

# C/CAG

## CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park  
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

### BOARD MEETING MINUTES

Meeting No. 320  
May 9, 2019

#### 1.0 CALL TO ORDER/ ROLL CALL

Chair Maryann Moise Derwin called the meeting to order at 6:10 p.m. Roll call was taken.

Atherton	– Elizabeth Lewis
Belmont	– Doug Kim (arrived 7:00 p.m.)
Burlingame	– Ricardo Ortiz
Colma	– Diana Colvin
East Palo Alto	– Lisa Gauthier
Half Moon Bay	– Debbie Ruddock
Menlo Park	– Catherine Carlton
Millbrae	– Gina Papan
Pacifica	– Sue Vaterlaus
Portola Valley	– Maryann Moise Derwin
Redwood City	– Alicia Aguirre
San Bruno	– Irene O’Connell
San Carlos	– Adam Rak
San Mateo	– Diane Papan
San Mateo County	– David Canepa
South San Francisco	– Karyl Matsumoto
Woodside	– Ned Fluet
SamTrans (Non-Voting)	– Josh Powell
SMCTA (Non-Voting)	– Karyl Matsumoto

#### Absent:

Brisbane  
Daly City  
Foster City  
Hillsborough

#### Others:

Sandy Wong	– C/CAG Executive Director
Mima Guilles	– C/CAG Clerk
Matthew Sanders	– C/CAG Legal Counsel
John Hoang	– C/CAG Staff
Jean Higaki	– C/CAG Staff

Matt Fabry	– C/CAG Staff
Reid Bogert	– C/CAG Staff
Susy Kalkin	– C/CAG Staff
Jeff Lacap	– C/CAG Staff
Van Ocampo	– C/CAG Staff
Kim Springer	– San Mateo County
Tim Lee	– WMH
Matthew Robinson	– Shaw/Yoder/Antwih
Mindy Hill	– San Carlos School District
Theresa Vallez-Kelly	– San Mateo County Office of Education
Joan Etheridge	– Brewer Island Elementary
Dylan Grunow	– Cunha Intermediate School
Katherine Billington	– Cunha Intermediate School
Kenzie McLaughlin	– Brewer Island Elementary
Madeleine Gee	– Vallemar Elementary
Parker Evans	– Arroyo School
Ron Snow	– Public
Drew	– Public

Other members of the public attended.

### 3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

*Note: Public comment is limited to two minutes per speaker.*

### 4.0 PRESENTATIONS/ ANNOUNCEMENTS

#### 4.1 Certifications of Appreciation to winners of the Walk and Roll to School Day Poster Contest under the San Mateo County Safe Routes to School Program.

Theresa Kelly-Vallez, Safe Routes to School Program Coordinator, announced the winners of the Walk and Roll to School Day Poster Contest under the San Mateo County Safe Routes to School. Chair Derwin presented certificates of appreciation to the following student winners:

Joan Etheridge	– Brewer Island Elementary
Dylan Grunow	– Cunha Intermediate School
Katherine Billington	– Cunha Intermediate School
Kenzie McLaughlin	– Brewer Island Elementary
Madeleine Gee	– Vallemar Elementary
Parker Evans	– Arroyo School
Stella Coelhe Curtis*	– Arundel Elementary
Callan Edelman*	– Arundel Elementary
Johana Arana*	– George Washington Elementary

\*not in-person

Mindy Hill, San Carlos district thanked the C/CAG Board for providing the Safe Routes to School program.

- 4.2 Receive a presentation on the US 101 Managed Lane Project north of I-380  
Received an overview presentation from Tim Lee, WMH Corporation, on the US 101  
Managed Lane Project north of I-380 preliminary study.

5.0 ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

Board Member Carlton MOVED approval of Items 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, 5.7, 5.8, 5.9, 5.10 and 5.11. Board Member Gauthier SECONDED. **MOTION CARRIED 17-0-0**

- 5.1 Approval of the Minutes of regular business meeting No. 318 dated April 11, 2019.  
APPROVED
- 5.2 Review and Approval of the Transportation Development Act (TDA) Article 3  
Pedestrian and Bicycle Program Call for Projects for the FY 2019/2020 Cycle.  
APPROVED
- 5.3 Review and approval of Resolution 19-19 authorizing the C/CAG Chair to execute an  
agreement between C/CAG and DNV GL Energy Services USA Inc. for climate action  
planning technical assistance services from July 1, 2019 through December 31, 2019  
for an amount not to exceed \$75,000.  
APPROVED
- 5.4 Review and approval of Resolution 19-23 authorizing the C/CAG Chair to execute an  
agreement between C/CAG and the County of San Mateo Office of Sustainability for  
an amount not to exceed \$50,000 for staff services for the Resource Management and  
Climate Protection Committee and the Local Task Force for fiscal year 2019-20.  
APPROVED
- 5.5 Review and approval of Resolution 19-25 approving the population data to be used by  
C/CAG.  
APPROVED
- 5.6 Review and approval of Resolution 19-26 authorizing the C/CAG Chair to execute a  
cooperative agreement between Caltrans, the San Mateo County Transportation  
Authority (SMCTA), and C/CAG for the construction phase of the US 101 Express  
Lane (Northern Segment) Project from Whipple Ave. in Redwood City to I-380 in San  
Bruno.  
APPROVED
- 5.7 Review and approval of Resolution 19-27 authorizing the C/CAG Chair to execute  
Amendment No. 7 to the agreement between C/CAG and the City of San Carlos to  
provide financial services to C/CAG for an amount not to exceed \$93,000 for  
Fiscal Year 2019-20.  
APPROVED
- 5.8 Review and approval of Resolution 19-28 determining that the Mills Park Center  
Project in San Bruno, including Rezoning, Planned Development Permit and related  
entitlements, is conditionally consistent with the Comprehensive Airport Land Use

Compatibility Plan for the Environs of San Francisco International Airport.

APPROVED

- 5.9 Review and approval of Resolution 19-29 determining that Redwood City's proposed Mixed-Use Live/Work Zoning and General Plan Amendments are consistent with the Comprehensive Airport Land Use Compatibility Plan for San Carlos Airport.

APPROVED

- 5.10 Review and approve Resolution 19-31 approving and authorizing release of the solicitation package for at-large, northern, central, southern, and coastal area governing board members for the proposed San Mateo County Flood and Sea Level Rise Resiliency District.

APPROVED

- 5.11 Review and approval of Resolution 19-33 authorizing the C/CAG Chair to execute Amendment No. 4 to the agreement with Iteris for development of the Project Approval and Environmental Document (PA&ED) for the San Mateo County Smart Corridor – South San Francisco Extension for an additional \$6,000 for a new total of \$117,486.

APPROVED

## 6.0 REGULAR AGENDA

- 6.1 Review and approve C/CAG legislative policies, priorities, positions, and legislative update (a position may be taken on any legislation, including legislation not previously identified).

NO ACTION

Matt Robinson with Shaw/Yoder/Antwih presented an update on state legislation of interest to C/CAG. Topics included May bill deadlines, the May revise of the budget, the Governor's reinforced statements about linking transportation funding to housing production, financial help for infrastructure improvements to facilitate housing production, and two housing related bills SB 50 (Wiener)/ SB 4 (McGuire). Staff was directed to draft a letter with concerns and comments with SB 50 for the Legislative Committee and Board consideration at their respective June meetings.

Member D. Papan requested to add an analysis of SB 330 (Skinner) to the legislative report for the Legislative Committee's consideration.

- 6.2 Review and approval of Resolution 19-32 authorizing the San Mateo County Congestion Relief Plan for four years from July 1, 2019 to June 30, 2023 (*Special voting procedures apply*).

ACTION

Board Member Aguirre MOVED approval of Item 6.2. Board Member Ruddock SECONDED.

A Special Voting Procedure was taken by roll call. **MOTION CARRIED UNANIMOUSLY 17-0-0.** Results: 17 Agencies approving. This represents 81% of the Agencies representing 80% of the population.

**AYES:**

Elizabeth Lewis – Atherton  
Doug Kim - Belmont  
Ricardo Ortiz – Burlingame  
Diana Colvin – Colma  
Lisa Gauthier – East Palo Alto  
Debbie Ruddock – Half Moon Bay  
Catherine Carlton – Menlo Park  
Gina Papan – Millbrae  
Sue Vaterlaus – Pacifica  
Maryann Moise Derwin – Portola Valley  
Alicia Aguirre – Redwood City  
Irene O’Connell – San Bruno  
Adam Rak – San Carlos  
Diane Papan – San Mateo  
Karyl Matsumoto – South San Francisco  
Ned Fluet – Woodside  
David Canepa – San Mateo County

**NOES:** None

**ABSENT** – Brisbane, Daly City, Foster City, Hillsborough.

- 6.3 Review draft list of regionally significant projects to be submitted to MTC for the update of the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) also known as Plan Bay Area 2050 INFORMATION

Received a presentation from Jeff Lacap, C/CAG staff, on the draft list of regionally significant projects to be submitted to MTC for the update of the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) also known as Plan Bay Area 2050. This final list will be presented to the C/CAG Board for approval at the June regular meeting.

Board members provided input on how to improve the list.

Ron Snow, member of the public from Menlo Park, made public comment on this item regarding the lack of design guidelines for bicycle facilities.

- 6.4 Review the initial draft, assumptions, and input on the C/CAG Fiscal Year 2019-20 Program Budget and Member Fees. INFORMATION

Sandy Wong, Executive Director, presented the draft C/CAG FY19-20 Program Budget and Member Fees to seek the Boards input. Final budget and member fees will be presented to the C/CAG Board for approval at the June regular meeting.

7.0 COMMITTEE REPORTS

- 7.1 Committee Reports (oral reports)

Board Member G. Papan (Millbrae) announced that she is organizing a bus tour for MTC to feature projects and accomplishments in San Mateo County cities. Bus tour

will be on June 19, 2019.

## 7.2 Chairperson's Report

## 7.3 Board Members Report / Communication

Board Member Matsumoto announced that South San Francisco has opened 80 affordable housing units.

Board Member Carlton announced that they have opened 90 housing units for the elderly and will also focus on families.

Board Member Gauthier announced that East Palo Alto will be opening their pedestrian overcrossing that connects the west side to the east side. Ribbon cutting will be held on May 18, 2019 at 10:00 a.m.

## 8.0 EXECUTIVE DIRECTOR'S REPORT

Sandy Wong announced on behalf of Silicon Valley Community Foundation, challenges facing the 2020 census including significant underfunding of the census bureau and the proposed addition of questions about residence citizenship and new online census questionnaire. To minimize the undercount in the region, Silicon Valley Community Foundation and other local funders have released an RFP a call for non-profit entities to support census education and outreach to the hard to count communities. There is approximately \$1M in grant and the deadline to submit is May 31, 2019. Information will be sent to the Board via email to share with their local groups.

## 9.0 COMMUNICATIONS – Information Only

## 10.0 ADJOURNMENT – 8:15 p.m.