

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park • Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside

AGENDA

BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE (BPAC)

Date: Thursday, May 24, 2018
7:00 p.m.

Place: San Mateo City Hall
Conference Room C
330 West 20th Avenue
San Mateo, CA 94403

- | | | | |
|----|---|--------------------------------------|-------------|
| 1. | Call To Order | Action
(Fraser) | |
| 2. | Public Comment On Items Not On The Agenda | Limited to 3 minutes
per speaker. | |
| 3. | Meeting Minutes of the March 22, 2018 Meeting | Action
(Fraser) | Pages 1-4 |
| 4. | Review and recommend approval of a request for reallocation of FY 2015-16 Transportation Development Act Article 3 (TDA 3) funds for the City of San Mateo North San Mateo Drive Pedestrian and Bicycle Improvement Project | Action
(Muse) | Pages 5-8 |
| 5. | Review and recommend approval of a request for reallocation of FY 2013-14 Transportation Development Act Article 3 (TDA 3) funds for the City of East Palo Alto Pedestrian and Bicycle Improvements Woodland Neighborhood Project | Action
(Muse) | Pages 9-30 |
| 6. | Review and approve updated Transportation Development Act Article 3 (TDA 3) applications and scoring sheet | Action
(Muse) | Pages 31-42 |
| 7. | Receive information on the Grant Writing Technical Assistance Program (GW-TAP) | Information
(Muse) | Pages 43-46 |
| 8. | Member Communications | Information
(Fraser) | |
| 9. | Adjournment | Action
(Fraser) | |

If you have any questions regarding the C/CAG Bicycle and Pedestrian Advisory Committee Meeting Agenda, please contact Sara Muse at 650-599-1460 or smuse@smcgov.org *NOTE: Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Mima Guilles at (650) 599-1406, five working days prior to the meeting date.* **The next BPAC meeting will be held on Thursday, June 28, 2018.**

**City/County Association of Governments
of San Mateo County (C/CAG)**

**Bicycle and Pedestrian Advisory Committee (BPAC)
Meeting Minutes
March 22, 2018**

1. Call to Order

Chair Fraser called the meeting to order at 7:00 pm.

Members Present: Deirdre Martin, Marina Fraser, Marge Colapietro, Matthew Self, Malcolm Robinson, Ann Schneider, Daina Lujan, Karyl Matsumoto, Jamie Axt, Don Horsley (arrived 7:10 pm).

Members Absent: Ann Wengert, Gary Pollard, Herb Perez, Emily Beach (arrived 7:55 pm after meeting adjourned).

Staff/Guests Attending: Sara Muse, John Hoang, Sue-Ellen Atkinson, Jimmy Fu, Drew.

2. Public Comments On Items Not On The Agenda

There were no public comments.

3. Meeting Minutes of January 25, 2018 (Action)

No comments or revisions were made on the meeting minutes of January 25, 2018. Chair Fraser called for a motion to approve the January 25, 2018 Meeting Minutes.

Motion: Member Colapietro moved/Member Martin seconded approval of the January 25, 2018 minutes. The motion carried 9-0-0.

4. Receive information on the County of San Mateo Bicycles Routes to Rules Project (Information)

Gwen Buckley from the County of San Mateo Office of Sustainability presented on the County of San Mateo Bicycles Routes to Rules Project. BPAC members asked what the audience was, capabilities with Google maps, engagement with Cities/County, bike signage, and translation capabilities. Drew, public member, asked if there were multiple versions and what the validation steps are if maps are updated every four months. Gwen provided feedback and staff agreed to send members a link to the County's online mapping tool.

5. Review and recommend approval of a request for reallocation of FY 2015-16 Transportation Development Act Article 3 (TDA 3) funds for the City of Daly City

Westmoor Avenue to Guadalupe Parkway Bicycle and Pedestrian Improvement Project (Action)

Staff presented on the reallocation request and introduced Jimmy Fu, City of Daly City staff, to answer questions. Jimmy Fu provided an overview of anticipated schedule and alignment of funds with the Active Transportation Program grant. Member Self asked if the new project included different elements than what was proposed in the original FY 2015-16 application. Jimmy responded the scope of work is consistent with the original FY 2015-16 TDA 3 application. Member Martin asked when construction would begin and Jimmy responded 2019.

Motion: Member Matsumoto moved/Member Schneider seconded approval of the reallocation of FY 2015-16 Transportation Development Act Article 3 (TDA 3) funds for the City of Daly City Westmoor Avenue to Guadalupe Parkway Bicycle and Pedestrian Improvement Project. The motion carried 10-0-0.

6. Provide feedback on potential Transportation Development Act Article 3 (TDA 3) FY 2018-19 Call for Projects (Action)

Staff presented on the TDA 3 Annual Fund Estimate and proposed apportionment and distribution of funds for FY 2018-19 and requested BPAC member's feedback on whether to conduct the Call for Projects in FY 2018-19 or FY 2019-20.

BPAC members discussed funds currently available for reallocation and required staff time and voted to combine the next two years of allocation for a Call for Projects in FY 2019-20. Member Horsley requested staff to consider BPAC members participating remotely in the scoring process if unable to attend meeting in person. Staff took the request into consideration.

Motion: Member Colapietro moved/Member Lujan seconded approval to combine the next two years of TDA 3 funds for a Call for Projects in FY 2019-20. The motion carried 10-0-0.

7. Nominations and Elections of the Bicycle and Pedestrian Advisory Committee (BPAC) Chairperson and Vice-Chairperson (Action)

Staff provided an overview of the BPAC election process and requested members to nominate and elect members for the positions of Chairperson and Vice-Chairperson. Member Matsumoto nominated Chair Fraser and Vice-Chair Self to continue serving their respective positions for another term. Member Matsumoto also requested staff to consider two-year terms for both positions. Member Colapietro nominated Member Self to serve as the Chairperson. Both Member Colapietro and member Matsumoto commended Chair Fraser and Vice-Chair Self for their great service leading the BPAC.

Motion: Member Horsley moved/Member Lujan seconded approval of Chair Fraser and Vice-Chair Self to continue serving their respective positions for another one-year term. The motion carried 10-0-0.

8. Member Communications (Information)

Member Colapietro shared the Millbrae Community Television special on the bikeshare company, LimeBike. The series can be found online here: <https://mctv.tv/>

Member Robinson followed up on member Matsumoto's comment earlier in the meeting regarding bicycle signage, adding the San Mateo County Comprehensive Bicycle and Pedestrian Plan has shared roadway bicycle markings on page 38.

Member Schneider added information about LimeBike's electric assist and scooter, which the Millbrae bike share subcommittee is considering. Member Schneider also shared the Millbrae City Council passed the Transit Oriented Development project, which includes a new portion of the Bay Trail. Chair Fraser suggested Millbrae talk with South San Francisco to hear their experience with LimeBike. Members shared vandalism issues with LimeBike and added that the bike share company, Ofo, is a cheaper option. Member Schneider requested staff send the email regarding bike share companies to BPAC members. Staff agreed to fulfill the request.

Member Self shared he will be participating in the AIDS Life Cycle fundraiser by biking to Los Angeles in June.

Staff added the California Manual on Uniform Traffic Control Devices (CA MUTCD) which provides uniform standards and specifications for all official traffic control devices in California, including bicycle signage.

Chair Fraser added David Stanek has stepped down from the BPAC. Staff agreed to send a letter thanking David for his service to the BPAC.

Adjournment

Chair Fraser called for a motion to adjourn at 7:50 pm.

C/CAG Bicycle and Pedestrian Advisory Committee

Name	Agency	June 2017	September 2017	October 2017	January 2018	March 2018
Marge Colapietro	Public (Millbrae)	X	X	X	X	X
Ann Schneider	Millbrae		X	X	X	X
Marina Fraser	Half Moon Bay	X	X	X	X	X
Don Horsley	County of San Mateo	X	X			X
Emily Beach	Burlingame	N/A	X	X	X	
Karyl Matsumoto	South San Francisco	X		X	X	X
Gary Pollard	Foster City			X		
Ann Wengert	Portola Valley		X	X		
Deirdre Martin	Pacifica	X	X	X	X	X
Herb Perez	Foster City	N/A	N/A	N/A	N/A	
Matthew Self	Public (City of Redwood City)	X	X	X	X	X
Daina Lujan	Public (South San Francisco)		X	X	X	X
Malcolm Robinson	Public (San Bruno)	X	X	X	X	X
Jamie Axt	Public (City of Redwood City)	N/A	N/A	N/A	X	X

Others in attendance at the March 2018 BPAC Meeting:

Sara Muse C/CAG Staff
 John Hoang C/CAG Staff
 Sue-Ellen Atkinson City of San Mateo
 Jimmy Fu City of Daly City
 Drew Public Member

C/CAG AGENDA REPORT

Date: May 24, 2018

To: C/CAG Bicycle and Pedestrian Advisory Committee (BPAC)

From: Sara Muse

Subject: Review and recommend approval of a request for reallocation of FY 2015-16 Transportation Development Act Article 3 (TDA 3) funds for the City of San Mateo North San Mateo Drive Pedestrian and Bicycle Improvement Project

(For further information or questions, contact Sara Muse at 650-599-1460)

RECOMMENDATION

That the C/CAG BPAC review and recommend approval of a request for reallocation of FY 2015-16 Transportation Development Act Article 3 (TDA 3) funds for the City of San Mateo North San Mateo Drive Pedestrian and Bicycle Improvement Project.

FISCAL IMPACT

\$400,000 in TDA 3 funds reallocated to FY 2018-19. Funds would be made available until June 30, 2021.

SOURCE OF FUNDS

TDA 3 funds are derived from Local Transportation Funds and the State Transit Assistance Fund. Local Transportation Funds (LTF) are derived from a ¼ cent of the general sales tax collected statewide.

BACKGROUND

The City of San Mateo was awarded \$400,000 in TDA 3 funds for FY 2015-16 for the North San Mateo Drive Pedestrian and Bicycle Improvement Project. The project is located on North San Mateo Drive from Peninsula Avenue to Baldwin Avenue. The project includes Class II bike lanes through implementation of a new roadway reconfiguration, curb extensions, updated traffic signals with pedestrian countdown infrastructure, lighting, street trees, green infrastructure features, and high visibility crosswalks.

After receiving the reallocation request from MTC on September 23, 2015, the City proceeded with the design phase. The scope of work was expanded to mitigate the traffic impacts resulting from implementing the new roadway reconfiguration. The expanded scope, which includes a new signalized intersection at San Mateo Drive and Bellevue Avenue, and a signal modification

at the intersection of San Mateo Drive and Poplar Avenue, was approved by the City Council on April 16, 2018. The proposed signal improvements require installation of curb extensions for ADA compliance within public right-of-way. Pedestrian countdown signals and high visibility crosswalks, both proposed in the original TDA 3 application, would be incorporated at the two intersections listed above. The added project costs would be funded by the City.

The TDA 3 Program guidelines require funds be expended within three years or be rescinded. Funds in the amount of \$400,000 were allocated by the Metropolitan Transportation Commission (MTC) in FY 2015-16 and expires June 30, 2018. To date, the City has not submitted any invoices to MTC. The City of San Mateo has requested a time extension to incorporate the expanded scope into the design documents and allow additional time for construction activities. The City is requesting TDA 3 funds be reallocated in FY 2018-19, which allows for another three-year cycle to complete construction by June 30, 2021.

Staff recommends approval to reallocate funds in FY 2018-19, allowing the funds to be extended until June 30, 2021, which will enable the City of San Mateo to incorporate the expanded scope into the design documents and allow additional time for construction activities. If approved by the C/CAG Board, staff will submit the reallocation request to MTC for processing.

ATTACHMENTS

1. Request letter from the City of San Mateo



DEPARTMENT OF PUBLIC WORKS
Brad B. Underwood, P.E., L.S., Director

330 W 20th Avenue
San Mateo, CA 94403-1338
Telephone: (650) 522 -7300
Fax: (650) 522-7301
www.cityofsanmateo.org

May 9, 2018

Ms. Sandy Wong
Executive Director
City/County Association of Governments
555 County Center, 5th Floor
Redwood City, CA 94063

SUBJECT: REQUEST FOR REALLOCATION OF TDA ARTICLE 3 FUNDS – CITY OF SAN MATEO NORTH SAN MATEO DRIVE PEDESTRIAN AND BICYCLE IMPROVEMENT PROJECT (PROJECT)

Dear Ms. Wong,

On September 23, 2015, the Metropolitan Transportation Commission (MTC) approved an allocation of Transportation Development Act (TDA) grant funds to the City of San Mateo for FY 2015-16 in the total amount of \$400,000. The purpose for which these funds are allocated is to provide pedestrian and bicycle safety improvements and increase the pedestrian and bicycle connectivity along North San Mateo Drive from Peninsula Avenue to Baldwin Avenue.

The scope of improvements submitted in the TDA grant application consisted of the following proposed pedestrian and bicycle improvements with an engineer's estimate at \$1.6M:

- Implementation of approximately 1.0 mile of Class 2 bicycle lane on both sides of the street segments
- Implementation of roadway reconfiguration to accommodate implementation of Class 2 bicycle lanes.
- Installation of green infrastructures, where applicable.
- Installation of curb extensions at select intersections to reduce pedestrian crossing distance.
- Installation of high visibility crosswalks, at selected locations as necessary.

During the design phase, the scope of the improvements was expanded to include traffic signal modifications to mitigate the traffic impacts resulting from implementing the roadway reconfigurations. The increased scope of improvements were presented and approved by the City Council on April 16, 2018. The increased scope involves implementation of a new signalized intersection at San Mateo Drive-Bellevue Avenue intersection and a signal modification at San Mateo Drive-Poplar Avenue intersection. The changes involves no reduction in pedestrian and bicycle benefits as outlined in the grant application and presented above. The proposed traffic signal improvements requires installation of curb extensions for ADA compliance within public right-of-way. The curb extension will shorten the crosswalk which provides pedestrian benefit. In addition, the new pedestrian countdown signals provide advance warning mechanism for all modes of transportation. The added project costs will be funded with local funds. The entire TDA grant funds in the amount of \$400,000 are allocated for construction activities. To date, the City has not requested any grant funds reimbursement. The total project cost for the proposed improvements is currently estimated at \$3M. As of May 2018, the City has not submitted a request for reimbursement.

Given the June 30, 2018 grant expenditure deadline, the City requests MTC to reallocate the TDA Article 3 grant funds in the amount of \$400,000 to the following three-year cycle (2018-2021) with a new expenditure deadline on June 30, 2021 to ensure that construction and funding reimbursement can be completed prior to the expiration of the grant funds. The additional time will allow staff to incorporate the expanded scope into the designs and increase the construction duration to account for the purchase of equipment requiring long lead times.

The revised project schedule is adjusted as follows:

- Complete Design – Late summer 2018
- Begin Construction – Late Fall/Winter 2018
- Project Close-out/Grant Expenditure – by June 30, 2019

Thank you for your consideration of this time extension request. If you have any questions, please contact Mario Ung, Senior Engineer, at (650) 522-7315 or mung@cityofsanmateo.org.

Sincerely,



Hae Won Ritchie
Engineering Manager of Public Works
City of San Mateo

Attachments:

CC:
Sara J Muse C/CAG

C/CAG AGENDA REPORT

Date: May 24, 2018

To: C/CAG Bicycle and Pedestrian Advisory Committee (BPAC)

From: Sara Muse

Subject: Review and recommend approval of a request for reallocation of FY 2013-14 Transportation Development Act Article 3 (TDA 3) funds for the City of East Palo Alto Pedestrian and Bicycle Improvements Woodland Neighborhood Project

(For further information or questions, contact Sara Muse at 650-599-1460)

RECOMMENDATION

That the C/CAG BPAC review and recommend approval of a request for reallocation of FY 2013-14 Transportation Development Act Article 3 (TDA 3) funds for the City of East Palo Alto Pedestrian and Bicycle Improvements Woodland Neighborhood Project.

FISCAL IMPACT

\$108,820 in TDA 3 funds reallocated to FY 2018-19. \$400,000 in TDA 3 funds reallocated to FY 2018-19. Funds would be made available until June 30, 2021.

SOURCE OF FUNDS

TDA 3 funds are derived from Local Transportation Funds and the State Transit Assistance Fund. Local Transportation Funds (LTF) are derived from a ¼ cent of the general sales tax collected statewide.

BACKGROUND

The City of East Palo Alto was awarded \$108,820 in TDA 3 funds for FY 2013-14 for the Bike/Ped Access to Services Project. The project was in the Woodland neighborhood and along University Avenue. The project included construction of sidewalks and bicycle lanes to close network gaps. The deadline to expend funds was June 30, 2016.

The City submitted a reallocation request to C/CAG in 2016 in order to coordinate the project with the new pedestrian overcrossing at Highway 101 at Newell Road and Bayshore Road to complete the design and construction. The request was approved by C/CAG and funds were reallocated by MTC on July 8, 2016. The deadline to expend funds is June 30, 2018.

The City is now requesting a second reallocation of funds, this time to a different project located

along the San Francisquito Creek Trail between East Bay Shore Boulevard and Daphne Way. The proposed project would pave 2,000 feet of the newly constructed San Francisquito Creek Trail with an overlay of 2-3 inches of new hot mix asphalt concrete over a prepared sub-grade. Associated markings and signage are also proposed, as necessary. The trail provides access to the Facebook Campus, the Bay Trail, the Baylands Nature Preserve, and the San Francisco Bay. The request is being made due to construction conflicts at the original project site in the Woodland neighborhood. To date, the City has not submitted any invoices to MTC.

The TDA 3 Program guidelines require funds be expended within three years or be rescinded. Funds in the amount of \$108,820 were reallocated by the Metropolitan Transportation Commission (MTC) in FY 2015-16 and expires June 30, 2018. The City of East Palo Alto is requesting the funds be reallocated to a different project located along the San Francisquito Creek Trail. The City is requesting TDA 3 funds be reallocated in FY 2018-19, which allows for another three-year cycle to complete construction by June 30, 2021.

Staff recommends approval to reallocate funds in FY 2018-19, allowing the funds to be extended until June 30, 2021, which will enable the City of East Palo Alto to move forward with improvements along the San Francisquito Creek Trail. If approved by the C/CAG Board, staff will submit the reallocation request to MTC for processing.

ATTACHMENTS

1. Request letter from the City of East Palo Alto



CITY OF EAST PALO ALTO
PUBLIC WORKS DEPARTMENT
1960 TATE STREET
EAST PALO ALTO, CA 94303

May 11, 2018

Ms. Sandy Wong
Executive Director
City/County Association of Governments
555 County Center, 5th Floor
Redwood City, CA 94063

**SUBJECT: REQUEST FOR REALLOCATION OF TDA
ARTICLE 3 FUNDS - CITY OF EAST PALO ALTO
PEDESTRIAN AND BICYCLE IMPROVEMENTS
WOODLAND NEIGHBORHOOD PROJECT**

Dear Ms. Wong:

On May 28, 2014, the Metropolitan Transportation Commission (MTC) approved an allocation of Transportation Development Act (TDA) Article 3 funds to the City of East Palo Alto (City) for FY 2013-14 in the total amount of \$108,820. These funds were allocated to the City to perform the following:

- Fill gaps in the sidewalk to create a continuous sidewalk from the University Avenue Bridge along Woodland and Scofield Avenues to Cooley Avenue;
- Place markings that outline a bicycle in the roadway, commonly referred to as shared use markings (sharrows), to designate a bicycle path along Woodland and Scofield Avenues or, alternatively, add a solid white line to accommodate a four foot wide bicycle lane, such as currently exists on University Avenue, if the roadway is wide enough to conform with the Santa Clara Valley Transportation Authority's Bicycle Technical Guidelines which were adopted by the City in 2011; and
- Stripe the three-way intersections at Scofield Avenue and Capitol Avenue, and Scofield Avenue and Circle Drive.

The May 28, 2014 approval letter of the original TDA FY 2013-14 allocation application is included with this letter as Attachment A *May 28, 2014 Allocation Approval*.

This request is to reallocate the subject funds to a similar project that includes pedestrian and bicycle access improvements but at a different location within City. The reallocation request is being made due to construction conflicts at the original project site. This letter also includes a description of previous reallocation approvals (for expiration date extensions) as well as a description of the proposed project scope and schedule.

Reallocation of the subject funds were previously granted on two separate occasions in letters dated June 6, 2014 and July 8, 2016 from the MTC. Both reallocation requests were made to extend the expiration date of the total TDA allocation (\$108,820). MTC approval of the first reallocation request is included with this letter as Attachment B *June 6, 2014 Reallocation Approval*. MTC approval of the second reallocation request is included with this letter as Attachment C *July 8, 2016 Reallocation Approval*. The total amount of the TDA allocation received to date is \$0 and no expenses associated with this allocation have been encumbered to date.

Following TDA reallocation approval, the San Francisquito Creek Joint Powers Authority (SFCJPA) initiated design and environmental study for the Reach Two Flood Control Project between HWY 101 and El Camino Real (HWY 84). This project will affect all new sidewalk and other improvements along Scofield Street and Woodland Avenue as Woodland Avenue will be used as a staging area to construct the flood control improvements along the San Francisquito Creek bank. The City is requesting reallocation of the subject funds for a similar project at a different site along the San Francisquito Creek Trail due to the anticipated construction conflicts along Woodland Avenue.

The proposed project for the reallocated funds is to pave approximately 2,000 feet of the newly constructed San Francisquito Creek Trail between East Bay Shore Boulevard and Daphne Way. The existing trail alignment and profile are highlighted on Sheets C-8 and C-9 included with this letter as Attachment D *San Francisquito Creek Flood Restoration, Ecosystem Restoration, & Recreation Project*. The San Francisquito Creek Trail is a newly constructed public trail along San Francisquito Creek completed by the SFCJPA Reach One Flood Control Project. The trail provides access to the Facebook Campus, the Bay Trail, the Baylands Nature Preserve and the San Francisco Bay and provides a scenic alternative to using motorized vehicles.

The existing trail surface is comprised of Class 2 Aggregate Base rock and is unsuitable for bicycle traffic and pedestrians with limited mobility especially during the wet winter months. Reallocation of these funds to the proposed project will allow the City to respond to City resident requests to improve the trail with an all-weather surface and to make the trail usable for bicyclists and all pedestrians. Proposed improvements include paving the full width of the existing trail with asphalt concrete to create a safe and usable pathway for all. Improvements would include overlay of 2 to 3 inches of new hot mix asphalt concrete over a prepared sub-grade and the associated markings and signage (as necessary).

The reallocated TDA Funds will be used immediately to pave the trail as the plans and specifications have been completed by the SFC JPA. Being partner to the SFJPA, the City have contributed over \$1.2 million toward reach 1, of the Flood Control Project downstream of HWY 101 along the creek. The proposed project is ready to be constructed once the TDA funds have been reallocated. The improved trail will result is a benefit to the local community and the region as the San Francisquito Creek Trail connects to the Bay Trail and provides regional connectivity between San Mateo and Santa Clara Counties and access to and from high tech companies such as Facebook, Google, Stanford and other institutions and businesses. If the TDA funds are reallocated during the month of May, the construction is anticipated to be initiated by June or July of 2018. This estimated schedule is subject to change depending on the date of reallocation.

The City is requesting that the TDA Article 3 funds in the amount of \$108,820 be reallocated to the proposed project for the three-year cycle 2018-2021 to ensure that the project can be initiated and completed prior to the expiration of grant funds.

Thank you for your consideration of this requested reallocation. If you have any questions, please feel free to contact me at 650-853-3117.

Sincerely,

Kamal Fallaha

Kamal Fallaha, P.E.
Director of Public Works

Attachments: Attachment A May 28, 2014 Allocation Approval
Attachment B June 6, 2014 Reallocation Approval
Attachment C July 8, 2016 Reallocation Approval
Attachment D San Francisquito Creek Flood Restoration, Ecosystem Restoration, &
Recreation Project

CC:
Sara J. Muse C/CAG
Len Materman, SFJPA

ATTACHMENT A

May 28, 2014 Allocation Approval

To: Auditor
County: SAN MATEO
Date: 05/28/14

ALLOCATION INSTRUCTION # 14001103

Metropolitan Transportation Commission
ALLOCATION INSTRUCTION

Fund TDA

Fiscal Year Ending 13-14

Claimant:

CITY OF EAST PALO ALTO
ATTN: KAMAL FALLAHA, CITY ENGINEER
1960 TATE STREET
PALO ALTO, CA 94303

Total Allocation: \$ 0.00

PUC: 99233.3/4, ARTICLE 3 - PEDESTRIAN/BICYCLE; CAPITAL

PROJECT DESCRIPTION: BIKE/PED ACCESS TO SERVICES

APPOR-TDA ART3-SMATEO CO-CAP	108,820.00
APPOR-TDA ART3-SMATEO CO-CAP	-108,820.00

DISBURSEMENT AUTHORIZATION:
REIMBURSEMENT BASIS
*ALL INVOICES NEED TO BE SUBMITTED
TO MTC ACCOUNTS PAYABLE BY AUGUST
31ST, 2016 IN ORDER FOR THE FUNDS
TO BE DRAWN BY SEPTEMBER 30TH, 2016.

ORIGINAL ALLOCATION AMT: \$108,820

PAID TO DATE: -0-

RESCISSION 6/22/16 ACTION: (108,820)

ALLOCATION BALANCE: -0-

Terms and Conditions: Funds are reserved in the LTF for a period of THREE year(s). Eligible costs must be incurred on or before June 30, 2016. Funds not drawn by September 30, 2016, revert to the fund.

MTC will issue disbursement authorization upon receipt of documentation substantiating actual expenditure or financial obligation for capital allocations. Fund expended pursuant to this allocation instruction must be included in CITY OF EAST PALO ALTO annual certified fiscal audit required by PUC Section 99245.



Authorizing Signature

June 2016

**MTC Executive Director Delegated Authority Action under MTC Resolution 3620
FY 2015-16**

Staff have reviewed the attached requests and find them to be in compliance with applicable Transportation Development Act, State Transit Assistance, Bridge Toll, Feeder Bus and/or Regional Measure 2 requirements.

Name: Cheryl Chi Title: Program Manager

Name: Anne Richman Title: Director

Name: Alix Bockelman Title: Deputy Executive Director, Policy

I approve and authorize the allocation/rescission of funds as summarized below and detailed on Attachment A.

Allocations

Transportation Development Act	217,540
State Transit Assistance	318,805
Regional Measure 2	54,849
Total Allocations	591,194

Rescissions

Transportation Development Act	(1,805,106)
Regional Measure 2	(54,850)
Total Rescissions	(1,859,956)

Name: Steve Heminger Title: Executive Director

Signature: _____

Date: 6/27/16

FY 2015-16 Delegated Authority

Allocation and Rescission of Transportation Development Act, State Transit Assistance, Regional Measure 2,
 Bridge Toll and Feeder Bus Funds pursuant to MTC Resolution 3620

June 2016

Transportation Development Act - Allocation (001)				Approval	
Claimant	Description	Amount	Code	Date	Apportionment
5800 - 99233.3 Pedestrian & Bicycle Facilities - Capital					
East Palo Alto	Bike/Ped Access to Services	108,820	099	06/22/16	San Mateo County
Redwood City	Safe Routes to School Improvement	46,220	100	06/22/16	San Mateo County
Millbrae	Bicycle and Pedestrian Transportation Plan	62,500	101	06/22/16	San Mateo County
Total		217,540			

State Transit Assistance - Allocation (002)				Approval	
Claimant	Description	Amount	Code	Date	Apportionment
5820 - 6730A Operations - Revenue-based					
WCCTA	Transit Operations	3,237	078	06/22/16	BART
5820 - 6730A Operations - Population-based Lifeline					
GGBHTD	Cycle 4: Ride to School for Parents Program	120,605	076	06/22/16	Marin County
GGBHTD	Cycle 4L On Demand Shuttle Project	144,963	077	06/22/16	Marin County
SFMTA	Cycle 2: Shopper Shuttle	50,000	055	06/22/16	San Francisco County
Total		318,805			

Regional Measure 2 Funds - Allocation (006)				Approval	
Claimant	Description	Amount	Code	Date	Notes
Capital Allocations					
Marin County	20.59 San Quentin Village Improvements (CON)	54,849		06/22/16	16-4149-16
Total		54,849			
Allocations Grand Total		591,194			

Rescission - Transportation Development Act				Approval	Allocation
Claimant	Description	Amount		Date	Instruction
East Palo Alto	Bike/Ped Access to Services	(108,820)		06/22/16	14-001-103
Redwood City	Safe Routes to School Improvement	(46,220)		06/22/16	14-001-106
Millbrae	Bicycle and Pedestrian Transportation Plan	(62,500)		06/22/16	14-001-110
GGBHTD	Transit Operations	(20,011)		06/22/16	16-4187-27
SFMTA	Transit Operations	(1,162,478)		06/22/16	16-4187-10
SFMTA	Transit Operations	(61,539)		06/22/16	16-4187-11
GGBHTD	Transit Operations	(210,939)		06/22/16	16-4187-28
AC Transit	Transit Operations	(129,362)		06/22/16	16-4187-06
WestCat	Transit Operations	(3,237)		06/22/16	16-001-007
Total		(1,805,106)			

Rescission - Regional Measure 2 Funds				Approval	Allocation
Claimant	Description	Amount		Date	Instruction
Marin County	20.59 San Quentin Village Improvements (PS&E)	(54,849.89)		06/22/16	14-4149-02
Total		(54,849.89)			
Recissions Grand Total		(1,859,956)			

ATTACHMENT B

June 6, 2014 Allocation Approval



**METROPOLITAN
TRANSPORTATION
COMMISSION**

Joseph P. Bort MetroCenter
101 Eighth Street
Oakland, CA 94607-4700
TEL 510.817.5700
TTY/TDD 510.817.5769
FAX 510.817.5848
EMAIL info@mtc.ca.gov
WEB www.mtc.ca.gov

June 6, 2014

Kamal Fallaha, City Engineer
City of East Palo Alto
1960 Tate Street
East Palo Alto, CA 94303

Re: Allocation of TDA Funds in FY 2013-14

Dear Mr. Fallaha:

On May 28, 2014, the Metropolitan Transportation Commission (MTC) approved an allocation of Transportation Development Act (TDA) funds to the City of East Palo Alto for FY 2013-14 in the total amount of \$108,820. The purpose for which these funds are allocated is described in the enclosed Attachment A to MTC's Executive Director's Delegated Authority of May 28, 2014.

MTC's approval of your TDA claim and payment by the San Mateo County Auditor/Controller are subject to such monies being on hand and available for disbursement. Further, payment is subject to the stipulation that such monies shall be expended only for the purpose(s) specified in the May 28, 2014 Delegated Authority and to the allocation instruction(s) prepared in accordance with these documents.

Enclosed are allocation instructions pertaining to your TDA allocation, which describe the projects, terms, conditions and payment schedules for allocations. If funds are reserved in the Local Transportation Fund (LTF), please submit to MTC invoice(s) or document(s) showing evidence of expenses incurred in order to obtain disbursement authorization.

Please be reminded that for each year you encumber expenses, you are required to submit a fiscal audit in accordance with Section 99245 of the Public Utilities Code (PUC). The audit for FY 2013-14 is due at MTC on or before December 31, 2014. Please refer to 21 Cal. Code of Regs. Sections 6664, 6666, and 6667 for a discussion of the compliance requirement and the tasks required for fulfillment of the compliance aspect of this audit.

All invoices need to be submitted to MTC Accounts Payable by August 31st, 2016 in order for the funds to be drawn by September 30th, 2016. Requests for capital disbursement and supporting documentation should be sent to: MTC, Attn: Accounts Payable, 101 8th St., Oakland, CA 94607. If you have any questions, please contact Ms. Cheryl Chi at (510) 817-5939, or by email at CChi@mtc.ca.gov.

Very truly yours,


Suzanne Bode
Accounting Manager

SB/cs
Encls.

cc: Cheryl Chi, MTC
San Mateo County Auditor- Controller
City of East Palo Alto, Finance Director
Finance File

Amy Rein Worth, Chair
Cities of Contra Costa County

Dave Cortese, Vice Chair
Santa Clara County

Alicia C. Aguirre
Cities of San Mateo County

Tom Azumbarado
U.S. Department of Housing
and Urban Development

Tom Bates
Cities of Alameda County

David Campos
City and County of San Francisco

Bill Dodd
Napa County and Cities

Dorene M. Gincapini
U.S. Department of Transportation

Federal D. Glover
Contra Costa County

Scott Haggerty
Alameda County

Anne W. Halsted
San Francisco Bay Conservation
and Development Commission

Steve Kinsey
Marin County and Cities

Sam Liccardo
San Jose Mayor's Appointee

Mark Luce
Association of Bay Area Governments

Jake Mackenzie
Snooma County and Cities

Joe Pirzynski
Cities of Santa Clara County

Jean Quan
Oakland Mayor's Appointee

Bijan Sartipi
California State
Transportation Agency

James P. Sperling
Solano County and Cities

Adrienne J. Tissier
San Mateo County

Scott Wiener
San Francisco Mayor's Appointee

Steve Heminger
Executive Director

Ann Flemer
Deputy Executive Director, Policy

Andrew B. Fremier
Deputy Executive Director, Operations

To: Auditor
County: SAN MATEO
Date: 05/28/14

ALLOCATION INSTRUCTION # 14001103

Metropolitan Transportation Commission
ALLOCATION INSTRUCTION

Fund TDA

Fiscal Year Ending 13-14

Claimant:
CITY OF EAST PALO ALTO
ATTN: KAMAL FALLAHA, CITY ENGINEER
1960 TATE STREET
PALO ALTO, CA 94303

Total Allocation: \$ 108,820.00

PUC: 99233.3/4, ARTICLE 3 - PEDESTRIAN/BICYCLE; CAPITAL

PROJECT DESCRIPTION: BIKE/PED ACCESS TO SERVICES

APPOR-TDA ART3-SMATEO CO-CAP


108,820.00

DISBURSEMENT AUTHORIZATION: REIMBURSEMENT BASIS

*ALL INVOICES NEED TO BE SUBMITTED TO MTC ACCOUNTS PAYABLE BY AUGUST 31ST, 2016 IN ORDER FOR THE FUNDS TO BE DRAWN BY SEPTEMBER 30TH, 2016.

Terms and Conditions: Funds are reserved in the LTF for a period of THREE year(s). Eligible costs must be incurred on or before June 30, 2016. Funds not drawn by September 30, 2016, revert to the fund.

MTC will issue disbursement authorization upon receipt of documentation substantiating actual expenditure or financial obligation for capital allocations. Fund expended pursuant to this allocation instruction must be included in CITY OF EAST PALO ALTO annual certified fiscal audit required by PUC Section 99245.

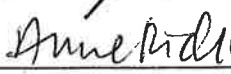

Authorizing Signature

May 2014

**MTC Executive Director Delegated Authority Action under MTC Resolution 3620
FY 2013-14**

Staff have reviewed the attached requests and find them to be in compliance with applicable Transportation Development Act, State Transit Assistance, Bridge Toll, Feeder Bus and/or Regional Measure 2 requirements.

Name:  Cheryl Chi  Title: Program Manager

Name: Anne Richman  Title: Director

Name: Alix Bockleman  Title: Deputy Executive Director, Policy

I approve and authorize the allocation/rescission of funds as summarized below and detailed on Attachment A.

Allocations	
Transportation Development Act	2,343,500
State Transit Assistance	1,512,063
Total Allocations	3,855,563

Rescissions	
Transportation Development Act	(493,500)
Regional Measure 2	(3,291,184)
Total Rescissions	(3,784,684)

Name: Steve Heminger  Title: Executive Director

Signature: _____

Date: 5/30/14

FY 2013-14 Delegated Authority

Allocation and Rescission of Transportation Development Act, State Transit Assistance, Regional Measure 2,
 Bridge Toll and Feeder Bus Funds pursuant to MTC Resolution 3620

May 2014

Transportation Development Act - Allocation (001)					Approval	
Claimant	Description	Amount	Code	Date	Apportionment	
5800 - 99233.3 Pedestrian & Bicycle Facilities - Capital						
South San Francisco	Oyster Point Blvd. Bike Lane Improvement	182,100	100	05/28/14	San Mateo County	
Daly City	Geneva Ave. Bike and Ped Improvements	375,000	101	05/28/14	San Mateo County	
City of San Mateo	Pedestrian and Bicycle Infrastructure Upgrade	200,000	102	05/28/14	San Mateo County	
East Palo Alto	Bike/Ped Access to Services	108,820	103	05/28/14	San Mateo County	
Menlo Park	Citywide Bicycle and Pedestrian Enhancements	347,860	104	05/28/14	San Mateo County	
Pacifica	Warning Lights Crosswalk	140,000	105	05/28/14	San Mateo County	
Redwood City	Safe Routes to School Improvement	46,220	106	05/28/14	San Mateo County	
San Bruno	Bicycle and Pedestrian Master Plan	100,000	107	05/28/14	San Mateo County	
Belmont	Comprehensive Bicycle and Pedestrian Plan	37,500	108	05/28/14	San Mateo County	
Millbrae	Bicycle and Pedestrian Transportation Plan	62,500	109	05/28/14	San Mateo County	
South San Francisco	Pedestrian Crossing Improvement	98,000	110	05/28/14	San Mateo County	
San Carlos	N-S Bikeway Sign and Detectors	83,500	111	05/28/14	San Mateo County	
San Mateo	Bay to Transit Trail - Phase I	312,000	112	05/28/14	San Mateo County	
Solano TA	Dixon West B Street Undercrossing	250,000	113	05/28/14	Solano County	
Total		2,343,500				

State Transit Assistance - Allocation (002)					Approval	
Claimant	Description	Amount	Code	Date	Apportionment	
5820 - 6730A Operations - Revenue-based						
LAVTA	Transit Operations (BART Strike)	16,980	009	05/28/14	BART	
CCCTA	Transit Operations (BART Strike)	7,618	011	05/28/14	BART	
AC Transit	Transit Operations (BART Strike)	454,376	076	05/28/14	BART	
Subtotal		478,974				
5820 - 6730A Operations - Population-based Lifeline						
AC Transit	JARC Backfill: Oakland Broadway Shuttle	723,000	077	05/28/14	JARC Restoration	
AC Transit	JARC Backfill: San Leandro "LINKS" Shuttle	310,089	078	05/28/14	JARC Restoration	
Subtotal		1,033,089				
Total		1,512,063				
Allocations Grand Total		3,855,563				

Rescission - Transportation Development Act				
Claimant	Description	Amount	Approval Date	Allocation Instruction
South San Francisco	Pedestrian Crossing Improvement	(98,000)	05/28/14	12-001-088
San Carlos	N-S Bikeway Sign and Detectors	(83,500)	05/28/14	12-001-104
San Mateo	Bay to Transit Trail - Phase I	(312,000)	05/28/14	12-001-091
Total		(493,500)		

Rescission - Regional Measure 2 Funds				
Claimant	Description	Amount	Approval Date	Allocation Instruction
Vacaville	Proj. No. 6.4 Vacaville Intermodal Station	(5,376.02)	05/28/14	06-3711-01
Vacaville	Proj. No. 6.4 Vacaville Intermodal Station	(332,821.91)	05/28/14	09-3711-02
Vacaville	Proj. No. 6.4 Vacaville Intermodal Station	(123,379.58)	05/28/14	09-3711-03
Vacaville	Proj. No. 6.4 Vacaville Intermodal Station	(1,802,000)	05/28/14	09-3711-04
Fairfield	Proj. No. 6.3 Fairfield Transit Center	(385,000)	05/28/14	06-3716-01
Fairfield	Proj. No. 6.3 Fairfield Transit Center	(600,000)	05/28/14	07-3716-02
AC Transit	Proj. No. 9 Richmond Parkway Park and Ride Lot	(98.39)	05/28/14	05-3675-01
AC Transit	Proj. No. 9 Richmond Parkway Park and Ride Lot	(32)	05/28/14	11-3675-03
AC Transit	Proj. No. 9 Richmond Parkway Park and Ride Lot	(42,476.49)	05/28/14	11-3675-04
Total		(3,291,184.39)		

Rescissions Grand Total (3,784,684.39)

ATTACHMENT C

July 8, 2016 Allocation Approval



METROPOLITAN
TRANSPORTATION
COMMISSION

Bay Area Metro Center
375 Beale Street, Suite 800
San Francisco, CA 94105
415.778.6700
www.mtc.ca.gov

July 8, 2016

Kamal Fallaha, City Engineer
City of East Palo Alto
1960 Tate Street
Palo Alto, CA 94303

Re: Allocation of TDA Funds in FY 2015-16

Dear Mr. Fallaha:

On June 22, 2016, the Metropolitan Transportation Commission (MTC) approved an allocation of Transportation Development Act (TDA) funds to the City of East Palo Alto for FY 2015-16 in the total amount of \$108,820. The purpose for which these funds are allocated is described in Attachment A to MTC's Executive Director's Delegated Authority of June 22, 2016.

MTC's approval of your TDA claim and payment by the San Mateo County Auditor/Controller are subject to such monies being on hand and available for disbursement. Further, payment is subject to the stipulation that such monies shall be expended only for the purpose(s) specified in the Delegated Authority of June 22, 2016, and to the allocation instruction(s) prepared in accordance with these documents.

Enclosed are allocation instructions pertaining to your TDA allocation, which describe the projects, terms, conditions and payment schedules for allocations. If funds are reserved in the Local Transportation Fund (LTF), please submit to MTC invoice(s) or document(s) showing evidence of expenses incurred in order to obtain disbursement authorization.

Please be reminded that for each year you encumber expenses, you are required to submit a fiscal audit in accordance with Section 99245 of the Public Utilities Code (PUC). The audit for FY 2015-16 is due at MTC on or before December 31, 2016. Please refer to 21 Cal. Code of Regs. Sections 6664, 6666, and 6667 for a discussion of the compliance requirement and the tasks required for fulfillment of the compliance aspect of this audit.

All invoices are to be submitted to MTC Accounts Payable by August 31, 2018 in order for the funds to be drawn by September 30th, 2018. Requests for capital disbursement and supporting documentation are to be sent to: MTC, Attn: Accounts Payable, 375 Beale Street, San Francisco, CA 94105. If you have any questions, please contact Ms. Cheryl Chi at (415) 778-5339, or by email at CChi@mtc.ca.gov.

Very truly yours,

Suzanne Bode
Accounting Manager

SB/sl
Encls.

cc: Cheryl Chi, MTC
San Mateo County Auditor-Controller
City of East Palo Alto, Finance Director

Dave Cortese, Chair
Santa Clara County

Jake Mackenzie, Vice Chair
Sonoma County and Cities

Alicia C. Aguirre
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Tom Azunbrado
U.S. Department of Housing
and Urban Development

Jason Baker
Cities of Santa Clara County

Tom Bates
Cities of Alameda County

David Campos
City and County of San Francisco

Dorene M. Giacomini
U.S. Department of Transportation

Federal D. Glover
Contra Costa County

Scott Haggerty
Alameda County

Anne W. Halsted
San Francisco Bay Conservation
and Development Commission

Steve Kinsey
Marin County and Cities

Sam Liccardo
San Jose Mayor's Appointee

Mark Luce
Napa County and Cities

Julie Pierce
Association of Bay Area Governments

Bijan Sartipi
California State
Transportation Agency

Libby Schauf
Oakland Mayor's Appointee

James P. Spering
Solano County and Cities

Adrienne J. Tissier
San Mateo County

Scott Wiener
San Francisco Mayor's Appointee

Amy Rein Worth
Cities of Contra Costa County

Steve Heminger
Executive Director

Alix Bockelman
Deputy Executive Director, Policy

Andrew B. Premier
Deputy Executive Director, Operations

To: Auditor
County: SAN MATEO
Date: 06/22/16

ALLOCATION INSTRUCTION # 16001099

Metropolitan Transportation Commission
ALLOCATION INSTRUCTION

Fund TDA

Fiscal Year Ending 2015-16

Claimant:

CITY OF EAST PALO ALTO
ATTN: KAMAL FALLAHA, CITY ENGINEER
1960 TATE STREET
PALO ALTO, CA 94303

Total Allocation: \$ 108,820.00

PUC: 99233.3, ARTICLE 3 -
PEDESTRIAN/BICYCLE; CAPITAL
PROJECT DESCRIPTION: BIKE/PED ACCESS TO
SERVICES

APPOR-TDA ART3-SAN MATEO CO-CAP

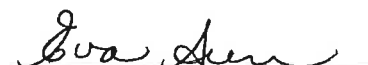
108,820.00

DISBURSEMENT AUTHORIZATION:
REIMBURSEMENT BASIS

*ALL INVOICES NEED TO BE SUBMITTED
TO MTC ACCOUNTS PAYABLE BY AUGUST
31ST, 2018 IN ORDER FOR THE FUNDS
TO BE DRAWN BY SEPTEMBER 30TH, 2018.

Terms and Conditions: Funds are reserved in the LTF for a period of THREE
year(s). Eligible costs must be incurred on or before June 30, 2018. Funds not
drawn by September 30, 2018, revert to the fund.

MTC will issue disbursement authorization upon receipt of documentation substantiating
actual expenditure or financial obligation for capital allocations. Fund expended pursuant
to this allocation instruction must be included in CITY OF EAST PALO ALTO
annual certified fiscal audit required by PUC Section 99245.



Authorizing Signature

June 2016

**MTC Executive Director Delegated Authority Action under MTC Resolution 3620
FY 2015-16**

Staff have reviewed the attached requests and find them to be in compliance with applicable Transportation Development Act, State Transit Assistance, Bridge Toll, Feeder Bus and/or Regional Measure 2 requirements.

Name: Cheryl Chi  Title: Program Manager

Name: Anne Richman  Title: Director

Name: Alix Bockelman  Title: Deputy Executive Director, Policy

I approve and authorize the allocation/rescission of funds as summarized below and detailed on Attachment A.

Allocations

Transportation Development Act	217,540
State Transit Assistance	318,805
Regional Measure 2	54,849
Total Allocations	591,194

Rescissions

Transportation Development Act	(1,805,106)
Regional Measure 2	(54,850)
Total Rescissions	(1,859,956)

Name: Steve Heminger  Title: Executive Director

Signature: _____

Date: 6/27/16

FY 2015-16 Delegated Authority

Allocation and Rescission of Transportation Development Act, State Transit Assistance, Regional Measure 2,
 Bridge Toll and Feeder Bus Funds pursuant to MTC Resolution 3620

June 2016

Transportation Development Act - Allocation (001)					
Claimant	Description	Amount	Code	Approval	
				Date	Apportionment
5800 - 99233.3 Pedestrian & Bicycle Facilities - Capital					
East Palo Alto	Bike/Ped Access to Services	108,820	099	06/22/16	San Mateo County
Redwood City	Safe Routes to School Improvement	46,220	100	06/22/16	San Mateo County
Millbrae	Bicycle and Pedestrian Transportation Plan	62,500	101	06/22/16	San Mateo County
Total		217,540			

State Transit Assistance - Allocation (002)					
Claimant	Description	Amount	Code	Approval	
				Date	Apportionment
5820 - 6730A Operations - Revenue-based					
WCCTA	Transit Operations	3,237	078	06/22/16	BART
5820 - 6730A Operations - Population-based Lifeline					
GGBHTD	Cycle 4: Ride to School for Parents Program	120,605	076	06/22/16	Marin County
GGBHTD	Cycle 4L On Demand Shuttle Project	144,963	077	06/22/16	Marin County
SFMTA	Cycle 2: Shopper Shuttle	50,000	055	06/22/16	San Francisco County
Total		318,805			

Regional Measure 2 Funds - Allocation (006)					
Claimant	Description	Amount	Code	Approval	Notes
				Date	
Capital Allocations					
Marin County	20.59 San Quentin Village Imprvemets (CON)	54,849		06/22/16	16-4149-16
Total		54,849			
Allocations Grand Total		591,194			

Rescission - Transportation Development Act				
Claimant	Description	Amount	Approval	Allocation
			Date	Instruction
East Palo Alto	Bike/Ped Access to Services	(108,820)	06/22/16	14-001-103
Redwood City	Safe Routes to School Improvement	(46,220)	06/22/16	14-001-106
Millbrae	Bicycle and Pedestrian Transportation Plan	(62,500)	06/22/16	14-001-110
GGBHTD	Transit Operations	(20,011)	06/22/16	16-4187-27
SFMTA	Transit Operations	(1,162,478)	06/22/16	16-4187-10
SFMTA	Transit Operations	(61,539)	06/22/16	16-4187-11
GGBHTD	Transit Operations	(210,939)	06/22/16	16-4187-28
AC Transit	Transit Operations	(129,362)	06/22/16	16-4187-06
WestCat	Transit Operations	(3,237)	06/22/16	16-001-007
Total		(1,805,106)		

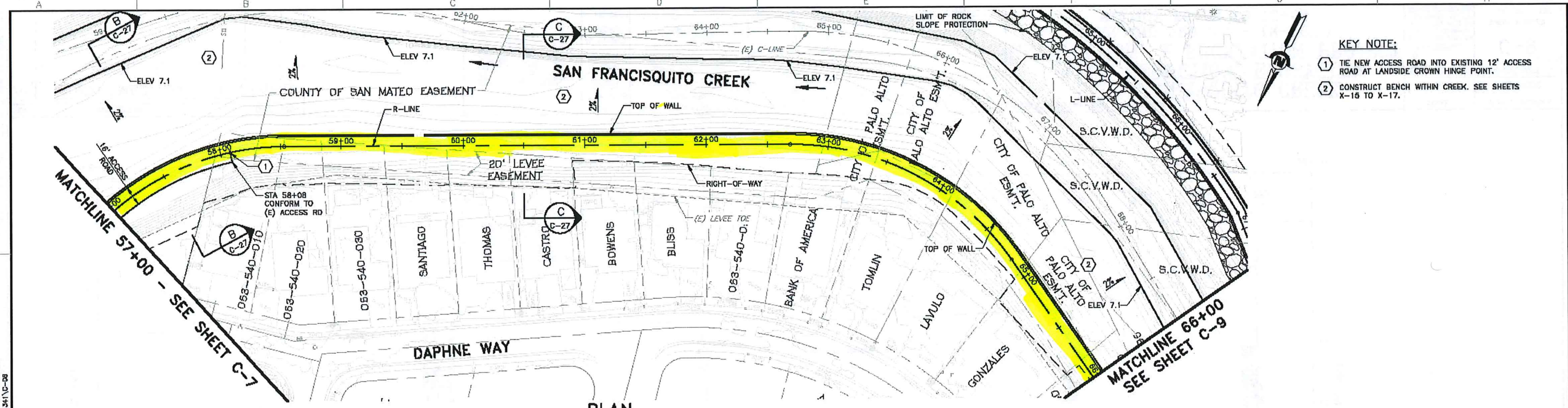
Rescission - Regional Measure 2 Funds				
Claimant	Description	Amount	Approval	Allocation
			Date	Instruction
Marin County	20.59 San Quentin Village Imprvemets (PS&E)	(54,849.89)	06/22/16	14-4149-02
Total		(54,849.89)		
Rescissions Grand Total		(1,859,956)		

ATTACHMENT D

**San Francisquito Creek Flood Restoration, Ecosystem
Restoration, & Recreation Project**

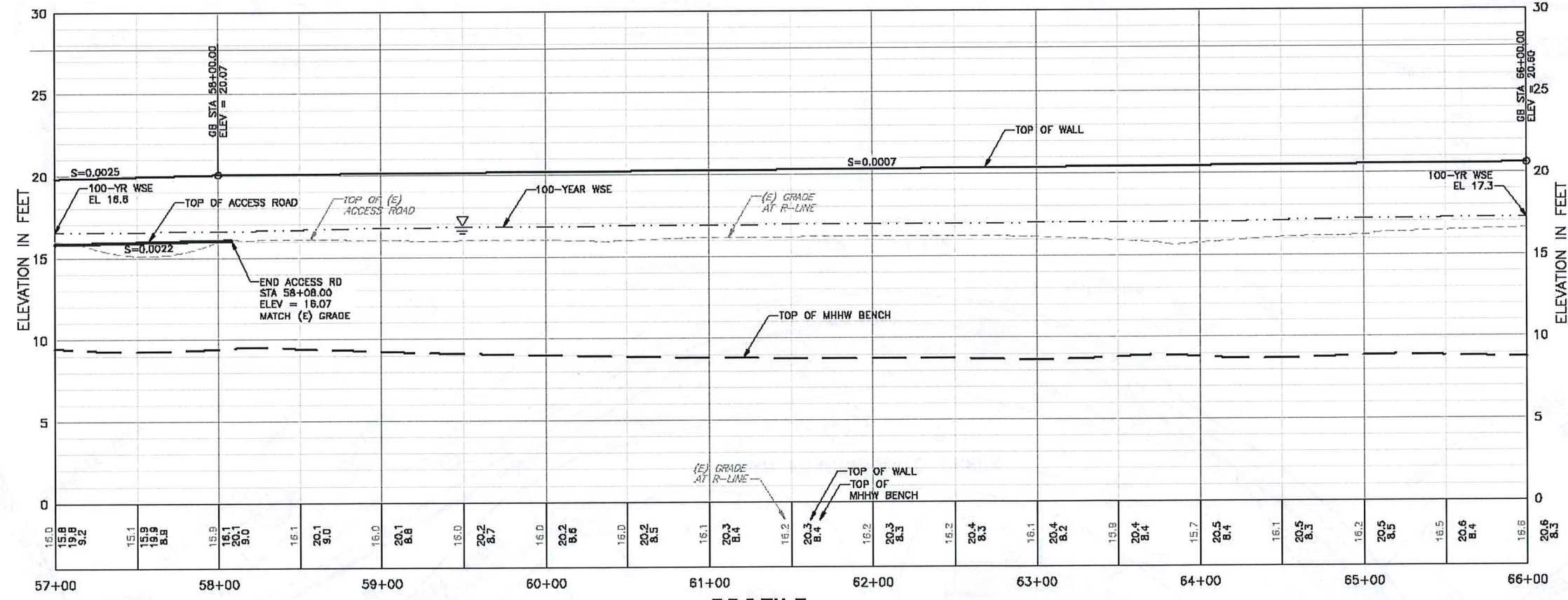
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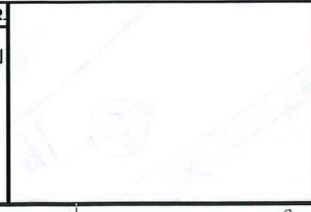
- KEY NOTE:**
- ① THE NEW ACCESS ROAD INTO EXISTING 12' ACCESS ROAD AT LANDSIDE CROWN HINGE POINT.
 - ② CONSTRUCT BENCH WITHIN CREEK. SEE SHEETS X-16 TO X-17.

PLAN
SCALE: 1"=40'



PROFILE
HORIZ: 1"=40'
VERT: 1"=4'

REV	DESCRIPTION	DATE	APPR.
1	CONFORMED DRAWING 05-17-16	5/16	LMJ



DATE JULY 2015	ENGINEERING CERTIFICATION
DESIGN L. JONES	
DRAWN H. SUAREZ	
CHECKED P. HRADLEK	
PROJECT ENGINEER DATE	PROJECT ENGINEER DATE

SAN FRANCISQUITO CREEK
JOINT POWERS AUTHORITY

ACCEPTED BY DISTRICT
William C. Springer 5/17/16
PROJECT ENGINEER DATE

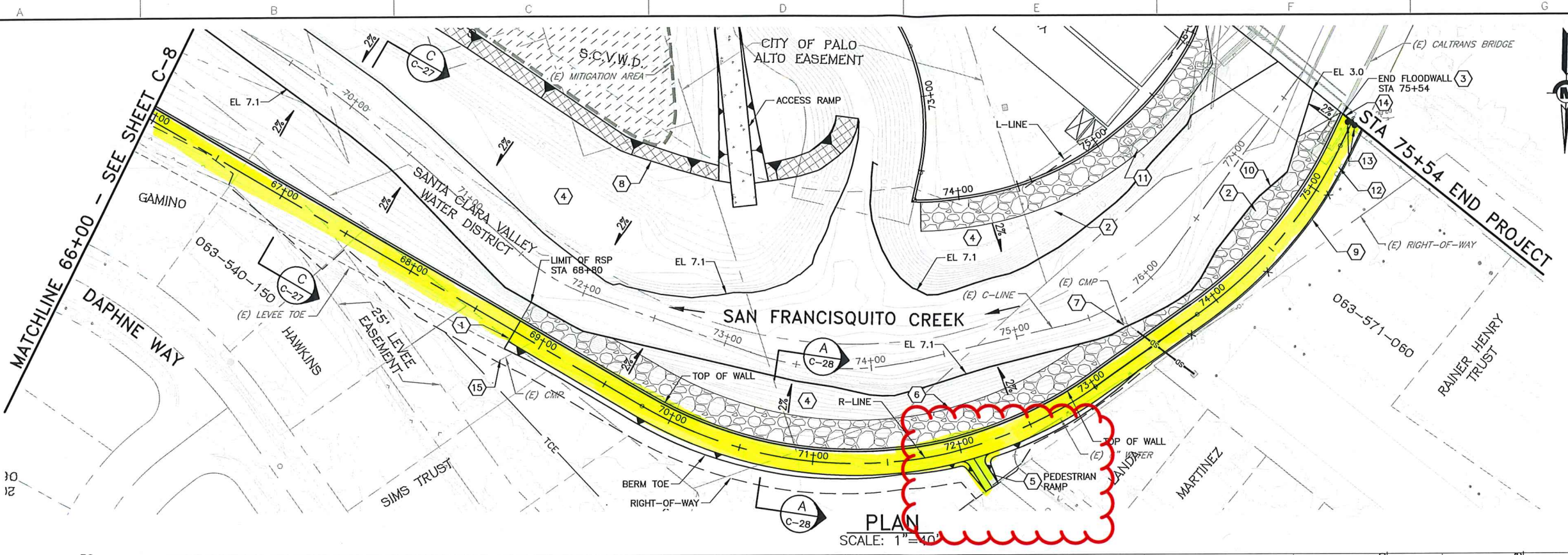
PROJECT NAME AND SHEET DESCRIPTION:
SAN FRANCISQUITO CREEK
FLOOD REDUCTION, ECOSYSTEM
RESTORATION, & RECREATION PROJECT

PLAN AND PROFILE - (R-LINE)
 STATION 57+00 TO 66+00

SCALE AS SHOWN	PROJECT NUMBER 26284002
VERIFY SCALES 0 1" BARS IS ONE INCH ON ORIGINAL DRAWING IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY	SHEET CODE: C-8
	SHEET NUMBER: 23 OF 126

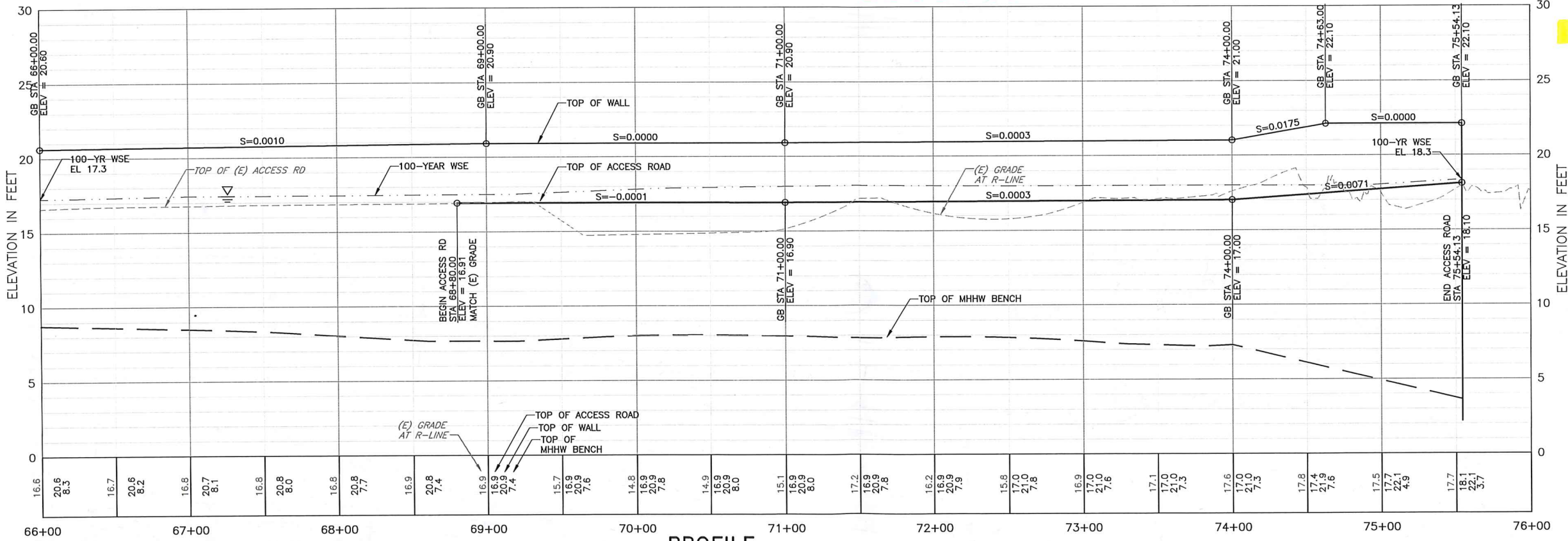
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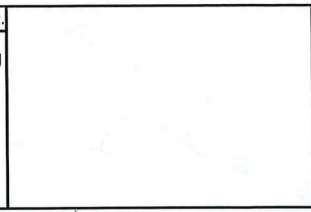
- KEY NOTE:**
- 1 TIE NEW ACCESS ROAD INTO EXISTING 16' ACCESS ROAD AT LANDSIDE CROWN HINGE POINT, STA 68+80.
 - 2 REMOVE AND DISPOSE OF EXISTING RETAINING WALL STRUCTURE.
 - 3 END FLOODWALL AT EXISTING BRIDGE STRUCTURE PER DETAIL 2 ON SHEET S-1.
 - 4 CONSTRUCT BENCH WITHIN CREEK. SEE SHEETS X-17 TO X-19.
 - 5 CONSTRUCT PEDESTRIAN RAMP FOR VERBENA DRIVE PER DETAIL ON SHEET C-20.
 - 6 LIMIT OF ROCK SLOPE PROTECTION.
 - 7 CONSTRUCT STORM DRAIN CROSSING PER DETAIL 'C' SHOWN ON SHEET C-48.
 - 8 LIMIT OF TRM PROTECTION.
 - 9 CONSTRUCT 9' SECURITY FENCE PER DETAIL 1 ON SHEET C-48 FROM R-LINE STA 73+40 TO IRON FENCE. OFFSET 1' FROM ACCESS ROAD.
 - 10 TRANSITION DAYLIGHT FROM EL. 7.1 TO EL. 3.0 FROM R-LINE STA 74+00 TO STA 75+54.
 - 11 REMOVE AND DISPOSE OF (E) SD AND INLET.
 - 12 REMOVE AND REPLACE (E) IRON FENCE, FLAGS, SIGNS, AND TRASH ENCLOSURE.
 - 13 STA 75+53 INSTALL FOLDABLE BOLLARDS PER DETAIL 2 ON SHEET C-34. CENTER OF BOLLARD IS OFFSET 2.5' FROM R-LINE.
 - 14 CONSTRUCT CURB RAMP PER COUNTY OF SAN MATEO STANDARD DRAWING D-1.
 - 15 REMOVE AND DISPOSE OF (E) SD LINE, CAP AT R/W.

PLAN
 SCALE: 1"=40'



PROFILE
 HORIZ: 1"=40'
 VERT: 1"=4'

REV	DESCRIPTION	DATE	APPR.
1	CONFORMED DRAWING 05-17-16	5/16	LMJ



DATE	ENGINEERING CERTIFICATION
JULY 2015	
DESIGN	
L. JONES	
DRAWN	
H. SUAREZ	
CHECKED	
P. HRADILEK	

SAN FRANCISQUITO CREEK
 JOINT POWERS AUTHORITY

ACCEPTED BY DISTRICT
William C. Springer 5/17/16
 PROJECT ENGINEER DATE

PROJECT NAME AND SHEET DESCRIPTION:
SAN FRANCISQUITO CREEK
FLOOD REDUCTION, ECOSYSTEM
RESTORATION, & RECREATION PROJECT
 PLAN AND PROFILE - (R-LINE)
 STATION 66+00 TO 75+54

SCALE	PROJECT NUMBER
AS SHOWN	26284002
VERIFY SCALES	SHEET CODE: C-9
BAR IS ONE INCH ON ORIGINAL DRAWING IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY	SHEET NUMBER: 24 OF 126

C/CAG AGENDA REPORT

Date: May 24, 2018
To: C/CAG Bicycle and Pedestrian Advisory Committee (BPAC)
From: Sara Muse
Subject: Review and approve updated Transportation Development Act Article 3 (TDA 3) applications and scoring sheet

(For further information or questions, contact Sara Muse at 650-599-1460)

RECOMMENDATION

That the C/CAG BPAC review and approve updated Transportation Development Act Article 3 (TDA 3) applications and scoring sheet.

FISCAL IMPACT

None.

SOURCE OF FUNDS

N/A.

BACKGROUND

At the January 25, 2018 meeting, BPAC members provided feedback and suggestions on the TDA 3 scoring process. BPAC member's feedback has been incorporated into the attached applications and scoring sheet. Staff is requesting the BPAC review the edits and approve the updated applications and scoring sheet.

ATTACHMENTS

1. TDA 3 Capital Project Application with track changes
2. TDA 3 Planning Project Application with track changes
3. TDA 3 Scoring Sheet with track changes

THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY (C/CAG)
TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 PEDESTRIAN AND BICYCLE PROGRAM
CALL FOR PROJECTS FOR FISCAL YEAR
CAPITAL PROJECT APPLICATION
BPAC Edits Shown as Track Changes

Revised May 15, 2018

I. Project Name and Funding Request

a. Applicant Agency:

b. Funds Requested:

\$

c. Project Title:

d. Brief Project Summary:

e. Project Type:

Capital: Pedestrian and Bicycle Facility

Capital: Bicycle Facility Only

Capital: Pedestrian Facility Only

II. Project Screening

a. Is the project sponsor the County of San Mateo, a City in San Mateo County or a Joint powers agency operating in San Mateo County? Answer must be "Yes" to continue.

Yes No

b. Project meets Caltrans Standards: Yes No

Brief description of project elements meeting Caltrans Standards:

c. Received California Environmental Quality Act (CEQA) approval?

Yes No

Date of CEQA Approval:

Note: CEQA document must be submitted as an attachment to the application.

III. Clear and Complete Proposal

Describe the project elements (indicate location, length, scope, size or extent)

IV. State of Readiness

- a. Right-of-Way certification required? Yes No N/A
- b. Right-of-Way certification completed (if applicable)? Yes No
- c. Permits/Agreements approved? Yes No N/A

List all permits and/or agreements approved/obtained to date:

<i>Name of Permit/Agreement</i>	<i>Date approved/obtained</i>

Describe the project's design status including percent complete.

d. Describe the project's anticipated schedule including major milestones, and construction start/end dates.

V. Community Support and Local Match

- a. Bicycle Advisory Committee (BAC): Applicant agency has a designated BAC that meets the requirements established by the Metropolitan Transportation Commission and is a standing committee. (Note: a BAC that includes members representing pedestrians is required prior to award of TDA3 funds)

Yes No, but in progress

- b. Project has been approved by the BAC:

Yes No

Project has been approved by other organized group(s) with demonstrated knowledge of walking and bicycling needs (see *instructions*):

Yes No

Names of other group(s):

Type of support: (e.g., letters resolutions)

VI. Meets Program Objectives

- a. Describe the need for the project and how the project addresses an identified problem. How was the need determined? Cite relevant data or observations regarding existing walking/bicycling demand, or results of similar projects in other communities. Include a vicinity map and a site map.

- b. Describe how the project reduces the risk of collision injury to people walking or cycling. Cite relevant crash history data within the last five years (2011-2015, or more recent if available) from the Statewide Integrated Traffic Records System (SWITRS).

- c. Access to high-use activity centers: List the destinations the project serves and estimate the number and frequency of people accessing these locations. For projects that serve both walking and bicycling, identify the features that serve walking transportation. Estimate the proportion of the project cost going toward pedestrian facilities. (See *instructions*) Describe if the project serves low income/transit dependent population and its proximity to Priority Development Areas (PDAs).

- d. This project includes facilities that serve walking trips: Yes No

Describe parallel pedestrian facilities-amenities (if applicable):

e. Degree to which this project improves conditions for bicycling and/or walking for transportation purposes:

- Primarily Transportation
- Transportation & Recreation
- Primarily Recreation

f. Estimate the typical distances of walking and/or bicycling trips that will use this facility and, if available, demographic characteristics:

g. What is the relationship of the project to the existing or regional bicycle or pedestrian routes? Is the project in coordination with neighboring jurisdictions? Explain.

h. Project is consistent with local or regional plans (add lines, if necessary):

Type of Plan:	Name of Plan and Page (if applicable)
i. County of City facilities plan	
ii. Circulation element of general plan	
iii. San Mateo County Comprehensive Bicycle & Pedestrian Plan	
iv. Other bicycle, pedestrian, or complete streets plan(s):	

VII. Funding and Local Match

a. Enter total project cost, totaling funds from all sources here: \$

TDA Funds requested: \$

Local Funds provided:	\$
Local match percentage:	%

To calculate % Local Match Percentage, please use the following equation:

$$\frac{\text{Local Matching Funds}^*}{\text{Total Project Cost}} = \text{Local Match \%}$$

*Cash Match Only. Please note that local funds cannot include prior funding sources received from other grants.

- b. Can the project be partially funded or divided into phases? Yes No
- c. If applicable, are there any other funds (ie. Grants) as part of the project? Yes No

If yes, please list the funding source and amount:

VIII. Optional Field Video

Is a video being submitted as part of this application? Yes No
(Highly Recommended)

XI. Single Point of Contact Information

Name:
 Title:
 Applicant Agency:
 Telephone:
 E-mail Address:

THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY (C/CAG)
TRANSPORTATION DEVELOPMENT ACT ARTICLE 3 PEDESTRIAN AND BICYCLE PROGRAM
CALL FOR PROJECTS FOR FISCAL YEAR
PLANNING PROJECT APPLICATION
BPAC Edits Shown as Track Changes

Revised May 15, 2018

I. Project Name and Funding Request

- a. Applicant Agency:
- b. Funds Requested: \$
- c. Project Title:
- d. Brief Project Summary:
- e. Project Type: Comprehensive Pedestrian/Bicycle Plan
 Comprehensive Pedestrian Plan Only
 Comprehensive Bicycle Plan Only

II. Project Screening

Is the project sponsor the County of San Mateo, a City in San Mateo County or a Joint powers agency operating in San Mateo County? Answer must be "Yes" to continue.

Yes No

III. Clear and Complete Proposal

- a. Describe the project elements.

- b. Check one: New Plan Update to existing plan Date of previous plan:

IV. Community Support

- a. Bicycle Advisory Committee (BAC): Applicant agency has a designated BAC that meets the requirements established by the Metropolitan Transportation Commission and is a standing committee. (Note: The BAC must include representatives of bicyclists/pedestrians prior to award of TDA3 funds)

Yes No, but in progress

- b. Project is supported by the BAC:

Yes No

- c. Project has been approved by other organized group(s) with demonstrated knowledge of walking and bicycling needs (see instructions):

Yes No

Names of other group(s): Type of support: (e.g., letters, resolutions, minutes)

V. Meets Program Objectives

Describe the need for the project and how the project addresses an identified problem. How was the need determined? Cite relevant data or observations regarding existing walking/bicycling demand, or results of similar projects in other communities. Include a vicinity map and a site map. Describe the project's anticipated schedule, including major milestones.

VI. Funding and Local Match

a. Enter total project cost, totaling funds from all sources here: \$

TDA Funds requested:	\$
Local Funds provided:	\$
Local match percentage:	%

To calculate % Local Match Percentage, please use the following equation:

$$\frac{\text{Local Matching Funds}^*}{\text{Total Project Cost}} = \text{Local Match \%}$$

**Local Cash Match only. Planning Projects are required to provide at least a 50% match to qualify for TDA Article 3 grant funding.*

b. Can this project be partially funded? Yes No

VII. Single Point of Project Contact Information

Name and Title:

Applicant Agency:

Telephone:

E-mail Address:

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY (C/CAG)
TRANSPORTATION DEVELOPMENT ACT ARTICLE 3
PEDESTRIAN AND BICYCLE PROGRAM CALL FOR PROJECTS
FISCAL YEAR
SCORING SHEET

BPAC Edits Shown as Track Changes

Revised May 15, 2018

Applicant Agency:	Rater Name:
I. Project Title:	Project type: <i>(check one)</i> <input type="checkbox"/> Capital <input type="checkbox"/> Planning
Application Number:	

II. Project Screening:		
a. Eligible jurisdiction: City, County of San Mateo, or joint powers agency in San Mateo County	<input type="checkbox"/> Yes	<input type="checkbox"/> No
b. Meets applicable Caltrans standards	<input type="checkbox"/> Yes or NA	<input type="checkbox"/> No
c. CEQA approval, if applicable	<input type="checkbox"/> Yes or NA	<input type="checkbox"/> No
<u>d. BAC established as a standing committee</u>	<input type="checkbox"/> Yes or NA	<input type="checkbox"/> No
d.e. BAC established or in progress	<input type="checkbox"/> Yes	<input type="checkbox"/> No

	Scale	Maximum Points	Points Assigned
III. Clear and Complete Proposal			
a. Degree to which proposal is clear and complete	0 = Incomplete description, missing documentation 1-5 = Clear project description 5-10 = Clear and complete scope and documentation	10	
<i>Subtotal:</i>		<i>Max. 10</i>	

IV. State of Readiness <i>For Capital Projects only: (Note: if Exempt or Not Applicable, eligible for full points)</i>			
a. Right-of-Way degree to which R.O.W. is secured	0 = R.O.W. not certified, not started 1-2 = R.O.W. partially secured 3 = R.O.W. certification complete	3	
b. Permits obtained degree to which permits are in place	0 = No agreements or permits in place 1-2 = Some permits in place 3 = All permits and agreements complete	3	
<u>c.</u> Design status degree to which design is complete	0 = Design not started 1-3 = Design in progress 4 = Design complete	4	
<u>d. Schedule</u> degree to which project can be completed before funds expire	<u>0 = Major milestones and construction dates not included</u> <u>1-4 = Major milestones and construction dates included and completed when funds expire</u> <u>5 = Major milestones and construction dates included and completed before funds expire</u>	<u>5</u>	
<i>Subtotal:</i>		<i>Max. 10 15</i>	

V. Community Support and Local Match <i>For all projects types:</i>			
a. Project supported by	0 = No support		

BAC or other group(s)	1 - 5 = Support from other groups 6 - 10 = Support from BAC <u>and</u> group(s)	10	
b. Local Cash Match	0 = 0% match 6 = 30% match 2 = 10% match 8 = 40% match 4 = 20% match 10 = 50% match	10	
<i>Subtotal:</i>		<i>Max. 20</i>	

	Scale	Max Points Capital	Max Points Planning	Points Assigned
.VI. Meets Program Objectives				
<i>For All Projects:</i> a. Project Need: Degree to which problems, need, and issues are described, urgent and documented	0 = No need demonstrated 1-5 = Moderate description of need or problem 6-10 = Documented need, data cited 11-20 = Effective strategy	20		
<i>For Planning Projects Only:</i> b. Score reflects how many and how well the following items are addressed: ___ Vision/Mission Statement ___ Budget and tasks ___ Schedule ___ Attainable goals/metrics ___ Outreach methods ___ Data collection/evaluation ___ Specific improvements ___ Programs/Initiatives ___ Format and Readability ___ Multi-Modal/Complete Streets Concepts	Add up to 5 points for each item addressed in list at left using the following scale: 1-2 point = briefly addressed 3-4 points = adequately addressed 5 points = addressed well, in detail		50 55	
b. <i>For Capital Projects Only (e-b-h):</i> Safety: degree of reduction in injury risk	0 = no documentation of risk reduction 1 - 3 = Moderate collision risk reduction 4 - 7 = Documented crash risk reduction 8 - 10 = Severe injury crash history, effective strategy	10		
c. High use activity centers, <u>population served, and proximity to PDAs</u>	0 = no activity centers/ <u>PDAs</u> in proximity <u>or low income/transit dependent population served</u> 2 - 3 = moderate number of activity centers/ <u>PDAs</u> accessed; or trips/ <u>low income/transit dependent population - Served</u> 4 - 5 = high number of activity centers <u>-and - trips served, within PDA</u>	5		
d. Pedestrian facility	0 = does not provide pedestrian facility 5 = provides a pedestrian facility	5		
e. Transportation purpose	0 = facility serves recreational uses exclusively 1 - 2 = serves mainly recreational uses 3 - 4 = serves both transportation and recreation purposes 5 = serves mainly transportation trips	5		
f. Connection to network	0 = does not connect to network 1-4 = connects to local network 5 = connects to regional network	5		
g. Consistent with plans	0 = not included in local or regional plans			

	1-4 = included in some local plans 5-8 = priority in some local plans 9-10 = included in CBPP regional plan	10		
<i>Subtotal:</i>		Max. 60	Max. 70 75	
Total Score:				
<i>(Maximum total points: 100105)</i>				

*Capital Projects are highlighted in Orange;
 Planning Projects are highlighted in Green; and
 White cells indicate both Project types.

C/CAG AGENDA REPORT

Date: May 24, 2018
To: C/CAG Bicycle and Pedestrian Advisory Committee (BPAC)
From: Sara Muse
Subject: Receive information on the Grant Writing Technical Assistance Program (GW-TAP)

(For further information or questions, contact Sara Muse at 650-599-1460)

RECOMMENDATION

That the C/CAG BPAC receive information on the Grant Writing Technical Assistance Program (GW-TAP).

FISCAL IMPACT

Three on-call agreements for an aggregated amount of up to \$200,000 over a two (2) year term. Actual expenditures will be approved by individual task orders over the two-year term.

SOURCE OF FUNDS

Congestion Relief Fund and NPDES Fund as appropriate.

BACKGROUND

The purpose of the Grant Writing Technical Assistance Program (GW-TAP) is to assist C/CAG and its member agencies in applying for competitive federal, state, and regional grants. Applicable planning and capital grants at the federal, state, and regional level pertaining to primarily transportation, and may include energy, housing, and stormwater, as needed. Local funds administered by San Mateo County Transit District (SamTrans), San Mateo County Transportation Authority, and C/CAG are ineligible for the GW-TAP. The GW-TAP and agreements with three on-call consultants were approved by the C/CAG Board at the May 10, 2018 meeting.

Staff is currently seeking letters of interest from San Mateo County jurisdiction for grant writing services under the GW-TAP for the California Transportation Commission's Active Transportation Program Cycle 4 (ATP Cycle 4) call for projects for infrastructure projects only. Letters of interest are due to C/CAG no later than Wednesday, May 23, 2018.

ATTACHMENTS

1. ATP Cycle 4 GW-TAP Call for Interest Announcement

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park • Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside

To: City/County Managers

Cc: Public Works Directors

From: Sandy Wong, C/CAG Executive Director

Date: May 11, 2018

Re: C/CAG Grant Writing Technical Assistance Program (GW-TAP)
Call for Interest for the Active Transportation Program Cycle 4 (ATP Cycle 4)

The City/County Association of Governments of San Mateo County (C/CAG) is pleased to announce the first call for interest under the Grant Writing Technical Assistance Program (GW-TAP). C/CAG is seeking letters of interest from San Mateo County jurisdictions for grant writing consultant services under the GW-TAP for the California Transportation Commission's Active Transportation Program Cycle 4 (ATP Cycle 4) call for projects. C/CAG is offering grant writing services for ATP Cycle 4 infrastructure projects only. Up to two (2) letters of interest for ATP Cycle 4 infrastructure projects may be submitted to C/CAG per jurisdiction. Jurisdictions may receive up to approximately \$10,000 for consultant services per ATP Cycle 4 project based on level of effort. Letters of interest must be completed using the attached form.

One (1) electronic Word document and one (1) hard copy of the letter of interest form are due to C/CAG no later than **Wednesday, May 23 at 12:00 p.m.** to:

Sara Muse, Transportation Planner & Programs Specialist
City/County Association of Governments of San Mateo County
555 County Center, 5th Floor
Redwood City, CA 94063
email: smuse@smcgov.org

Eligibility

Each of the 21 San Mateo County jurisdictions is eligible to submit a letter of interest to C/CAG.

Schedule

C/CAG will select the most competitive project(s) to be awarded grant writing consultant services under the GW-TAP. The number of project(s) recommended for funding will depend on the results of the selection process. The recommended project(s) will be presented to the C/CAG Board on June 14, 2018. Agencies will be notified if their project(s) were successful via email on June 15, 2018. Consultant task orders will be reviewed by project sponsor prior to C/CAG approval.

Please note the California Transportation Commission is expected to release the ATP Cycle 4 call for projects around May 17, 2018.

Active Transportation Program Cycle 4 (ATP Cycle 4)

The California Transportation Commission's (CTC) ATP Cycle 4 call for projects is expected to include statewide competition and regional competition components for ATP funding made up of federal funds and State SB-1 and SHA funds. The funding/programming years are expected to include FY 2019-20 through 2022-23 funding years. The CTC is expected to announce the final call for projects around May 17, 2018. Project sponsors are encouraged to check the Caltrans and CTC ATP websites for updates at: <http://www.catc.ca.gov/programs/ATP>.

Grant Writing Technical Assistance Program (GW-TAP)

The GW-TAP was developed to assist C/CAG and its member agencies in applying for competitive federal, state, and regional grants. Up to \$35,000 in consultant grant writing services is available to any one jurisdiction under the GW-TAP between May 2018 and May 2020, subject to C/CAG Board approval. C/CAG has retained three on-call grant writing consultants available to assist C/CAG and its member agencies. The aggregate amount for all consultant services over the two-year term is \$200,000.

Attachments

1. Letter of Interest Form
2. Scoring Criteria