

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside

C/CAG BOARD MEETING NOTICE

Meeting No. 322

DATE: Thursday, July 11, 2019

TIME: 6:30 P.M.

PLACE: San Mateo County Transit District Office
1250 San Carlos Avenue, Second Floor Auditorium
San Carlos, CA

PARKING: Available adjacent to and behind building.

PUBLIC TRANSIT: SamTrans
Caltrain: San Carlos Station.
Trip Planner: <http://transit.511.org>

1.0 CALL TO ORDER/ ROLL CALL

2.0 PLEDGE OF ALLEGIANCE

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA
Note: Public comment is limited to two minutes per speaker.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

4.1 Receive a presentation on the US 101 Mobility Action Plan.

p. 1

5.0 ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

5.1 Approval of the minutes of regular business meeting No. 321 dated June 13, 2019.

ACTION p. 5

- 5.2 Review and approval of Resolution 19-53 authorizing the C/CAG Chair to execute a two-year funding agreement with Joint Venture Silicon Valley (JVSV) to support the Index of Silicon Valley and for joint efforts in climate and mobility coordination activities in an amount not to exceed \$75,000 for fiscal years 2019/20 and 2020/21. ACTION p. 15
- 5.3 Review and approve of the membership to the Countywide Integrated Waste Management Plan Review Ad-hoc Committee. ACTION p. 17
- 5.4 Receive information for the upcoming 2020 State Transportation Improvement Program (STIP) cycle for San Mateo County. INFORMATION p. 19
- 5.5 Receive copy of agreement(s) executed by the C/CAG Chair or Executive Director consistent with C/CAG Procurement Policy:
 - 5.5.1 Receive a copy of Amendment No. 1 to Task Order EOA-07 with Eisenberg, Olivieri, and Associates, Inc. extending the term through September 30, 2019 for no additional cost for general technical support to the Countywide Water Pollution Prevention Program. INFORMATION p. 22

6.0 REGULAR AGENDA

- 6.1 Review and approve of the C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified). ACTION p. 25
- 6.2 Receive a presentation on the TA Strategic Plan update. INFORMATION p. 30
- 6.3 Receive a presentation on the Advancing California Finance Authority: A tool for public infrastructure finance. INFORMATION p. 31
- 6.4 Receive a briefing on the upcoming Regional Housing Needs Allocation (RHNA) cycle. INFORMATION p. 32

7.0 COMMITTEE REPORTS

- 7.1 Committee Reports (oral reports)
- 7.2 Chairperson's Report
- 7.3 Board Members Report/ Communication

8.0 EXECUTIVE DIRECTOR'S REPORT

9.0 COMMUNICATIONS - Information Only

- 9.1 Letter from Sandy Wong, Executive Director, City/County Association of Governments p. 41

of San Mateo County, to C/CAG Board of Directors, dated June 25, 2019. RE: Call for Candidates to Fill Two Seats – Ad-Hoc Committee on CIWMP Review

10.0 ADJOURNMENT

Next scheduled meeting September 12, 2019

PUBLIC NOTICING: All notices of C/CAG regular Board meetings, standing committee meetings, and special meetings will be posted at the San Mateo County Transit District Office, 1250 San Carlos Ave., San Carlos, CA, and on C/CAG's website at: <http://www.ccag.ca.gov>.

PUBLIC RECORDS: Public records that relate to any item on the open session agenda for a regular Board meeting, standing committee meeting, or special meeting are available for public inspection. Those public records that are distributed less than 72 hours prior to a regular Board meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members, of the Board. The Board has designated the City/County Association of Governments of San Mateo County (C/CAG), located at 555 County Center, 5th Floor, Redwood City, CA 94063, for the purpose of making public records available for inspection. Such public records are also available on C/CAG's website at: <http://www.ccag.ca.gov>.

PUBLIC PARTICIPATION: Public comment is limited to two minutes per speaker. Persons with disabilities who require auxiliary aids or services in attending and participating in this meeting should contact Mima Guilles at (650) 599-1406, five working days prior to the meeting date.

If you have any questions about this agenda, please contact C/CAG staff:

Executive Director: Sandy Wong (650) 599-1409

Administrative Assistant: Mima Guilles (650) 599-1406

C/CAG AGENDA REPORT

Date: July 11, 2019

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, C/CAG Executive Director

Subject: Receive a presentation on the US 101 Mobility Action Plan

(For further information or response to questions, contact Susy Kalkin 650 599-1467)

RECOMMENDATION

Receive a presentation on the US 101 Mobility Action Plan.

FISCAL IMPACT

The MAP project is funded through equal contributions from C/CAG, SamTrans, SFCTA, VTA and MTC in the amount of \$50,000 each, for a total project budget of \$250,000. C/CAG's contribution was approved by the Board in July 2018.

BACKGROUND

As a companion effort to the US 101 Managed Lanes project, C/CAG, together with partner agencies SamTrans, Santa Clara VTA, MTC, and San Francisco County TA, has undertaken work to develop a Mobility Action Plan aimed at exploring strategies to significantly increase vehicle occupancy rates and otherwise reduce congestion throughout the US 101 corridor from San Jose to San Francisco.

The US-101 Mobility Action Plan (MAP) project is engaging a broad set of decisionmakers across a number of transportation agencies to identify and prioritize equity-based, non-infrastructure improvements to increase access, support the economy, and enable social mobility.

The MAP seeks to address the following problems:

- Making trips on US-101 is unpredictable. Travelers driving on northbound on US101 must add 25 - 55% more time to arrive at their destination predictably.
- US-101 is not moving as many people as it could. At the peak hour, 78% of vehicles on US-101 are carrying only one person.
- Worsening congestion reduces access to jobs and other places. Commuters experience nearly twice as much delay today as in 1998.
- US-101 causes public health burdens and mobility constraints for nearby communities.

- Congestion, unpredictability and limited transit options present challenges to all, but some groups are more vulnerable, such as shift-based and hourly-wage workers, low-income households, and parents and caregivers.

The MAP project defines the ideal US-101 corridor as one that serves the region equitably in service to these three goals:

- Offers reliable travel times for travelers;
- Prioritizes high-capacity mobility options for all; and
- Fosters healthy and sustainable communities.

The anticipated outcome of the MAP is to develop a set of near-term, equity-based policies or programs that maximize the benefits of planned infrastructure and mobility projects on the US-101 corridor.

Schedule

The project began last November and is anticipated to be completed late this year. The following outlines the status of the project components.

| <i>Project Task</i> | <i>Timeline</i> |
|--|------------------------|
| Task 1: Project Management | Ongoing |
| Task 2: Establish Goals and Performance Metrics | Completed |
| Task 3: Existing Conditions and Travel Analysis | Completed |
| Task 4: Strategy Development | In Progress |
| Task 5: Strategy Evaluation & Finalization | Summer/Fall 2019 |
| Task 6: Phase II Assessment (determination of whether/how to undertake implementation) | Late Fall 2019 |
| Task 7: Public Outreach | In Progress |


ATTACHMENTS

1. US-101 Mobility Action Plan Factsheet

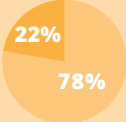
US-101 MOBILITY ACTION PLAN

Why a Mobility Action Plan?


US-101 is a key piece of the transportation network connecting communities in San Francisco, the Peninsula, and the South Bay. US-101 is one of the most economically important corridors in California, as well as a near neighbor to more than 640,000 residents. The US-101 Mobility Action Plan (MAP) project is developing programs and policies to address the following problems:




US-101 is not moving as many people as it could




Only **22%** of all vehicles on US-101 are carrying two or more people and **78%** of all vehicles on US-101 are carrying only one person




Travel time on US-101 is unpredictable



Worsening congestion reduces the number of jobs accessible in 30 minutes



US-101 causes public health burdens and mobility constraints for nearby communities



Congestion, unpredictability and limited transit options present mobility challenges for all – but some groups are more vulnerable

- Hourly-wage and shift-based workers
- Low-income households
- Students
- Parents and caregivers

Our Goals

The ideal US-101 corridor through San Francisco, San Mateo, and Santa Clara counties serves the Bay Area equitably in service to these three goals:

- 1 Offer reliable travel times for travelers**
- 2 Prioritize high-capacity mobility options for all, such as buses and carpools**
- 3 Foster healthy and sustainable communities**



What is the Mobility Action Plan?

The MAP is a multi-county effort to develop programs and policies intended to maximize the benefits of planned infrastructure projects and address disproportionate impacts on low-income communities.

The MAP team seeks ideas and input from public transit agencies, employers, advocates, residents, and other stakeholders in Santa Clara, San Mateo, and San Francisco counties.

Key outcomes of MAP will include:

- A set of near-term policy changes or transportation demand management (TDM) programs that meet project goals
- A conversation in progress with public and private stakeholders along the corridor about how to solve our shared challenges



How can I find out more or share my ideas?

Visit our project website to learn more and take our travel survey:

101mobilityactionplan.com

How will the MAP build on existing work in the region?

Public agencies, employers, and other partners already offer or are planning several programs or projects along the US-101 corridor. A few of these complementary projects include:

- **Express lanes** – by late 2022, an express lane will run on US-101 between Palo Alto and San Bruno
- **Transit improvements** – SamTrans will begin piloting new express bus service later this year and capacity increases on Caltrain through electrification will be complete by 2022
- **TDM programs** – Carpool 2.0 Rewards Program (C/CAG and Commute.org) is incentivizing drivers to try other modes through prizes

Transportation Demand Management

Transportation Demand Management (TDM) applies strategies and policies to reduce travel demand for single-occupancy vehicles, or to redistribute this demand to off-peak travel times. Travel demand can be managed through a combination of strategies, such as:



TRANSIT PASSES

Encourage the use of public transportation with free or discounted transit passes



CARPPOOL INCENTIVES

Provide rewards, preferred parking, ride-matching services, or other incentives to encourage carpooling



PARKING CASH-OUT PROGRAMS

Offer cash or other rewards in exchange for not using a parking space



EXPANDED ACCESS TO BUSES

Make buses or shuttles available to a wider range of commuters



BETTER BICYCLE CONNECTIONS

Encourage biking by improving bike access and connections to important destinations

The US-101 MAP is being developed in partnership with the following agencies:



C/CAG

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BOARD MEETING MINUTES

Meeting No. 321

June 13, 2019

1.0 CALL TO ORDER/ ROLL CALL

Chair Maryann Moise Derwin called the meeting to order at 6:30 p.m. Roll call was taken.

| | |
|-----------------------|-------------------------------------|
| Atherton | – Elizabeth Lewis |
| Belmont | – Doug Kim (arrived 6:38 p.m.) |
| Brisbane | – Cliff Lentz (arrived 6:40 p.m.) |
| Burlingame | – Ricardo Ortiz |
| Colma | – Diana Colvin |
| Daly City | – Rod Daus-Magbual |
| East Palo Alto | – Lisa Gauthier (arrived 6:33 p.m.) |
| Foster City | – Sam Hindi (arrived 6:33 p.m.) |
| Half Moon Bay | – Debbie Ruddock |
| Hillsborough | – Marie Chuang |
| Menlo Park | – Catherine Carlton |
| Millbrae | – Gina Papan |
| Pacifica | – Sue Vaterlaus |
| Portola Valley | – Maryann Moise Derwin |
| Redwood City | – Alicia Aguirre |
| San Bruno | – Irene O’Connell |
| San Carlos | – Laura Parmer-Lohan |
| San Mateo | – Diane Papan |
| San Mateo County | – David Canepa (departed 7:50 p.m.) |
| South San Francisco | – Karyl Matsumoto |
| Woodside | – Ned Fluet |
| SamTrans (Non-Voting) | – Josh Powell |
| SMCTA (Non-Voting) | – Karyl Matsumoto |

Absent:

None.

Others:

| | |
|-----------------|----------------------------|
| Sandy Wong | – C/CAG Executive Director |
| Mima Guilles | – C/CAG Clerk |
| Matthew Sanders | – C/CAG Legal Counsel |
| John Hoang | – C/CAG Staff |

Jean Higaki – C/CAG Staff
 Matt Fabry – C/CAG Staff
 Reid Bogert – C/CAG Staff
 Susy Kalkin – C/CAG Staff
 Jeff Lacap – C/CAG Staff
 Mikaela Hiatt – C/CAG Staff
 Kim Springer – San Mateo County
 Gordon Tong – San Mateo County
 Mark Addiego – South San Francisco
 Ann Schneider – Millbrae
 Janet Borgens – Redwood City
 Harvey Rarback – Half Moon Bay
 Michael Brownrigg – Burlingame
 Doug Yakel – SFO Spokesperson
 Jan Pepper/Rafael Reyes – Peninsula Clean Energy
 Doug Silverstein – Public
 Christine Zaugg – Public
 Drew – Public
 Other members of the public attended.

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

4.1 Receive a presentation on development of energy reach code resources for San Mateo County cities.

Jan Pepper and Rafael Reyes, Peninsula Clean Energy, presented on the development of energy reach code for the San Mateo County cities and announced the \$10,000 offer to cities willing to sign on a Letter of Interest. Board member Diane Papan offered to share a report from City Manager to the San Mateo City Council on Building and Energy Code.

4.2 Receive a presentation on the San Francisco International Airport Development Plan.

Doug Yakel, SFO Spokesperson, presented on the San Francisco International Airport Development Plan. Board members asked questions on traffic analysis. Board member Gina Papan urged members to provide comments to SFO, particularly on traffic impacts to nearby cities.

5.0 ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

Board Member Aguirre MOVED approval of Items 5.1, 5.2, 5.3, 5.5, 5.6, 5.7, 5.8, 5.9, 5.10, 5.11, 5.12, 5.13, 5.14, 5.15, 5.16.1, 5.16.2 and 5.16.3. Board Member Ortiz SECONDED. **MOTION CARRIED 21-0-0**

- 5.1 Approval of the minutes of regular business meeting No. 320 dated May 9, 2019. APPROVED
- 5.2 Receive a copy of executed contract between C/CAG and Fehr & Peers for providing education and outreach services for SB 743 implementation in an amount not to exceed \$17,990, in accordance with the C/CAG procurement policy. INFORMATION
- 5.3 Review and approval of Resolution 19-34 authorizing the prefunding of OPEB in an amount of \$42,802 for Fiscal Year 2018-19 through the California Employers' Retiree Benefit Trust Program (CERBT) of CalPERS. APPROVED
- 5.5 Review and approve Resolution 19-36 authorizing the C/CAG Executive Director to execute a) Amendment No. 1 to Task Order EOA-08 for an additional amount not to exceed \$210,000 for end-of-season Water Year 2019 water quality monitoring activities (for a new total of \$600,000), b) new Task Order EOA-09 (not to exceed \$809,506) for general program support in Fiscal Year 2019-20, and c) new Task Order EOA-10 (not to exceed \$327,109) for initial Water Year 2020 water quality monitoring activities, all with Eisenberg, Olivieri, and Associates in support of the Countywide Water Pollution Program during 2019-20. APPROVED
- 5.6 Review and approve Resolution 19-37 authorizing the C/CAG Executive Director to execute Task Order LWA-05 with Larry Walker Associates in an amount not to exceed \$164,975 for pollutants of concern load reduction and green infrastructure technical support to the Countywide Water Pollution Program in 2019-20. APPROVED
- 5.7 Review and approve Resolution 19-38 authorizing the C/CAG Executive Director to execute Task Order SGA-05 with S. Groner Associates in an amount not to exceed \$250,000 for public information and outreach technical support to the Countywide Water Pollution Program in 2019-20. APPROVED
- 5.8 Review and approve Resolution 19-39 authorizing the C/CAG Executive Director execute Amendment No. 3 to Task Order URD-01 with Urban Rain Design to extend the term through June 30, 2020 at an additional cost not to exceed \$10,230 for completing the Green Infrastructure Design Guide in support of the Countywide Water Pollution Program in 2019-20. APPROVED
- 5.9 Review and approve Resolution 19-40 authorizing the C/CAG Chair to execute Amendment No. 2 to the funding agreement with the Bay Area Stormwater Management Agencies Association, extending the term through Fiscal Year 2019-20 and adding \$32,904 for a new total of \$422,330 for C/CAG's contributions to regional stormwater compliance projects. APPROVED
- 5.10 Review and approve Resolution 19-41 authorizing the C/CAG Chair to execute Amendment No. 4 to the funding agreement with the Bay Area Water Supply and

Conservation Agency, extending the term through Fiscal Year 2019-20 at no additional cost for the countywide Rain Barrel Rebate Program. APPROVED

5.11 Review and approval of Resolution 19-42 authorizing the C/CAG Chair to execute an agreement with Kimley-Horn and Associates to provide Smart Corridor Signal System Maintenance Support in an amount not to exceed \$210,000 over three years, waiving the Request for Proposal process. APPROVED

5.12 Review and approval of Resolution 19-43 authorizing the establishment of an annual Smart Corridor Local Jurisdiction Maintenance and Integration Reserve Account in the amount of \$150,000 and authorizing the C/CAG Executive Director to reimburse cities for cost incurred for maintaining Smart Corridor “New” equipment located within Cities’ right-of-way. APPROVED

5.13 Review and approval of Resolution 19-44 authorizing the C/CAG Chair to execute Amendment 1 to the agreement with Advanced Mobility Group to update the Land Use Impact Analysis Program to add \$15,000 for a new total amount of \$60,666 and a time extension to December 31, 2019. APPROVED

5.14 Review and approval of Resolution 19-45 authorizing the C/CAG Chair to execute an agreement with the Peninsula Traffic Congestion Relief Alliance (Commute.org) in the amount of \$510,000 to provide the FY 2019/20 Countywide Voluntary Trip Reduction Program. APPROVED

5.15 Review and approval of the Finance Committee’s recommendation of no change to the investment portfolio and accept the Quarterly Investment Report as of March 31, 2019. APPROVED

5.16 Fiscal Year 2019/20 Transportation Fund for Clean Air (TFCA) (40%) Program for San Mateo County:

5.16.1 Review and approval of Resolution 19-46 authorizing the C/CAG Chair to execute the Program Manager Funding Agreement with the Bay Area Air Quality Management District (BAAQMD) for C/CAG to receive the Fiscal Year 2019/20 Transportation Fund for Clean Air (TFCA) (40%) Program for San Mateo County for an amount up to \$1,314,079. APPROVED

5.16.2 Review and approval of Resolution 19-47 authorizing the C/CAG Chair to execute a Funding Agreement with Peninsula Traffic Congestion Relief Alliance (Commute.org) in the amount of \$600,000 under the Fiscal Year 2019/20 Transportation Fund for Clean Air (TFCA) Program to provide the Countywide Voluntary Trip Reduction Program. APPROVED

5.16.3 Review and approval of Resolution 19-48 authorizing the C/CAG Chair to execute a Funding Agreement with the San Mateo County Transit District (SamTrans) in the amount of \$150,000 under the Fiscal Year 2019/20 Transportation Fund for Clean Air (TFCA) Program for the BART Shuttle Program. APPROVED

Item 5.4 was removed from the Consent Agenda.

Doug Silverstein made a public comment on item 5.4

Board Member G. Papan (Millbrae) MOVED to approve of item 5.4. Board Member Ruddock SECONDED. **MOTION CARRIED 21-0-0**

- 5.4 Review and approval of the appointments of Doug Silverstein and Christine Zaugg to the Resource Management and Climate Protection (RMCP) Committee. APPROVED

6.0 REGULAR AGENDA

- 6.1 Consider candidates and make appointments for five city/town governing board members representing the at-large, northern, central, southern, and coastal regions for the proposed San Mateo County Flood and Sea Level Rise Resiliency District and adopt Resolution 19-52, which Resolution records the respective appointments and directs the Executive Director to transmit the results to the County Board of Supervisors. APPROVED

The Board received in-person presentations from the following candidates to represent the At-large region:

Michael Brownrigg, City of Burlingame
Maryann Moise Derwin, Town of Portola Valley
Catherine Mahanpour, City of Foster City
Ann Schneider, City of Millbrae

The Board received presentations from the following candidates to represent the North region:

Mark Addiego, City of South San Francisco
Ricardo Ortiz spoke on behalf of Donna Colson, City of Burlingame

The Board received in-person presentations from the following candidates to represent the Central region:

Marie Chuang, Town of Hillsborough
Diane Papan, City of San Mateo

The Board received in-person presentations from the following candidates to represent the South region:

Janet Borgens, City of Redwood City
Lisa Gauthier, City of East Palo Alto

The Board received in-person presentations from the following candidates to represent the Coastal region:

Deborah Ruddock, City of Half Moon Bay
Sue Vaterlous, City of Half Moon Bay

Results from balloted votes were announced by staff and as shown in the table below.

The following five highest vote getters were appointed to represent the regions:

At-large region – Maryann Moise Derwin

North region – Donna Colson

Central region – Diane Papan

South region – Lisa Gauthier

Coastal region – Deborah Ruddock

| At-large | | | | North | | Central | | South | | Coastal | |
|--------------|-----------|--------------|--------------|------------|-----------|-----------|-----------|------------|-------------|------------|--------------|
| M. Brownrigg | M. Derwin | C. Mahanpour | A. Schneider | M. Addiego | D. Colson | M. Chuang | D. Papan | J. Borgens | L. Gauthier | D. Ruddock | S. Vaterlaus |
| | | X | | | X | | X | | X | X | |
| | X | | | | X | X | | | X | X | |
| X | | | | | X | | X | | X | X | |
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| | | | X | | X | X | | X | | | X |
| 3 | 12 | 3 | 3 | 9 | 12 | 9 | 12 | 1 | 20 | 15 | 6 |

Board Member Lewis MOVED to approve Resolution 19-52 appointing Maryann Derwin, Donna Colson, Diane Papan, Lisa Gauthier, and Deborah Ruddock to represent the At-Large, North, Central, South, and Coastal regions, respectively, and to transmit the names of the five appointees to the County Board of Supervisors. Board Member Ortiz SECONDED. **MOTION CARRIED 21-0-0** APPROVED

- 6.2 Review and approval of C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified). APPROVED

Jean Higaki, C/CAG staff, gave a legislative update from Sacramento including deadline dates for bill committee hearings, the status of the budget, and a probability of C/CAG to secure approximately \$3 million in funding for regional stormwater projects.

Although SB 50 (Wiener) has become a 2-year bill, the Board moved to send a letter to Senator Wiener regarding concerns and to request for amendments with the anticipation that the bill will be reintroduced next year. The letter will be revised to include modifications made by the Legislative Committee and Board.

Handouts, developed by the League of California Cities and provided by Board member Carlton, was distributed to the Board regarding SB 330 (Skinner). The C/CAG Legislative Committee had concerns about the reduction in local control and the proposed parking policy. The Board directed staff to draft a letter of opposition, obtain approval through the urgency process, and send to Sacramento prior to the June 19, 2019 hearing date.

Board Member G. Papan (Millbrae) MOVED to approve the letter regarding SB 50 with modifications. Board Member Lewis SECONDED. **MOTION CARRIED 20-0-0**

Board Member Carlton MOVED to send of letter of opposition for SB 330. Board Member Ruddock SECONDED. **MOTION CARRIED 20-0-0**

- 6.3 Review and approval of the establishment of an Ad Hoc Committee to study the five-year Countywide Integrated Waste Management Plan (CIWMP) update and direct staff to recruit members to fill the seats to begin the Study. (*Special Voting Procedure Apply*)
APPROVED

Gordon Tong, San Mateo County Office of Sustainability, made a presentation for the establishment of an Ad Hoc Committee to study the five-year Countywide Integrated Waste Management Plan (CIWMP) update.

Board Member Aguirre MOVED to approve item 6.3. Board Member O'Connell SECONDED.

A Special Voting Procedure was taken by roll call. **MOTION CARRIED 20-0-0**. Results: 20 Agencies approving. This represents 95% of the Agencies representing 91% of the population.

AYES:

Atherton – Elizabeth Lewis
Belmont – Doug Kim
Brisbane – Cliff Lentz
Burlingame – Ricardo Ortiz
Colma – Diana Colvin
Daly City – Rod Daus-Magbual
East Palo Alto – Lisa Gauthier
Foster City – Sam Hindi
Half Moon Bay – Debbie Ruddock
Hillsborough – Marie Chuang
Menlo Park – Catherine Carlton
Millbrae – Gina Papan
Pacifica – Sue Vaterlaus
Portola Valley – Maryann Moise Derwin
Redwood City – Alicia Aguirre
San Bruno – Irene O'Connell
San Carlos – Laura Parmer-Lohan

San Mateo – Diane Papan
South San Francisco – Karyl Matsumoto
Woodside – Ned Fluet

NOES: None

ABSENT – San Mateo County.

- 6.4 Review and approval of Resolution 19-30 authorizing the C/CAG Chair to execute a Cooperative Agreement with the San Mateo County Department of Housing for a Joint Workplan for Housing-Related Activities for FY 2019-20 in an amount not to exceed \$150,000. APPROVED

Susy Kalkin, C/CAG staff, made a presentation on the joint activities accomplished by C/CAG and the San Mateo County Department of Housing through the 21-Elements program. She also outlined the proposed Workplan for FY 2019-20.

Board Member Aguirre MOVED approval of Item 6.4. Board Member O’Connell (San Bruno) SECONDED. **MOTION CARRIED 20-0-0**

- 6.5 Review and approve Resolution 19-51 endorsing the list of regionally significant projects to be submitted to the Metropolitan Transportation Commission (MTC) for the update of the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) also known as Plan Bay Area 2050 and authorize the Executive Director to modify the list based on final negotiation with MTC. APPROVED

Jeff Lacap, C/CAG staff, made a presentation on the list of regionally significant projects to be submitted to the Metropolitan Transportation Commission (MTC) for the update of the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) also known as Plan Bay Area 2050

Board Member Hindi MOVED approval of Item 6.5. Board Member Gauthier SECONDED. **MOTION CARRIED 20-0-0**

- 6.6 Review and approve Resolution 19-50 adopting the C/CAG Fiscal Year 2019-20 Program Budget and Member Fees (*Special voting procedures apply*) APPROVED

Sandy Wong, Executive Director, presented the Final C/CAG Fiscal Year 2019-20 Program Budget and Member Fees, including a correction on page 166, deleting the \$70,000 in Distribution under the Transportation Program.

Board Member O’Connell MOVED to approve item 6.6. Board Member Aguirre SECONDED.

A Special Voting Procedure was taken by roll call. **MOTION CARRIED UNANIMOUSLY 20-0-0.** Results: 20 Agencies approving. This represents 95% of the Agencies representing 91% of the population.

AYES:

Atherton – Elizabeth Lewis

Belmont – Doug Kim
Brisbane – Cliff Lentz
Burlingame – Ricardo Ortiz
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San Carlos – Laura Parmer-Lohan
San Mateo – Diane Papan
South San Francisco – Karyl Matsumoto
Woodside – Ned Fluet

NOES: None

ABSENT – San Mateo County.

- 6.7 Review and approval of Resolution 19-49 authorizing the C/CAG Chair to execute the First Amended and Restated Joint Exercise of Powers Agreement for the San Mateo County Express Lanes between C/CAG and the San Mateo County Transportation Authority. (*Special voting procedures apply.*) APPROVED

Board Member Aguirre MOVED to approve item 6.7. Board Member O’Connell SECONDED.

A Special Voting Procedure was taken by roll call. **MOTION CARRIED UNANIMOUSLY 20-0-0.** Results: 20 Agencies approving. This represents 95% of the Agencies representing 91% of the population.

AYES:

Atherton – Elizabeth Lewis
Belmont – Doug Kim
Brisbane – Cliff Lentz
Burlingame – Ricardo Ortiz
Colma – Diana Colvin
Daly City – Rod Daus-Magbual
East Palo Alto – Lisa Gauthier
Foster City – Sam Hindi
Half Moon Bay – Debbie Ruddock
Hillsborough – Marie Chuang
Menlo Park – Catherine Carlton
Millbrae – Gina Papan
Pacifica – Sue Vaterlaus
Portola Valley – Maryann Moise Derwin
Redwood City – Alicia Aguirre
San Bruno – Irene O’Connell
San Carlos – Laura Parmer-Lohan

San Mateo – Diane Papan
South San Francisco – Karyl Matsumoto
Woodside – Ned Fluet

NOES: None

ABSENT – San Mateo County.

7.0 COMMITTEE REPORTS

7.1 Committee Reports (oral reports)

Board member Gina Papan reported that the Regional Measure 3 (RM3) legislation requires each county's Board of Supervisors to appoint two members to serve on the oversight committee. She suggested members to make recommendations to the County Board of Supervisors. In addition, Member Papan announced there will be a bus tour scheduled for June 19th to host MTC Commissioners as well as Executive staff. San Mateo County cities staff have been involved in the tour preparation to showcase San Mateo County.

7.2 Chairperson's Report

7.3 Board Members Report/ Communication

Alternate Board Member, Laura Parmer-Lohan, announced of the flag raising ceremony at City Hall on June 21, 2019 and the Council of City dinner at the Domenico Winery on June 28, 2019

8.0 EXECUTIVE DIRECTOR'S REPORT

Sandy Wong, Executive Director, reported that an application will be submitted to California Transportation Commission (CTC) for express lane authority in San Mateo County. As part of the CTC approval process, the CTC has to conduct a public hearing at the project locations. Date is tentatively set for July 25, 2019. Will send out more details when confirmed. In addition, Sandy Wong introduced new C/CAG staff Mikaela Hiatt who made a self-introduction to the Board.

Jean Higaki, C/CAG staff, alerted the Board about a Federal Safer Affordable Fuel Efficient (SAFE) vehicle rule which would replace the Corporate Average Fuel Economy (CAFÉ) standards. The new ruling could affect transportation projects by halting plan/ program amendments that require air quality determination until CalEPA updated the statewide air quality model.

9.0 COMMUNICATIONS - Information Only

9.1 Letter from Shirley DesMarais, President, League of Women Voters of South San Mateo County, Ann Kuchins, President, League of Women Voters of Central and North San Mateo County, to Chairperson Maryann Moise Derwin and Members of the Board of Directors, dated May 10, 2019.

10.0 ADJOURNMENT – 8:38 p.m.

C/CAG AGENDA REPORT

Date: July 11, 2019

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approval of Resolution 19-53 authorizing the C/CAG Chair to execute a two-year funding agreement with Joint Venture Silicon Valley (JVSV) to support the Index of Silicon Valley and for joint efforts in climate and mobility coordination activities in an amount not to exceed \$75,000 for fiscal years 2019/20 and 2020/21.

(For further information or questions, contact Sandy Wong at 599-1409)

RECOMMENDATION

That the C/CAG Board review and approve Resolution 19-53 authorizing the C/CAG Chair to execute a two-year funding agreement with Joint Venture Silicon Valley (JVSV) to support the Index of Silicon Valley and for joint efforts in climate and mobility coordination activities in an amount not to exceed \$75,000 for fiscal years 2019/20 and 2020/21.

FISCAL IMPACT

\$75,000 for two years.

SOURCE OF FUNDS

Congestion Relief fund – Climate Change and Resiliency Planning category. Funding for fiscal year 2019/20 has been included in the C/CAG adopted budget. Funding for fiscal year 2020/21 is subject to C/CAG budget approval.

BACKGROUND

Joint Venture Silicon Valley promotes and facilitates greater cooperation and understanding within the region's public and private sectors through initiatives, forums and task forces. Through this agreement Joint Venture Silicon Valley (JVSV) agrees to assist the C/CAG and its members with meeting their sustainability goals; and C/CAG agrees to support Joint Venture's Index of Silicon Valley. JVSV will A) support Public Sector Climate Task Force meetings, B) support workshops as directed by C/CAG, and C) support transportation management coordination partnership with public and private sectors. This agreement will also support the development of the Index of Silicon Valley and acknowledgement of C/CAG sponsorship in publication.

ATTACHMENTS

- Resolution 19-53
- Draft Agreement with JVSV (available on-line: <http://ccag.ca.gov/committees/board-of-directors/>)

RESOLUTION 19-53

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY (C/CAG) AUTHORIZING THE C/CAG CHAIR TO EXECUTE A TWO-YEAR FUNDING AGREEMENT WITH JOINT VENTURE SILICON VALLEY TO SUPPORT THE INDEX OF SILICON VALLEY AND FOR JOINT EFFORTS IN CLIMATE AND MOBILITY COORDINATION ACTIVITIES IN AN AMOUNT NOT TO EXCEED \$75,000 FOR FISCAL YEARS 2019/20 AND 2020/21

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG); that,

WHEREAS, C/CAG is the designated Congestion Management Agency responsible for the development and implementation of the Congestion Management Program for San Mateo County, and

WHEREAS, C/CAG desires to work jointly with organizations that support initiatives aimed at reducing energy use and greenhouse gas emissions, and mobility improvements, and

WHEREAS, Joint Venture Silicon Valley provides support to the public sector climate protection task force that includes cities from San Mateo County, and

WHEREAS, Joint Venture Silicon Valley provides support in transportation management coordination activities between public and private sectors.

NOW THEREFORE BE IT RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County that the Chair is authorized to execute an agreement with Joint Venture Silicon Valley for an amount not to exceed \$75,000 for fiscal years 2019/20 and 2020/21, and further authorize the C/CAG Executive Director to negotiate the final agreement prior to execution by the Chair, subject to approval by C/CAG Legal Counsel as to form.

PASSED, APPROVED, AND ADOPTED, THIS 11TH DAY OF JULY 2019.

Maryann Moise Derwin, Chair

C/CAG AGENDA REPORT

Date: July 11, 2019

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, C/CAG Executive Director

Subject: Review and approve of the membership to the Countywide Integrated Waste Management Plan Review Ad-hoc Committee

(For further information, contact Sandy Wong 650-599-1409 or Gordon Tong 650-363-4159)

RECOMMENDATION

That the C/CAG Board review and approve the membership to the Countywide Integrated Waste Management Plan Review Ad-hoc Committee.

FISCAL IMPACT

Costs (including staff time) will be covered by the County of San Mateo Office of Sustainability.

SOURCE OF FUNDS

AB 939 funds.

BACKGROUND/DISCUSSION

On June 13, 2019, the C/CAG Board approved the establishment of a Countywide Integrated Waste Management Plan (CIWMP) Review Ad-hoc Committee to review the CIWMP documents to determine if they are accurate and up to date. The ad-hoc committee will consist of representations from elected officials as well as staff from the following: solid waste companies, County Office of Sustainability, County Environmental Health, environmental organization, city environmental departments, and the public.

Staff Recommendation for Ad-Hoc Committee Membership

To obtain an equal representation across the county, staff reached out to members from different sectors of the solid waste management field and different geographic areas. For the two elected official seats, staff aims to have one representative from the South Bayside Waste Management Authority (SBWMA) area and another representative from outside the SBWMA area. An open request was sent to all C/CAG members soliciting interest. Below is the proposed membership for the Countywide Integrated Waste Management Plan Review Ad-hoc Committee:

Elected Officials:

Adam Rak, *City of San Carlos* (SBWMA)

Ann Schneider, *City of Millbrae* (non-SBWMA)

Solid Waste Company Staff:

Monica Devincenzi, *Republic Services*

Tammy Del Bene, *Recology San Mateo County*

County Environmental Health Staff:

Charles Ice, *Environmental Health Services, County of San Mateo*

Environmental Organization:

Christine Kohl-Zaugg, *Sustainable San Mateo County*

Members of the Public/Other Organization:

Joe La Mariana, *South Bayside Waste Management Authority*

(one slot vacant)

Environmental Staff from Cities:

Roxanne Murray, *City of San Mateo*

Vicki Sherman, *City of Redwood City*

(two slots vacant)

County Office of Sustainability Staff:

Lillian Clark, *Office of Sustainability, County of San Mateo*

Gordon Tong, *Office of Sustainability, County of San Mateo*

Staff recommends the C/CAG Board approve the above membership and direct staff to continue recruitment to fill the remaining vacancies.

ATTACHMENTS

None

C/CAG AGENDA REPORT

Date: July 11, 2019

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Receive information for the upcoming 2020 State Transportation Improvement Program (STIP) cycle for San Mateo County.

(For further information or questions, contact Jeff Lacap at 650-599-1455)

RECOMMENDATION

That the C/CAG Board receive information for the upcoming 2020 State Transportation Improvement Program (STIP) cycle for San Mateo County.

FISCAL IMPACT

No direct impact to the C/CAG budget.

SOURCE OF FUNDS

The 2020 State Transportation Improvement Program (STIP) fund will come from State and Federal fund sources.

BACKGROUND

The STIP is the biennial five-year plan for future allocations of state transportation funds, developed in coordination with and developed by the Metropolitan Transportation Commission (MTC) for adoption by the California Transportation Commission (CTC). It is a five-year document adopted every two years by the CTC to program certain portions of the gas tax for transportation projects.

The 2020 STIP covers five fiscal years (FY) 2020/21 through 2024/25. New funding is generally available in the outer two fiscal years e.g. FY 2023/24, FY 2024/25. The last STIP cycle, adopted in 2018, included funding for projects programmed in FY 2018/19 through FY 2022/23.

Some of the requirements projects must meet for STIP consideration include:

- Projects must have a Caltrans approved Project Study Report (PSR). (For this cycle, PSR must be approved by Caltrans by November 1, 2019)
- Consistency with the Regional Transportation Plan (RTP).
- County STIP must have the concurrence of Caltrans.
- Consistency with the County Congestion Management Plan (CMP).
- Projects phases funded by STIP must be fully funded.
- Multiple project phases cannot be programmed in same fiscal year.
- Projects must follow both the Federal and State process for allocation and obligation

- Projects in excess of \$50 million in total project cost must include a project level performance analysis and lifecycle cost benefit analysis (Caltrans' California Life-Cycle Benefit/Cost Analysis).

Funds previously programmed for highway projects as adopted in the 2018 STIP are still committed; however, the timing of those funds being available is not guaranteed as the CTC may reprogram current projects into later years.

Similar to past practices, staff will work with partner transportation agencies such as Caltrans and the San Mateo County Transportation Authority (SMCTA) in identifying top regional projects that supports the adopted policy of directing the STIP funds towards major highway improvement projects of regional significance in order to best leverage other state and federal funds (such as SB1) in addition to the San Mateo County Transportation Authority Highway Program funds.

On June 20, 2019 and June 24, 2019, the C/CAG TAC and CMEQ Committee were respectively informed about the upcoming 2020 STIP cycle and the plan to solicit project proposals from Public Works Directors, following the process from past cycles.

Caltrans presented the draft statewide STIP Fund Estimates for the five-year STIP period (FY 2020/21 through FY 2024/25) to the CTC at their June 26, 2019 meeting. San Mateo County is projected to receive approximately less than four (4) million dollars for the 2020 STIP, to be programmed in FY 2024/25. Staff will use this as a working estimate, which may later be adjusted by the CTC upon adoption of final the STIP Fund Estimate.

Due to the relatively small amount of STIP funding allocated for this regional scale program and the complex criteria that projects need to meet in order to receive STIP funding, staff will forego the past practice of soliciting project proposals from Public Works Directors, but staff will continue to work with transportation agencies to prioritize and identify projects of regional significance to direct the 2020 STIP funds.

The draft project list will be presented to the C/CAG TAC and CMEQ in August. The CTC is scheduled to adopt the estimate at their August 14, 2019 meeting. The MTC is scheduled to adopt regional STIP policy and procedures on September 25, 2019. C/CAG is required to submit project lists to MTC by October 11, 2019. The draft project list may be subject to revisions after MTC and the CTC adopts their respective guidelines and estimates.

To comply with the schedule set forth by the MTC, below is the anticipated schedule showing C/CAG's process in developing a list of San Mateo County projects for the 2020 STIP:

| Schedule Task | Date |
|---|--------------------------------|
| C/CAG CMP TAC - Process Review | Thursday, June 20, 2019 |
| C/CAG CMEQ - Process Review | Monday, June 24, 2019 |
| Caltrans presents Draft Fund Estimate and draft STIP guidelines | Wednesday, June 26, 2019 |
| C/CAG Staff Coordination Meeting with partner transportation agencies | Week of July 8, 2019 |
| C/CAG Board – Process Review | Thursday July 11, 2019 |
| CTC adopts Fund Estimate and Guidelines | August 14-15, 2019 CTC Meeting |
| CMP TAC - Review of Draft Project List | Thursday, August 15, 2019 |

| | |
|--|-------------------------------|
| Public Workshop | Week of August 19, 2019 |
| CMEQ - Review of Draft Project List | Monday, August 26, 2019 |
| C/CAG Board - Review of Draft Project List | Thursday, September 12, 2019 |
| MTC adopts Regional STIP Policies and Procedures | Wednesday, September 25, 2019 |
| Endorsement of Final STIP Project List to Board | Thursday, October 10, 2019 |
| Project Submittals Due to MTC | Friday, October 11, 2019 |

ATTACHMENTS

None

C/CAG AGENDA REPORT

Date: July 11, 2019

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, C/CAG Executive Director

Subject: Receive a copy of Amendment No. 1 to Task Order EOA-07 with Eisenberg, Olivieri, and Associates, Inc. extending the term through September 30, 2019 for no additional cost for general technical support to the Countywide Water Pollution Prevention Program.

(For further information or questions contact Matthew Fabry at 650 599-1419)

RECOMMENDATION

That the C/CAG Board of Directors receive a copy of Amendment No. 1 to Task Order EOA-07 with Eisenberg, Olivieri, and Associates, Inc. extending the term through September 30, 2019 for no additional cost for general technical support to the Countywide Water Pollution Prevention Program.

FISCAL IMPACT

None.

SOURCE OF FUNDS

N/A.

BACKGROUND

C/CAG approved Resolution 15-21, authorizing on-call contracts for technical support to the Countywide Water Pollution Prevention Program (Program). C/CAG approved Resolution 18-02 authorizing Amendment No. 1 to extend the term of existing on-call contracts for technical support to the Program through September 2021. Annual task orders are executed with on-call consultants specifying scopes of work and budgets for support efforts during the fiscal year.

Per Resolution 18-26, C/CAG's Executive Director executed Task Order EOA-07 with Eisenberg, Olivieri, and Associates (EOA) to provide general technical support to the Program during Fiscal Year 2018-19 at a total cost not to exceed \$830,000. Certain necessary support tasks were not completed by the end of the fiscal year. C/CAG's Executive Director executed Amendment No. 1 to Task Order EOA-07, providing a no cost time extension through September 30, 2019 to allow EOA to complete necessary work during the first quarter of Fiscal Year 2019-20.

ATTACHMENTS

1. Amendment No. 1 to Task Order EOA-07

The below attachments are available on-line, as part of the July 11, 2019 Additional Meeting Materials, at: <http://ccag.ca.gov/committees/board-of-directors/>

1. Web Only: Original Task Order EOA-07 and Scope of Work (general program support to the San Mateo Countywide Water Pollution Prevention Program for Fiscal Year 2018-19)

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

AMENDMENT NO. 1 TO TASK ORDER EOA-07 EXECUTED BETWEEN THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY WITH EISENBERG, OLIVIERI AND ASSOCIATES, INC.

WHEREAS, the City/County Association of Governments for San Mateo County (hereinafter referred to as "C/CAG") and Eisenberg, Olivieri and Associates, Inc. (hereinafter referred to as "EOA") executed Task Order EOA-07 on July 1, 2018 for general program support to the San Mateo Countywide Water Pollution Prevention Program for an amount not to exceed \$830,000 in Fiscal Year 2018-19; and

WHEREAS, the original Task Order EOA-07 specified a completion date of June 30, 2019; and

WHEREAS, some deliverables under Task Order EOA-07 were not completed in Fiscal Year 2018-19; and

WHEREAS, both parties would like to extend the completion date for no additional cost to September 30, 2019 to complete all deliverables within this Task Order; and

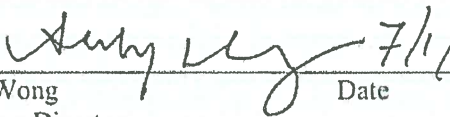
WHEREAS, C/CAG and EOA desire to amend Task Order EOA-07 as set forth herein.

IT IS HEREBY AGREED by C/CAG and EOA as follows:

1. Amendment No 1. to Task Order EOA-07 extends the completion date to September 30, 2019 for no additional cost; and
2. Except as expressly amended herein, all provisions of the original Task Order remain unchanged.
3. This amendment shall take effect on July 1, 2019.

C/CAG

EOA, Inc.


Sandy Wong
Executive Director

Date


Ray Garbel
Date

C/CAG AGENDA REPORT

Date: July 11, 2019

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, Executive Director

Subject: Review and approval of C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified).

(For further information or questions, contact Jean Higaki at 650-599-1462)

RECOMMENDATION

Review and approval of C/CAG legislative policies, priorities, positions, and legislative update (A position may be taken on any legislation, including legislation not previously identified)

FISCAL IMPACT

Unknown.

SOURCE OF FUNDS

N/A

BACKGROUND

The C/CAG Legislative Committee receives monthly written reports and oral briefings from the C/CAG's State legislative advocates. Important or interesting issues that arise out of that meeting are reported to the Board.

SB 592 (Wiener) would amend the Housing Accountability Act (HAA) to further strengthen the law applicability to new housing development permits and disapprovals from local governments. The bill would clarify the definition of "lower density" under the HAA and applies the HAA to accessory dwelling units, new bedrooms in an existing home, and single-family housing. In addition, it would provide that the HAA applies to any form of land use decision by a local agency, including a ministerial or use by right decision, in addition to a discretionary approval. The bill would also open local agencies up to liability for failing to comply with the HAA.

SB 664 (Allen) clarifies that the definition of a transportation agency, for the purposes of restricting the use of personally identifiable information (PII) related to subscribers or users of electronic toll or transit fare collection systems for the purposes of billing, account settlement, enforcement, communications, or other activities related to the operation or management of an electronic toll or transit fare collection system. Currently there are several lawsuits related to transportation agencies' use of PII, particularly in their efforts to comply with federal and state interoperability requirements as well as in their enforcement activities.

Staff will provide a verbal report on the C/CAG Legislative Committee's recommendation on the bills described above and/ or other bill recommendations for the Board's consideration.

Additional Information

The legislature has passed, and Governor Newsom has signed the \$214.8 billion California state budget on June 27, 2019 which includes \$3 million for stormwater projects in San Mateo County.

ATTACHMENTS

1. July 2019 Legislative update from Shaw/ Yoder/ Antwih, Inc.
2. Full Legislative information is available for specific bills at <http://leginfo.legislature.ca.gov/>



SHAW/YODER/ANTWIH, inc.
LEGISLATIVE ADVOCACY • ASSOCIATION MANAGEMENT

DATE: June 26, 2019

TO: Board Members, City/County Association of Governments, San Mateo County

FROM: Andrew Antwih and Matt Robinson, Shaw / Yoder / Antwih, Inc.

RE: **STATE LEGISLATIVE UPDATE – July 2019**

Legislative Update

The Legislature passed the FY 2019-20 State Budget Bill on June 13 and it is now awaiting Governor Newsom’s signature. Worth noting: The Governor’s proposal to link SB 1 funds to housing production has not been approved as part of the budget. Additionally, C/CAG received \$3 million for stormwater projects in San Mateo County.

Policy Committees are back in full swing, hearing bills from the opposite house, and have until July 12 to meet. The Legislature will break for Summer Recess on July 12, returning August 12. We are tracking several bills for C/CAG, some of which are identified under ***Bills of Interest*** below.

Recent Appointments

Governor Gavin Newsom announced the appointments of David S. Kim as Secretary of the California State Transportation Agency (CalSTA) and Brian Annis as the Chief Financial Officer of the California High-Speed Rail Authority. Prior to this announcement, Brian C. Annis had been serving as the CalSTA Secretary, first appointed as acting Secretary under then-Governor Brown. Prior to the appointment by Governor Newsom, David S. Kim served as Vice President of Governmental Affairs at Hyundai Motor Company. Kim also served as deputy administrator of the U.S. Department of Transportation’s Federal Highway Administration and other positions at California based public offices. Governor Newsom also recently appointed Elissa Konove to serve as Undersecretary at CalSTA. Elissa Konove has served as deputy Chief Executive Officer at the Southern California Regional Rail Authority (Metrolink) since 2015. Prior to her service at Metrolink Elissa Konove also held several positions at the FHWA, including Chief Financial Officer, the Office of Budget.

Bills of Interest

SB 5 (Beall) Local-State Sustainable Investment Incentive Program*

This bill would establish the Local-State Sustainable Investment Incentive Program, which would be administered by the Sustainable Investment Incentive Committee. The bill would authorize a city, county, city and county, joint powers agency, enhanced infrastructure financing district, affordable housing authority, community revitalization and investment authority or transit village development district to apply to the Committee to participate in the program and would authorize the Committee to approve or deny applications for projects meeting specific criteria. Upon approval of a project application, the bill would require the Committee to issue an order directing the county auditor to reduce the total amount of ad valorem property tax revenue otherwise required to be contributed to the county’s ERAF from the applicant by the annual reduction amount approved. The bill would require a county auditor, if the applicant is an enhanced infrastructure financing district, affordable housing authority, transit village development district, or community revitalization investment authority, to

transfer to the district or authority an amount of property tax revenue equal to the reduction amount approved by the Committee.

SB 50 (Wiener) Planning and Zoning: Housing Development: Equitable Communities Incentives*

This bill was amended substantially in the Senate Governance and Finance Committee and as of this writing, the amendments have not come in to print. The bill would essentially grant development rights for projects within certain proximity to rail and bus routes, or in jobs-rich areas. The amended version of the bill will apply different standards to counties with populations over 600,000, scale back the triggering frequency for bus routes, and make certain exemptions for the coastal zone and wildfire prone areas. Additional changes were made regarding parking minimums. *C/CAG submitted comments and concerns on this measure. This bill was held in Senate Appropriations and is now a 2-year bill.*

SB 128 (Beall) Enhanced Infrastructure Financing Districts: Bonds: Issuance

Existing law authorizes the public financing authority to issue bonds for these purposes upon approval by 55% of the voters voting on a proposal to issue the bonds. This bill would instead authorize the public financing authority to issue bonds for these purposes without submitting a proposal to the voters. The bill would require the resolution to issue bonds to contain specified information related to the issuance of the bonds. *C/CAG SUPPORTS this measure. This bill was amended to remove the EIFD proposal.*

SB 137 (Dodd) Federal Transportation Funds: State Exchange Programs

Existing federal law apportions transportation funds to the states under various programs, including the Surface Transportation Program and the Highway Safety Improvement Program, subject to certain conditions on the use of those funds. Existing law provides for the allocation of certain of those funds to local entities. Existing law provides for the exchange of federal and state transportation funds between local entities and the state under certain circumstances. This bill would authorize the Department of Transportation to allow the above-described federal transportation funds that are allocated as local assistance to be exchanged for Road Maintenance and Rehabilitation Program funds appropriated to the department. *C/CAG SUPPORTS this measure.*

SB 152 (Beall) Active Transportation Program Funding

This bill would increase the share of active transportation (ATP) funds dedicated to regional agencies to 75 percent, distributed by population. Currently, regional agencies receive 40 percent of the funding in the ATP funds for distribution. This bill would give MTC additional resources to program for ATP projects. *C/CAG SUPPORTS this measure. This bill was held in Senate Appropriations.*

SB 277 (Beall) Local Partnership Program

This bill would direct funds set aside for the Local Partnership Program (LPP) to be apportioned by formula, versus allocated by the CTC as is current practice. The bill would direct the CTC to develop new guidelines, in conjunction with local agencies, for the apportionment of the funds. The LPP receives \$200 million annually from the Road Maintenance and Rehabilitation Account and funds are available to self-help counties with sales taxes and/or developer fees used for transportation purposes.

SB 330 (Skinner) Housing Crisis Act of 2019*

This bill establishes the Housing Crisis Act of 2019, which, for five years, places restrictions on certain types of development standards, amends the Housing Accountability Act, makes changes to local approval processes and the Permit Streamlining Act, and requires a local agency, upon request of the residential property owner, to delay enforcement of a code violation for seven years, or earlier at the discretion of the enforcement agency, if the correction is not necessary to protect health and safety. The Senate Appropriations Committee Deleted provisions that would prohibit affected cities or counties from charging or increasing fees in connection with housing development projects. *C/CAG OPPOSES this measure.*

SB 592 (Wiener) Housing Accountability Act

This bill would amend the Housing Accountability Act (HAA) to further strengthen the law applicability to new housing development permits and disapprovals from local governments. The bill would clarify the definition of “lower density” under the HAA and applies the HAA to accessory dwelling units, new bedrooms in an existing home, and single-family housing. In addition, it would provide that the HAA applies to any form of land use decision by a local agency, including a ministerial or use by right decision, in addition to a discretionary approval. The bill would also open local agencies up to liability for failing to comply with the HAA.

AB 11 (Chiu) Community Redevelopment Law of 2019*

This bill, the Community Redevelopment Law of 2019, would authorize cities and counties to create agencies that would use tax increment financing to fund affordable housing and infrastructure projects. This bill takes a similar approach to the tax increment financing structure used by the former redevelopment agencies. *This is a 2-year bill.*

AB 252 (Daly) Caltrans NEPA Delegation

Existing law, until January 1, 2020, provides that the State of California consents to the jurisdiction of the federal courts regarding the compliance, discharge, or enforcement of the responsibilities it assumed as a participant in the program. This bill would extend the operation of these provisions indefinitely. **C/CAG SUPPORTS this measure.**

AB 825 (Mullin) San Mateo County Flood Control District

Existing law, the San Mateo County Flood Control District Act, establishes the San Mateo County Flood Control District for the purpose of controlling the floodwater and stormwater of the County of San Mateo. This bill would modify the District to change the name to the Flood and Sea Level Rise Resiliency Agency, revise the governance to a seven-member board including five city council representatives and two county supervisors, expanding authorities to address sea level rise, and updating funding and financing authorities to reflect changes in the State Constitution since the Act was first written. **C/CAG SUPPORTS this measure.**

AB 1487 (Chiu) Regional Housing Funding*

This bill would enact the San Francisco Bay Area Regional Housing Finance Act and establish the Housing Alliance for the Bay Area (HABA), a regional entity governed by members of MTC and ABAG. HABA would be tasked with establishing a regional funding program to address housing needs in the Bay Area. The funding source is unspecified and left to HABA to determine what’s likely to meet the region’s needs and garner voter-approval. A portion of the revenues would be returned to each county and a portion would be controlled by HABA.

ACA 1 (Aguiar-Curry) Local Government Financing: Affordable Housing and Public Infrastructure: Voter Approval.

This constitutional amendment would lower the necessary voter threshold from a two-thirds supermajority to 55 percent to approve local general obligation bonds and special taxes for affordable housing and public infrastructure projects. **C/CAG SUPPORTS this measure.**

*Bills marked with an * are being tracked by MTC as implementing elements of the CASA Compact. These bills are not sponsored by MTC. The above list does not include all bills MTC has identified.*

C/CAG AGENDA REPORT

Date: July 11, 2019
To: City/County Association of Governments of San Mateo County Board of Directors
From: Sandy Wong, C/CAG Executive Director
Subject: Receive a presentation on the TA Strategic Plan update.

(For further information, contact Sandy Wong at 650-599-1409)

RECOMMENDATION

That the C/CAG Board receive a presentation on the TA Strategic Plan update.

FISCAL IMPACT

n/a

BACKGROUND

The San Mateo County Transportation Authority (TA) is developing the Strategic Plan 2020-2024 that outlines the principles, vision, goals, and implementation procedures for both Measure A and new Measure W over the next five (5) years. As part of the Strategic Plan update, the TA is in the process of conducting outreach which includes a presentation to the C/CAG Board.

ATTACHMENTS

None.

C/CAG AGENDA REPORT

Date: July 11, 2019
To: City/County Association of Governments of San Mateo County Board of Directors
From: Sandy Wong, C/CAG Executive Director
Subject: Receive a presentation on the Advancing California Finance Authority: A tool for public infrastructure finance.

(For further information, contact Sandy Wong at 650-599-1409)

RECOMMENDATION

That the C/CAG Board receive a presentation on the Advancing California Finance Authority: A tool for public infrastructure finance.

FISCAL IMPACT

n/a

BACKGROUND

This presentation is intended to inform the C/CAG Board regarding the MTC/ABAG’s conduit bond issuing program, called the Advancing California Finance Authority (ACFA). Since 1978 ACFA has issued over \$8B in tax-exempt bonds on behalf of municipal infrastructure, 12,000 units of affordable housing, non-profit facilities, schools and healthcare facilities.

In the last 18 months ACFA implemented some operational changes which have made them a more agile financing partner, including a revised fee schedule, streamlined board structure, online application and increased staffing.

ATTACHMENTS

None.

C/CAG AGENDA REPORT

Date: July 11, 2019

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sandy Wong, C/CAG Executive Director

Subject: Receive a briefing on the upcoming Regional Housing Needs Allocation (RHNA) cycle.

(For further information, contact Susy Kalkin at 650-599-1467)

RECOMMENDATION

Receive a briefing on the upcoming Regional Housing Needs Allocation (RHNA) cycle.

BACKGROUND

The next RNHA cycle is set to kick-off this fall for the next eight-year period, 2022-2030. As we move into the cycle we wanted to take the opportunity to brief the Board on the steps involved in the update, begin discussions about whether to proceed with a county-wide Sub-RHNA, and address key changes in legislation as it affects this cycle.

The RHNA Process

Region's Total Housing Need

The process starts with the Department of Housing and Community Development (HCD) identifying the number of housing units needed across all income levels for the nine Bay Area counties for the next eight-year period, 2022-2030.

ABAG's Methodology

Working with elected officials, local staff and stakeholders, ABAG develops a methodology to distribute to each local government a fair share of the total number of housing units by income (the RHNA).

Local Housing Element Updates

Once a local government has received its final RHNA from ABAG, it must revise its Housing Element to accommodate its new RHNA numbers.

Below is a list of key milestones/dates for the process:

| Key Milestones | Deadline (est.) |
|--|------------------------|
| Housing Methodology Committee Kick-off | October 2019 |
| Subregions Form | February 2020 |
| Proposed Methodology | May 2020 |
| Final Methodology, draft allocation | January 2021 |
| Appeals | March-May 2021 |
| Final Allocation | July 2021 |
| Housing Element Update Due | December 2022 |

Subregions

As part of the RHNA process, local jurisdictions have the opportunity to form a subregion to conduct an allocation process that parallels — but is separate from — the regional process.

Once each subregion receives its share of the total housing need by income, it must meet the same statutory requirements and follow the same steps as the regional allocation process.

Every subregion must develop its own methodology, issue draft allocations to member jurisdictions, conduct the revision and appeal processes, and issue final allocations.

The cities and San Mateo County have collectively formed a subregion for the past two RHNA cycles and need to make a decision whether to proceed with a Sub-RHNA for the upcoming cycle. Attached is a memo outlining some of the key points to consider as this discussion proceeds.

Recent Legislation

Recent legislation will result in the following key changes for this RHNA cycle:

- Expected higher total regional housing need.

HCD’s identification of the region’s total housing need has changed to account for unmet existing need, rather than only projected housing need. HCD is now required to consider overcrowded households, cost burdened households, and a minimum target vacancy rate.

- RHNA plan and local Housing Elements must affirmatively further fair housing.

According to HCD, achieving this objective includes preventing segregation and poverty concentration as well as increasing access to areas of opportunity.

- More HCD oversight of RHNA.

ABAG and subregions must now submit the draft allocation methodology to HCD for review and comment.

- Identifying Housing Element sites for affordable units will be more challenging.

Recent legislation has limited the extent to which jurisdictions can reuse sites included in previous Housing Elements and increased the level of scrutiny of small, large, and non-vacant sites when these sites are proposed to accommodate units for very low- and low-income households.

ATTACHMENTS

1. San Mateo County Sub-RHNA Memo – 21 Elements, July 3, 2019



San Mateo County Sub-RHNA

July 3, 2019

Feedback Needed

This memo is structured to pose several key questions for discussion and to provide background material on the sub-RHNA process. Updated housing elements will be due by January 15, 2023 and given all the requirements and timing of steps, we are posing several key questions for San Mateo County jurisdictions to begin deliberating both individually within their respective organizations and collectively as the C/CAG Board:

1. **Is there interest in proceeding with a San Mateo Countywide Sub-RHNA process for the next housing element cycle?**
2. **If there is interest, what role can and should 21 Elements play in the process?**

Below are some key points to consider, an initial listing of the pros and cons of forming a sub-region and then background information on the sub-RHNA process, anticipated timing of major steps and a review of what was done during the last sub-RHNA process.

Key Points to Consider — Executive Summary

1. **Importance of on-time housing element adoption.** The next housing element update is due by January 15, 2023. The planning period of the housing element would then run for **eight years** (January 15, 2023 through January 15, 2031). Jurisdictions that do not adopt their element within 120 calendar days from the start date of the planning period (by May 15, 2023) must revise and adopt their housing element every **four years** until they adopt new housing elements at least two consecutive revisions by the applicable due date.
2. **Much more rigid requirements imposed by State law on the sub-RHNA process.** SB 828 and AB 1771 contained significant changes to the RHNA requirements. For instance, the methodology for the next RHNA must adhere to more rigid standards and must further (not merely be consistent with) state housing objectives. Additional RHNA factors have also been added and the methodology developed by the sub-region must be reviewed by HCD.
3. **Fewer housing sites can be counted towards a jurisdiction's RHNA.** AB 1379 and AB 879 require cities and counties to provide additional analysis when adopting a housing element and seek to limit the designation of certain sites as suitable for lower-income housing, especially non-vacant sites,



sites used in previous housing elements and smaller sites. For example, sites identified in prior housing element sites inventories to accommodate a jurisdiction's lower-income RHNA can be used again, although certain conditions apply when (1) it is a non-vacant site identified in a housing element from a prior planning period, or (2) it is a vacant site identified in housing elements from two consecutive prior planning periods.

4. **Trading of RHNA is limited due to potentially higher RHNA numbers and limited to no RHNA trading ability among jurisdictions.** As a result of state law changes reducing sites that can be counted toward a jurisdiction's RHNA, plus the expectation (uncertain at this point) of 25-30% higher RHNA numbers, we anticipate there will be a very limited number to no jurisdictions who will be willing to accept additional RHNA numbers and will have adequate sites for housing.
5. **Success of past Sub-RHNA processes and local collaboration.** San Mateo County jurisdictions have become leaders in collaborating on housing concerns — with examples including two sub-RHNA processes, 21 Elements, C/CAG and Home for All. This collaboration has made the County a prime example of successful collaboration in the eyes of HCD.
6. **Uncertainty of future State legislation (SB50, etc.).** Using SB50 as an example, there may be limitations as to how much "trading" of RHNA numbers would be allowed. As currently proposed, the legislation affords no flexibility for where new, higher density/higher building height development would be allowed. The uncertainty related to future mapping of jobs-rich areas may have additional significant impacts on land use designations as well.
7. **Juggling of many significant planning efforts and consequential implications.** Starting later this year and through the end of 2022 (with housing elements requiring adoption by January 15, 2023), a number of very significant changes to land use planning in our communities may be occurring simultaneously. Issues related to community acceptance challenges, public processes to change land use designations and how applications are processed, and potential changes to long-held local policies may benefit from a coordinated, consistent, structured, strategic approach to how all of these requirements are handled.

Several other factors should also be considered — (1) not all jurisdictions must participate — BUT — all participating must be contiguous and must include the unincorporated County. Also, ABAG/MTC will allow jurisdictions to opt back into the ABAG process at any time.



Pros and Cons of Forming a Sub-Region

| Potential Benefits | Challenges/Drawbacks |
|---|--|
| Build on past success and history of working together | More rigid and rigorous requirements standards and supporting analysis needed |
| Provide flexibility and local control | Significant time and effort (staff time required) to develop methodology and RHNA distribution |
| Public perception of local control over a state mandate (even if limited) | Short timeframe between RHNA and housing element adoption |
| | Limited (if any) opportunity to trade RHNA |

Background

1. What is the importance of on-time housing element adoption?

The next housing element update is due by January 15, 2023. The planning period of the housing element would then run for **eight years** (January 15, 2023 through January 15, 2033). However, based on SB 375 (2008, Chapter 728 and California Government Code Section 65588(e)(4), jurisdictions that do not adopt their element within 120 calendar days from the start date of the planning period (by May 15, 2023) must revise and adopt their housing element every **four years** until they adopt new housing elements at least two consecutive revisions by the applicable due date.

2. What is the schedule for the next sub-RHNA process?

According to ABAG/MTC staff, the date for forming a sub-region is by February 2020. Below is a schedule for the major steps in the 2022-2030 RHNA process.



ABAG 2022-2030 RHNA and Plan Bay Area 2050 Key Milestones

Per Government Code §65588(e)(3)(A), the Housing Element Due Date is 18 months after adoption of the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS). Plan Bay Area 2050, the next regional plan, is scheduled to be adopted in June 2021, with the Housing Element Due Date in December 2022. This schedule assumes that there are subregions. Dates are tentative and subject to change.

| | Key Milestones | Deadline |
|----|--|----------------|
| 1 | Plan Bay Area 2050 and RHNA Kickoff | September 2019 |
| 2 | Release Draft Plan Bay Area 2050 Regional Growth Forecast, Adopt Growth Framework Update | September 2019 |
| 3 | Jurisdiction Survey on RHNA factors, Fair Housing ¹ | December 2019 |
| 4 | Deadline for Subregions to Form ² | February 2020 |
| 5 | Adopt Final Plan Bay Area 2050 Regional Growth Forecast; Release Plan Bay Area 2050 Draft Preferred Scenario | April 2020 |
| 6 | Dept. of Housing and Community Development (HCD) Issues RHND ³ | April 2020 |
| 7 | Release Proposed Methodology, ⁴ Release Draft Subregion Shares | May 2020 |
| 8 | Public Hearing on Proposed Methodology, Subregion Shares | June 2020 |
| 9 | Adopt Plan Bay Area 2050 Preferred Scenario | July 2020 |
| 10 | Assign Subregion Shares ⁵ | July 2020 |
| 11 | Release Draft Methodology and Submit to HCD for Review ⁶ | September 2020 |
| 12 | Release Plan Bay Area 2050 Draft Plan and EIR | January 2021 |
| 13 | Adopt Final Methodology after 60-day HCD Review Period ⁷ | January 2021 |
| 14 | Release Draft Allocation ⁸ | January 2021 |
| 15 | Deadline for Appeals to Draft Allocation ⁹ | March 2021 |
| 16 | Comment Period on Appeals Received ¹⁰ | April 2021 |
| 17 | Public Hearing on Local Appeals ¹¹ | May 2021 |
| 18 | Decision on Appeals, Issue Final Allocation ¹² | May 2021 |
| 19 | Adopt Plan Bay Area 2050 Final Plan and EIR | June 2021 |
| 20 | Public Hearing to Adopt Final Allocation Plan ¹³ | July 2021 |
| 21 | HCD Determination of Consistency with Housing Element Law ¹⁴ | August 2021 |
| 22 | Local Governments Adopt Housing Element Update | December 2022 |

Glossary of Acronyms

ABAG – Association of Bay Area Governments

EIR – Environmental Impact Report

HCD – California Department of Housing and Community Development

RHNA – Regional Housing Need Allocation

RHND – Regional Housing Need Determination

RTP – Regional Transportation Plan

SCS – Sustainable Communities Strategy

¹ GC §65584.04(b). No more than 6 months before draft methodology release.

² GC §65584.03(a). No later than Aug 2020.

³ GC §65584.01(b)(1). No later than Oct 2020.

⁴ GC §65584.04. ABAG/Subregion must conduct at least one public hearing prior to releasing draft methodology. No later than Dec 2020.

⁵ GC §65584.03(c). No later than Nov 2020.

⁶ GC §65584.04(h).

⁷ GC §65584.04(i).

⁸ GC §65584.05(a). No later than Jun 2021.

⁹ GC §65584.05(b). Within 45 days of draft allocation.

¹⁰ GC §65584.05(c). Within 45 days of appeal deadline.

¹¹ GC §65584.05(d) Hearing must be no later than 30 days after the appeals comment period ends, with 21 days prior notice.

¹² GC §65584.05(e). No later than 45 days after public hearing.

¹³ GC §65584.05(g). Within 45 days after final allocation issued.

¹⁴ Within 30 days after HCD receives Final Plan.



3. **What were some of the key aspects during the last sub-RHNA/housing element process?** For the 2015–2023 RHNA, three sub-regions were formed by the respective jurisdictions in Napa, San Mateo, and Solano counties. In the past, C/CAG and the San Mateo County Department of Housing (DOH) have taken a lead role in coordinating the sub-RHNA process in San Mateo County. The specific sub-region allocation was based on the following structure and activities:
- a. **How was the San Mateo County Sub-Region structured?** The 20 cities of San Mateo County and the County of San Mateo became members of a countywide "Sub-region," defined as an ad hoc joint powers authority formed specifically to locally administer ABAG's Regional Housing Needs Allocation process (RHNA). A Policy Advisory Committee (PAC) comprising of one representative from each of the 21 jurisdictions was the governing board of the Sub-region. The Sub-region was approved by ABAG on March 2011. The City/County Association of Governments (C/CAG) was been selected to represent the Sub-region.
 - b. **What was the income allocation methodology?** ABAG used an income allocation methodology that is part of the region's allocation methodology to determine each sub-region's allocation by income (the sub-region's income distribution helps to overcome the existing income disparities among counties and the jurisdictions in those counties and move jurisdictions closer to the regional distribution so they can effectively share responsibility with the sub-regions for providing affordable housing and avoiding over-concentration).
 - c. **What was the first step in the sub-RHNA process?** The first step in the sub-regions' RHNA process was for ABAG to determine each sub-region's share of the total regional housing need allocation determination from HCD. The household distribution was based upon the county's distribution in 2022 from the Jobs-Housing Connection Strategy of the SCS. Napa received 0.8 percent, San Mateo received 8.7 percent, and Solano received 3.7 percent of the region's total housing need.
 - d. **How did the sub-RHNA process occur last time?** Once it received its share of the region's total housing need by income, each sub-region was then required to meet the same statutory requirements as the regional allocation process, and was responsible for completing each step in the allocation process. Each sub-region was also required to ensure that its



final housing allocation is consistent with the Bay Area's Sustainable Communities Strategy.

4. **What were some of the specific steps in San Mateo County's sub-RHNA process the last time?**

Below are some the key steps in the process for the San Mateo County sub-region and distribution of the sub-RHNA.

- a. The final methodology for determining housing needs shares was submitted to ABAG and a proposed Draft Allocation of Housing Shares for the jurisdictions in the San Mateo County Sub-region was developed. The draft RHNA was reviewed by the Sub-region's Technical Advisory Committee (TAC) and then by the PAC and on September 20, 2012 the PAC unanimously approved the proposal with minor change, hence it was formally adopted as the Draft Allocation.
- b. Concurrently, ABAG and MTC jointly adopted the Sustainable Community Strategy (SCS) Preferred Scenario, "Job-Housing Connection". In July 2012 ABAG released the Draft Allocation setting the regional housing need allocation (RHNA) for the San Mateo County Sub- Region at 16,418 units. The Sub-region unanimously adopted a Draft Allocation on September 20, 2012 and immediately opened a period for public comment and revision requests that ran through October 12, 2012. Importantly, through an iterative dialogue process facilitated by the Sub-region administrative staff, various member jurisdictions of the Sub-region requested revisions to the Draft Allocation. All such revisions were incorporated into the Proposed Final Allocation.
- c. On November 29, 2012, the Sub-region adopted the Proposed Final Regional Housing Needs Allocation for the San Mateo County Sub-region and opened a 60-day appeal that ran through January 30, 2013 during which member jurisdictions may appeal. No appeal was submitted to the Sub-region during the appeal period.
- d. At the January 31, 2013 PAC meeting, a public hearing was conducted for the closure of the appeal process on the Proposed Final Regional Housing Needs Allocation for the San Mateo County Sub-Region.
- e. San Mateo sub-region RHNA found consistent to the Sustainable Communities Strategy or the San Francisco Bay Region by the "San Mateo County Housing Needs Allocation Sub-region Policy Advisory Committee" (PAC) on April 11, 2013. This was submitted to ABAG.

C/CAG
CITY/COUNTY ASSOCIATION OF GOVERNMENTS
OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park • Millbrae • Pacifica •
 Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

June 25, 2019

To: C/CAG Board of Directors

Subject: Call for Candidates to Fill Two Seats – Ad-Hoc Committee on CIWMP Review

The City/County Association of Governments of San Mateo County (C/CAG) currently has two vacancies for elected officials on the Ad-Hoc Committee for Countywide Integrated Waste Management Plan (CIWMP) Review. The objective is to have one elected official from the South Bayside Waste Management Authority (SBWMA) service area (Atherton, Belmont, Burlingame, East Palo Alto, Foster City, Hillsborough, Menlo Park, Redwood City, San Carlos, San Mateo, County of San Mateo) and another elected official from outside the SBWMA service area (Brisbane, Colma, Daly City, Half Moon Bay, Millbrae, Pacifica, Portola Valley, San Bruno, South San Francisco, Woodside).

The Countywide Integrated Waste Management Plan (CIWMP) Review Ad-hoc Committee was established by the C/CAG Board of Directors to study San Mateo County's CIWMP and determine if a revision is needed to ensure accuracy. The CIWMP is a document that the County of San Mateo was required to develop with the cities in the county to outline how the county and its cities would meet various waste reduction and diversion goals mandated by state legislation (AB 939). This document is required to be reviewed every five years to ensure accuracy and document changes in solid waste management practices and conditions. The CIWMP Review Ad-hoc Committee will present its findings back to the C/CAG Board of Directors at its September 2019 meeting for the Board's review and approval.

The Ad-Hoc Committee is expected to meet 2-3 times in July through September to review and discuss various solid waste planning documents at a location and time to be determined.

If you are interested in serving on this Ad-Hoc Committee, please notify Gordon Tong as shown below by email no later than **July 3, 2019**:

Gordon Tong
 Sustainability Program Manager
 County of San Mateo Office of Sustainability
gtong@smcgov.org

If we receive more interest than the seats available, a decision will be made at the July 11, 2019 C/CAG Board meeting. If there is less interest than seats available by the July 3, 2019 deadline, recruitment will remain open until filled.

Sincerely,



Sandy Wong
 C/CAG Executive Director