

Countywide Water Coordination Committee

MINUTES MEETING OF AUGUST 17, 2018

Due to the Chair and Vice-Chair being absent, at the consensus of attending Committee members, Committee member Aguirre chaired the meeting and called the meeting to order at 7:35 am at the San Mateo City Hall.

Attendance sheet is attached.

1. Public Comments on items not on the agenda.

None.

2. Approval of minutes from the July 20, 2018 meeting.

Motion: Member Vaterlaus moved to approve the July 20, 2018 minutes as presented; Seconded by Member Addiego; Motion carried unanimously.

3. Receive update on the progress of Staff Advisory Team (SAT) and provide input on draft Roadmap and information gathering from cities/towns.

C/CAG Executive Director Sandy Wong provided a brief update to the Committee summarizing the SAT process for developing a draft proposal for a water management entity to be presented to the C/CAG Board of Directors and the County Board of Supervisors for concurrence by the end of the calendar year.

Ellen Cross with Environmental Science Associates (ESA), which is supporting the SAT effort, gave a summary of actions to-date for the SAT. In response to feedback at the July 20 Water Coordination Committee meeting, ESA developed a draft Roadmap detailing the process for developing the draft proposal by the end of the year. In addition, ESA developed an initial entity framework based on feedback from the July 12 SAT workshop, including draft mission/vision statements, goals and priority objectives, and core values for the new entity, along with initial stakeholder outreach and engagement approaches. During August and September, SAT and ESA representatives plan to meet with all 20 cities broken into six groupings based on geography and existing water management activities and watershed boundaries. These meetings will educate cities on the need for a new water management entity, but more importantly get city feedback on what such an entity should and shouldn't do. ESA and the SAT also developed a draft flyer summarizing the need for the new entity for use at these meetings.

The Committee members and meeting attendees discussed the proposed city engagement approach and draft Roadmap and flyer and offered a variety of comments and recommendations:

- Important that SAT recommendations be clear in meetings with cities, including current proposal that a new entity would only be focused on sea level rise, flooding, and regional stormwater issues
- Recommend Daly City be shifted from the coastside grouping of cities to the Colma Creek/north Bayside grouping given it partially drains to Colma Creek.
- City staffs would benefit from a template staff report with which to inform their councils on SAT activities
- C/CAG staff should consider a presentation on the process and efforts to-date at an upcoming C/CAG Board meeting
- The draft flyer is too wordy, use bullet points, needs images
- Consider using C/CAG Board as a means of getting City Councils educated on the issues in the short term in advance of a draft proposal and future “roadshow”
- The cities should be provided a schedule and outline of next steps at the six meetings to ensure they understand the process and opportunities for ongoing engagement
- Ability to generate revenue should be a driving factor in deciding what type of entity is proposed

4. Member comments and announcements (information item).

None.

7. Adjournment.

Meeting was adjourned at 8:20 AM. Next meeting is scheduled for September 21, 2018.