

2018 TAC Roster and Attendance								
No.	Member	Agency	Jan	Feb	Apr	Jun	Sep	Oct
1	Jim Porter (Co-Chair)	San Mateo County Engineering		x	x	x	x	x
2	Joseph Hurley (Co-Chair)	SMCTA / PCJPB / Caltrain	x	x	x	x	x	
3	Robert Ovardia	Atherton Engineering	n/a	n/a	x	x	x	x
4	Afshin Oskoui	Belmont Engineering	x	x	x		x	x
5	Randy Breault	Brisbane Engineering				x	x	x
6	Syed Murtuza	Burlingame Engineering		x	x		x	x
7	Sandy Wong	C/CAG		x		x	x	x
8	Brad Donohue	Colma Engineering	x	x	x		x	x
9	Richard Chiu	Daly City Engineering	n/a	n/a	n/a	n/a	n/a	n/a
10	Tatum Mothershead	Daly City Planning	x	x	x	x	x	x
11	Norm Dorais	Foster City Engineering	n/a	n/a	n/a		x	x
12	Paul Willis	Hillsborough Engineering	x	x	x	x	x	x
13	Maz Bozorginia	Half Moon Bay Engineering	n/a	n/a	x	x	x	
14	Justin Murphy	Menlo Park Engineering		x	x		x	x
15	Khee Lim	Millbrae Engineering	x		x	x	x	
16	Van Ocampo	Pacifica Engineering	x	x	x	x	x	
17	Jessica Manzi	Redwood City Engineering	x	x	x	x	x	x
18	Jimmy Tan	San Bruno Engineering	x		x	x	x	x
19	Steven Machida	San Carlos Engineering	n/a	n/a	n/a	x	x	
20	Brad Underwood	San Mateo Engineering			x	x	x	
21	Eunejune Kim	South San Francisco Engineering	x	x			x	
22	Billy Gross	South San Francisco Planning	x	x		x	x	x
23	Sean Rose	Woodside Engineering	x	x		x	x	

CONGESTION MANAGEMENT PROGRAM (CMP) TECHNICAL ADVISORY COMMITTEE (TAC)

October 18, 2018
MINUTES

The two hundred forty seventh (247th) meeting of the Technical Advisory Committee (TAC) was held in the SamTrans Offices located at 1250 San Carlos Avenue, 2nd Floor Auditorium, San Carlos, CA. Vice-Chair Porter called the meeting to order on Thursday, October 18, 2018 at 1:18 p.m.

TAC members attending the meeting are listed on the Roster and Attendance on the preceding page. Others attending the meeting were: Kelsey Rugani – Kearns & West; Richard Chiu – Daly City; Jean Higaki, John Hoang, Sara Muse, Jeff Lacap -C/CAG; Drew – public member; and other attendees not signed in.

1. Public comment on items not on the agenda.

None.

2. Issues from the last C/CAG Board meeting.

None.

3. Approval of the Minutes from September 20, 2018.

Minutes not approved. Committee requested that more details from member discussions be included in minutes. Will bring the revised minutes to the next meeting.

4. Review and recommend approval of the Draft Final San Mateo Countywide Transportation Plan 2040 (SMCTP 2040) Action Plan

Kelsey Rugani presented on the Action Plan describing the key recommendations to consider during the implementation phase which includes: conducting supplemental meetings and public outreach; review key recommendations; consider additional input during the implementation phase; and generating a coordinated action plan. The implementation phase will include pilot projects that considers data collection for performance measure purposes. An Implementation Group will be formed to oversee the implementation process.

Comments and input were as follows:

- What was the makeup of the Working Group? Group included Board members, planners, special interest group members, and staff.
- Need to check with cities and agencies to see if data can actually be collected
- Need to vet data collection effort back to the TAC.
- Make sure that pilots include representative areas of the County
- Regarding parking reduction, for example, it's more of a programmatic about movement with County.
- If we set the benchmark too high, we may not be able to achieve unless we change behaviors.
- The Follow Action Plan focuses on performance measures
- With the pilot projects, there are opportunities to track how CTP is measured, including consideration for crash rate, or miles of sidewalk vs. percentage of roads that has sidewalks.
- Some jurisdictions may not have mode split data to report/share. Source may include ACS.

- Asking something that cities has to comply with.
- Rename the Appendix A as “draft” to be refined at a later time.
- Emphasize there need to be changes to the document to address reality of obtaining data

Motion (Member Breault); Member Ovadia (second)

Recommend approval of the draft Action Plan with the Appendices to be forwarded as “draft” and technical questions stated therein to be further refined by the TAC.

Motion passed.

5. Provide input on the framework for the 2019 Congestion Management Program Monitoring and Proposed Complementary Report

Jeff Lacap presented the framework of the Congestion Management Program (CMP) in addition to a new Complementary Report that includes performance measures for Biking and Pedestrians (at the 16 CMP intersections); Demand Factor (County Population Components of Change); Commute patters (Average Journey to work travel time); Transit (annual boarding); and Highway/Roadways (Total vehicle hours of delay per mile, travel speed, travel time reliability).

Input were as follows:

- How do you apply bike counts on highways? Locations mostly on El Camino Real.
- A lot of opportunities and synergy with the last presentation with the Action Plan. Also, for example, person throughput data can be very labor intensive
- Many of the data may be obtained from Caltrans

6. Receive a presentation on preliminary express lanes operator options (This item was presented after Item 3)

Sandy Wong presented the latest information on the express lanes operator options. There are existing legislation that enables either MTC or VTA to be the owner/operator. Going with MTC will be a turn key solution. For control of future revenue, option is to form a Joint Committee that reports to the TA & C/CAG and also creation of the JPA.

Comments were as follows:

- Need to develop a business plan. Why haven’t a plan been developed yet?
- SB 595 requirement clarification – VTA exclusively to operate in San Mateo County in coordination with C/CAG & TA
- No MTC in San Mateo County is better option
- VTA may be better to partner with. JPA takes too long to form, and prefer not by committee, either TA or C/CAG

7. Regional Project and Funding Information

Jeff Lacap presented information on FHWA Policy on inactive projects, MTC/CTC/Caltrans federal aid announcements, SB 1 planning grants, and showcased the C/CAG Transportation Project Mapping Tool that can be found on the C/CAG website.

8. Executive Director Report

None.

9. Member Reports

Member Oskoui mentioned implementation of VMT in January 2019 (correct date was mentioned as June 2019) and requested that it will be helpful for staff to report back to the TAC for discussion and follow up to the Working Group meeting held earlier this year.

Meeting adjourned at 2:40 p.m.