

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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MEETING AGENDA **San Mateo Countywide Water Coordination** **Committee (SMCWCC)**

Date: Thursday, December 20, 2018
7:30 a.m. to 9:00 a.m.
Place: San Mateo City Hall
Conference Room C (across from Council Chamber)
330 West 20th Avenue
San Mateo, CA

PLEASE CALL Reid Bogert (599-1433) IF YOU ARE UNABLE TO ATTEND

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| 1. Public comment on items not on the agenda. | Presentations are limited to 3 mins |
| 2. Approval of minutes from the November 30, 2018 meeting. | Action |
| 3. Review and recommend endorsement by the C/CAG Board of Directors of the Flood and Sea Level Rise Resiliency Agency proposal. | Action |
| 4. Approval of 2019 calendar of meetings. | Action |
| 5. Member comments and announcements. | Information |
| 6. Adjournment. | Action |

NOTE: All items appearing on the agenda are subject to action by the Committee. Actions recommended by staff are subject to change by the Committee.

NOTE: Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Mima Guilles at 650 599-1406, five working days prior to the meeting date.

C/CAG Countywide Water Coordination Committee

DRAFT MINUTES MEETING OF NOVEMBER 30, 2018

Co-chair Yarbrough-Gauthier called the meeting to order at 7:40 am at the San Mateo City Hall. Chair Pine arrived shortly after and chaired the rest of the meeting after the October 19, 2018 meeting minutes were approved.

Attendance sheet is attached.

1. Public Comments on items not on the agenda.

None.

2. Approval of minutes from the October 19, 2018 meeting.

Motion: Member Aguirre moved to approve the October 19, 2018 minutes as presented; Seconded by Member Derwin; Motion carried unanimously, minus Chair Pine who arrived after the approval).

3. Receive update on the progress of Staff Advisory Team (SAT) and provide input on presenting the Flood and Sea Level Rise Draft Proposal for endorsement by the C/CAG Board of Directors and County Board of Supervisors.

Ellen Cross with Environmental Science Associates (ESA), which is supporting the SAT effort, summarized recent actions and deliverables from the SAT, including the first of two city meetings for sharing the concept of the Proposal, and reviewed the remaining schedule of meetings (shown below) prior to recommended endorsement of the Proposal by the C/CAG Board of Directors and County Board of Supervisors.

November 14 at 10:00 am at the Brisbane City Hall	City Managers and city representatives	Solicit input
November 30, 2018	Countywide Water Coordination Committee	Solicit input
December 3 at 9:30 am at the San Mateo Library	City Managers and city representatives	Solicit input
December 13, 2018	Staff Advisory Team (SAT)	Endorsement
December 21, 2018	Countywide Water Coordination Committee	Endorsement to C/CAG Board
January 10, 2019	C/CAG Board	Endorsement
January 29, 2019	County Board of Supervisors	Endorsement
February and beyond	20 Cities and Towns	Endorsement

The Committee received a presentation of the Proposal, including background on the existing County Flood Control District, priority actions necessary to establish the modified Flood

Control District, which would be renamed the Flood and Sea Level Rise Resiliency Agency (FSLRRA), and the primary benefits to the cities and towns in San Mateo County. It was noted that early actions would be to enact legislation to modify the existing Flood Control District, develop a FSLRRA Implementation and Funding Plan, secure a long-term revenue stream for the FSLRRA and continue managing the existing Memoranda of Understanding and projects under the County Flood Resilience Program. It was also reiterated that the suggested governance structure is a seven-member board: four elected officials from geographically representative areas in the county, one at-large city representative and two Board of Supervisors (one from District 3, which has significant jurisdiction on the coastside). The members of the board would be appointed by the C/CAG Board of Directors, through an application process. The primary benefits of the FSLRRA to the member agencies were identified as, regional-scale and multi-benefit project assistance, access to state and federal funding, public education about sea level rise and flooding, prioritization and collaboration efficiencies, and development of regional stormwater capture projects in support of cost-effective stormwater permit compliance. E. Cross also paraphrased feedback from the first proposal presentation to the cities on November 11, which was mostly positive, with some questions regarding how to present this to councils, how to engage the larger regional agencies, and what is the critical mass to get started.

The Committee reviewed a draft brochure to help inform local agencies and elected officials of the proposed approach for the new agency and the three-year startup funding ask. Members of the Committee agreed that consideration should be given to including a “stormwater” image on the cover of the brochure, since that would be a focus for some agencies, especially upland towns/cities. It was also recommended that the brochure include a simplified version of the partnership and collaboration graphic to help pitch the benefits in a concise way. Other comments pertained to revising the mission and vision statement, need for a technical advisory committee to the governing board, and the need to engage non-governmental organizations, and that these groups could help with presentations to the cities after endorsement by C/CAG and the Board of Supervisors. Based on feedback from the cities, there will likely need to be two meetings for each jurisdiction to consider the proposal: 1) a study session and 2) taking endorsement action at a council meeting.

Finally, Chair Pine presented a proposed funding contributions allocation approach for the agencies, which includes \$750k annually for three years from the County to be matched by cumulative annual contributions of \$750k from the cities/towns. It was generally agreed based on input from the cities that a population-based approach was best justified. The proposed contributions structure includes three tiers based on population to fulfill the \$750k annually needed to match the County for the first three years. Based on this structure, seven jurisdictions would contribute \$25k annually, nine would contribute \$40k, and four would contribute \$55k. It is assumed all agencies will contribute if the proposal moves forward.

4. Member comments and announcements (information item).

None.

5. Set next meeting date (December 21, 2018).

Chair Pine indicated he had a conflict for the December 21 meeting date. Committee members recommended moving the date to December 20.

Motion: Member Vaterlaus moved to approve the recommendation of adding December 20, 2018 for the last meeting of the 2018 calendar year; Seconded by Member Papan; Motion carried unanimously.

6. Adjournment.

Meeting was adjourned at 9:03 am. Next meeting is scheduled for December 20, 2018.

Countywide Water Coordination Committee Attendance										
Committee Member	Agency	1/17/2018	2/21/2018	4/18/2018	6/15/2018	7/20/2018	8/17/2018	9/21/2018	10/19/2018	11/30/2018
Dave Pine (Chair)	County of San Mateo	X	X	X	X	X		X	X	X
Lisa Yarbrough-Gauthier (Vice Chair)	East Palo Alto	X	X		X	X			X	X
Sue Vaterlaus	Pacifica	X	X	X	X	X	X	X	X	X
Diane Papan	San Mateo		X		X		X	X	X	X
Mark Addiego	South San Francisco	X		X		X	X	X	X	X
Maryann Derwin	Chair of C/CAG	NA	NA	NA	X	X	X	X	X	X
Marie Chuang	Vice Chair of C/CAG	NA	NA	NA	X	X		X	X	
Alicia Aguirre	Former Chair of C/CAG	NA	NA	NA	X	X	X	X	X	X
Others in attendance (Nov 30, 2018):										
Sandy Wong	C/CAG									
Matt Fabry	C/CAG									
Reid Bogert	C/CAG									
Kim Springer	C/CAG									
Brian Perkins	District Director, Congresswoman Jackie Speier's Office									
Erika Powell	SM County Flood Resilience									
Hilary Papendick	SM County Office of Sustainability									
Jim Eggemeyer	SM County Office of Sustainability									
Ellen Cross	Environmental Science Associates									
Len Materman	San Francisquito Creek Joint Powers Authority									
Grant Ligon	City of San Mateo									
Nicole Sandkulla	BAWSCA									
Joshua Cosgrove	City of Daly City									
Michael Barber	Supervisor Pine's Office - District 1									
Jerry Hearn	Committee for Green Foothills									
Gina Papan	Mayor, City of Millbrae									

C/CAG AGENDA REPORT

Date: December 20, 2018

To: San Mateo Countywide Water Coordination Committee

From: Sandy Wong, Executive Director of C/CAG

Subject: Review and recommend endorsement by the C/CAG Board of Directors of the Flood and Sea Level Rise Resiliency Agency proposal.

Recommendation:

That the Countywide Water Coordination Committee (Committee) review and recommend endorsement by the C/CAG Board of Directors of the Flood and Sea Level Rise Resiliency Agency (New Agency) proposal.

Fiscal Impact:

None specifically for C/CAG. The proposal for the New Agency does, however, include a three-year, \$1.5 million annual funding commitment to establish the New Agency, split equally between the County of San Mateo and the 20 cities and towns.

Background:

As directed by this Committee, a Staff Advisory Team (SAT) (see attached roster) was formed to develop a draft proposal by the end of the year for a new entity or agency that can compete for Federal, State, and other funding sources and better manage flooding, stormwater, and sea level rise at a countywide level. The SAT is supported by Environmental Science Associates (ESA) under contract to the County Department of Public Works, as well as an Executive Team of key SAT members to help keep the process moving.

Since the November 30 Committee meeting, ESA and the Executive Team hosted the second of two city meetings on December 3 at the San Mateo Library to gather further input from the cities on the proposed timeline, governance and funding structures, as well as the overall messaging about the value and efficiencies of the proposed option for the New Agency. Input from both meetings as well as from the Committee has been incorporated into the Draft New Agency Proposal and Draft Executive Summary brochure (see attachments). The SAT reviewed and commented on the two documents at its December 13 meeting, feedback from which is incorporated into the attached revised versions.

The overall approach for the New Agency proposal is to modify the existing 1959 County Flood Control District Act. Revisions would include changing the governance from the Board of Supervisors to a seven-member board consisting of five city and two county elected officials

(four city seats by geography, one at large, one county supervisor representing the coast and one at large), enhanced authorities related to sea level rise and coastal erosion, updated funding/financing authorities to reflect current state regulations/constitutional restrictions, and changing the name to the Flood and Sea Level Rise Resiliency Agency.

The proposal includes three years of funding contributions from the County and the 20 cities and towns totaling \$1.5 million annually, split evenly between the County (\$750k) and the cities/towns (\$750k). City/town contributions are proposed to fall into three population-based tiers, with the seven cities/towns with populations under 20,000 paying \$15k per year, cities with population between 20,000 and 60,000 paying \$40k per year, and cities with a population over 60,000 paying \$55k per year, for a cumulative city/town contribution of \$750k. Of the County's contribution, \$400k would be used to continue its current Flood Resilience Program that is working with seven cities under three memoranda of understanding to address multi-jurisdictional flooding problems in three different watersheds. The remaining \$1.1 million would go toward developing a Flood and Shoreline Resiliency Implementation and Funding Plan and a process to establish a long-term, sustainable revenue stream, such as an Enhanced Infrastructure Financing District, special parcel tax, or other means. The proposal anticipates the need for progress updates and milestones within the three-year timeframe to demonstrate value and progress toward success for the New Agency.

C/CAG and ESA staffs will present the final draft proposal to the Committee. Staff recommends the Committee recommend endorsement by the C/CAG Board of Directors at its January meeting, after which the County Board of Supervisors would also consider endorsement at its January 29, 2019 meeting. Assuming endorsement by both agencies, the proposal would then go on a "road show" to all 20 cities and towns for their consideration.

Attachments:

1. Staff Advisory Team (SAT) Roster
2. Draft Flood and Sea Level Rise Resiliency Agency Proposal (*to be provided in advance of meeting*)
3. Draft Executive Summary (*to be provided in advance of meeting*)

**San Mateo Countywide Water Coordination Committee
Staff Advisory Team (SAT) Roster**

Member	Agency
Dave Pine	District 1 Supervisor
SAT Members	
Brian Perkins	District Director, Congresswoman Speier's Office
Danielle Lee	County Office of Sustainability
Deborah Hirst	Supervisor Horsley's office, County of San Mateo
Erika Powell	County Flood Resilience Program
Jeremy Dennis	Town Manager, Portola Valley
Jim Porter	Public Works Director, County of San Mateo
John Beiers or his appointees	County Counsel, County of San Mateo
John Doughty	Director of Public Works, Half Moon Bay
Larry Patterson (Co-Chair)	City Manager, San Mateo
Len Materman	San Francisquito Creek JPA
Matt Fabry	C/CAG Stormwater Committee
Melissa Stevenson Diaz	City Manager, Redwood City
Michael Barber	Supervisor Pine's Office, County of San Mateo
Michael Callagy (Co-Chair)	Deputy County Manager, County of San Mateo
Mike Futrell	City Manager, South San Francisco
Nicole Sandkulla	CEO and General Manager, BAWSCA
Sandy Wong	Executive Director, C/CAG
Van Ocampo	Public Works Director, Pacifica
ESA Facilitators	
Jim O'Toole	Project Manager
Ellen Cross	Strategic Facilitator
Ari Frink	Deputy Project Manager

C/CAG AGENDA REPORT

Date: December 20, 2018
To: San Mateo Countywide Water Coordination Committee
From: Sandy Wong, Executive Director of C/CAG
Subject: Approval of 2019 calendar of meetings

Recommendation:

It is recommended the committee set its meeting calendar for 2019. This committee has been meeting monthly, typically on the 3rd Friday of the month.

2019 Meeting Dates
3rd Fridays from 7:30 A.M. to 9:00 A.M.
January 18
February 15
March 15
April 19
May 17
June 21
July 19
August 16
September 20
October 18
November 15
December 20

Meetings will be held in the San Mateo City Hall, Conference Room C (located across from the Council Chamber), 330 West 20th Street, San Mateo, CA, unless otherwise noticed.