

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING MINUTES

Meeting No. 309

June 14, 2018

1.0 CALL TO ORDER/ROLL CALL

Chair Maryann Moise Derwin called the meeting to order at 6:30 p.m. Roll call was taken.

Atherton	– Elizabeth Lewis
Belmont	– Doug Kim
Brisbane	– Cliff Lentz
Burlingame	– Emily Beach
Colma	– Diana Colvin
Daly City	– Raymond Buenaventura
East Palo Alto	– Lisa Gauthier
Hillsborough	– Marie Chuang
Menlo Park	– Catherine Carlton
Millbrae	– Gina Papan
Pacifica	– John Keener
Portola Valley	– Maryann Moise Derwin
Redwood City	– Alicia Aguirre
San Bruno	– Irene O’Connell
San Mateo	– Diane Papan
San Mateo County	– David Canepa
South San Francisco	– Karyl Matsumoto – SamTrans & TA (arrive 6:35 p.m.)
Woodside	– Deborah Gordon

Absent:

Foster City
Half Moon Bay
San Carlos

Others:

Sandy Wong	– C/CAG Executive Director
Mima Guilles	– C/CAG Staff
Nirit Eriksson	– C/CAG Legal Counsel
John Hoang	– C/CAG Staff
Jean Higaki	– C/CAG Staff
Matt Fabry	– C/CAG Staff
Reid Bogert	– C/CAG Staff

Jeff Lacap – C/CAG Staff
 Sara Muse – C/CAG Staff
 Susy Kalkin – C/CAG Staff
 Kim Springer – San Mateo County
 Bijan Sartipi – Caltrans
 Joe Hurley – SMCTA
 Tony Bayudan – San Mateo County
 Marina Fraser – Half Moon Bay
 Humza Javed – East Palo Alto
 Michael Strahs – Kimco Realty
 Georgia Jack – Sequoia Union High School District (SUHSD)
 Grace Popel – Public
 Other members of the public attended.

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker.

None.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

4.1 A Presentation of the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG) Expressing Appreciation to Bijan Sartipi, Caltrans District 4 Director, for his Dedicated Public Service.

Sandy Wong introduced the retirement of Bijan Sartipi, District 4 Director, Caltrans.
 Joe Hurley, Program Director, SMCTA, congratulates Bijan Sartipi for all his contributions to the San Mateo County.

4.2 Kim Springer, San Mateo County, presented an update on the San Mateo County Energy Strategy 2025.

5.0 CONSENT AGENDA

Consent Agenda items are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

Board Member Gauthier MOVED approval of Items 5.1.1, 5.1.2, 5.2.1, 5.2.2, 5.4, 5.5, 5.7, 5.8, 5.9, 5.10, 5.11, 5.12, 5.13, 5.14, 5.15, 5.16 and 5.17. Board Member Lewis SECONDED. **MOTION CARRIED 18-0-0**

5.1 Approval of the Minutes of regular business meetings.

5.1.1 Approval of the Minutes of regular business meeting No. 307 dated April 14, 2018.

APPROVED

5.1.2 Approval of the Minutes of regular business meeting No. 308 dated May 10, 2018.

APPROVED

- 5.2 Fiscal Year 2018/19 Transportation Fund for Clean Air (TFCA) (40%) Program for San Mateo County.
- 5.2.1 Review and approval of Resolution 18-23 authorizing the C/CAG Chair to execute the Program Manager Funding Agreement with the Bay Area Air Quality Management District (BAAQMD) for the Fiscal Year 2018/19 Transportation Fund for Clean Air (TFCA) (40%) Program for San Mateo County for an amount up to \$1,141,094. APPROVED
- 5.2.2 Review and approval of Resolution 18-24 authorizing the C/CAG Chair to execute a Funding Agreement with Peninsula Traffic Congestion Relief Alliance (Commute.org) in the amount of \$600,000 under the Fiscal Year 2018/19 Transportation Fund for Clean Air (TFCA) Program to provide the Countywide Voluntary Trip Reduction Program. APPROVED
- 5.4 Review and approve Resolution 18-29 authorizing the C/CAG Chair to execute Amendment No. 1 to the funding agreement with the Bay Area Stormwater Management Agencies Association, extending the term through Fiscal Year 2018-19 and adding an additional amount not to exceed \$107,000 for C/CAG's contributions to regional stormwater compliance projects for a new total of \$389,426. APPROVED
- 5.5 Review and approve Resolution 18-30 authorizing the Executive Director to execute agreements with the California Department of Transportation to receive grant funding in the amount of \$986,300 for the "Calm Before the Storm: San Mateo Countywide Sustainable Streets Master Plan" project. APPROVED
- 5.7 Review and approval of the appointments of Steven Machida from the City of San Carlos and Norm Dorais from the City of Foster City to serve on C/CAG's Stormwater and Congestion Management Program Technical Advisory Committees. APPROVED
- 5.8 Review and approval of Resolution 18-31 determining that the proposed mixed-use project at 10 Park Plaza, Daly City (Westlake Shopping Center), including associated General Plan and Zoning Amendments, is conditionally consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport. APPROVED
- 5.9 Review and approval of Resolution 18-32 authorizing the C/CAG Chair to execute an agreement with the Peninsula Traffic Congestion Relief Alliance (Commute.org) in the amount of \$510,000 to provide the FY 2018-19 Countywide Voluntary Trip Reduction Program. APPROVED
- 5.10 Review and approval of the project list for on-call consultant services under the Grant Writing Technical Assistance Program (GW-TAP) for the Active Transportation Program Cycle 4 (ATP Cycle 4) and approval of Resolution 18-33 authorizing the C/CAG Executive Director to issue task orders with Grant Management Associates for \$49,130 and Gray-Bowen-Scott for \$39,000 in a cumulative amount not to exceed \$88,130. APPROVED
- 5.11 Review and approval of Resolution 18-35 authorizing the C/CAG Chair to execute Amendment No. 6 to the agreement between C/CAG and the City of San Carlos to provide financial services to C/CAG for an amount not to exceed \$88,200 for Fiscal Year 2018-19. APPROVED
- 5.12 Review and approval of Resolution 18-36 authorizing the C/CAG Chair to execute a Cooperative Agreement with the San Mateo County Department of Housing for a Joint Workplan for Housing-Related Activities for FY 2018-19 in an amount not to exceed \$87,500. APPROVED

- 5.13 Accept the Actuarial Valuation of Other Post-Employment Benefit Programs (OPEB) of as of July 1, 2017 and approval of Resolution 18-37 authorizing the prefunding of OPEB in an amount of \$44,631 for Fiscal Year 2017-18 through the California Employers' Retiree Benefit Trust Program (CERBT) of CalPERS. APPROVED
- 5.14 Review and approval of Resolution 18-38 authorizing the C/CAG Chair to execute Amendment No. 1 with Life Cycle Associates to provide Alternative Fuel Readiness Plan Outreach Support in an amount of \$40,000 and extension for two years. APPROVED
- 5.15 Review and approval of Resolution 18-39 authorizing the C/CAG Chair to execute an agreement with Iteris to provide Smart Corridor ITS Network Monitoring and Maintenance Support in an amount not to exceed \$112,306 for two years. APPROVED
- 5.16 Review and approval of the Finance Committee's recommendation of no change to the investment portfolio and accept the Quarterly Investment Report as of March 31, 2018. APPROVED
- 5.17 Review and approval of Resolution 18-40 authorizing the C/CAG Chair to execute Amendment No. 1 to the Funding Agreement with the San Mateo County Transit District (Samtrans) under the Fiscal Year 2016/17 Transportation Fund for Clean Air (TFCA) Program for the Samtrans Bike Racks on Buses Project for a time extension to June 30, 2019. APPROVED

Items 5.2.3, 5.3.1, 5.3.2, 5.3.3 and 5.6 were removed from the Consent Calendar.

- 5.2 Fiscal Year 2018/19 Transportation Fund for Clean Air (TFCA) (40%) Program for San Mateo County.
 - 5.2.3 Review and approval of Resolution 18-25 authorizing the C/CAG Chair to execute a Funding Agreement with the San Mateo County Transit District (SamTrans) in the amount of \$110,000 under the Fiscal Year 2018/19 Transportation Fund for Clean Air (TFCA) Program for the BART Shuttle Program. APPROVED

Board Member G. Papan (Millbrae) MOVED approval of Items 5.2.3. Board Member Gordon SECONDED. **MOTION CARRIED 18-0-0**

- 5.3 Review and approve Resolutions authorizing the Executive Director to execute Task Orders for technical support to the Countywide Water Pollution Prevention Program in 2018-19
 - 5.3.1 Review and approve Resolution 18-26 authorizing the C/CAG Executive Director to amend Task Order EOA-06 and execute Task Orders EOA-07, and EOA-08 with Eisenberg, Olivieri, and Associates, Inc. in amounts not to exceed \$191,960, \$830,000, and \$390,000, respectively, for technical support to the Countywide Water Pollution Program in 2018-19. APPROVED
 - 5.3.2 Review and approve Resolution 18-27 authorizing the C/CAG Executive Director to execute Task Order LWA-04 with Larry Walker Associates in an amount not to exceed \$314,000 for technical support to the Countywide Water Pollution Program in 2018-19. APPROVED
 - 5.3.3 Review and approve Resolution 18-28 authorizing the C/CAG Executive Director to execute Task Order SGA-04 with S. Groner Associates in an amount not to exceed \$275,000 for technical support to the Countywide Water Pollution Program in 2018-19. APPROVED

Board Member suggested future presentation on Stormwater Program tasks and funding.
Board Member Canepa MOVED approval of Items 5.3.1, 5.3.2 and 5.3.3. Board Member Buenaventura SECONDED. **MOTION CARRIED 18-0-0**

- 5.6 Review and approve the addition of the C/CAG Chair and immediate past Chair to the Countywide Water Coordination Committee. APPROVED

Board Member Carlton MOVED to add C/CAG Chair, Vice Chair, and immediate past Chair, to the Countywide Water Coordination Committee. Board Member Canepa SECONDED. **MOTION CARRIED 17-1-0**. O'Connell OPPOSED.

6.0 REGULAR AGENDA

- 6.1 Review and approval of C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified). NO ACTION

Jean Higaki, C/CAG staff, presented an update on state legislation, the status of Proposition 69 and Regional Measure 3 on the June 5th ballot. Additional topics included a status of the SB 1 repeal effort, AB 3014 (Quirk), Proposition 670, and AB 1771 (Bloom). The Board also discussed SB 828 (Wiener) which would require Department of Housing and Community Development (HCD) to rollover deficits from one cycle to the next if a city has not met their RHNA allocation. Matt Robinson noted a correction on page 119 of the meeting packet as it relates to SB 828 which would require local agencies to zone for 125% (not 200%) of their housing obligation. No action was taken however staff was directed to form a small group to investigate if it would be possible to work with the Senator's office on amendments to SB 828.

- 6.2 Review and approval of the reallocation of FY 2015-16 Transportation Development Act Article 3 (TDA 3) funds for the City of San Mateo North San Mateo Drive Pedestrian and Bicycle Improvement Project. APPROVED

Board Member D. Papan MOVED approval of Items 6.2. Board Member O'Connell SECONDED. **MOTION CARRIED 18-0-0**.

- 6.3 Review and approval of the reallocation of FY 2013-14 Transportation Development Act Article 3 (TDA 3) funds for the City of East Palo Alto Pedestrian and Bicycle Improvements Woodland Neighborhood Project. APPROVED

Marina Fraser, Half Moon Bay, C/CAG BPAC Chair, provided a report on BPAC committee discussion regarding the committee recommendation on this item.

Grace Popel, public member, commented on item 6.3.

Board Member G. Papan (Millbrae) MOVED approval of Items 6.3. Board Member Carlton SECONDED. **MOTION CARRIED 17-1-0**. Matsumoto OPPOSED.

- 6.4 Review and approval of Resolution 18-41 approving projects to be funded by the Metropolitan Transportation Commission (MTC) under the Cycle 5 Lifeline Transportation Program for a total amount of \$1,742,843. APPROVED

Board Member Lewis MOVED approval of Items 6.4. Board Member Chuang SECONDED.

MOTION CARRIED 18-0-0

- 6.5 Review and approval of Resolution 18-42 adopting the C/CAG Fiscal Year 2018-19 Program Budget and Member Fees (*Special Voting Procedures apply*). APPROVED

Board Member Gauthier MOVED approval of Items 6.5. Board Member D. Papan (San Mateo) SECONDED.

A Special Voting Procedure was taken by roll call. **MOTION CARRIED UNANIMOUSLY 18-0-0.** Results: 18 Agencies approving. This represents 86% of the Agencies representing 90% of the population.

APPROVED

Atherton – Elizabeth Lewis
Belmont – Doug Kim
Brisbane – Cliff Lentz
Burlingame – Emily Beach
Colma – Diana Colvin
Daly City – Raymond Buenaventura
East Palo Alto – Lisa Gauthier
Hillsborough – Marie Chuang
Menlo Park – Catherine Carlton
Millbrae – Gina Papan
Pacifica – John Keener
Portola Valley – Maryann Moise Derwin
Redwood City – Alicia Aguirre
San Bruno – Irene O’Connell
San Mateo – Diane Papan
South San Francisco – Karyl Matsumoto
Woodside – Deborah Gordon
San Mateo County – David Canepa

ABSENT – Foster City, Half Moon Bay and San Carlos

7.0 COMMITTEE REPORTS

7.1 Committee Reports (oral reports)

7.2 Chairperson’s Report

7.3 Board Members Report/Communication

Board Member Aguirre shared MTC slides.

8.0 EXECUTIVE DIRECTOR’S REPORT

- Sandy Wong, mentioned a housing booklet on 2nd Unit Inspiration was handed out in the meeting.
- Regional Measure (RM3) was approved by voters on June 5th 2018.
- Sandy Wong thanked Nirit Eriksson for her years of legal counsel support to C/CAG and wish her well and her future endeavors.

9.0 COMMUNICATIONS - Information Only

- 9.1 Letter from Maryann Moise Derwin, Chair, City/County Association of Governments of San Mateo County, to The Honorable Jim Beall, Chair Senate Transportation and Housing Committee, dated April 13, 2018. RE: SB 827 (Wiener) Planning and Zoning - OPPOSE
- 10.0 ADJOURNMENT – 8:30 p.m.