

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

1:15 PM, Thursday, May 17, 2018
San Mateo County Transit District Office¹
1250 San Carlos Avenue, 2nd Floor Auditorium
San Carlos, California

*****NOTE REVISED START TIME*****

STORMWATER (NPDES) COMMITTEE AGENDA

- | | | |
|---|----------------|--------------|
| 1. Public comment on items not on the Agenda (presentations limited to three minutes). | Breault | No materials |
| 2. Stormwater Issues from C/CAG Board meetings: <ul style="list-style-type: none">• None | Fabry | No materials |
| 3. ACTION – Review and approve April 19, 2018 Stormwater Committee meeting minutes | Fabry | Pages 1-4 |
| 4. INFORMATION – Announcements on stormwater issues <ul style="list-style-type: none">• Caltrans Adaptation Planning Grant• PCBs in Demolition Projects Stakeholder Meeting May 22• Bay Smart Communities Event• Other | Fabry | Verbal |
| 5. ACTION – Review and provide input on proposed cuts to 2018-19 technical support services | Fabry | Page 5-6 |
| 6. INFORMATION - Presentation on California Stormwater Quality Association | Brosseau | Page 7 |
| 7. INFORMATION - Presentation on Litter Reduction Toolkit for Multi-Family Dwellings | Schultze-Allen | Page 8 |
| 8. Regional Board Report | Mumley | No Materials |
| 9. Executive Director's Report | Wong | No Materials |
| 10. Member Reports | All | No Materials |

¹ For public transit access use SamTrans Bus lines 390, 391, 292, KX, PX, RX, or take CalTrain to the San Carlos Station and walk two blocks up San Carlos Avenue. Driving directions: From Route 101 take the Holly Street (west) exit. Two blocks past El Camino Real go left on Walnut. The entrance to the parking lot is at the end of the block on the left, immediately before the ramp that goes under the building. Enter the parking lot by driving between the buildings and making a left into the elevated lot. Follow the signs up to the levels for public parking. Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Mima Guilles at 650 599-1406, five working days prior to the meeting date.

C/CAG AGENDA REPORT

Date: May 17, 2018
To: Stormwater Committee
From: Matthew Fabry, Program Manager
Subject: Review and approve April 19, 2018 Stormwater Committee meeting minutes
(For further information or questions contact Matthew Fabry at 650 599-1419)

RECOMMENDATION

Review and approve April 19, 2018 Stormwater Committee meeting minutes, as drafted.

ATTACHMENTS

1. Draft April 19, 2018 Minutes

STORMWATER COMMITTEE
Regular Meeting
Thursday, April 19, 2018
2:30 p.m.

DRAFT Meeting Minutes

The Stormwater Committee met in the SamTrans Offices, 1250 San Carlos Avenue, San Carlos, CA, 2nd floor auditorium. Attendance at the meeting is shown on the attached roster. In addition to the Committee members, also in attendance were Sandy Wong (C/CAG Executive Director), Matt Fabry (C/CAG Program Manager), Breann Liebermann (County Office of Sustainability), Grant Ligon (City of San Mateo), Jennifer Lee (City of Burlingame), Keegan Black (City of Brisbane), Michelle Daher (City of East Palo Alto), Steven Machida (City of San Carlos), and Richard Chiu (City of Daly City). Committee Member Porter called the meeting to order at 2:52 p.m.

1. Public comment: None

2. Committee member Porter recommended the Committee take Item 6 out of order to nominate and elect a Vice-Chair that could take over running the meeting in Chair Breault's absence. The Committee nominated and unanimously elected Committee member Oskoui to serve as Vice Chair (motion: Underwood, second: Fuller).

3. Stormwater Issues from C/CAG Board Meetings: Program Manager Fabry reported out that the C/CAG Board appointed Robert Ovidia from the Town of Atherton and Maziar Bozorginia from Half Moon Bay to the Committee at its March meeting.

4. ACTION – The draft minutes from the February 15, 2018 Stormwater Committee meeting were unanimously approved as drafted (motion: Porter, second: Underwood).

5. INFORMATION – Fabry provided announcements on stormwater issues:

- Grants – California Coastal Conservancy Prop 1 Urban Greening Grant (due June 8); California Natural Resources Agency Environmental Enhancement and Mitigation Grant (due June 20)
- Water Board Trash Hearing – Water Board staff gave an overview of the compliance status reported in 2016-17 annual reports for achieving 70% load reduction. Seven permittees did not achieve 70% - all have received Notices of Violation and staff will be bringing enforcement orders back to the Water Board for consideration. One of the 7 is in San Mateo County. Board staff also plans to field-verify some permittees claimed reductions via On-land Visual Trash Assessments. Water Board staff also gave an overview of Caltrans' compliance efforts regarding trash load reduction.
- March 30 Water Summit – Approximately 300 people attended the summit at Canada College. Senator Hill and Assemblymember Mullin provided opening remarks, Grant Davis with Sonoma County Water Agency provided a keynote address, Supervisor Pine provided an overview of water-related plans and projects in San Mateo County, and two panels discussed water extremes and opportunities. The summit closed with a video address by Congresswoman Speier urging San Mateo agencies to come together to form a new flood management agency to deal with sea level rise.
- Vector control agencies are raising concern with full trash capture devices and impacts on mosquito breeding. They are working with the State Water Board to explore options for

addressing their concerns, including ability to access devices for mosquito maintenance. Full capture devices may end up being de-certified for future installations (would not affect currently installed devices).

6. ACTION – Receive presentation and provide feedback on preliminary 2018-19 Countywide Water Pollution Prevention Program (Countywide Program) budget

Fabry provided a presentation summarizing the preliminary 2018-19 budget for the Countywide Program, including projections that technical support services would need to be cut by approximately \$660k to meet available resources. This includes maintaining a \$500k fund balance as recommended previously by the Committee for a potential countywide funding initiative. Fabry summarized the Committee's previous prioritization of technical support categories. Fabry recommended staff continue working to verify available resources in both stormwater and vehicle registration fee funds, work with consultants to review and refine 2018-19 scopes of work, work with the ad-hoc Permit Implementation workgroup to vet scope reduction options in consideration of established Committee priorities, and bring final recommendation to the Committee in May in advance of bringing final C/CAG budget and consultant task orders to the C/CAG Board in June.

Committee members asked questions and provided comments, including support for the Committee's previous prioritization decisions, recognition that support services are vital to C/CAG's member agencies and new revenue is needed, suggestion that future C/CAG dues could be increased to offset deficit but that nothing could be done for 2018-19, and that short- and long-term solutions could include drawing down the \$500k fund balance for a funding initiative and recharging that pot of money with future dues increases. The Committee supported the staff recommendation to work with the consultants and the ad-hoc workgroup and bring a final recommendation back in May.

9. Regional Board Report: None.

10. Executive Director's Report: C/CAG Executive Director Sandy Wong reported that the Countywide Water Coordination Committee (CWCC) is moving forward on efforts to develop a recommendation on a new agency to address flooding and sea level rise. The CWCC established a Staff Advisory Team including 16 agency representatives with expertise in water and agency organization/administration issues and recommends adding the current C/CAG Chair and immediate past Chair to the CWCC to support the process. Consultant support will be solicited to assist in the process, with a goal of developing a recommendation for a new agency by the end of the calendar year.

10. Member Reports: None.

Vice-Chair Oskoui adjourned the meeting at 3:40 p.m.

2017-18 Stormwater Committee Attendance			July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Agency	Representative	Position												
Atherton	Robert Ovadia	Public Works Director								O		X		
Belmont	Afshin Oskoui	Public Works Director			X		X			X		X		
Brisbane	Randy Breault	Public Works Director/City Engineer			X		X					O		
Burlingame	Syed Murtuza	Public Works Director			O		X			X		X		
Colma	Brad Donohue	Director of Public Works and Planning		C	X	C	X	C	C	X	C	X		
Daly City	John Fuller	Public Works Director		A	O	A	X	A	A	X	A	X		
East Palo Alto	Kamal Fallaha	City Engineer		N		N		N	N		N	O		
Foster City	Jeff Moneda	Public Works Director		C	X	C		C	C	X	C	X		
Half Moon Bay	Maziar Bozorginia	City Engineer		E	X	E		E	E		E	X		
Hillsborough	Paul Willis	Public Works Director		L	X	L		L	L	X	L	X		
Menlo Park	Justin Murphy	Public Works Director		E	O	E	X	E	E	X	E	X		
Millbrae	Khee Lim	Public Works Director		D	X	D	X	D	D		D	X		
Pacifica	Van Ocampo	Public Works Director/City Engineer			O		X			X		X		
Portola Valley	Howard Young	Public Works Director								X				
Redwood City	Saber Sarwary	Supervising Civil Engineer			X		O							
San Bruno	Jimmy Tan	City Engineer					X					X		
San Carlos	Grace Le	Public Works Director			X		X			X		O		
San Mateo	Brad Underwood	Public Works Director			X		X			X		X		
South San Francisco	Eunejune Kim	Public Works Director					X							
Woodside	Sean Rose	Public Works Director					X			X				
San Mateo County	Jim Porter	Public Works Director			X		O			X		X		
Regional Water Quality Control Board	Tom Mumley	Assistant Executive Officer			O									

"X" - Committee Member Attended

"O" - Other Jurisdictional Representative Attended

C/CAG AGENDA REPORT

Date: May 17, 2018
To: Stormwater Committee
From: Matthew Fabry, Program Manager
Subject: Review and provide input on proposed cuts to 2018-19 technical support services.

(For further information or questions contact Matthew Fabry at 650 599-1419)

RECOMMENDATION

Review and provide input on proposed cuts to 2018-19 technical support services.

BACKGROUND

At the April Stormwater Committee meeting, staff presented the preliminary 2018-19 budget for the Countywide Water Pollution Prevention Program. Staff estimated technical support services would need to be reduced by around \$660k to meet available resources and maintain the Committee's previously recommended \$500k fund balance for a potential future countywide funding initiative. Staff recommended further refining estimates of available resources in the stormwater and vehicle registration fee funds, working with technical consultants to refine scopes of work for 2018-19, reviewing options for cuts to services with the ad-hoc Permit Implementation workgroup, and bringing a final recommendation back to the Committee in May.

After the April meeting, staff increased estimates by nearly \$400k for available resources for 2018-19 through cutting and scaling back certain remaining 2017-18 support services and securing additional unspent \$4 vehicle registration fees designated for regional stormwater efforts. Staff worked with all consultants to revise proposed 2018-19 scopes, identifying additional opportunities for savings. Staff met with the ad-hoc workgroup on May 8 to discuss recommended approaches to balancing support services with available resources. The ad-hoc group recommended 2018-19 be considered a transitional year in which major structural changes to the Countywide Program aren't feasible, but during which focused discussions should take place between C/CAG and member agency staffs to identify more cost-effective approaches to providing technical support.

The ad-hoc group also supported staff's recommendations for additional cuts for 2018-19, including scaling back the training budget (which may mean cutting training sessions or reducing costs of individual trainings, such as through not providing food or printing materials), cutting plans for a detailed funding study related to prioritizing funding options for green infrastructure plans, reducing the outreach and education budget (which may mean reduced school-age outreach and a scaled back outreach campaign focused on green infrastructure engagement), and reducing sediment sampling intended to identify PCBs

source properties for referral to the Water Board. Staff will summarize these recommended support service reductions and solicit Committee feedback via a presentation to the Committee.

ATTACHMENTS

None

C/CAG AGENDA REPORT

Date: May 17, 2018
To: Stormwater Committee
From: Matthew Fabry, Program Coordinator
Subject: Presentation on California Stormwater Quality Association

(For further information or questions contact Matthew Fabry at 650 599-1419)

RECOMMENDATION

Receive a presentation on the California Stormwater Quality Association (CASQA).

BACKGROUND

C/CAG, through the Countywide Water Pollution Prevention Program, annually purchases an area-wide municipal stormwater membership to CASQA on behalf of its member agencies. As Executive Director, Geoff Brosseau provides annual updates to area-wide municipal members on CASQA's achievements, ongoing activities, and future plans, as well as member benefits. As CASQA members, C/CAG's member agencies are entitled to various benefits, including discounted pricing for meetings and the annual conference, statewide representation on regulatory issues of concern, access to CASQA work products and news updates, etc. In addition to the area-wide membership, C/CAG purchases group subscriptions to CASQA's Construction and Commercial/Industrial Best Management Practices (BMP) web portals, giving access to each agency to the latest information on construction and commercial/industrial stormwater management.

ATTACHMENTS

None

C/CAG AGENDA REPORT

Date: May 17, 2018
To: Stormwater Committee
From: Matthew Fabry, Program Manager
Subject: Presentation on Litter Reduction Toolkit for Multi-Family Dwellings
(For further information or questions contact Matthew Fabry at 650 599-1419)

RECOMMENDATION

Receive presentation on Litter Reduction Toolkit for Multi-Family Dwellings (MFDs) and provide input on next steps.

BACKGROUND

The Municipal Regional Permit (MRP) requires C/CAG member agencies to reduce litter/trash from their Municipal Separate Storm Sewer Systems (MS4s) to a point of “no adverse impacts” to water bodies by 2022. As one of a variety of efforts to help meet this goal, C/CAG’s Trash Subcommittee formed the Litter Work Group in March of 2014 to bring together municipal staff and representatives from franchised haulers in the County. Members of the Work Group include staff from: Recology San Mateo County, South San Francisco Scavenger Company, Republic Services; Rethink Waste (aka the South Bayside Waste Management Authority), and C/CAG Member Agencies. The goals of the Work Group are to collectively identify opportunities to reduce the contributions of litter generated from disposal, collection-associated sources and illegal dumping, and to educate the public and those involved with litter control efforts.

The recently completed Toolkit focuses on reducing litter associated with Multi-Family Dwellings (MFDs). The Toolkit provides example controls to address the complex nature of this type of land use, the potential for higher levels of litter generation, and the challenging management practices related to these issues. Sources of litter and stormwater pollutants at MFDs include overflowing refuse containers, pet waste, bulky items, household hazardous wastes, and illegal dumping. The purpose of the Toolkit is to provide guidance and identify litter management practices and other tools to prevent and reduce litter at existing and newly constructed MFD properties within San Mateo County.

ATTACHMENTS

1. Litter Reduction Toolkit for Multi-Family Dwellings (weblink only due to size: <http://flowstobay.org/node/1974>)