTC guidelines, FTA Section 5307 and STA funds are open to public agencies and non-profits who obtained written concurrence and a pass-through funding agreement from a recognized transit agency willing to pass through funds.

For this 5<sup>th</sup> Cycle, seven applications were received requesting STA and Section 5307 funding. STA funding was oversubscribed with \$1,703,452 being requested and approximately \$1,191,532 available. Section 5307 funding was oversubscribed with \$1,417,240 being requested and approximately \$551,311 available.

C/CAG staff organized a selection panel composed of Juda Tolmasoff from the County Legislative Office, Eduardo González from the Youth Leadership Institute, Brian Oh from the San Mateo County Health Systems, John Ford from Commute.org, Richard Hedges from the MTC Policy Advisory Council, and Sara Muse from C/CAG. This selection panel convened on April 5, 2018 to finalize scoring and ranking of the applications.

The selection panel recommended to fully fund the following projects eligible for STA funding:

- Daly City Bayshore Shuttle (Project Sponsor: The City of Daly City)
- Operating Support for Expanded Route 17 Service (Project Sponsor: SamTrans)

Given the requested amount from project sponsors exceeded the available funding, the selection panel recommended to partially fund the following projects eligible for STA funding:

- Operating Support for SamCoast Service (Project Sponsor: SamTrans)
- San Mateo County Transportation Assistance for Low-Income Residents-Cycle 5 (Project Sponsor: Human Services Agency)
- Menlo Park Crosstown Shuttle (Project Sponsor: The City of Menlo Park)

The selection panel felt that projects can still move forward and serve the intended Lifeline audience with the partial funding.

There is a slight possibility in the future that a small amount of additional STA funds may be made available to the Lifeline program. Should that occur, staff recommends directing those funds toward the highest-ranking projects that were partially funded. On April 18, 2018, MTC informed C/CAG Staff that a previous Lifeline project from an earlier cycle was not moving forward and the funding from that project can possibly fund the projects that were partially funded under Cycle 5 so there is a possibility that the projects on this list will be fully funded.

Because the selection panel felt that the project serves only a small amount of low income residents, the panel recommended to partially fund the Drive Forward Vehicle Loan Program by Peninsula Family Services with Section 5307 funds. The selection panel discussed the merits of the Operation of SFOX Route to San Francisco Airport by SamTrans and recommended not to fund this project with Section 5307 funds because they felt that it did not fulfill or meet the goals and intent of the Lifeline program.

Under the program guidelines, C/CAG may allocate STA or Section 5307 funds directly to transit operators for Lifeline transit operations within the county. The selection panel further directed staff to consult SamTrans to identify a Section 5307 eligible Lifeline project other than the Operation of SFOX Route to San Francisco Airport project for the remaining funds.

Staff consulted with SamTrans regarding the \$276,311 in Section 5307 funds. SamTrans proposed to direct the funds to continue funding the operation of fixed route, Route 281, which connects low-income populations in Menlo Park and East Palo Alto with the Palo Alto Caltrain station.

The C/CAG Technical Advisory Committee recommended funding approval at their meeting on April 19th and will be presented to the C/CAG Board for approval on June 14th and will be sent to MTC for adoption after.



For Section 5307 funds, project sponsors will request funding directly from the Federal Transit Administration. For projects funded with FTA Section 5307 funds that are sponsored by non-FTA grantees (e.g., nonprofits or other local government entities), the FTA grantee who was identified as the partner agency at the time of the application will submit the grant application to FTA directly and, following FTA approval of the grant, will enter into funding agreements with the sub recipient project sponsor. Peninsula Family Services has partnered with VTA to receive Section 5307 funds.

For STA funds, pass through funding agreements will be executed between SamTrans and the project sponsor as required. As program administrator, C/CAG staff will be responsible for reviewing quarterly reports and will review STA invoices submitted by the project sponsors, prior to reimbursement by SamTrans.

#### **ATTACHMENTS**

1. Proposed Cycle 5 Lifeline Transportation Program Project List

**Lifeline Transportation Program Cycle 5 - Funding Recommendation**

Project Sponsor	Project	Recommended Funding			Requested Funds	Comments/Concerns
		STA 95%*	Section 5307	Total \$ To Be Funded		
Daly City	Daly City Bayshore Shuttle	\$ 300,000		\$ 300,000	\$ 300,000	
SamTrans	Operating Support for Expanded Route 17 Service	\$ 338,312		\$ 338,312	\$ 338,312	
SamTrans	Operating Support for SamCoast Service	\$ 203,220		\$ 203,220	\$ 228,640	Recommended partial funding
Human Services Agency	San Mateo County Transportation Assistance for Low-Income Residents-Cycle 5	\$ 200,000		\$ 200,000	\$ 236,000	Recommended partial funding
Peninsula Family Services	DriveForward Vehicle Loan Program, San Mateo County		\$ 275,000	\$ 275,000	\$ 550,000	Recommended partial funding
Menlo Park	Menlo Park Crosstown Shuttle	\$ 150,000		\$ 150,000	\$ 500,000	Recommended partial funding
SamTrans	Operation of SFOX Route to San Francisco Airport	\$ -	\$ -	\$ -	\$ 867,240	
Menlo Park	Menlo Park Shoppers' Shuttle	\$ -	\$ -	\$ -	\$ 100,500	
SamTrans**	Fixed Route 281		\$ 276,311	\$ 276,311		Recommended to allocate directly to SamTrans
					\$ 3,120,692	

Available Source \$	\$ 1,191,532	\$ 551,311	\$ 1,742,843
Sum of Awarded Funds	\$ 1,191,532	\$ 551,311	\$ 1,742,843

\* Should additional STA (5% from Cycle 5 or unallocated funds from previous cycles) be made available, it will be directed to the highest-ranking projects that were partially funded.

\*\* Per MTC guidelines, Section 5307 funds may be allocated directly to transit operators for lifeline transit operations and are not subject to competition.

## **C/CAG AGENDA REPORT**

Date: April 30, 2018

To: Congestion Management and Environmental Quality (CMEQ) Committee

From: Susy Kalkin

Subject: Review and recommend approval of the project list for funding under the C/CAG and San Mateo County Transportation Authority Shuttle Program for FY 2018/2019 and FY 2019/2020

(For further information or response to questions, contact Susy Kalkin at 650-599-1467)

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### **RECOMMENDATION**

That the CMEQ Committee review and recommend approval of the project list for funding under the C/CAG and San Mateo County Transportation Authority Joint Shuttle Program for FY 2018/2019 and FY 2019/2020.

### **FISCAL IMPACT**

For the FY 2018/2019 and FY 2019/2020 funding cycle there is up to \$10,000,000 available.

### **SOURCE OF FUNDS**

Funding to support the shuttle programs will be derived from the Congestion Relief Plan adopted by C/CAG and includes \$1,000,000 in funding (\$500,000 for FY 18/19 and \$500,000 for FY 19/20). The San Mateo County Transportation Authority (TA) Measure A Program will provide approximately \$9,000,000 for the two-year funding cycle. The C/CAG funding will be predicated on the C/CAG Board of Directors approving shuttle funding in the amount of \$500,000 for each fiscal year through the annual budget adoption process.

### **BACKGROUND**

For the FY 2018/2019 and FY 2019/2020 cycle the San Mateo County Transportation Authority (TA) and C/CAG created a call for projects that combines two years of funding for shuttles in an amount up to \$10,000,000 from both agencies. Staff issued the call for projects on December 18, 2017 and applications were due on February 9, 2018. C/CAG and TA staff held an application workshop in December to answer questions about the program and to guide project sponsors through the application process.

Applications were received from 9 sponsors for 38 different shuttles. Thirty-seven of the proposed shuttles met the program requirements and are under consideration for funding. The total eligible sponsor request is for approximately \$11.1 million, exceeding the \$10 million in funds available for the program. The shuttle program project review committee met on March 15, 2018 to evaluate and score the submitted applications. The committee was composed of staff from the TA, C/CAG, the San Mateo County Transit District (SamTrans), the San Francisco Municipal Transportation Agency (SFMTA) and Stanford Parking and Transportation Services. The draft funding recommendations from

the shuttle project review committee are provided in Exhibit A, and include 35 shuttles.

The SamTrans SFOX, a proposed new shuttle service from the Millbrae Caltrain Station to San Francisco International Airport and the existing Menlo Park Shopper, a door to door service, did not score high enough to be recommended for funding. Additionally, the Burlingame Shuttle was not scored due to its application being deemed incomplete.

<b>Upcoming Milestones</b>	<b>Date</b>
TA Board Action	May 3, 2018
C/CAG Board Action	May 10, 2018

**ATTACHMENTS**

- 1. Recommendations for FY 2018/2019 & FY 2019/2020 Funding for San Mateo County Shuttle Program
- 2. Shuttle Performance Summary FY 2016/2017

**San Mateo County Shuttle Program Draft Funding Recommendations for FY2019 and FY2020**

Score	Sponsor	Shuttle Name	Primary Service Area	New or Existing	Service Type	Total Submitted Cost	Requested Funding	Total Matching Funds	Percent Matching Funds	Private Sector Match	Recommended Allocation	Proposed Fund Source
84	San Mateo Community College District	Skyline College Express	San Bruno	Existing	Commuter	\$597,222	\$298,611	\$298,611	50%	none	\$298,611	Measure A
83	Commute.org <sup>(1)</sup>	Redwood City Midpoint Caltrain	Redwood City	Existing	Commuter	\$420,632	\$270,796	\$149,836	36%	36%	\$257,999	Measure A
82	Commute.org <sup>(1)</sup>	Seaport Centre Caltrain	Redwood City	Existing	Commuter	\$276,846	\$138,423	\$138,423	50%	50%	\$131,908	Measure A
81	Commute.org <sup>(1)</sup>	North Burlingame	Burlingame	Existing	Commuter	\$287,300	\$143,650	\$143,650	50%	50%	\$136,886	Measure A
80	Commute.org <sup>(1)</sup>	North Foster City	Foster City	Existing	Commuter	\$550,491	\$336,868	\$213,623	39%	25%	\$320,920	Measure A
79	Commute.org <sup>(1)</sup>	Bayshore Technology Park	Redwood Shores	Existing	Commuter	\$287,370	\$143,685	\$143,685	50%	50%	\$136,919	Measure A
78	Commute.org <sup>(1)</sup>	Brisbane/Crocker Park	Brisbane/Daly City	Existing	Commuter	\$838,354	\$552,766	\$285,588	34%	25%	\$526,544	Measure A
78	Peninsula Corridor Joint Power Board	Burlingame Bayside BART/Caltrain	Burlingame	Existing	Commuter	\$456,300	\$342,300	\$114,000	25%	24%	\$342,300	Measure A
78	Peninsula Corridor Joint Power Board	Pacific Shores	Redwood City	Existing	Commuter	\$674,100	\$505,700	\$168,400	25%	24%	\$505,700	Measure A
78	SamTrans	Sierra Point - Balboa Park BART	Brisbane	Existing	Commuter	\$615,200	\$190,000	\$425,200	69%	69%	\$190,000	Measure A
77	Commute.org <sup>(1)</sup>	South San Francisco BART	South San Francisco	Existing	Commuter	\$1,131,967	\$756,975	\$374,992	33%	25%	\$721,030	Measure A
77	South San Francisco	South City	South San Francisco	Existing	Community	\$1,115,300	\$836,000	\$279,000	25%	none	\$836,000	Measure A
76	Peninsula Corridor Joint Power Board	Broadway/Millbrae	Burlingame	Existing	Commuter	\$306,900	\$230,200	\$76,700	25%	none	\$230,200	Measure A
75	Peninsula Corridor Joint Power Board	Mariners Island	San Mateo/Foster City	Existing	Commuter	\$302,700	\$227,100	\$75,600	25%	24%	\$227,100	Measure A
75	Menlo Park	Willow Road	Menlo Park	Existing	Commuter	\$306,622	\$229,967	\$76,655	25%	21%	\$229,967	C/CAG
74	Commute.org <sup>(1)</sup>	South San Francisco Caltrain	South San Francisco	Existing	Commuter	\$586,574	\$439,930	\$146,644	25%	25%	\$419,095	Measure A
74	Peninsula Corridor Joint Power Board	Lincoln Centre	San Mateo/Foster City	Existing	Commuter	\$298,300	\$223,800	\$74,500	25%	24%	\$223,800	Measure A
74	SamTrans	Bayhill - San Bruno BART	San Bruno	Existing	Commuter	\$237,600	\$178,200	\$59,400	25%	25%	\$178,200	Measure A
73	Peninsula Corridor Joint Power Board	Electronic Arts (EA)	Redwood Shores	Existing	Commuter	\$508,000	\$150,000	\$358,000	70%	70%	\$150,000	Measure A
72	SamTrans	Seton Medical - BART Daly City	Daly City	Existing	Commuter	\$231,400	\$150,000	\$81,400	35%	35%	\$150,000	Measure A
71	Commute.org <sup>(1)</sup>	South San Francisco Ferry	South San Francisco	Existing	Commuter	\$456,112	\$273,667	\$182,445	40%	15%	\$260,727	Measure A
71	Peninsula Corridor Joint Power Board	Bayshore/Brisbane Commute	Brisbane/Daly City	Existing	Commuter	\$225,000	\$168,800	\$56,200	25%	none	\$168,800	Measure A
71	Peninsula Corridor Joint Power Board	Oracle	Redwood Shores	Existing	Commuter	\$888,400	\$160,000	\$728,400	82%	82%	\$160,000	Measure A
71	Menlo Park	Marsh Road	Menlo Park	Existing	Commuter	\$552,480	\$414,360	\$138,120	25%	12%	\$414,360	Measure A
71	SamTrans	San Carlos Community	San Carlos	Existing	Community	\$338,126	\$169,063	\$169,063	50%	50%	\$169,063	Measure A
70	Commute.org <sup>(1)</sup>	Genesis Towers	South San Francisco	Existing	Commuter	\$270,830	\$135,415	\$135,415	50%	50%	\$129,043	Measure A
70	Peninsula Corridor Joint Power Board	Campus Drive	San Mateo	Existing	Commuter	\$240,400	\$180,400	\$60,000	25%	24%	\$180,400	Measure A
70	Peninsula Corridor Joint Power Board	Norfolk	San Mateo	Existing	Commuter	\$240,400	\$180,400	\$60,000	25%	24%	\$180,400	Measure A
68	Daly City	Daly City Bayshore	Daly City	Existing	Commuter/Community	\$545,000	\$245,000	\$300,000	55%	none	\$245,000	Measure A
68	Peninsula Corridor Joint Power Board	Sierra Point Millbrae	South San Francisco/	Existing	Commuter	\$362,000	\$100,000	\$262,000	72%	72%	\$100,000	Measure A
66	San Carlos	San Carlos Commuter	San Carlos	Existing	Commuter	\$249,415	\$187,061	\$62,354	25%	20%	\$187,061	Measure A
64	Peninsula Corridor Joint Power Board	Twin Dolphin	Redwood Shores	Existing	Commuter	\$592,500	\$444,500	\$148,000	25%	24%	\$444,500	Measure A
63	SamTrans	Bayshore Brisbane Senior	Brisbane/Daly City	Existing	Door to door	\$255,200	\$191,400	\$63,800	25%	none	\$191,400	Measure A
58	Peninsula Corridor Joint Power Board	Belmont/Hillsdale	Belmont	Existing	Commuter	\$242,500	\$181,900	\$60,600	25%	none	\$181,900	Measure A
58	Menlo Park <sup>(2)</sup>	M1 Crosstown	Menlo Park	Existing	Community	\$1,167,708	\$875,781	\$291,927	25%	none	\$774,168	C/CAG
55	SamTrans	SFOX	Millbrae	New	Commuter/Community	\$1,100,901	\$825,676	\$275,225	25%	none	not recommended	NA
43	Menlo Park	Shoppers	Menlo Park	Existing	Door to door	\$119,223	\$59,612	\$59,611	50%	none	not recommended	NA
NA	Burlingame	Burlingame East-West	Burlingame	New	Community	\$340,000	\$255,000	\$85,000	25%	none	not recommended	NA
<b>Subtotals:</b>						\$18,215,373	\$11,393,006	\$6,822,067	37%		\$10,000,000	

**TA Measure A Local Shuttle Program Allocation: \$8,995,865**  
**C/CAG Local Transportation Services Shuttle Program Allocation: \$1,004,135**  
**Total TA-C/CAG Shuttle Funding Allocation: \$10,000,000**  
**Total Funding Available for FY2019 & FY2020 Shuttle Call for Projects: \$10,000,000**  
**Total Sponsor Funding Requests: \$11,393,006**

**Footnotes:**

- 1) The funding request for Commute.org's 10 shuttles include \$151,105 of administrative costs, which are not recommended for funding from the Measure A Shuttle Program. Commute.org has historically received Measure A support to help fund its administrative costs through annual allocations from the Alternative Congestion Relief (ACR) Program. Commute.org's proposed administrative costs to support their shuttle program will be considered as part of their annual ACR funding request.
- 2) The original proposal for the Menlo Park Crosstown Shuttle combines existing mid-day shuttle service, west of El Camino Real, with existing all-day service, east of El Camino Real, and expands existing west side service from mid-day to all-day service. The draft recommendation is to help underwrite a revised request from Menlo Park for the continuation of existing mid-day service, west of El Camino Real, and existing all-day service, east of El Camino Real. Total cost of the revised request is \$1,037,963.
- 3) The Burlingame East-West Community Shuttle did not meet the following program screening criteria: It didn't receive a Letter of Concurrence from SamTrans due to concerns regarding duplication of SamTrans fixed route service, and it didn't participate in the required shuttle technical assistance program, which is a requirement for all new shuttle sponsors.

FY16- 17 Measure A & C/CAG Local Shuttle Program Performance Metrics

FY 2017 Costs, Expenses & Percent Match

FY 2017 Shuttle Performance

	Sponsor	Shuttle Name	Primary Service Area	Connecting BART/Caltrain Stations	Service Type	Total Operating Costs	Total Measure A Shuttle Funds Expended	Total C/CAG Funds Expended	Total Matching Funds Expended	Percent Matching Funds	Total Passengers	Operating Cost/Passenger	Passengers/Service Hour
1	Commute.org	Bayshore Technology Park	Redwood Shores	Caltrain - Hillsdale	commuter	\$117,724	\$58,862		\$58,862	50%	33,819	\$3.48	20.5
2	Commute.org	Brisbane Crocker Park Shuttle	Brisbane	BART - Balboa Park Caltrain - Bayshore	commuter	\$362,875	\$239,498		\$123,376	29%	94,533	\$3.84	20.0
3	Commute.org	North Burlingame Shuttle	Burlingame	BART/Caltrain - Millbrae	commuter	\$122,087	\$61,043		\$61,043	50%	21,120	\$5.78	12.2
4	Commute.org	North Foster City	Foster City	BART/Caltrain - Millbrae	commuter	\$222,081	\$133,249		\$88,832	32%	65,798	\$3.38	21.6
5	Commute.org	Redwood City Midpoint Caltrain	Redwood City	Caltrain - Redwood City	commuter	\$109,553	\$82,165		\$27,388	25%	31,250	\$3.51	20.5
6	Commute.org	Seaport Centre Shuttle	Redwood City	Caltrain - Redwood City	commuter	\$117,049	\$58,525		\$58,525	50%	33,574	\$3.49	20.3
7	Commute.org	South SF BART Shuttle	South SF	BART - South SF	commuter	\$458,295	\$295,827		\$162,468	30%	85,672	\$5.35	13.5
8	Commute.org	South SF Caltrain Shuttle	South SF	Caltrain - South SF	commuter	\$267,735	\$198,250		\$69,485	25%	40,249	\$6.65	10.9
9	Commute.org	South SF Centennial Towers	South SF	BART - South SF Caltrain - South SF	commuter	\$115,895	\$57,947		\$57,947	50%	12,602	\$9.20	7.8
10	Commute.org	South SF Ferry Terminal	South SF	Caltrain South SF	commuter	\$209,014	\$135,859		\$73,155	35%	24,073	\$8.68	8.2
11	Daly City	Daly City Bayshore Circulator	Daly City	BART - Balboa Park & Daly City	commuter/ community	\$228,787	\$45,757		\$183,029	80%	20,463	\$11.18	8.4
12	JPB	Bayside Burlingame	Burlingame	BART/Caltrain - Millbrae	commuter	\$172,518	\$90,838		\$81,679	35%	51,695	\$3.34	16.9
13	JPB	Bayshore/Brisbane	Brisbane/Daly City	Caltrain - Bayshore	commuter/ community	\$212,198	\$159,149		\$53,050	25%	19,358	\$10.96	6.4
14	JPB	Belmont/Hillsdale	Belmont	Caltrain - Belmont & Hillsdale	commuter	\$101,333	\$76,000		\$25,333	25%	10,626	\$9.54	7.5
15	JPB	Bridge Park (Twin Dolphin)	Redwood Shores	Caltrain - San Carlos	commuter	\$149,482	\$91,876		\$57,606	28%	15,885	\$9.41	8.0
16	JPB	Broadway/Millbrae	Burlingame	Caltrain - Broadway & Millbrae	commuter	\$124,802	\$93,602		\$31,201	25%	49,451	\$2.52	26.0
17	JPB	Campus Drive	San Mateo	Caltrain - Hillsdale	commuter	\$115,525	\$86,644		\$28,881	25%	16,498	\$7.00	8.9
18	JPB	Clipper	Redwood Shores	Caltrain - San Carlos	commuter	\$88,094	\$66,071		\$22,024	25%	8,927	\$9.87	6.5
19	JPB	Electronic Arts (EA)	Redwood Shores	Caltrain - Hillsdale/San Carlos	commuter	\$238,347	\$75,000		\$163,347	61%	19,305	\$12.35	14.3
20	JPB	Lincoln Centre	Foster City	Caltrain - Hillsdale	commuter	\$123,584	\$34,638		\$88,946	35%	31,347	\$3.94	16.7
21	JPB	Mariners Island	San Mateo/Foster City	Caltrain - Hillsdale	commuter	\$126,048	\$74,077		\$51,971	35%	28,236	\$4.46	14.9
22	JPB	Norfolk	San Mateo	Caltrain - Hillsdale	commuter	\$103,833	\$77,875		\$25,958	25%	11,151	\$9.31	6.9
23	JPB	Oracle	Redwood Shores	Caltrain - Hillsdale & San Carlos	commuter	\$383,941	\$124,800		\$259,141	54%	27,875	\$13.77	5.9
24	JPB	Pacific Shores	Redwood City	Caltrain - Redwood City	commuter	\$171,433	\$53,075		\$118,358	35%	57,342	\$2.99	23.6
25	JPB	Sierra Point	Brisbane/South SF	BART/Caltrain - Millbrae	commuter	\$179,054	\$15,300		\$163,758	71%	14,707	\$12.17	11.7
26	Menlo Park	Marsh Road	Menlo Park	Caltrain - Menlo Park	commuter	\$133,075	\$99,806		\$33,269	25%	25,797	\$5.16	13.8
27	Menlo Park	Shoppers	Menlo Park	Caltrain - Menlo Park	door to door	\$48,135	\$36,101		\$12,034	25%	933	\$51.59	1.5
28	SamTrans	Bayhill - San Bruno	San Bruno	BART - San Bruno	commuter	\$118,800	\$89,100		\$29,700	25%	48,666	\$2.44	29.9
29	SamTrans	Seton Medical - BART Daly City	Daly City	BART - Daly City	commuter	\$110,355	\$74,906		\$35,448	31%	35,650	\$3.10	21.3
30	SamTrans	Sierra Point	Brisbane	BART - Balboa Park	commuter	\$305,959	\$68,000		\$237,959	38%	50,333	\$6.08	20.6
31	SamTrans/San Carlos	San Carlos Community <sup>1</sup>	San Carlos	Caltrain - San Carlos	community	\$237,952	\$118,976		\$118,976	50%	34,471	\$6.90	39.6
32	SamTrans/San Mateo	Connect San Mateo <sup>2</sup>	San Mateo	Caltrain - San Mateo	community	Service not initiated until FY2018 - see footnote 2					Service not initiated until FY2018 - see footnote 2		
33	San Carlos	San Carlos Commuter <sup>3</sup>	San Carlos	Caltrain - San Carlos	commuter	\$93,913	\$70,435		\$23,478	25%	7,359	\$12.76	6.0
34	San Mateo County	Coastside Beach <sup>4</sup>	Half Moon Bay	NA	community	\$19,002	\$14,251		\$4,751	25%	371	\$51.22	1.6
35	San Mateo County	County Park Explorer <sup>5</sup>	Redwood City/East Palo Alto/East Menlo Park	Caltrain - Redwood City	community	\$83,546	\$55,976		\$27,570	33%	830	\$100.66	0.8
36	San Mateo County College District	Skyline College Express <sup>6</sup>	Daly City	BART - Daly City	commuter	\$268,276	\$90,646		\$177,630	55%	62,635	\$4.28	28.5
37	South SF	South City Shuttle	South SF	BART - South SF	community	\$207,507	\$150,229		\$57,277	26%	63,685	\$3.26	26.9
38	Menlo Park	Midday Shuttle <sup>7</sup>	Menlo Park	NA	community	\$280,283		\$168,170	\$112,113	40%	11,598	\$24.17	3.0
39	Menlo Park	Willow Road	Menlo Park	Caltrain - Menlo Park	commuter	\$103,144		\$77,358	\$25,786	25%	19,409	\$5.31	15.0
Totals						\$6,631,234	\$3,354,352	\$245,528	\$3,031,356	46%	1,187,293		

Footnotes

- 1) San Carlos Community Shuttle began service, August 2016.
- 2) Connect San Mateo began service, August 2017.
- 3) San Carlos commuter began service, September 2016.
- 4) Coastside Beach Shuttle began service, January 2017.
- 5) County Park Explorer began service, September 2016.
- 6) Skyline College Express began service, August 2016 and added a second Shuttle to meet increased ridership demand.
- 7) Shuttle split into M-1 Menlo Midday & M-2 Belle Haven, Mar. 2016. Numbers are cumulative.