

# Countywide Water Coordination Committee

## MINUTES MEETING OF NOVEMBER 30, 2018

Co-chair Yarbrough-Gauthier called the meeting to order at 7:40 am at the San Mateo City Hall. Chair Pine arrived shortly after and chaired the rest of the meeting after the October 19, 2018 meeting minutes were approved.

Attendance sheet is attached.

**1. Public Comments on items not on the agenda.**

None.

**2. Approval of minutes from the October 19, 2018 meeting.**

*Motion: Member Aguirre moved to approve the October 19, 2018 minutes as presented; Seconded by Member Derwin; Motion carried unanimously.*

**3. Receive update on the progress of Staff Advisory Team (SAT) and provide input on presenting the Flood and Sea Level Rise Draft Proposal for endorsement by the C/CAG Board of Directors and County Board of Supervisors.**

Ellen Cross with Environmental Science Associates (ESA), which is supporting the SAT effort, summarized recent actions and deliverables from the SAT, including the first of two city meetings for sharing the concept of the Proposal, and reviewed the remaining schedule of meetings (shown below) prior to recommended endorsement of the Proposal by the C/CAG Board of Directors and County Board of Supervisors.

November 14 at 10:00 am at the Brisbane City Hall	City Managers and city representatives	Solicit input
November 30, 2018	Countywide Water Coordination Committee	Solicit input
December 3 at 9:30 am at the San Mateo Library	City Managers and city representatives	Solicit input
December 13, 2018	Staff Advisory Team (SAT)	Endorsement
December 21, 2018	Countywide Water Coordination Committee	Endorsement to C/CAG Board
January 10, 2019	C/CAG Board	Endorsement
January 29, 2019	County Board of Supervisors	Endorsement

February and beyond	20 Cities and Towns	Endorsement
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The Committee received a presentation of the Proposal, including background on the existing County Flood Control District, priority actions necessary to establish the modified Flood Control District, which would be renamed the Flood and Sea Level Rise Resiliency Agency (FSLRRA), and the primary benefits to the cities and towns in San Mateo County. It was noted that early actions would be to enact legislation to modify the existing Flood Control District, develop a FSLRRA Implementation and Funding Plan, secure a long-term revenue stream for the FSLRRA and continue managing the MOUs and projects under the County Flood Resilience Program. It was also reiterated that the suggested governance structure is a seven-member board: four elected officials from geographically representative areas in the county, one at-large city representative and two Board of Supervisors (one from District 3, which has significant jurisdiction on the coastside). The members of the board would be elected by the C/CAG Board of Directors, through an application process. The primary benefits of the FSLRRA to the member agencies were identified as, regional-scale and multi-benefit project assistance, access to state and federal funding, public education about sea level rise and flooding, prioritization and collaboration efficiencies, and development of regional stormwater capture projects in support of cost-effective stormwater permit compliance. E. Cross also paraphrased feedback from the first proposal presentation to the cities on November 11, which was mostly positive, with some questions regarding how to present this to councils, how to engage the larger regional agencies, and what is the critical mass to get started.

The Committee reviewed a draft brochure to help inform local agencies and elected officials of the proposed approach for the new agency and the three-year startup funding ask. Members of the Committee agreed that consideration should be given to including a “stormwater” image on the cover of the brochure, since that would be a focus for some agencies, especially upland towns/cities. It was also recommended that the brochure include a simplified version of the partnership and collaboration graphic to help pitch the benefits in a concise way. Other comments pertained to revising the mission and vision statement and the need to engage NGOs, and that these groups could help with presentations to the cities after endorsement by C/CAG and the Board of Supervisors. Based on feedback from the cities, there will likely need to be two meetings for each jurisdiction to consider the proposal: 1) a study session and 2) a briefing under a regular agenda item at a council meeting.

Finally, Chair Pine presented a proposed funding contributions allocation for the agencies. It was generally agreed based on input from the cities that a population-based approach was best justified. The proposed contributions structure includes three tiers based on population to fulfill the \$750,000 annually needed to match the County for the first three years. Based on this structure, seven jurisdictions would contribute \$25,000 annually, nine would contribute \$40,000 annually and four would contribute \$55,000 annually for the first three years. It is assumed all agencies will contribute if the proposal moves forward.

**4. Member comments and announcements (information item).**

None.

**5. Set next meeting date (December 21, 2018).**

*Motion: Member Vaterlaus moved to approve the recommendation of adding December 20, 2018 for the last meeting of the 2018 calendar year; Seconded by Member Papan; Motion carried unanimously.*

**6. Adjournment.**

Meeting was adjourned at 9:03 am. Next meeting is scheduled for December 20, 2018.