

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING MINUTES

Meeting No. 316
February 14, 2019

1.0 CALL TO ORDER/ ROLL CALL

Chair Maryann Moise Derwin called the meeting to order at 6:30 p.m. Roll call was taken.

Atherton	– Elizabeth Lewis
Belmont	– Doug Kim
Brisbane	– Cliff Lentz
Burlingame	– Ricardo Ortiz
Colma	– Diana Colvin
Daly City	– Roderick Daus–Magbual
East Palo Alto	– Lisa Gauthier (Arrived 6:37 p.m.)
Foster City	– Sam Hindi
Half Moon Bay	– Debbie Ruddock
Hillsborough	– Marie Chuang
Menlo Park	– Catherine Carlton
Millbrae	– Gina Papan
Pacifica	– Sue Vaterlaus
Portola Valley	– Maryann Moise Derwin
Redwood City	– Alicia Aguirre
San Bruno	– Irene O’Connell
San Carlos	– Adam Rak (Arrived 6:37 p.m.)
San Mateo	– Diane Papan
South San Francisco	– Karyl Matsumoto – SamTrans & TA
Woodside	– Ned Fluet

Absent:

San Mateo County

Others:

Sandy Wong	– C/CAG Executive Director
Mima Guilles	– C/CAG Clerk
Matthew Sanders	– C/CAG Legal Counsel
John Hoang	– C/CAG Staff
Jean Higaki	– C/CAG Staff

Matt Fabry	– C/CAG Staff
Reid Bogert	– C/CAG Staff
Susy Kalkin	– C/CAG Staff
Kim Springer	– San Mateo County
Joe Hurley	– SMCTA
April Chan	– SMCTA
Tony Harris	– PointC
Andrew B. Fremier	– MTC
Drew	– Public

Other members of the public attended.

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker.

None.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

None.

5.0 ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

Board Member Lewis MOVED approval of Items 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, 5.8, 5.9, 5.10.1 and 5.10.2. Board Member O’Connell SECONDED. **MOTION CARRIED 18-0-0**

- 5.1 Approval of the Minutes of regular business meeting No. 315 dated January 10, 2019. APPROVED
- 5.2 Review and accept the 2018 attendance report for the C/CAG Board and Committee meetings. APPROVED
- 5.3 Receive a copy of executed Contract Change Order No. 2 to Master Service Agreement and a copy of executed Contract Work Authorization between C/CAG and PG&E for Calendar Year 2019 for the San Mateo County Energy Watch Program. INFORMATION
- 5.4 Review and approval of Resolution 19-04 authorizing the C/CAG Chair to execute a cooperative agreement between Caltrans, the San Mateo County Transportation Authority (SMCTA), and C/CAG for the construction phase of the US 101 Express Lane (Southern Segment) Project from Matadero Creek in Santa Clara County to Whipple Ave. in Redwood City. APPROVED
- 5.5 Review and approval of Resolution 19-05 determining that the proposed project at 500 Sylvan Avenue, San Bruno, including related rezoning and Planned Development Permit,

is conditionally consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport. APPROVED

5.6 Receive Amendment No. 1 to the Iteris Smart Corridor ITS Network Monitoring and Maintenance Support agreement executed by the Executive Director in accordance with C/CAG Procurement Policy. INFORMATION

5.7 Review and approval of the appointment of Board Member Ricardo Ortiz, Burlingame Councilmember, to the C/CAG Finance Committee. APPROVED

5.8 Review and approve Resolution 19-06 authorizing the C/CAG Chair to execute an agreement with the San Mateo County Office of Education for an amount not to exceed \$25,000 for the 2019 teacher training institute focused on stormwater pollution prevention. APPROVED

5.9 Review and approval of Resolution 19-07 authorizing the C/CAG Chair to execute an agreement with CoPLAN to provide traffic monitoring services for the 2019 Congestion Management Program (CMP) update in an amount not to exceed \$71,833 waiving the RFP process. APPROVED

5.10 2019 State Highway System Congestion and Safety Performance Assessment:

5.10.1 Review and approval of Resolution 19-08 authorizing the C/CAG Chair to execute an agreement with CoPLAN to update the State Highway System Congestion and Safety Performance Assessment for San Mateo County for 2019 in an amount not to exceed \$92,135. APPROVED

5.10.2 Review and approval of Resolution 19-09 authorizing the C/CAG Chair to execute a Funding Agreement with the San Mateo County Transportation Authority for the 2019 State Highway System Congestion and Safety Performance Assessment for San Mateo County Update in an amount not to exceed \$46,068. APPROVED

6.0 REGULAR AGENDA

6.1 Review and approval of an appointment to the Legislative Committee to fill one vacant seat. ACTION

Jean Higaki reported that the Legislative Committee has one vacant seat for elected officials. Three letters of interest were received from the following candidates. She invited candidates to address the Board.

Julia Mates – Belmont
Debbie Ruddock – Half Moon Bay
Elizabeth Lewis – Atherton

Sandy Wong stated that candidates are invited to address the Board, although addressing the Board is not required. In addition, the February 14th Board meeting date was not included in the recruitment letter. Hence, Councilmember Mates had pre-scheduled commitment and unable to

be at this meeting. And that Mates encouraged board members to consider her written statement of interest included in the packet.

Board member Ruddock, Councilmember of Half Moon Bay, and Board member Lewis, Councilmember of Atherton, provided their verbal statements regarding interest in serving on the Legislative Committee, respectively.

C/CAG members casted their votes. Results from balloted votes were announced:

8 Votes - Debbie Ruddock - Half Moon Bay

Belmont - Doug Kim
Colma - Diana Colvin
Daly City - Roderick Daus-Magbual
Half Moon Bay - Debbie Ruddock
Hillsborough - Marie Chuang
Portola Valley - Maryann Moise Derwin
SSF - Karyl Matsumoto
Woodside - Ned Fluet

9 Votes - Elizabeth Lewis - Atherton

Atherton - Elizabeth
Brisbane - Cliff Lentz
Burlingame - Ricardo Ortiz
East Palo Alto - Lisa Gauthier
Menlo Park - Catherine Carlton
Millbrae - Gina Papan
Pacifica - Sue Vaterlaus
San Bruno - Irene O'Connell
San Mateo - Diane Papan

3 Votes - Julia Mates - Belmont

Foster City - Sam Hindi
Redwood City - Alicia Aguirre
San Carlos - Adam Rak

Absent – San Mateo County

Councilmember Elizabeth Lewis, Atherton, with the highest votes and was elected to serve on the C/CAG Legislative Committee.

- 6.2 Review and approve C/CAG legislative policies, priorities, positions, and legislative update (a position may be taken on any legislation, including legislation not previously identified).

APPROVED

Jean Higaki provided an update from the February 14 legislative committee meeting. Topics included scheduling the annual trip to Sacramento on April 23, 2019, receiving a presentation about the work of “Home For All” in San Mateo County, and receiving a briefing from Senator Scott Wiener about SB 50.

Matt Fabry provided a copy of proposed San Mateo County Flood and Sea Level Rise Resiliency District Act (proposed modification to California Code, Water Code Appendix, Chapter 87). This proposed Act is a outcome of the proposal for a new agency for flood and sea level rise endorsed by both the C/CAG Board and the County Board of Supervisors in January. Matt requested for comments by February 19, 2019 to be incorporated into the initial draft legislation, since the deadline to submit bills is Feb 22nd. However, there will be opportunities to comment on bills after they are published.

Irene O’Connell suggested that members visit the Home for All website. Irene further clarified that Senator Wiener stated that his proposed legislation has no connections between housing production and the receipt of gas tax funds. The Senator is also open to constructive suggestions which can be emailed to his staff.

Board Member G. Papan (Millbrae) MOVED to continue legislative discussions. Board Member Vaterlaus SECONDED. **MOTION CARRIED 20-0-0**

- 6.3 Receive a presentation on the draft San Mateo County Energy and Water Strategy 2025. INFORMATION

The C/CAG Board received an update from Kim Springer, San Mateo County Energy Watch, on the draft San Mateo County Energy and Water Strategy 2025. The C/CAG Resource Management Climate Protection Committee (RMCP) oversees the development of this document.

Maryann Moise Derwin announced that there are two (2) vacant seats for elected official on the Resource Management Climate Protection Committee (RMCP), and encouraged interested individuals to send a letter of interest to the Executive Director.

- 6.4 Review and approval of Resolution 19-10 approving the direction for the owner and operator for the San Mateo County US 101 Express Lanes Project; and direct the Ad Hoc committee members to develop recommendation on the details for a proposed new JPA to assure equality between C/CAG and TA. APPROVED

Board Member Carlton MOVED to approve the direction of the owner and operator for the San Mateo County US 101 Express Lanes Project; and direct the ad hoc committee members to develop recommendation on the details for a proposed new JPA to assure equality between C/CAG at TA. Board Member O'Connell SECONDED. **MOTION CARRIED 20-0-0**

- 6.5 Nominations for C/CAG Chair and Vice Chair for March 2019 Election of Officers. ACTION

Executive Director Sandy Wong stated that in accordance with C/CAG bylaws, nominations for Chair should precede the nominations for Vice Chair. And nominations do not require a second. All nominations shall be made on the floor at the February C/CAG regular meeting. Election will take place at the March regular meeting for new officers to take effect as of April.

Board Member Matsumoto nominated Maryann Moise Derwin of Portola Valley for C/CAG Chair.

Board Member Kim nominated Marie Chuang of Hillsborough for C/CAG Vice Chair.

7.0 COMMITTEE REPORTS

- 7.1 Committee Reports (oral reports).

Gina Papan shared materials from MTC on State Transit Assistance (STA) and State of Good Repair (GSR) program funds distribution policy, from the Programming and Allocation 2/13/2019 meeting. (Electronic copies are available on-line).

Catherine Carlton shares her trip from Dubai where she's a part of a smart city group. Big discussion there was dedicated lanes for autonomous vehicles.

Gina Papan adds that SFO has been working on their traffic flow, able to park 30 minutes for free to pick up passenger, will have separate lanes for the independents (ubers, lyfts, etc.).

Cliff Lentz reported on a League of Cities Peninsula meeting regarding CASA, and suggested further discussion on CASA with a San Mateo County focus. Sandy Wong informed the Board that staff is working with Home for All staff planning on a joint convening.

7.2 Chairperson's Report.

Maryann Moise Derwin shared her positive experience at the Carpool 2.0 Launch event co-hosted by Commute.Org and C/CAG at Genentech.

7.3 Board Members Report/ Communication.

8.0 EXECUTIVE DIRECTOR'S REPORT

Sandy Wong, Executive Director, extended her welcome to new C/CAG Board members and offered anyone for one-on-one C/CAG orientation.

9.0 COMMUNICATIONS - Information Only

10.0 ADJOURNMENT